



STATE BOARD GENERAL SESSION

Joe Yarbrough, *Chairman*
Ben Copeland, *Vice Chair*
Ben Bryant
Doug Carter
Lynn Cornett
Jay Cunningham
Tommy David
Mary Flanders
Randall Fox
James Gingrey
Anne Kaiser
Buzz Law

Chunk Newman
Richard Porter
Sylvia Russell
Trey Sheppard
Shirley Smith
Michael Sullivan
Phil Sutton
Baoky Vu
Dinah Wayne
Tim Williams
Jack Winter

APPROVED MINUTES

Thursday, December 3, 2015

11:00AM - 12:00PM

Banquet Hall 2-3

Gwinnett Technical College

Busbee Center

5150 Sugarloaf Parkway

Lawrenceville, GA 30043

Absent: Lynn Cornett, Mary Flanders, Sylvia Russell, Phil Sutton

I. WELCOME AND CALL TO ORDER

Chairman Joe Yarbrough

Chairman Joe Yarbrough called the December 3, 2015 State Board meeting of the Technical College System of Georgia [TCSG] to order at 11:02 a.m. He welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees.

II. CHAIRMAN'S COMMENTS

Chairman Yarbrough

The Chairman stated the first order of business was to call for a motion to approve the minutes from the November 2015 State Board meeting. Motion was made by Mr. Michael "Sully" Sullivan and was seconded by Mr. Chunk Newman. Minutes stand approved.

Chairman Yarbrough then called for committee chairs to give reports from their respective committees.

III. COMMITTEE REPORTS

COMMITTEE CHAIRS

- Academic Affairs

Michael Sullivan

I. Academic Standards and Programs

Motion (Approval of Degrees and Technical Certificates of Credit):

Motion was made by Mr. Michael Sullivan that the college requests listed below to offer degrees, diplomas, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was seconded by Mr. Ben Copeland and was passed unanimously.

Discussion:

Bainbridge State College - (Early County Campus) TCC program in Nurse Aide, 1A31, 10 Credit Hours, effective January 2016.

The Nurse Aide TCC will meet employment demands of several industries in Bainbridge State College's service area. These industries include hospitals, nursing homes, and home health care services. The college anticipates that students will enroll in the Nurse Aide program in order to become qualified to meet local employment needs. Southern Regional Technical College and Albany Technical College also have a Nurse Aide program. Bainbridge State College anticipates enrollment for the first year to be 55 students and to increase to 72 and 82 students, respectively, in the second and third years of the program.

Enrollment Projections:

Day Students Year 1: 40 Year 2: 42 Year 3: 42

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Bainbridge State College - (Main Campus) TCC program in Nurse Aide, 1A31, 10 Credit Hours, effective January 2016.

The Nurse Aide TCC will meet employment demands of several industries in Bainbridge State College's service area. These industries include hospitals, nursing homes, and home health care services. The college anticipates that students will enroll in the Nurse Aide program in order to become qualified to meet local employment needs. Southern Regional Technical College and Albany Technical College also have a Nurse Aide program. Bainbridge State College anticipates enrollment for the first year to be 55 students and to increase to 72 and 82 students, respectively, in the second and third years of the program

Enrollment Projections:

Day Students Year 1: 15 Year 2: 30 Year 3: 40

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - (Whitfield Murray Campus) TCC program in Chemical Technology Laboratory Technician, CT51, 29 Credit Hours, effective January 2016. Employer surveys along with face-to-face meetings between Georgia Northwestern Technical College and local industry revealed employer need for chemical workers with a better understanding and knowledge of chemical operations. It was determined that a technical certificate of credit in chemical technology would meet this need. GNTC has thus

developed a TCC in Chemical Technology Laboratory Technician. Local business managers and owners from the chemical and carpet industry agree that such a program would be beneficial to their organizations in various aspects of production. Managers explain that there are many technical positions open in this area that would have a positive impact on their business if filled by skilled, trained workers. No other colleges in the GNTC service area offer this program and no other non TCSG schools offer the program in an adjacent service area. The program will meet State Board and general program standard requirements for programs at the TCC level. First year costs will be approximately \$522,500 for salary, benefits, equipment, supplies, and library resources. Of the \$400,000 in equipment, \$70,000 is being donated by Dalton State College, \$30,000 by the Whitfield County School System, and a \$300,000 grant through the Appalachian Regional Commission. Enrollment is expected to be 24 in the first year and increasing to 34 the third year.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 16

