



## STATE BOARD GENERAL SESSION

Joe Yarbrough, <i>Chairman</i>	Buzz Law
Anne Kaiser, <i>Vice Chair</i>	Chunk Newman
Ben Bryant	Richard Porter
Doug Carter	Sylvia Russell
Shan Cooper	Trey Sheppard
Ben Copeland	Shirley Smith
Lynn Cornett	Michael Sullivan
Jay Cunningham	Phil Sutton
Tommy David	Baoky Vu
Mary Flanders	Dinah Wayne
Randall Fox	Tim Williams
James Gingrey	

### APPROVED MINUTES

**Thursday, June 1, 2017**

9:00 – 10:00 a.m.

Augusta Technical College  
3200 Augusta Tech Drive  
Emergency Management Services Building  
Augusta, Georgia 30906

Absent: Ben Bryant, Shan Cooper, Ben Copeland, Jay Cunningham, Mary Flanders, Richard Porter, Sylvia Russell, Shirley Smith, Phil Sutton

#### I. WELCOME AND CALL TO ORDER

**Chairman Joe Yarbrough**

Chairman Joe Yarbrough called the June 1, 2017 State Board meeting of the Technical College System of Georgia [TCSG] to order at 9:00 a.m. He welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees.

#### II. CHAIRMAN'S COMMENTS

**Chairman Yarbrough**

The Chairman's first order of business was to call for a motion to approve the minutes from the May 4, 2017 State Board meeting. Motion was made by Mr. Buzz Law, was seconded by Mr. Tommy David, and passed approval by the Board unanimously. Minutes stand approved.

Chairman Yarbrough then called on the Committee Chairs to give their reports.

#### III. COMMITTEE REPORTS

**COMMITTEE CHAIRS**

- **Academic Affairs**

**Lynn Cornett**

##### I. Academic Standards and Programs

**Motion (Approval of ASN Degree):**

Motion was made by Dr. Lynn Cornett that the college request listed below to offer the degree program be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was seconded by Mr. James Gingrey and passed approval unanimously.

**Discussion:**

**Lanier Technical College** - Associate of Science degree program in Nursing, AA73, effective May 2018.

Economic Modeling Specialists International (EMSI) reports project 3,412 nursing jobs in our service area in 2016; this is a 132.9% increase over 2001. While surrounding areas do have a number of educational offerings for aspiring nurses at the ASN level, the 400 corridor does not. This is why Lanier Technical College hopes to offer the ASN at our Forsyth Campus. There are no associate-level nursing programs in or near the western portion of LTC's service delivery area. Also, the University of North Georgia provided associate-level nursing instruction until 2013, at which point they closed that program. UNG now only accepts bachelor-level students. Jeff Pruitt, director at UNG's Cumming Campus, has repeatedly stated that a strong demand for associate-level nursing training remains in this area, and he is eager to partner with LTC for a Lanier Tech ASN program. This will not only meet a real workforce need in the area, but also serve as a gateway to higher level nursing at UNG for LTC students. Northside Hospital, Northeast GA Medical Center, and a number of other sites state that they need associate-level RNs and are willing both to serve as clinical sites and hire graduates. Both the Forsyth Campus and the Hall Campus under construction have purpose-built classroom and lab space for a nursing program. At the Forsyth Campus, where the program will initially launch, all necessary equipment has already been purchased with bond funds. Therefore, the first few years of budget costs will be restricted to salaries, travel, library, and supplies.

**Enrollment Projections:**

Day Students Year 1: 20 Year 2: 40 Year 3: 40

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**Motion (Approval of AAS Degrees, Diplomas, and Technical Certificates of Credit):**

Motion is made that the college requests listed below to offer degrees, diplomas, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process.

**Discussion:**

**Atlanta Technical College** - Degree program in Health Care Management, HC23, 60 Credit Hours, effective August 2017

With the adoption of the state standard, Health Care Management AAS Degree, students will have additional options for continuing their training within the health care industry. According to the Bureau of Labor Statistics, employment of medical and health service managers is projected to grow 17 percent from 2014-2024. Two 4-year colleges offer a bachelors within the ATC service area and there are no institutions adjacent to our service area offering the Health Care Management program. The first year costs equaling \$15,000 will provide for supplies and travel related to professional development. The expenditures will be offset by tuition and fees. Projected enrollment for the first year is 125 and the third year is 375.

**Enrollment Projections:**

Day Students Year 1: 100 Year 2: 200 Year 3: 300

Evening Students Year 1: 25 Year 2: 50 Year 3: 75

**Central Georgia Technical College - Diploma program in Construction Management Technology, CM22, 53 Credit Hours, effective August 2017**

Following recommendation of local business and industry (advisory committee), CGTC seeks program accreditation through the National Center for Construction Education and Research (NCCER) for the Construction Management program. One of the requirements for NCCER accreditation is to use NCCER curriculum. CGTC currently offers Carpentry programs using the NCCER curriculum. This Construction Management Technology diploma program was institutionally-developed by Ogeechee Technical College, meeting general program standards, and is currently the only college to offer it. Program costs for the first year are \$3,500 for supplies and initial NCCER materials acquisition, the second and third year costs are for basic material supplies only totaling approximately \$2,000 per year. Funds are provided from standard tuition and fees. Based on current enrollment in the CM12 Construction Management program, estimated enrollment is 18 the first year increasing to 22 students by year three.

**Enrollment Projections:**

Day Students Year 1: 11 Year 2: 13 Year 3: 17

Evening Students Year 1: 7 Year 2: 5 Year 3: 5

**Central Georgia Technical College - Degree program in Construction Management Technology, CMT3, 60 Credit Hours, effective August 2017**

Following recommendation of local business and industry (advisory committee), CGTC seeks program accreditation through the National Center for Construction Education and Research (NCCER) for the Construction Management program. One of the requirements for NCCER accreditation is to use NCCER curriculum. CGTC currently offers Carpentry programs using the NCCER curriculum. In addition, the College offers the current CM13 Construction Management AAS program that we are requesting to convert to NCCER curriculum. This Construction Management Technology degree is a standard program meeting general program standards and is currently offered only at Ogeechee Technical College. Program costs are minimal, as the college already has a long-standing construction management program in place. First year costs are estimated at \$3,500 for supplies and initial NCCER

materials acquisition. The second and third year costs are for supplies only totaling \$2,000 per year. Funding is through standard tuition and fees. Estimated enrollment is 21 students the first year, increasing to 25 students by year three.

