



STATE BOARD GENERAL SESSION

Joe Yarbrough, <i>Chairman</i>	Buzz Law
Anne Kaiser, <i>Vice Chair</i>	Chunk Newman
Ben Bryant	Richard Porter
Doug Carter	Sylvia Russell
Shan Cooper	Trey Sheppard
Ben Copeland	Shirley Smith
Lynn Cornett	Michael Sullivan
Jay Cunningham	Phil Sutton
Tommy David	Baoky Vu
Mary Flanders	Dinah Wayne
Randall Fox	Tim Williams
James Gingrey	

MINUTES

Thursday, December 1, 2016

1:00 – 2:00 p.m.

System Office
1800 Century Place, 2nd Floor
Atlanta, Georgia 30345

Absent: Sylvia Russell, Michael Sullivan

I. WELCOME AND CALL TO ORDER

Chairman Joe Yarbrough

Chairman Joe Yarbrough called the December 1, 2016 State Board meeting of the Technical College System of Georgia [TCSG] to order at 1:07 p.m. He welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees.

II. CHAIRMAN'S COMMENTS

Chairman Yarbrough

The Chairman's first order of business was to call for a motion to approve the minutes from the November 3, 2016 State Board meeting. Motion was made by Mr. Buzz Law, was seconded by Mr. Chunk Newman, and passed approval by the Board unanimously. Minutes stand approved.

Chairman Yarbrough then called on the Committee Chairs to give their reports.

III. COMMITTEE REPORTS

COMMITTEE CHAIRS

- **Academic Affairs**

Lynn Cornett

Dr. Lynn Cornett began her report by sharing that the reviewed Complete College Georgia report had been sent to the Governor's Office and had been worked on in partnership with the University



System of Georgia [USG]. She shared that in the committee they discussed the three new College and Career Academies that would be awarded. She thanked Mr. Mark Peevy for his guidance during this process and thanked the following individuals who sat on the panel: Ms. Irene Munn from Lt. Governor Casey Cagle's office, Ms. Merry Hunter Hipp from Governor Nathan Deal's office; and thanked Mr. Adam Sweat, from the Lt. Governor Casey Cagle's office, for joining the meeting that day. She offered a big congratulations to the new College and Career Academies that would be voted on at the end of her report.

I. Academic Standards and Programs

Motion (Approval of AS Degree):

Motion was made by Dr. Lynn Cornett that the college request listed below to offer an associate of science degree program be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. This AS program request was endorsed by the Board of Regents of the University System of Georgia at their latest meeting. Motion was seconded by Mr. Tim Williams and passed State Board approval unanimously.

Discussion:

Southern Regional Technical College - Degree program in A. S. - General Business, GB13, 68 Credit Hours, effective January 2017

Business programs are among the largest enrollment programs at Southern Regional Technical College (SRTC) and many students seek opportunities to further their education at four-year institutions. Transfer opportunities for those students are limited and they become frustrated when they realize a degree they earn at SRTC is not fully transferable to the institution they plan to attend. An established articulation agreement with Valdosta State University (VSU) will allow students to transfer the entirety of the Associate of Science in General Business Degree to one of seven BBA programs offered at VSU including Accounting, Economics, Finance, Healthcare Administration, International Business, Management, and Marketing. There are currently no other degrees like this one in SRTC's service area. Additionally, there is a significant number of Advisory Committee members in the SRTC service area wanting to hire entry level employees who will go on to earn a higher degree and advance within the company. Employers have found that students who start at an entry level position generally do a better job when promoted. As a result, many local employers are willing to share in the cost and help those employees earn a four-year degree. This new degree option will make it faster and more economical for SRTC students to earn a Bachelor's degree, which will benefit both the employer and student. TCSG EMSI 2016 data indicates the average earnings for SRTC's service area is \$38,671 and the average earning capacity as a manager is \$62,872. This program is fourth in the state's top program completers data. Only 8.8% of the SRTC service area population has a Bachelor's Degree and



this program would provide another avenue for earning the Bachelor's Degree. This AS in General Business degree is an institutionally developed program. It meets the State Board and general program standards requirements for programs at its award level. The anticipated first years costs are \$40,500 up to \$52,000 by the end of the third year. These costs will be locally funded. Expenses are to cover needs for additional adjunct faculty, supplies, and library resources for the program. Anticipated initial enrollment is predicted to be 10 in the day and will grow to 30 students while the evening program will begin with 25 and grow to 35 by the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 20 Year 3: 30

Evening Students Year 1: 25 Year 2: 30 Year 3: 35

Motion (Approval of AAS Degree, Diplomas, and Technical Certificates of Credit):

Motion is made that the college requests listed below to offer diploma, degree, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process.