Evening Students Year 1: 12 Year 2: 15 Year 3: 18

Georgia Piedmont Technical College - (Clarkston Campus) TCC program in Film Production - Accounting Assistant, FIP1, 24 Credit Hours, effective January 2016.

Georgia Piedmont Technical College desires to expand its program offering within the Accounting and Film Production area to address the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified accounting professionals that will be able assist with keeping productions under budget and providing the production team with needed methods of cost analysis, understanding the Georgia tax incentive laws and requirements, and keeping payroll accurate. The film and television industry will spend an estimated \$6 billion in this state this year, and over the coming years this figure will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. DeVry University is one of the few colleges offering Television and Film classes in our service area. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 5 Year 2: 10 Year 3: 15

Georgia Piedmont Technical College - (Clarkston Campus) TCC program in Film Production – Georgia Film Academy Certificate 1, GF21, 12 Credit Hours, effective January 2016.

Georgia is being recognized as the "Hollywood of the South" with more than \$6.4 billion dollars of productions operating through the Georgia Film Tax Credit system. The Georgia Department of Economic Development (GDEcD) projects a dramatic growth in production expenditures that could top \$12 billion dollars. With the increase in production comes an increase in demand for trained film and TV production personnel. Currently the state has

tapped out its pool of production personnel, opening the door for an influx of out of state production workers to migrate (temporarily) to Georgia for work. In an attempt to create more job opportunities for local Georgia residents, Southern Crescent Technical College has piloted the "Georgia Film Institute". The program is being designed with the help and input from industry professionals from a broad cross-section of the Georgia production community. Our goal is to provide training that will give our students the competitive edge when applying for entry-level production positions in a diverse and competitive marketplace. The first year's projected costs will be \$50,000 that will be divided among infrastructure, equipment, facilities augmentation, program launch and student recruitment. With no formal launch, marketing or advertising, the interest and response from students who have heard about the new program has been overwhelming. We project that about 250 students will be enrolled in the first 12 months of the launch/application process. This number should exceed, or at least grow in direct proportion to the anticipated proliferation of film and TV production business projected by the GDEcD.

Enrollment Projections:

Day Students Year 1: 8 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Piedmont Technical College - (Clarkston Campus) TCC program in Film Production - Hair & Make-up Technician I, FP11, 12 Credit Hours, effective January 2016.

Georgia Piedmont Technical College desires to expand its program offering within the Film Production area to address the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified hair and makeup technicians that will be able assist with hair and makeup needs on set. The film and television industry will spend an estimated \$6 billion in this state this year, and over the coming years this figure will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. DeVry University is one of the few colleges offering Television and Film classes in our service area. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 30 Year 3: 50

Evening Students Year 1: 10 Year 2: 20 Year 3: 25

Georgia Piedmont Technical College - (Clarkston Campus) TCC program in Film Production - On-Set Production Assistant I, FI31, 16 Credit Hours, effective January 2016.

Georgia Piedmont Technical College desires to add the On-Set Production Assistant I TCC to address the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified production assistants that will be able to get an entry level job in the film and television industry in Georgia. The program prepares individuals for an entry level production assistant position in a film, TV, video and other digital media company, working

in a corporate, studio or on location production structure. These skills will allow them to operate in a variety of professional production environments, and understand the job, protocol, and hierarchy of this demanding work place. The film and television industry will spend an estimated \$6 billion in this state this year, and over the coming years this figure will continue to grow. The need for qualified production assistants will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. DeVry University is one of the few colleges offering Television and Film classes in our service area. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 25 Year 3: 30

Evening Students Year 1: 10 Year 2: 10 Year 3: 20

Georgia Piedmont Technical College - (Clarkston Campus) TCC program in Film Production - On-Set Production Assistant II, AOP1, 19 Credit Hours, effective January 2016.