**Enrollment Projections:**

Day Students Year 1: 15 Year 2: 17 Year 3: 19

Evening Students Year 1: 6 Year 2: 6 Year 3: 6

**Columbus Technical College** - Degree program in Mechatronics Technology, MT23, 62 Credit Hours, effective January 2018

The Mechatronics Technology MT23 Degree program is intended to meet the needs of our automated manufacturers in our service area. The survey from local manufacturing industries, as well as, the Engineering Technology Advisory Committee support a multi-discipline program, Mechatronics Technology, for their automated manufacturing equipment and processes. The Mechatronics Technology program will train entry level technicians to aid in design, support automated equipment, and troubleshoot control systems.

**Enrollment Projections:**

Day Students Year 1: 30 Year 2: 30 Year 3: 30

Evening Students Year 1: 20 Year 2: 20 Year 3: 20

**Columbus Technical College** - Degree program in Physical Therapist Assistant, PTA3, 76 Credit Hours, effective January 2018

According to DOL Occupational Outlook Handbook: Employment of physical therapist assistants is projected to grow 41 percent from 2014-2024, much faster than the average for all occupations. The demand for physical therapy services is expected to increase in response to the health needs of an aging population, particularly the large baby-boom generation. Two of the major hospitals in Columbus, GA have made request to Columbus Technical College to start a PTA program to meet the increasing need for PTAs.

**Enrollment Projections:**

Day Students Year 1: 12 Year 2: 14 Year 3: 16

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**Georgia Piedmont Technical College** - TCC program in 911 Communications, 9C21, 12 Credit Hours, effective August 2017

In order to be a 911 emergency communications operator, you must have POST certification. Currently, there is only one entity for doing that. There are no other colleges nor programs offering this certification. The waiting list for the program is significant. This program will be offered through our Law Enforcement Academy as it is a program governed by the Georgia Peace Officer Standards and Training Council (POST). Graduates will receive credit for the Communication Office Certification course and will qualify for certification by POST as a Communications Officer. The program will be offered to MOWR students initially and then will be opened up to agencies and the public. The first year's costs of the program are slight

as the college has entered into a partnership with Rockdale Career Academy and will be using all of their equipment. They have the required hardware and software for the program. Initially we expect 15-20 MOWR students per year.

**Enrollment Projections:**

Day Students Year 1: 15 Year 2: 30 Year 3: 30

Evening Students Year 1: 0 Year 2: 30 Year 3: 30

**Georgia Piedmont Technical College** - TCC program in MOWR Electrical Maintenance Technician, MEM1, 26 Credit Hours, effective August 2017

Georgia Piedmont Technical College is requesting approval to offer the Electrical Maintenance Technician Technical Certificate of Credit. Industry within our service have indicated a need for additional training in the Industrial Manufacturing areas. Industry growth is expected to be 11% - 19% by 2020. Graduates will be employed in manufacturing industrial service areas at manufacturing plants, industrial plants and private facilities. This certificate is a MOWR certificate that will be taught along with a second TCC to prepare students for jobs in the manufacturing industry. It will be utilized in the career academies in our service area to offer the Mechatronics Fitter German Apprenticeship program. Funding for this TCC and associated programs will come from Perkins and World Class Lab funds.

**Enrollment Projections:**

Day Students Year 1: 13 Year 2: 28 Year 3: 40

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**Georgia Piedmont Technical College** - TCC program in MOWR Manufacturing Maintenance Technician, MMM1, 24 Credit Hours, effective August 2017

Georgia Piedmont Technical College is requesting approval to offer the Manufacturing Maintenance Technician Technical Certificate of Credit. Industry has indicated that there is a need for additional training in the industrial manufacturing areas. Industry growth is expected to be 11% - 19% by 2020. Graduates will be employed in Industrial service areas at manufacturing plants, industrial plants and private facilities. This certificate is a MOWR certificate that will be taught along with a second TCC to prepare students for jobs in the manufacturing industry. It will be utilized in the career academies in our service area to offer the Mechatronics Fitter German Apprenticeship program. Enrollment is expected to be 13-15 students per year. Funding for this TCC and associated programs will come from Perkins and World Class Lab funds.

**Enrollment Projections:**

Day Students Year 1: 13 Year 2: 28 Year 3: 40

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**Gwinnett Technical College** - Degree program in Interdisciplinary Studies, AF53, 61 Credit Hours, effective June 2017

This degree program will provide an alternative to competitive healthcare programs by allowing the college to develop customized occupational pathways that meet the various

needs of students and employers in GTC's service area. These pathways will lead to viable careers in healthcare management, healthcare information technology, clinical research, central sterile processing, emergency medical services, general business, and computer information systems.

**Enrollment Projections:**

Day Students Year 1: 1200 Year 2: 1200 Year 3: 1200

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**Gwinnett Technical College** - Diploma program in Photography, PH12, 57 Credit Hours, effective June 2017

This revision to Gwinnett Tech's photography curriculum will create a program that is flexible, adaptable, and expandable as it addresses current trends in photography, workforce needs, technological advances, and career options for graduates. Currently, eight institutions in the college's service area offer photography programs. However, only two are serious competitors offering relevant commercial photography programs, and both are expensive private colleges. Only one nearby college offers an associate's degree. No upstart costs are required for Gwinnett Tech to implement the revised curriculum since the college has an established photography program with most of the faculty, facilities, and equipment necessary. Additional equipment will be needed to support the program in years two and three, but these expenses will be mitigated by student supply fees. With adequate recruitment and marketing support, the photography program could expect enrollment in the first year of approximately 45 students, growing to 75 in the third year based on current enrollment statistics. With the future implementation of a hybrid or online program, an additional 20 students could be realized annually.

**Enrollment Projections:**

Day Students Year 1: 30 Year 2: 60 Year 3: 50

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

**Gwinnett Technical College** - Degree program in Photography, PH13, 69 Credit Hours, effective June 2017

This revision to Gwinnett Tech's photography curriculum will create a program that is flexible, adaptable, and expandable as it addresses current trends in photography, workforce needs, technological advances, and career options for graduates. Currently, eight institutions in the college's service area offer photography programs. However, only two are serious competitors offering relevant commercial photography programs, and both are expensive private colleges. Only one nearby college offers an associate's degree. No upstart costs are required for Gwinnett Tech to implement the revised curriculum since the college has an established photography program with most of the faculty, facilities, and equipment necessary. Additional equipment will be needed to support the program in years two and three, but these expenses will be mitigated by student supply fees. With adequate recruitment and marketing support, the photography program could expect enrollment in the first year of approximately 45 students, growing to 75 in the third year based on current enrollment statistics. With the future implementation of an online program, an additional 20

students annually could be realized.

