

POLICY: 3.3.11. (Il. C. 11.) **Severe Inclement Weather**

Revised: April 23, 2001.

Last Reviewed: September 8, 2022; and June 23, 2005.

Adopted: July 1, 1986.



POLICY:

The Governor shall make decisions affecting the closure of all agencies statewide or within a geographic region. The Commissioner shall make decisions regarding conditions affecting the System Office. The President shall make decisions regarding conditions affecting a Technical College with notice to the Commissioner. Notice of closings or delayed openings shall be given to employees and students through appropriate media outlets.

If the existing or imminent weather conditions are sufficiently severe to warrant not opening, opening late, or closing an office or workplace early, employees directly affected by such conditions shall be excused from duty without loss of pay or use of leave.

As determined by the Commissioner, for System Office staff, or by a Technical College President for Technical College staff, employees who are late in arriving to duty or request early release from duty because of severe weather conditions, and the office or workplace shall observe regular hours, may be permitted to make up time lost from work, charge it to accrued compensatory time, or charge it to accrued annual leave. Otherwise, the time lost shall count as leave without pay.

Employees on a regular day off or otherwise not affected when their office or workplace is closed because of severe weather conditions shall not receive additional time off or other considerations because of the closing.

The Commissioner is responsible for the administration of this policy for the System Office staff. Technical College presidents are responsible for administering this policy for their campuses.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of Board.
O.C.G.A. § 20-4-14 – TCSG Established; Powers and Duties.
TCSG Procedure 3.3.11p. – Severe Inclement Weather.