Discussion:

Albany Technical College - Diploma program in Business Healthcare Technology, BHT2, 46 Credit Hours, effective January 2017

The proposed Business Healthcare Technology Diploma program will serve the purpose of attracting individuals from high school who are seeking careers and promoting greater marketability than the current medical administrative assistant diploma and career enhancement for individuals who would like to update their skills to the current technologies. Employment opportunities will continue to be best for those office and administrative support workers, supervisors, and managers who show leadership and team building skills, who exhibit critical thinking skills, and who are able to multitask, communicate well, and keep abreast of technological advances. Additionally, the introduction of the BHT diploma is projected to have a positive impact on enrollment, retention, and graduation rates. At the present time, no other college in the service area offers a diploma in Business Healthcare Technology. The program will follow the state standard and general program standard requirements for programs at its award level. Additional costs are not required, and the projected enrollment is 115 students the first year and projected size in the third year 145 students. Moreover, the program will provide the aforementioned curriculum to the student who is seeking an associate degree and a career in the medical secretarial field. As office automation continues to evolve, retraining and continuing education will remain integral parts of medical secretarial jobs.



Enrollment Projections:

Day Students Year 1: 90 Year 2: 100 Year 3: 120

Evening Students Year 1: 25 Year 2: 25 Year 3: 25

Albany Technical College - Degree program in Business Healthcare Technology, BHT3, 61 Credit Hours, effective January 2017

The proposed Business Healthcare Technology Associate's program will serve the purpose of attracting individuals from the Business Technology Diploma program and promote greater marketability than the current medical administrative assistant diploma, and career pathway for individuals seeking a bachelor's degree in Healthcare Administration. Employment opportunities will continue to be best for those office and administrative support workers, supervisors, and managers who show leadership and team building skills, who exhibit critical thinking skills, and who are able to multitask, communicate well, and keep abreast of technological advances. Additionally, the introduction of the BHT associate's degree is projected to have a positive impact on enrollment, retention, and graduation rates. At the present time, no other college in the service area offers an associate's degree in Business Healthcare Technology. The program will follow the state standard and general program standard requirements for programs at its award level. Additional costs are two adjunct instructors, and the projected enrollment is 65 students the first year and projected size in the third year 115 students. Moreover, the program will provide the aforementioned curriculum to the student who is seeking a bachelor's degree and a career in healthcare administration. Continuing advances in technology should increase office and administrative support worker's productivity and allow a wider variety of tasks to be performed by people in professional positions. This will require increased knowledge of legislative and compliance issues related to the healthcare industry.

Enrollment Projections:

Day Students Year 1: 45 Year 2: 65 Year 3: 85

Evening Students Year 1: 20 Year 2: 25 Year 3: 30

Lanier Technical College - TCC program in Industrial Truck (Forklift) Maintenance & Repair, ITF1, 36 Credit Hours, effective May 2017

No other school in the country offers this type of program. We have been approached by 3 of the top manufacturers of material handling equipment with requests that we develop a program to train technicians that will fill their desperate need. The only training currently provided is on-the-job. The employment forecast is expected to increase from 3,135 technicians currently to 4,257 by the year 2020 for Toyota alone. The cost of the program will be minimal to the college as Toyota has offered to donate all required tools, equipment, and demo units. All current facilities used for Automotive Technology are adequate to use for this program and no additional instructors would be needed. Finishing this program will allow students to sit for Automotive Service Excellence Certifications testing.