**Enrollment Projections:**

Day Students Year 1: 30 Year 2: 40 Year 3: 50

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

**Lanier Technical College** - Degree program in Carpentry, CA23, 60 Credit Hours, effective January 2018

The number of carpentry job openings in our service delivery area is 29% above the national average. The median hourly earnings for these jobs is \$15.46 per hour and job growth is projected to increase. Carroll Daniel Construction (among other potential employers) has voiced a need for skilled workers in our area. Program enrollment is expected to be 26 students in the first year and projected to increase to 60 students by the third year. This program will be funded by (local) tuition dollars.

**Enrollment Projections:**

Day Students Year 1: 12 Year 2: 24 Year 3: 36

Evening Students Year 1: 12 Year 2: 18 Year 3: 24

**Lanier Technical College** - Degree program in Construction Management, CM13, 62 Credit Hours, effective January 2018

According to the U.S. Census Bureau, nonresidential construction spending increased by 7.4% from 2015 to 2016. This is the continuance of an upward trend since 2014. Similar gains are expected in both residential and non-residential sectors in 2017. Employers are aggressively seeking qualified, skilled workers to meet this demand. Carroll Daniels Construction (among other potential employers) has emphasized the shortage of qualified construction managers in NE Georgia. It is not uncommon for companies to recruit workers from their competitors. This practice is not sustainable for the long-term. This program will be funded by (local) tuition dollars.

**Enrollment Projections:**

Day Students Year 1: 12 Year 2: 24 Year 3: 36

Evening Students Year 1: 12 Year 2: 18 Year 3: 24

**North Georgia Technical College** - TCC program in Diesel Engine Service Technician, DE21, 16 Credit Hours, effective January 2018

North Georgia Technical College has identified an area of need in the Diesel Service Technician occupational area in Northeast Georgia. NGTC's Automotive Technology Advisory Committee noted a growing need in the workforce for more diesel service technicians to meet the demands required to service and maintain the medium to heavy-duty diesel engines. The changing industry, as it leans toward green fuel vehicles, has intensified the need for additional trained workforce. This academic opportunity provides a pathway for students interested in transportation as a career. Our area high schools seek additional Move On When Ready (MOWR) opportunities and the Diesel Service Technician pathway is designed for students who wish to diagnose and repair the systems and components found

in diesel engines. The Georgia Department of Labor Occupational Outlook for the northeast Georgia area has predicted there will be a 1.97% annual increase in job growth with a 21.58% increase in openings by the year 2002. This program will follow state standards and meet State Board and general program standard requirements. The first year costs of the program will be \$76,800 due to the addition of a full time faculty member and will be funded by tuition and fees. The college expects 15 students the first year with this doubling by the third year.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 25 Year 3: 30

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**North Georgia Technical College** - Degree program in Manufacturing Systems Technology, MS23, 60 Credit Hours, effective January 2018

The Manufacturing Systems Technology program addresses a needed skill set requested by our local manufacturing companies. In our service area there has been an explosion of new industry. In one county we have had four new companies startup and a major manufacturer to announce that they are expanding. Industrial maintenance is becoming more specialized. Employers want workers who have specific knowledge in manufacturing skills. They want maintenance technicians with a background in general industrial maintenance, automated controls, or plastics processing. We have a number of existing and new industries in our service area that produce products from plastic material. Plastics processing is not offered by any technical college in Georgia. The institutionally developed curriculum for this new program has been specifically designed to meet the needs of local employers. The curriculum follows State Board requirements for programs at this award level. First year program cost will be approximately \$89,000.00 with funding coming from tuition. Student enrollment in the first year is projected to be 30 students with an expectation of that doubling by the third year.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 25 Year 3: 30

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

**Ogeechee Technical College** - Degree program in Interdisciplinary Studies, AF53, 61 Credit Hours, effective August 2017

Ogeechee Technical College requests approval for the Associate of Applied Science Degree in Interdisciplinary Studies (AIS). The addition of this program will provide an option for students who wish to combine completed coursework from various disciplines into a single degree program based on each student's academic and professional goals. The program covers a wider variety of general education courses (21 hours) and allows 40 hours of program courses to be combined. The AIS program will follow TCSG standardized course curricula. There will be no additional first year costs because current faculty will provide instruction for all courses. Student enrollment is projected for 13 students during the first year and increases to 20 students by the third year.

Enrollment Projections:



Day Students Year 1: 8 Year 2: 10 Year 3: 12  
Evening Students Year 1: 5 Year 2: 6 Year 3: 8

**Ogeechee Technical College** - Degree program in Logistics and Supply Chain Management, LAS3, 62 Credit Hours, effective August 2017

The field of Logistics is one of the fast growing industries in the state of Georgia. Ogeechee Technical College's close proximity to the Port in Savannah will allow job opportunities for graduates with an AAS in Logistics and Supply Chain Management. There are 6240 estimated jobs in this field with an annual mean wage of \$56,760 for the state of Georgia. Ogeechee Technical College would like to provide the option of the AAS in Logistics and Supply Chain Management for students who are more interested in pursuing a program that has occupational courses which address supply chain management, logistics, procurement, accounting, transportation and database management skills.

Enrollment Projections:

Day Students Year 1: 25 Year 2: 25 Year 3: 25  
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**Savannah Technical College** - TCC program in Advance Airframe Certificate, AJ71, 10 Credit Hours, effective August 2017

This program will help to bridge the gap that individuals face when they are signed off by the FAA to take the FAA mechanic's certification test for airframe through work experience requirements. Individuals from industry and from the military have the knowledge of theory and application for the particular airframe they have been working on but are missing the ability to cross this over to the other areas of aviation. This program will help to take the experienced mechanic and close these gaps thus making the individual a better employee for companies in the Savannah area as well as the rest of Georgia. There are currently no other programs like this in the state this is why it is an institutionally developed program. Savannah Technical College currently has all the equipment and facilities in place to start this program. This program will start out around 15 students in its first year and grow to 30 students in its second and third year. The number of students is based on being able to keep the cohorts at a good teacher to student ratio for that one on one training but to still cover cost and meet the demand of industry.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0  
Evening Students Year 1: 15 Year 2: 30 Year 3: 30

**Savannah Technical College** - TCC program in Advance Airframe and Powerplant Certificate, AA51, 16 Credit Hours, effective August 2017

This program will help to bridge the gap that individuals face when they are signed off by the FAA to take the FAA mechanic's certification test for airframe and powerplant through work experience requirements. Individuals from industry and from the military have the knowledge of theory and application for the particular airframe they have been working on but are missing the ability to cross this over to other areas of aviation. This program will help

to take the experienced mechanic and close these gaps thus making the individual a better employee for companies in Savannah area as well as the rest of Georgia. There are currently no other programs like this in the state this is why it is an institutionally developed program. Savannah Technical College currently has all the equipment and facilities in place to start this program. This program will start out around 15 students in its first year and grow to 30 students in its second and third year. The number of students is based on being able to keep the cohorts at a good teacher to student ratio for that one on one training but to still cover cost and meet the demand of industry.

