

4. The juvenile court, probation, or other agencies, as set forth in O.C.G.A. 15-11-710.

XVII. CRIME ANALYSIS PROCEDURES (GLECP 7.4)

Since the TCSG DPS has no first responder responsibilities, then per GLECP standard 7.5, this standard does not apply. The Brookhaven Police Department handles all first responder issues in our area. Any TCSG agencies with first responder responsibilities will need to develop this policy for their manual.

APPENDIX A

_____ Technical College Police Department

Records Management and Case Numbering System Description.

(Appendix A should include, at minimum, a narrative that gives a complete description of the agency's records management system – whether computerized or manual- and how the agency issues case numbers for incidents.)

**SPECIAL INSTRUCTIONS: GEORGIA LAW ENFORCEMENT CERTIFICATION PROGRAM
(GLECP) STANDARDS INCLUDED: 7.1, 7.2, 7.3, and 7.4.**

This policy is for the Law Enforcement Agencies of the Technical College System of Georgia use only and does not apply to any criminal or civil proceeding. The policy shall not be construed as creating a higher standard of safety or care in an evidentiary sense concerning third-party claims. Violations of this policy will form the basis for departmental administrative sanctions only. Violations of law will form the basis for civil and criminal sanctions in a recognized judicial setting.