

POLICY: 2.3.5. (I.E.4) **Technical College Substantive Change Reporting**

Revised: June 4, 2015.

Last Reviewed: July 26, 2023; April 10, 2023; September 7, 2022; October 23, 2020; September 6, 2019; October 17, 2018; and October 30, 2017.

Adopted: June 4, 2015.



POLICY:

It is the responsibility of colleges accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to report any significant modification or expansion of the nature and scope of the college to SACSCOC while adhering to the appropriate reporting requirements listed in the most current SACSCOC substantive change policy and its procedures.

Each college must develop and maintain a written procedure to promptly report all substantive changes to the Commission on Colleges. Substantive changes can include but are not limited to:

- A. Any change in the established mission or objectives of the college.
- B. The addition of courses or programs represents a significant change in content or delivery.
- C. Significantly altering the length of a program.
- D. Additional instructional locations or branch campuses and the closing of such.
- E. Closing a program, off-campus site, branch campus, or institution.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of Board

O.C.G.A. § 20-4-14 – TCSG Established; Powers and Duties