Enrollment Projections:

Day Students Year 1: 10 Year 2: 12 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Ogeechee Technical College - Diploma program in Industrial Systems Technology, IST4, 46 Credit Hours, effective January 2017

Graduates of this program will be qualified for employment in industrial maintenance and manufacturing with skills in electronics, industrial wiring, motors, controls, PLCs, instrumentation, fluid power, mechanical, pumps and piping and computers. Ogeechee Technical College has already received a grant through our economic development division where they have collaborated with local industries and have developed a training lab that can be utilized to teach students how to operate as troubleshooting technicians in an industrial maintenance and manufacturing environment. Those local industries involved in the collaboration were Briggs and Stratton, Brodie International, Crider, Inc., Great Dane Trailers, H.A. Sack Company, King America Finishing, Koyo Torrington, and Viracon. These same industries would be potential employers for our graduates. We anticipate beginning enrollment in the program with 20 students. There is no additional cost for the program as we have equipment and labs in place to instruct in this curriculum.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 20 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Joe Dan Banker, Executive Director, Academic Affairs, at 404-679-1670.

II. Program Terminations

Motion was made by Dr. Lynn Cornett that the college requests listed below to terminate TCC programs be approved for the semester specified for each request. Motion was seconded by Mrs. Dinah Wayne and passed State Board approval unanimously.

Discussion:

Central Georgia Technical College

TCC program in Air Conditioning Repair Specialist, ACY1, effective December 2016.

TCC program in Bioscience Environmental Laboratory Technologist, BE61, effective December 2016.

TCC program in Call Center Insurance Marketing Representative, CC61, effective December



2016.

TCC program in Family Child Care Specialist, FC21, effective December 2016.

TCC program in Linux/UNIX System Administrator, LA31 effective December 2016.

TCC program in Veterinary Technician Assistant, VA11, effective December 2016.

Savannah Technical College

TCC program in CDA Preparation TCC, CE71, effective December 2016.

TCC program in Central Sterile Supply Processing Technician, CSB1, effective December 2016.

TCC program in Sales Representative, SR11, effective December 2016.

South Georgia Technical College

TCC program in Motorcycle Maintenance Technician, MM61, effective December 2016.

TCC program in Transport Temperature Control Technician, TT11, effective December 2016.

Southeastern Technical College

TCC program in CDA Preparation TCC, CE71, effective January 2017.

TCC program in Retail Merchandise Manager, RMM1, effective January 2017.

West Georgia Technical College

TCC program in Automotive Refinishing Assistant I, ARA1, effective December 2016.

TCC program in Automotive Refinishing Assistant II, AP71, effective December 2016.

TCC program in Biomedical Electronics Technician, BE91, effective December 2016.

III. Approval for Program Standards and Revisions

Motion was made by Dr. Lynn Cornett to approve program standards and revisions for December 2016. Motion was seconded by Mr. Ben Copeland and passed State Board approval unanimously.

State Board Standards and Revisions Summary for December 2016

Major Code	Program Name	Program Development	Award Level	Credit Hours
GB13	A. S. - General Business	Southern Regional	Degree	68
CCI3	Cyber Crime Investigation	Albany	Degree	64
ITF1	Industrial Truck (Forklift) Maintenance & Repair	Lanier	TCC	36
PFO2	Professional Fire Officer	Albany	Diploma	35



IV. Motion to authorize the Commissioner to approve Program Approvals, Program Terminations, and Program Standards and Revisions

Motion was made by Dr. Lynn Cornett to authorize the Commissioner to approve program approvals, program terminations, and program standards and revisions between the December and February Board meeting dates that would otherwise require State Board approval. Such approvals will be ratified by the Board at the February 2017 meeting. Motion was seconded by Ms. Shirley Smith and passed State Board approval unanimously.

V. Extend Program Termination

Motion was made by Dr. Lynn Cornett to extend the end term for the following program for the college listed below. Motion was seconded by Mr. Ben Copeland and passed State Board approval unanimously.

**West Georgia Technical College
(Main Campus)**

TCC program in Web Site Developer, ISE1, effective May 2018.

VI. College & Career Academy Update (Approval of New College and Career Academies):

Motion was made by Dr. Lynn Cornett to authorize the Commissioner to award three (3) partnerships with grant funds to establish new College & Career Academies in the cumulative bond amount of \$9,000,000.00 and the cumulative cash amount of \$440,000.00. Motion was seconded by Mr. Chunk Newman and passed State board approval unanimously.