**Enrollment Projections:**

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 15 Year 2: 30 Year 3: 30

**Savannah Technical College** - TCC program in Advance Powerplant Certificate, AK71, 10 Credit Hours, effective August 2017

This program will help to bridge the gap that individuals face when they are signed off by the FAA to take the FAA mechanic's certification test for powerplant through work experience requirements. Individuals from industry and from the military have the knowledge of theory and application for the particular powerplant they have been working on but are missing the ability to cross this over to the other areas of aviation. This program will help to take the experienced mechanic and close these gaps thus making the individual a better employee for companies in the Savannah area as well as the rest of Georgia. There are currently no other programs like this in the state this is why it is an institutionally developed program. Savannah Technical College currently has all the equipment and facilities in place to start this program. This program will start around 15 students in its first year and grow to 30 students in its second and third year. The number of students is based on being able to keep the cohorts at a good teacher to student ratio for that one on one training but to still cover cost and meet the demand of industry.

**Enrollment Projections:**

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 15 Year 2: 30 Year 3: 30

**West Georgia Technical College** - TCC program in Healthcare Professional, HP41, 24 Credit Hours, effective May 2017

Employment of healthcare support workers within the WGTC seven-county region is projected to grow an average of 14.4% by 2024, nearly double the national average of 7.6%. Within this region, Coweta and Troup Counties have the highest anticipated employment growth potential, at 24.1% and 21.1%, respectively (EMSI). The greatest growth is projected to be in offices of health practitioners, as many services previously provided in hospitals will shift to these settings. Job prospects should be good for healthcare support program graduates, particularly with the growing demands of local and regional medical group practices, as well as community-based care settings. Students vying for positions within current WGTC healthcare programs with competitive admissions criteria (one of the largest WGTC student populations) will welcome this opportunity to complete foundational coursework in those programs. Additionally, students who graduate from the Healthcare

Professional program but who are not subsequently selected for their chosen medical programs will still have viable employment opportunities in a variety of healthcare fields. Beginning fall 2017, all new students seeking admission to competitive healthcare programs will be advised to select from two program options, including this requested program. All courses in this program are currently offered on all campuses and/or online, either as requirements or as electives; current faculty are adequate to support the program. With adequate existing facilities, equipment, learning resources, and faculty supporting the current programs, no additional funding will be necessary for implementation. The program's first year enrollment total for all campuses is expected to be 600-650 students, growing to 1100-1200 students by the third year.

Enrollment Projections:

Day Students Year 1: 450 Year 2: 600 Year 3: 825

Evening Students Year 1: 200 Year 2: 275 Year 3: 350

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Joe Dan Banker, Executive Director, Academic Affairs, at 404-679-1670.

## II. Program Terminations

Motion was made by Dr. Lynn Cornett that the college requests listed below to terminate the TCC program be approved for the semester specified for each request. Motion was seconded by Mr. Buzz Law and passed approval unanimously by the State Board.

**Discussion:**

### **Wiregrass Georgia Technical College**

TCC program in Low Voltage Cable Technician (LV11), effective August 2017.

## III. Approval for Program Standards and Revisions

Motion was made by Dr. Lynn Cornett to approve program standards and revisions for June 2017. Motion was seconded by Mr. James Gingrey and passed approval by the State Board unanimously.

### **State Board Standards and Revisions Summary for June 2017**

Major Code	Program Name	Program Development	Award Level	Credit Hours
MTD2	Mechatronics Technology	Standard	Diploma	47
MT23	Mechatronics Technology	Standard	Degree	60
9C21	911 Communications	Georgia Piedmont	TCC	12
AJ71	Advance Airframe Certificate	Savannah	TCC	10

AA51	Advance Airframe and Powerplant Certificate	Savannah	TCC	16
AK71	Advance Powerplant Certificate	Savannah	TCC	10
CS21	Central Sterile Supply Processing Specialist	Wiregrass Georgia	TCC	27
GM61	General Skills Specialist	Wiregrass Georgia	TCC	18
PH12	Photography	Gwinnett	Diploma	57
PH13	Photography	Gwinnett	Degree	69
MD71	Manufacturing Systems Technician	West Georgia	TCC	16
MP31	Manufacturing Production Assistant	Standard	TCC	11

- IV. Motion was made by Dr. Lynn Cornett to authorize the Commissioner to approve Program Approvals, Programs Terminations, and Program Standards and Revisions until the next state board meeting in August. Motion was seconded by Mr. Randall Fox and was approved unanimously by the State Board.

- **Adult Education**

**Joe Yarbrough**

Chairman Yarbrough filled in for Chair Ben Copeland and gave the report for the Adult Education committee. He said their committee received updates from Ms. Beverly Smith on staff activities. Chairman Yarbrough shared that there were 31 awards given the week before for Adult Education providers. He also shared that there was a 71% increase in attendance in the Adult Education classes and that 74% of the GED transcript requests were being made online.

Chairman Yarbrough then called on Mrs. Dinah Wayne to present a motion from the committee for the newest CLCP designation.

- I. **Certified Literate Community Program**

Motion was made by Mrs. Dinah Wayne to approve the **Dawson County CLCP** as a Certified Literate Community and adopt a resolution to be presented to the Reading Association of Dawson County. Motion was seconded by Mr. Buzz Law.

That concluded the report.

- **External Affairs and Economic Development**

**Doug Carter**

Mr. Doug Carter began by sharing from his committee that for the month of May Quick Start had six prospects, totaling 2,694 potential new jobs, and there were two announcements bringing 190 new jobs to Georgia. Quick Start activities during May included a Quick Start presentation and facility tour to the Twiggs County Leadership group.

There was also an update from the Communications Office where it was shared that TCSG had to opportunity to be in Georgia Magazine as well as the new publication of Freedom and Opportunity Magazine.

Mr. Carter ended his report by sharing that the Stewardship and Development Office was working hard on the inaugural foundation golf tournament on September 15, and Mr. Carter encouraged the members to participate.

- **Facilities and Real Estate**

**Chunk Newman**

**I. Approval of Real Estate Transactions**

Motion was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with the execution of the following real estate transactions. Motion was seconded by Mr. Michael Sullivan and passed approval unanimously by the State Board.

