

Bassett, Clayton

From: Terri Wallace <terri.wallace@westrock.com>
Sent: Wednesday, June 21, 2023 11:43 AM
To: Bassett, Clayton
Cc: Gomez, Laura
Subject: RE: WestRock - College Park, GA Facility

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mr. Bassett:

I am trying to forward the email that was sent; however, it will not go through.. so I am copying the letter and pasting it here. It was also mailed via FedEx to the address shown below.

Viviana Silva will be assisting me with this transition.

Thank you,
Terri Wallace

June 13, 2023

VIA OVERNIGHT MAIL & EMAIL

Shelleva Orr
Rapid Response Supervisor
Georgia Department of Labor
148 Andrew Young International Blvd.
Workforce Solutions Division, Suite 440
Atlanta, GA 30303
shelleva.orr@gdol.ga.gov

Re: Notice of Announcement of Planned Closure at WestRock KS College Park Facility

Dear Supervisor Orr:

This is to notify you pursuant to the Worker Adjustment Retraining and Notification Act (WARN), 29 U.S.C § 2101, that WestRock Services, LLC has decided to permanently shut down our operations at **KS College Park, 2370 Sullivan Road, College Park, Georgia 30337 ("KS College Park")**. Operations will cease in sixty (60) days on August 12, 2023, or within a 14-day period beginning on this date. This closing of the KS College Park is expected to be permanent and will affect all employees working at the facility.

All affected employees have been notified of their separation dates and that their separation from employment will be permanent. Those employees are expected to be separated from employment beginning on August 12, 2023. Attached is a list of all positions to be affected and the number of workers currently holding those affected jobs.

If you have any questions or want additional information concerning this matter, please contact HR Viviana Silva at (770) 448-2102 or viviana.silva@westrock.com

Sincerely,

Viviana Silva, HR

Attachment A

Job Title	Number Impacted	Separation Date
Admin Clerk	1	8/12/2023
Baler Operator	1	8/12/2023
Bander Operator	3	8/12/2023
Clamp Operator	2	8/12/2023
Corrugator Lead	1	8/12/2023
Corrugator Middle Operator	2	8/12/2023
Corrugator Tech	1	8/12/2023
Customer Service Rep	2	8/12/2023
Die Cutter Helper	1	8/12/2023
Die Mounter Lead	2	8/12/2023
Double Backer Operator	1	8/12/2023
Dry End Operator	1	8/12/2023
Ffg & D/C Helper	1	8/12/2023
FFG Assistant	5	8/12/2023
FFG Operator	4	8/12/2023
Floater/ Production associate	4	8/12/2023
Forklift Driver	1	8/12/2023
Forklift-Pul Pac Oper	4	8/12/2023
General Manager	1	8/12/2023
Industrial Maintenance Tech	1	8/12/2023
Industrial Technician	2	8/12/2023
Industrial Technician 2nd/3rd	1	8/12/2023
Intermediate Mechanic A	3	8/12/2023
Lead Maint. Tech	1	8/12/2023
Maintenance Manager	1	8/12/2023
Maintenance Mechanic	2	8/12/2023
Mentor Lead Operator	1	8/12/2023
Probationary w/Exp	4	8/12/2023
Production Admin	1	8/12/2023
Production Associate 2nd/3rd	3	8/12/2023
Production Lead	1	8/12/2023
Production Scheduler	1	8/12/2023
Production Supervisor	5	8/12/2023
Production Tech	1	8/12/2023
Purchasing Coordinator	1	8/12/2023
Quality Manager	1	8/12/2023
Rotary Die Cut Operator	2	8/12/2023
Safety Manager	1	8/12/2023
Shipper Checker Loader	1	8/12/2023
Shipping Checker Loader	3	8/12/2023
Shipping Lead	3	8/12/2023

Shipping Supervisor	1	8/12/2023
Single Facer Operator	2	8/12/2023
Sr. FFG Asst	1	8/12/2023
Stacker Operator	4	8/12/2023
Storeroom Coordinator	1	8/12/2023
Technical Trainer	2	8/12/2023

Thanks,
Ayana Cunningham
 HR Program Specialist



1000 Abernathy Road NE | Atlanta, GA 30328
 M: 470.914.8976
 E: ayana.cunningham@westrock.com | www.westrock.com

From: Bassett, Clayton <CBassett@tcsgeorgia.edu>
Sent: Wednesday, June 21, 2023 11:07 AM
To: Terri Wallace <terri.wallace@westrock.com>
Cc: Gomez, Laura <lgomez@tcsgeorgia.edu>
Subject: RE: WestRock - College Park, GA Facility

EXTERNAL - Use Caution. Do not click links or open attachments unless you know the content is safe.

Good morning Ms. Wallace:

As of today, I don't believe we've received the WARN notice in the mail. Do you have a copy that can be emailed to us? Our Director and colleagues would be happy to set up a meeting to discuss options.

Sincerely,

Clayton



Clayton Bassett
Rapid Response Specialist
 Office of Workforce Development
 C: 470.487.2612 | O: 404.982.7971
cbassett@tcsgeorgia.edu
TCSG.edu | WorkSourceGeorgia.com

From: Terri Wallace <terri.wallace@westrock.com>
Sent: Wednesday, June 21, 2023 9:20 AM
To: Rapid Response <rapidresponse@tcsge.edu>
Subject: WestRock - College Park, GA Facility

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning:

On June 13, 2023 we announced the closure of our College Park, GA facility. WARN notices have been delivered to all employees and mailed to State of Georgia. I would like someone to please reach out to me so that we may get started on possibly getting dates set up to come in and have meetings with displaced employees as well as possibly setting up a job fair.

Thank you

Terri Wallace
Human Resources Manager
Asset Optimization Team

 **WestRock**
*Integrity * Respect * Accountability * Excellence*
M: 318-307-0675
Terri.wallace@westrock.com/www.westrock.com

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