Discussion:

The awardees include:

1. Chattahoochee Valley College & Career Academy (Cusseta, GA) in partnership with Columbus Technical College
2. Tift College & Career Academy (Tifton, GA) in partnership with Southern Regional Technical College
3. Worth Co College & Career Academy (Sylvester, GA) in partnership with Southern Regional Technical College



- **Adult Education**

Ben Copeland

Chairman Ben Copeland began his report by sharing that from the GED Testing Program had 743 graduates for the month of October, and that GED graduate number continues to increase with a 74% increase over October 2015. He also remarked that 72% of the GED transcripts requested were submitted online. An excited mention was the first mobile van for GED testing would be implemented by Georgia Northwestern Technical College by the end of 2016. Also notable was the addition of the first public mobile sites in rural communities with Albany Technical College in Calhoun County and Wiregrass Georgia Technical College in Berrien County having those sites.

Chair Copeland shared that the annual EAGLE awards, which tap the top Adult Education student of the year, are fast approaching and will take place March 13-15 at the Evergreen Conference Center in Stone Mountain, Georgia.

Lastly he shared an update on WIOA and the new guidelines for FY2018, and that the grant application process would take place January 17-May, 2017, with awards being granted May 30, 2017.

That concluded the Chairman's report.

- **External Affairs and Economic Development**

Doug Carter

Chairman Carter began his report by stating that Quick Start, for the month of November, had 5 prospects for a potential of 4,270 jobs and 5 announcements for 4,130 new jobs. Jackie gave a "QS Behind the Scenes" presentation to the committee.

Mr. Carter shared that the High School Football championships would be Dec9 -10 at the Georgia Dome TCSG would have a presence at the Dome. There would be banner ads in the AJC in the H.S. Sports section as well as a Dec. 9 article in the Atlanta Journal-Constitution. Lastly from the Communications office was the announcement of the next Strategic Industry Forum on Dec. 14 and would take place at Columbus Technical College in Health Sciences.

The last item was regarding the 'Taste of TCSG' Foundation event that would take place later that evening at the Georgia Power Company's Arkwright Auditorium; Mr. Carter thanked everyone in advance for their participation and said he looked forward to a night celebrating the proud accomplishments of TCSG.

- **Facilities and Real Estate**

Chunk Newman

- I. **Approval of Real Property Acquisitions**

MOTION was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the



acquisition of the following real properties. Motion was seconded by Mrs. Anne Kaiser and passed State Board approval unanimously.

A. Athens Technical College - 3.82 AC from Athens Technical College Foundation, Inc.

DISCUSSION: Athens Technical College requests approval on the acquisition of approximately 3.82 acres of improved land located on 450 U.S. Hwy. 29 N, Athens (Clarke County), GA, from the Athens Technical College Foundation, Inc., for the consideration of \$260,000.:

II. Approval of Revocable License & Non Exclusive Easements

MOTION was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the granting of the following Revocable License Agreement & Non Exclusive Easements. Motion was seconded by Mr. Buzz Law and passed State Board approval unanimously.

A. Lanier Technical College – 6.73 acres to Georgia Power Company

DISCUSSION: Lanier Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the Georgia Power Company, over approximately 6.73 acres on the New Hall County Campus of Lanier Technical College, for the installation and maintenance of electrical distribution lines to serve the TCSG-327 Hall County Campus project.

B. Southern Crescent Technical College – 0.36 acres to Henry County

DISCUSSION: Southern Crescent Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the Henry County, over approximately 0.36 acres on the Henry County Campus of Southern Crescent Technical College, for the ingress/egress to serve the TCSG-317 Industrial Training and Technology Building.

III. Approval of Construction Contracts

MOTION was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contract listed below at cost not to exceed the amount stated for each request. Motion was seconded by Dr. Lynn Cornett and passed State Board approval unanimously.

A. Gwinnett Technical College - \$238,679.49 with Centennial Contractors Enterprises, Inc.

DISCUSSION: Gwinnett Technical College requests approval on the execution of a construction contract for “Welding Lab” on the Main Campus of Gwinnett Technical



College, with Centennial Contractors Enterprises, Inc., Atlanta, GA in the amount of \$238,679.49, using local funds.

- **Governance, Compliance and Audit**

Baoky Vu *for Michael Sullivan*

- I. **Motion was made by Mr. Baoky Vu to lay on the table the recommendation to abolish POLICY: 3.1.15 Corporate Charge Card until the next State Board meeting in February of 2017. Motion was seconded by Mr. Tommy David and passed State Board approval unanimously.**

Discussion: The corporate charge card program has been discontinued at the state level and no longer available to state employees; therefore, it is recommended that this policy be abolished.