**A. Augusta Technical College - RLA & NEE to Georgia Power Company**

DISCUSSION: Augusta Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the Georgia Power Company, over approximately 2.48 acres on the Grovetown-Columbia Campus of Augusta Technical College, for the installation and maintenance of an overhead power line.

**B. Georgia Northwestern Technical College – Construction, Ingress/Egress & Utility Easements from Whitfield County BoE**

DISCUSSION: Georgia Northwestern Technical College requests approval on the acquisition of a construction easement over 0.23 acres and non-exclusive easements from the Whitfield County Board of Education, over approximately 0.895 acres for the ingress/egress and 0.09 acres for the underground utilities to serve the TCSG-318 Whitfield Murray Campus Phase I Building project.

**C. Quick Start – Restrictive Covenants for Private Utility System**

DISCUSSION: Quick Start requests approval on the execution of restrictive covenant to maintain, replace, and repair the Private Utility System to serve the TCSG-335 QS Regional Training Center project.

**II. Approval of Construction Contracts**

Motion was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contract listed below at cost not to exceed the amount stated for each request. Motion was seconded by Mr. James Gingrey and passed State Board approval unanimously.

**A. Gwinnett Technical College - \$226,494.06 with Centennial Contractors Enterprises, Inc.**

DISCUSSION: Gwinnett Technical College requests approval on the execution of a construction contract for “Bldg 100 Asphalt Paving” on the Main Campus of Gwinnett Technical College, with Centennial Contractors Enterprises, Inc., Atlanta, GA in the amount of \$226,494.06, using local funds.

**B. West Georgia Technical College - \$234,529.99 with Rubio and Son Interiors, Inc.**

DISCUSSION: West Georgia Technical College requests approval on the execution of a construction contract for “Callaway Center Additional Parking” on the LaGrange West

Campus of West Georgia Technical College, with Rubio and Son Interiors, Inc., Dacula, GA in the amount of \$234,529.99, using local funds.

### III. **Approval of Bond Sale Request**

Motion was made by Mr. Chunk Newman to authorize the Chairperson of the State Board to request to the Georgia State Financing and Investment Commission that said GSFIC issue State of Georgia General Obligation Bonds in the aggregate principal amount listed below for the purpose of financing the projects listed below. Motion was seconded by Mr. Michael Sullivan and passed approval unanimously by the State Board.

DISCUSSION: The Senior Executive Director of Facilities Management requests approval of the bond sale request to the Georgia State Financing and Investment Commission that said GSFIC issue State of Georgia General Obligation Bonds in the aggregate principal amount listed below for the purpose of financing the projects listed below.

<u>Project</u>	<u>Total Authorized Principal Amount</u>	<u>Bond Sale Request Amount</u>
TCSG-317 SCR-Industrial Training and Tech Bldg	\$3,880,000	\$3,880,000
TCSG-318 GNW-Whitfield Murray - Phase 1 Bldg	FY18 \$18,780,000	\$18,780,000
TCSG-318 GNW-Whitfield Murray - Phase 1 Bldg	FY17 \$5,000,000	\$4,000,000
TCSG-326 WCL Equipment Renovation Statewide	\$11,300,000	\$11,300,000
TCSG-327 LAN-Hall County Campus	\$73,000,000	\$73,000,000
TCSG-330 OGE Plant Operations Building	\$9,530,000	\$9,530,000
TCSG-334 NGA Manufacturing Expansion	\$2,200,000	\$2,200,000
TCSG-340 FY2017 Career Academies	\$9,000,000	\$9,000,000
TCSG-342 FY2018 MRR 20 Yr	\$15,000,000	\$15,000,000
TCSG-343 FY2018 Obsolete Equipment	\$5,000,000	\$5,000,000
TCSG-345 ALB Carlton Construction Academy Ph II	\$4,980,000	\$4,980,000
TCSG-346 OGE Truck Driving Pad	\$860,000	\$860,000
<b>Total</b>	<b>\$158,530,000</b>	<b>\$157,530,000</b>

### • **Governance, Compliance and Audit**

**Michael Sullivan**

- I. **Motion was made by Mr. Michael Sullivan to review and approve the proposed revised mission statement for Atlanta Technical College. Motion was seconded by Dr. Lynn Cornett and was voted on unanimously by the State Board; motion stood approved.**

DISCUSSION: State Board approval of college mission statements is required pursuant to the Principles of Education Comprehensive Standard 3.1.1.

### **Current Mission Statement**

Atlanta Technical College, a unit of the Technical College System of Georgia, located in the city of Atlanta, is an accredited institution of higher education that recognizes the importance of global education. The college provides affordable lifelong learning opportunities, associate degrees, diplomas, technical certificates of credit, customized business and industry training, continuing education, and other learning services using state-of-the-art technology. The integration of academics and applied career preparation to enhance student learning is essential in meeting the workforce demands and economic development needs of people, businesses, and the communities we serve.

### **Revised Mission Statement**

Atlanta Technical College, a unit of the Technical College System of Georgia, provides lifelong educational opportunities and experiences through academic and innovative career preparation, service learning, and multiple program delivery modalities that lead to technical certificates, diplomas, and associate degrees and make student development and success possible in a competitive global economy.

- II. Motion was made by Mr. Michael Sullivan to lay on the table the recommended revision to Policy 5.1.7. Motion was seconded by Mr. Tommy David and was approved unanimously by the State Board.**

DISCUSSION: Changes made to reflect accompanying procedure as program guides are no longer used.

**POLICY: 5.1.7. (IV.I)**

### **Warranty of Degree, Diploma, and Technical Certificate of Credit Graduates**

**Revised:** **Pending State Board Approval;** February 2, 2017; September 7, 2006; April 23, 2001; September 5, 1996; December, 1995

**Last Reviewed:** February 2, 2017

**Adopted:** October 5, 1989



### **POLICY:**

As a demonstration of our confidence in the quality of our technical college programs, the Technical College System of Georgia [TCSG] warrants every graduate of our technical college programs offering a technical certificate of credit, diploma, or associate degree as follows:

The warranty guarantees that the graduate has demonstrated the knowledge and skills and can perform each competency as identified in the industry-validated Standard or Program Guide.

Any program graduate who is determined to lack such competence shall be retrained



at no cost to the employer or the graduate for tuition or instructional fees.

A Warranty claim may be filed by either an employer in conjunction with a graduate or a graduate if the individual is unable to perform one or more of the competencies contained in the industry-validated Standards ~~or Program Guide~~, including failure to pass a State of Georgia required licensing examination or national licensing examination.

This warranty is applicable only to graduates of a technical certificate of credit, diploma, or degree program who entered the program subsequent to the mandated standards implementation date.

The warranty shall remain in effect for two years immediately following the date of graduation and shall be honored by any technical college that offers the program from which the individual graduated.

This warranty shall be issued in writing to each graduate exiting a program on or after the mandated standards implementation date for the applicable program standard. The Commissioner shall develop procedures for implementing this policy such that the technical college conducting the retraining under the warranty may recover the institutional costs of retraining from the technical college that conducted the original program.

The Commissioner shall resolve any disputes pertaining to this warranty policy.

**RELATED AUTHORITY:**

O.C.G.A. § 20-4-11 – Powers of the Board

O.C.G.A. § 20-4-14 – TCSG Powers and Duties

~~TCSG Procedure 5.1.7p. Claim Report Procedures~~

- III. **Motion was made by Mr. Michael Sullivan to approve local board member appointments as listed in the Board materials. Motion was seconded by Mrs. Dinah Wayne and passed State Board approval unanimously.**

• **Operations, Finance, and Planning**

Tim Williams

I. **Expenditure/Contract Requests**

**The motion was made by Mr. Tim Williams for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the system office and technical colleges listed below at a cost not to exceed the amount stated by each college. Motion was seconded by Mr. Randall Fox and approval passed unanimously by the State Board.**

1. **TCSG/Office of Adult Education (OAE) – Request to extend the contract with UGA to assist OAE in the program review process, in ongoing instructor and staff professional development, conducting targeted research studies, and development and maintenance**

of the professional development website, to be provided for OAE system office on-site and field staff, at a cost not to exceed \$300,000.00. ***Funds are available for this expenditure from Georgia's federal allocation.***

*Discussion:* This proposed expenditure is for TCSG-OAE to enter into an interagency agreement with the University of Georgia (UGA) in an effort to assist OAE in the program improvement process, in ongoing professional development and targeted research studies.

The UGA School of Education has an Adult Education Department whose mission statement reads as follows: "The mission of the Technical College System of Georgia mirrors the three-fold mission of the University of Georgia: to teach, to research, and to serve. What makes the department's mission unique is the central idea of adult education that conscious, systematic, purposeful learning should be a lifelong process for everyone." TCSG and the UGA, Department of Adult Education serves the same population. Both entities have faced some of the same challenges in efforts to provide optimal services for Georgia's adult learner population. The collaboration of the two departments is a needed combination of research (UGA) and application (TCSG); therefore, we propose that the Office of Adult Education extend a one-year contract with UGA for the services noted below:

- Collaborating with OAE staff on the Fall Conference to include the identification of potential presenters, working with OAE staff to develop a complete conference plan, provision of pre-service and on-site support for presenters, and conducting an evaluation of the conference resulting in a formal report.
- Conducting and Preparing Reports for five On-site Program Reviews for FY18
- Conducting Research Studies
- Maintaining and continuously enhancing OAE's Professional Information Website

**2. TCSG/Quick Start – Request to purchase Mechanical, Electrical and Automation training units for Advanced Manufacturing Technology training from Southern Educational Consulting & Training; cost \$535,876.00. ***State funds are available for this expenditure.*****

*Discussion:* TCSG/Quick Start is in the process of expanding the Advanced Manufacturing Training capability to better serve Georgia's expanding manufacturing clients and needs additional training units to meet client demands. The TCSG/Quick Start training equipment requested is representative of what is required to meet Georgia's manufacturing company's expectations for raising the maintenance technician workforce knowledge and skills to a level that meet client demands.

Purchase includes 6 Advanced PLC Rockwell Training Stations, 6 Motor Control Industrial Training Stations, 5 Pneumatic Training System Stations, and 5 Hydraulic Training System Stations.

TCSG/Quick Start provides to client companies Advanced Manufacturing Training on-site and at multiple State of Georgia Quick Start training centers. Corrective, Preventive and Predictive Maintenance processes are critical to keeping company production lines operating at required efficiencies. TCSG/Quick Start works closely with client companies to understand their critical needs for technology knowledge and skills needed to support

complicated machines and processes. The TCSG/Quick Start uses “industrially rated” equipment and software for effective learning. The success of this effort is in part reliant upon the equipment selected for use, so it must be cost effective, reliable, application specific, and portable.

3. **TCSG/IT** – Request to purchase Red Hat Enterprise Linux from SHI for Virtual Datacenters for FY2018; cost \$176,672.00. ***State funds are available for this expenditure.***

*Discussion:* Red Hat Enterprise Linux is the operating system used to host Banner in the virtualized environment at all TCSG colleges/system office. Pricing is based on the number of servers used for production and development.

4. **TCSG/Tech Ed** – Request to renew agreement with EverFi, Inc. for FY2018 for the purchase of a training/education platform to provide education/prevention services to students enrolled in the 22 TCSG colleges. Education/training will focus on sexual violence/assault as well as drug/alcohol abuse; cost \$185,600.00. ***State funds are available for this expenditure.***

*Discussion:* EverFi provides online platform services to support the TCSG colleges in their endeavor to comply with federal regulation and legislation specific to sexual assault/violence, alcohol and other drug use. This program will allow colleges to educate students about sexual assault/violence as well as drug/alcohol abuse with the key being “prevention”. This is a federal requirement for all institutions receiving Title IV aid. This product is unique in that it provides interactive exercises designed to motivate behavior change by modeling positive behaviors, providing a toolkit of strategies, and building student self-efficacy. Real-life scenarios allow students to practice new skills, see results and receive feedback in a safe environment. Another service under this agreement is inclusive in the EverFi Coalition and provides TCSG with consultative services on alcohol abuse and sexual assault/violence prevention.

5. **TCSG/Tech Ed** – Request to pay the Board of Regents for the GALILEO renewal fees for the time period July 01, 2017–June 30, 2018; cost \$873,369.00. ***State funds are available for this expenditure.***

*Discussion:* This expenditure is to pay for resource and database fees on the GALILEO (Georgia Library Learning Online) system. GALILEO, an initiative of the Board of Regents of the University System of Georgia, is a worldwide web-based virtual library available to the technical colleges. GALILEO provides access to multiple information resources, including secured access to licensed products. Participating institutions may access over 100 databases indexing thousands of periodicals and scholarly journals. Over 2,000 journal titles are provided in full text. Other resources include encyclopedias, business directories, government publications, and electronic books.