POLICY: 3.1.15. (II. A. 2. i.)

Corporate Charge Cards

ABOLISHED pending State Board approval.

Revised: May 1, 2008

Last Reviewed: May 1, 2008

Adopted: May 1, 2008



POLICY:

Corporate charge cards may be issued to eligible full-time employees upon approval by the Commissioner, College President or his/her designee and the company issuing the corporate charge card. Corporate charge cards are issued directly to the employee, and the employee pays all expenses charged to the corporate charge card. Therefore, there is no liability to the State or an agency, even if the employee defaults. Employees who are issued corporate charge cards are authorized to use the charge cards for travel related business purposes only.

APPLICABILITY:

All work units and technical colleges associated with the Technical College System of Georgia.

DEFINITIONS:

Corporate Charge Card refers to the Georgia Corporate American Express cards available to employees of the State.



ATTACHMENTS: None

PROCEDURE:

Each entity utilizing the corporate charge card program shall have an American Express Administrator and shall develop procedures to monitor and maintain all cards. This procedure must include a process to ensure that all cards are returned to the administrator upon the termination of an employee.

RECORD RETENTION: N/A

- II. **Motion was made by Mr. Baoky Vu to lay on the table the recommended revisions to POLICY: 5.1.7 Warranty of Degree, Diploma, and Technical Certificate of Credit Graduates until the next State Board meeting in February 2017. Motion was seconded by Dr. Lynn Cornett and passed State Board approval unanimously.**

Discussion: TCSG warrants our graduates. This change in the policy clarifies that a warranty claim may be filed by either an employer in conjunction with a graduate or a graduate if the individual is unable to perform one or more of the competencies contained in the industry-validated Standard, including failure to pass a State of Georgia required licensing examination or national licensing examination.

POLICY: 5.1.7. (IV.I)

Warranty of Degree, Diploma, and Technical Certificate of Credit Graduates

Revised:	Pending Approval of State Board; September 7, 2006; April 23, 2001; September 5, 1996; December, 1995
Last Reviewed:	November 2016; July 30, 2015.
Adopted:	October 5, 1989



POLICY:

As a demonstration of our confidence in the quality of our technical college programs, the Technical College System of Georgia [TCSG] warrants every graduate of our technical college programs offering a technical certificate of credit, diploma, or associate degree as follows:

The warranty guarantees that the graduate has demonstrated the knowledge and skills and can perform each competency as identified in the industry-validated Standard or Program Guide.



Any program graduate who is determined to lack such competence shall be retrained at no cost to the employer or the graduate for tuition or instructional fees.

A Warranty claim may be filed by either an employer in conjunction with a graduate or a graduate if the individual is unable to perform one or more of the competencies contained in the industry-validated Standard or Program Guide, including failure to pass a State of Georgia required licensing examination or national licensing examination.

This warranty is applicable only to graduates of a technical certificate of credit, diploma, or degree program who entered the program subsequent to the mandated standards implementation date.

The warranty shall remain in effect for two years immediately following the date of graduation and shall be honored by any technical college that offers the program from which the individual graduated.

This warranty shall be issued in writing to each graduate exiting a program on or after the mandated standards implementation date for the applicable program standard. The Commissioner shall develop procedures for implementing this policy such that the technical college conducting the retraining under the warranty may recover the institutional costs of retraining from the technical college that conducted the original program.

The Commissioner shall resolve any disputes pertaining to this warranty policy.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of the Board

O.C.G.A. § 20-4-14 – TCSG Powers and Duties TCSG Procedure 5.1.7p. Claim Report Procedures Attachment: 5.1.7p.a1. Guarantee of Training to Georgia's Employers

- III. Motion was made by Mr. Baoky Vu to lay on the table the recommended revisions to POLICY: 5.1.9 Program Approval and Termination until the next State Board meeting in February 2017. Motion was seconded by Mr. Doug Carter and passed State Board approval unanimously.**

Discussion: This policy was revised to reflect the current program approval and termination process and reflect the policy format approved by the Board on November 1, 2012. The policy remains that a technical college must be approved by the State Board to offer any instructional program leading to a technical certificate of credit, a diploma, or a degree.

POLICY: 5.1.9. (IV. R.)

Program Approval and Termination



Revised: [pending State Board approval]; August 12, 2004; August 6, 2001
Last Reviewed: October 14, 2016
Adopted: May 4, 1989



POLICY:

The Technical College System of Georgia [TCSG] recognizes the sensitive nature of this responsibility. It also recognizes its obligation to assist the institutions of the state to develop and to maintain programs of high quality and to avoid or reduce unnecessary duplication of programs or services both internal and external to the system.

The offering of a new program in an institution must be based upon a thorough assessment of the need for such a program. That need should be such that there is reasonable assurance that the program will be able to attract students in adequate numbers; the need is continuing and would sustain the program over a period of years; and there is ample evidence of employment opportunities within the school service area, the region, or the state.

Requests for a program to be offered by an institution for the first time must be accompanied by justification for the program. The nature and extent of such justification would differ considerably for programs developed in response to demonstrated need and those developed as pilot or innovative programs or those designed as an incentive for industrial development or to serve emerging technologies.

Board approval of new program requests based upon need shall be based upon such factors as population trends, job opportunities, availability of clinical sites, level of economic development activity, student availability, availability of similar programs, start-up and continuing operational costs, expected salary ranges, the long-term prospects of a viable program, and ability to meet applicable program and institutional accreditation requirements.

A technical college must be approved by the State Board to offer any instructional program leading to a technical certificate of credit, a diploma, or a degree, and must specifically be approved to do so at each campus where it wishes to offer the program. Individual courses and technical certificates of credit not Title IV eligible may be offered at other off-campus locations—for example, high schools or business sites—without additional approval, and students attending courses and programs at such locations shall be reported through the campus from which the course or program is being administered.



~~No new program shall be authorized for enrollment, listed in the catalog of any institution, or publicized in any manner prior to the recommendation of the local Board of Directors and the approval by the State Board.~~

The termination of authority to offer a program must be recommended by the local Board of Directors and approved by the State Board.

The Commissioner shall develop appropriate procedures for the implementation of this policy.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of the Board

O.C.G.A. § 20-4-14 – TCSG Powers and Duties

TCSG Procedure: 5.1.9p. Program Approval and Termination Procedures

- IV. Motion was made by Mr. Baoky Vu to approve the recommended Local Board Member Appointments as listed in the Board materials. Motion was seconded by Dr. Lynn Cornett and passed State Board approval unanimously.**

Mr. Michael McNeeley, Douglas County, Appointment
West Georgia Technical College
Expiration is June 30, 2019

• **Operations, Finance, and Planning**

Dinah Wayne

I. TCSG System Office – Commissioner Authorization Motion

The motion was made by Mrs. Dinah Wayne for the State Board to authorize the Commissioner to make all decisions, purchases and enter into necessary contracts between the December 2016 and February 2017 Board meeting dates that would otherwise require Board approval. Such decisions, purchases and contracts will be reviewed for ratification by the Board at the February 2017 meeting. Motion was seconded by Ms. Shirley Smith and passed State Board approval unanimously.

II. Expenditure Requests

The motion was made by Mrs. Dinah Wayne for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the technical college listed below at a cost not to exceed the amounts stated. Motion was seconded by Mr. Buzz Law and passed State Board approval unanimously.



1-2. Chattahoochee Technical College; total expenditures \$399,093.00 – *Local funds are available for both of these expenditures.*

- 1) 133 Dell computers w/monitors from Dell Marketing for CIST programs at multiple campus locations; cost \$149,093.00.

Discussion: Computer equipment is needed to replace obsolete and malfunctioning computers/monitors for five Computer Information Systems Technology (CIST) Networking/Cybersecurity classrooms across the North Metro and Marietta campuses. The CIST programs, particularly Cybersecurity & Networking, have shown steady growth over the past several years. In order to prepare these students for success in the workplace, it is imperative that CTC provide them with current technology. The current technology in the college's CIST Networking lab classrooms is not able to meet these needs.

- 2) Six UCS blade servers w/VMware, 29 48-port access switches, and related modules/cables from CDW-G; cost \$250,000.00.