6. **TCSG/Tech Ed** – Agreement between Blackboard and TCSG for the purchase of Blackboard’s Technology Bundle for the Financial Aid or Dedicated Standard Solution for four technical colleges; total cost \$360,180.00. ***State funds are available for this expenditure.***

*Discussion:* This agreement will authorize the purchase of virtualized inbound operational support from Blackboard for four technical colleges (Atlanta, Chattahoochee, Georgia Northwestern & South Georgia) for access to information regarding general and personalized financial aid inquiries. The services being purchased are designed for one-stop support and integrate multiple data sources into a single view for the student. Additionally, real-time advisors and student activity updates are provided to administrators to see call volumes, problem areas, and levels of student satisfaction. Students will have 24/7 access to a library of online video content to answer their questions. Cost per college is based on FTE's and components of the technology package chosen by the college.

- 7. Athens Technical College – Furniture from OFS Brands for a complete remodel of the library on the Athens campus; cost \$146,447.00. *Local funds are available for this expenditure.***

*Discussion:* Furnishings in the library on the Athens campus are in need of replacement with up-to-date furniture/power-adaptive capabilities to reflect the technological needs of the students. Student activity funds were allocated by the student government of up to \$150,000, and the Athens Tech College Foundation allocated funds up to \$20,000 to replace all student-related furniture in the library including study rooms, study carols, the technology nest, and the open computer lab. Additional local college funds will be used if needed for the balance of the project.

- 8-10. Atlanta Technical College; total expenditures, \$763,483.00 – *Local & obsolete equipment bond funds are available for these expenditures.***

- 8) Cisco Nexus infrastructure equipment from Strategic Products & Services for upgrade to aging network infrastructure; cost \$212,138.00.**

*Discussion:* In an effort to maintain an effective operation of the college's network infrastructure, equipment is needed to replace an aging infrastructure. This is part of the college's network refresh project and completing this project is critical to the college's mission. A more up-to-date infrastructure will ensure the needed technology to produce academic success in the classroom.

- 9) Two patient simulators w/accessories from Laerdal Medical for nursing-RN programs; cost \$157,621.00.**

*Discussion:* Atlanta Tech has continuously evolved during its history to meet the needs of the business/industrial communities of metro Atlanta. As a visible strength in workforce development and a major provider of a growing demand for a technologically skilled and academically sound worker, ATC is greatly in need of simulator manikins to keep up with the demands of the healthcare field. The high technology health care field is requiring nurses to have a higher level of knowledge/training. The SimMom Advanced Birthing Simulator and the SimMan Advanced Patient Simulator will help provide practice scenarios before performing on live patients. Students will be able to train for situations/health

conditions they may not have during their clinical practicum and will gain a greater confidence by having practice times on the manikins.

- 10)** Contract renewal with Intercontinental Commercial Services for FY2018 to outsource janitorial services to all buildings on the main campus; cost \$393,724.00.

*Discussion:* This expenditure is to renew the contract with Intercontinental Commercial Services for FY2018 to provide janitorial services for all buildings on the college's main campus in Atlanta. The contract includes day porters to assist with the cleanliness required by the college. Outsourcing janitorial services saves the college a considerable amount of money when compared to filling these positions with full-time benefited employees. This is the second renewal of four one-year optional renewals.

**11-13. Coastal Pines Technical College; total expenditures, \$859,263.00 – *Local funds are available for these expenditures.***

- 11-12)** Cisco Nexus infrastructure core switches from Strategic Products & Services (\$159,830.00); and Information Technology equipment from CDW-G including replacement switches, stacking kits, VPN firewall replacement, additional VoIP phones, and SAN upgrade (\$457,581.00) for upgrade to aging network infrastructure; total cost \$617,411.00.

*Discussion:* The college will be upgrading their core infrastructure this summer/fall semesters. Several pieces of critical infrastructure have reached end of life, become inadequate, or haven't been purchased due to financial constraints. This need has become much more pronounced with growth and changes that were necessary to implement expansions such as SSO for Microsoft Office 365, Banner, and Blackboard as well as other core expansions. The purchase will provide servers, battery backups for VoIP switches, and networking equipment for the server room and data rooms to host/interconnect the computers on 6 campus locations.

- 13)** 275 Dell computers/monitors from Technology Integration Group for Waycross campus; cost \$241,852.00.

*Discussion:* Computer equipment is needed to replace obsolete equipment in classrooms and labs at the Waycross campus. The primary focus is to update the information technology equipment for academic programs. 200 computers will be used for classrooms/labs and 75 are for faculty/staff use. Equipment includes computers, monitors, keyboards, mouse devices, speaker bar and VESA mounts.

**14-15. Georgia Piedmont Technical College; total expenditures, \$1,028,844.00 –**

- 14)** Industrial Systems Technology trainers from Southern Educational Consulting for the Advanced Manufacturing Center located at Newton Campus; cost \$830,138.00. ***World Class Lab funds are available for this expenditure.***

*Discussion:* This purchase will provide Industrial Systems Technology trainers in the Advanced Manufacturing Center located on the Newton campus, and will be used for the startup of the German Apprenticeship and Industrial Systems Technology programs. This equipment will be utilized to train students to become workforce ready and will be utilized for upgrading skill sets for employees or potential employees in Industrial Systems Technology. The Advanced Manufacturing Center will be a valuable training system for the service area of GPTC, providing much needed support for the heavy industry concentration in the Newton/Rockdale counties.

- 15) Renewal of continuing 5-year lease with Strategic Products & Services for VoIP phone system; cost \$198,706.00. ***Local funds are available for this expenditure.***

*Discussion:* In September 2013, the State Board approved GPTC to replace their old, obsolete phone system which was costly to maintain with parts becoming non-existent. In FY2014, GPTC entered into a 5-year capital lease for a new VoIP system; after which time, the system will become the property of the college. This puts GPTC into the final 1-1/2 years of the service agreement.

## II. Commissioner Authorization Motion

The motion was made by Mr. Tim Williams for the State Board to authorize the Commissioner to make all decisions, purchases and enter into necessary contracts between the June and August Board meeting dates that would otherwise require Board approval. Such decisions, purchases and contracts will be reviewed for ratification by the Board at the August 2017 meeting. Motion was seconded by Dr. Lynn Cornett and was unanimously approved by the State Board.

## III. Approval of TCSG Strategic Plan for FY2018

The motion was made by Mr. Tim Williams for the State Board to approve the TCSG Strategic Plan update for FY2018 as so noted in the draft included in the Board material. Motion was seconded by Mrs. Dinah Wayne and passed approval by the State Board unanimously.

*Discussion:* The only changes to the plan for FY2018 are updates to the eight strategic outcome measures. We added an estimate for FY2017 and a new strategic goal for FY2018 to each measure.