Discussion: This equipment is needed for the purpose of business continuity, expansion of existing VMware infrastructure, and to provide increased access speeds to desktop systems. The switches will be used to replace a portion of CTC's aging IT infrastructure where devices are over 8 years old. This will enable the college to increase the bandwidth throughout to each access device. The blade servers will provide additional compute/memory resources on the existing UCS chassis at North Metro & Marietta campus locations. The additional resources will enable the college to continue spinning up new virtual services, desktops, and other virtualized devices to enhance the computer experience of students and faculty/staff.

- **Executive Committee**

Chairman Joe Yarbrough

The Chairman began his report by sharing background on the College of the Year. He stated that the award was established in 2010 by the TCSG State Board to honor and celebrate the great work that our colleges do for our students. He elaborated and shared that each of the 22 colleges was evaluated on 19 performance categories that included technical education, adult education, economic development, resource development and administration. He turned the presentation over to Vice Chair Anne Kaiser to continue with announcing the awards while he and Commissioner Corbin moved to the front to present the resolutions and trophy.



2016 College of the Year presentation

- Motion was made by Judge Dick Porter to adopt a resolution to honor South Georgia Technical College as a finalist for the 2016 Sonny Perdue Award for the Technical College of the Year. Motion was seconded by Mr. Trey Sheppard and passed State Board approval unanimously.
- Motion was made by Mr. Chunk Newman to adopt a resolution to honor West Georgia Technical College as a finalist for the 2016 Sonny Perdue Award for the Technical College of the Year. Motion was seconded by Mr. Ben Copeland and passed State Board approval unanimously.
- Motion was made by Mr. Tommy David to adopt a resolution to honor Southeastern Technical College as the winner of the 2016 Sonny Perdue Award for the Technical College of the Year. Motion was seconded by Mrs. Shirley Smith and passed State Board approval unanimously.

Following the conclusion of the awards presentation Chairman Yarbrough turned the meeting over to Commissioner Corbin to give her remarks.

IV. COMMISSIONER'S COMMENTS

Commissioner Gretchen Corbin

Commissioner Corbin began her remarks by congratulating the three new College and Career Academies. She thanked Governor Deal and Lt. Governor Casey Cagle for their continued vision for the Technical College System of Georgia and their unwavering support of technical education in Georgia. She remarked that she looked forward to not only celebrating these three new academies that day, but celebrating and championing them in the future. She congratulated the three new communities who are recipients of the three newly funded College and Career Academies.

She went on to congratulate four TCSG colleges for being named among the best in the nation for troops and veterans. The Military Times magazine ranked the 'Best for Vets 2017' and among the top 24 technical colleges in the country were #1 Savannah Technical College, #13 Wiregrass Georgia Technical College, #19 Gwinnett Technical College, and #24 Central Georgia Technical College. She thanked President Love, President Anderson, President Cannon, and President Allen for their leadership in making their campuses the top in the nation for veteran's services.

Lastly she congratulated the two college finalist for the 2016 College of the Year – South Georgia Technical College and West Georgia Technical College – and gave a huge congratulations to Southeastern Technical College for taking home to top honor of 2016 College of the Year. She congratulated all 22 of the college presidents for their diligent work in striving to make each of their colleges the best, and gave a special acknowledgment to Larry Calhoun, president of Southeastern Technical College, for being a newly appointed president that took home the top honor. She



remarked that she knew President Calhoun's heart was in making his students and college great in order to give back to the communities it serves.

That concluded the Commissioner's report.

VI. OTHER BUSINESS

Chairman Yarbrough

Chairman Yarbrough thanked everyone for joining in such an exciting Board meeting with the addition of three new College and Career Academies as well as awarding the 2016 College of the Year. He congratulated once again President Larry Calhoun from Southeastern Technical College for being named the top technical college for 2016 and commended the two finalist, South Georgia Technical College and West Georgia Technical College for being runners up.

He reminded the State Board Members that the next meeting would take place Thursday, February 2, 2017 at the TCSG System Office.

He shared that the new committee assignments for 2017 as well as the 2017 meeting schedule would be sent out following the conclusion of the meeting in the State Board Recap.

He wished everyone a safe and happy holiday season.

That concluded the Chairman's comments. Motion was made by Judge Richard Porter to adjourn the December State Board Meeting of the Technical College System of Georgia at 1:52pm. Motion was seconded by Mr. Buzz Law and passed State Board approval unanimously.

VI. ADJOURN

Chairman Yarbrough