## IV. Approval of the FY2018 Projected Budgets for each Technical College

The motion was made by Mr. Tim Williams for the State Board to approve the projected budgets for each technical college for Fiscal Year 2018. Motion was seconded by Mr. Tommy David and passed State Board approval unanimously.

*Discussion:* The Commission on Colleges requires that projected budgets for accredited institutions be approved by their governing board. The governing board for all TCSG colleges is the State Board of the Technical College System of Georgia. The initial projected budgets for the institutions accurately reflect the estimated funds available during Fiscal Year 2018 based

on both prior year data and current year projections. Projections may have been adjusted based on enrollment trends and will continue to be adjusted as actual current year data becomes available. The total of all the initial projected budgets matches the FY18 Appropriations Act as signed by the Governor.

#### **IV. COMMISSIONER'S COMMENTS**

**Commissioner Gretchen Corbin**

The Commissioner thanked the State Board members in attendance for their participation and dedication to the Board, and for the time they took to join the group in Augusta to visit Augusta Technical College. She gave an overwhelming thank you to President Terry Elam for his hospitality in hosting the State Board at Augusta Technical College.

She went on to share that in partnership with the Georgia Student Finance Commission, the former Strategic Industries Workforce Development Grant [SIWDG] had completed its renaming process and the new name effective immediately would be the HOPE Career Grant. Several prospective names were tested through a survey of audiences including students, prospective students, businesses and counselors. "HOPE Career Grant" elicited the highest number of positive responses and that was a factor in the selection of the name. She remarked that the new name would better identify the true purpose of the grant – that along with HOPE you can receive a grant that will lead to a career.

The Commissioner shared that she participated in the WIOA National Convening in Washington, DC the previous week. She remarked that it was great to be with Georgia Department of Economic Development's Workforce Division as well as Department of Labor and our adult education team. She thanked Bobby Creech for his leadership at the convening and for being a part. She shared that while she was in Washington, DC for the convening, that she also participated in a joint study with Congress and the Bipartisan Policy Institute to focus on the Appalachian Initiative – this was one of four roundtables that focused on job creation and entrepreneurship in the Appalachia Region.

She thanked the Adult Education team for their work and through the grant process to award the Adult Education providers for FY18. The Office of Adult Education had concluded the FY 2018 grant competition under the Workforce Innovation and Opportunity Act (WIOA). Thirty (30) awards were made to organizations that will provide Adult Education services in every county throughout the state—to include literacy, English language acquisition, and civics instruction. Services will be provided by technical colleges, three school systems, and six community- based organizations. Of the 30 grantees, 29 of the organizations have had the grant during the previous grant cycle (FY 2013-FY2017), one new award was made—to the Northwest Georgia Housing Authority. However, they are not new to Adult Education in Georgia. The organization was a grantee during a previous grant cycle. Together, grantees will work with other WIOA core partners and service providers, to execute the strategies of local workforce development systems statewide. She thanked Dr. Serena Walker for her leadership in this process.

She also shared that she just returned from Governor Deal's economic development mission in Japan where they met with existing companies as well as prospects.

The Commissioner also gave a thank you to State Board member, Tommy David, for his kindness and hospitality during her recent trip to Statesboro, GA. She shared that she participated in Ogeechee Technical College's commencement ceremony for their spring graduating class and that Mr. Tommy David gave a kind introduction as she gave the keynote address.

Lastly, she spoke on the 2% merit increases for state employees; most notably that for FY17 the executive leadership team at the system office as well as the presidents did not that the increase to allow for the funds to go to their staff and employees at the colleges. The Commissioner shared that for the FY18 budget she will give presidents and her executive team the opportunity to receive the merit increase. In speaking on the budget, she also thanked the administration teams at both the system office and at the 22 colleges for their effort in closing the FY17 budget and for the tremendous work they provide in closing the books every year.

That concluded the Commissioner's report.

#### **V. Executive Session**

Chairman Yarbrough stated that there were some personnel issue to discuss and the Board would need to hold an Executive Session.

Motion was made by Mr. Buzz Law to have the State Board enter a closed Executive Session to address a personnel matter (see Attachment A). Motion was seconded by Mr. Trey Sheppard, and passed by unanimous vote.

Motion was made to exit the Executive Session and return into General Session by Mr. Michael Sullivan, was seconded by Mr. Doug Carter and passed unanimously.

#### **VI. OTHER BUSINESS**

**Chairman Yarbrough**

Chairman Yarbrough called the General Session back into order and called on Dr. Lynn Cornett to present a motion. Motion was made by Dr. Lynn Cornett to apply the Governor's 2% merit-based salary increase to all eligible TCSG employees, which will include the compensation of the Commissioner of the Technical College System of Georgia, Gretchen Corbin, from \$189,200 to \$192,984, to become effective July 1, 2017. Motion was seconded by Mrs. Dinah Wayne and passed approval by the TCSG State Board unanimously.

Chairman Yarbrough reminded the State Board that there would not be a meeting in July, but that the August 3 meeting would take place at Chattahoochee Technical College's North Metro Campus in Acworth, Georgia.

Motion was made by Mr. Michael Sullivan to adjourn the June 2017 meeting of the TCSG State Board. Motion was seconded by Mr. Trey Sheppard and passed approval unanimously. The meeting stood adjourned at 9:55 a.m.

#### **VII. ADJOURN**

**Chairman Yarbrough**



VII.	<u>ADJOURN</u>	Chairman Yarbrough

**Attachment A**

STATE OF GEORGIA  
COUNTY OF DEKALB  
AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception that permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Joe W. Yarbrough, the presiding officer identified below, and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

I am the presiding officer of the State Board of the Technical College System of Georgia.

I am over the age of 18 and in all aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.

On June 1, 2017, this Board which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons set forth below meet the requirements for closing this public meeting.

The legal authority for the closure of this meeting was Section 50-14-3(6) of the Official Code of Georgia.

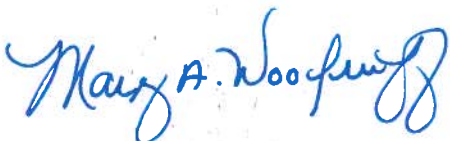
During the closed portion of the meeting, members of the State Board of the Technical College System of Georgia discussed or deliberated only upon a personnel matter.

FURTHER AFFIANT SAYETH NOT.

Sworn to and subscribed before me this 1<sup>st</sup> day of June, 2017.



Joe W. Yarbrough  
Chairman & Presiding Officer



MARY A WOODRUFF  
NOTARY PUBLIC  
DEKALB COUNTY, GEORGIA  
MY COMMISSION EXPIRES 6/18/2020