Georgia Piedmont Technical College desires to add the On-Set Production Assistant II TCC to address the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified production assistants that will be able to get an entry level job in the film and television industry in Georgia. The program prepares individuals for an entry level production assistant position in a film, TV, video and other digital media company, working in a corporate, studio or on location production structure. These skills will allow them to operate in a variety of professional production environments, and understand the job, protocol, and hierarchy of this demanding work place. The film and television industry will spend an estimated \$6 billion in this state this year and over the coming years; this figure will continue to grow. The need for qualified production assistants will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. DeVry University is one of the few colleges offering Television and Film classes in our service area. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 8 Year 3: 12

Georgia Piedmont Technical College - (Covington-Newton Campus) TCC program in Film Production - Accounting Assistant, FIP1, 24 Credit Hours, effective January 2016.

Georgia Piedmont Technical College desires to expand its program offering within the Accounting and Film Production area to address the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified accounting professionals that will be able assist with keeping productions under budget and providing the production team with

needed methods of cost analysis, understanding the Georgia tax incentive laws and requirements, and keeping payroll accurate. The film and television industry will spend an estimated \$6 billion in this state this year, and over the coming years this figure will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. DeVry University is one of the few colleges offering Television and Film classes in our service area. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 5 Year 2: 5 Year 3: 10

Georgia Piedmont Technical College - (Covington-Newton Campus) TCC program in Film Production – Georgia Film Academy Certificate 1, GF21, 12 Credit Hours, effective January 2016.

Georgia is being recognized as the "Hollywood of the South" with more than \$6.4 billion dollars of productions operating through the Georgia Film Tax Credit system. The Georgia Department of Economic Development (GDEcD) projects a dramatic growth in production expenditures that could top \$12 billion dollars. With the increase in production comes an increase in demand for trained film and TV production personnel. Currently the state has tapped out its pool of production personnel, opening the door for an influx of out of state production workers to migrate (temporarily) to Georgia for work. In an attempt to create more job opportunities for local Georgia residents, Southern Crescent Technical College has piloted the "Georgia Film Institute". The program is being designed with the help and input from industry professionals from a broad cross-section of the Georgia production community. Our goal is to provide training that will give our students the competitive edge when applying for entry-level production positions in a diverse and competitive marketplace. The first year's projected costs will be \$50,000 that will be divided among infrastructure, equipment, facilities augmentation, program launch and student recruitment. With no formal launch, marketing or advertising, the interest and response from students who have heard about the new program has been overwhelming. We project that about 250 students will be enrolled in the first 12 months of the launch/application process. This number should exceed, or at least grow in direct proportion to the anticipated proliferation of film and TV production business projected by the GDEcD.

Enrollment Projections:

Day Students Year 1: 6 Year 2: 7 Year 3: 10

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Piedmont Technical College - (Covington-Newton Campus) TCC program in Film Production - Hair & Make-up Technician I, FP11, 12 Credit Hours, effective January 2016. Georgia Piedmont Technical College desires to expand its program offering within the Film Production area to address the ever-growing film and television industry boom that

currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified hair and makeup technicians that will be able assist with hair and makeup needs on set. The film and television industry will spend an estimated \$6 billion in this state this year, and over the coming years this figure will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. DeVry University is one of the few colleges offering Television and Film classes in our service area. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 30

Evening Students Year 1: 10 Year 2: 10 Year 3: 20

Georgia Piedmont Technical College - (Covington-Newton Campus) TCC program in Film Production - On-Set Production Assistant I, FI31, 16 Credit Hours, effective January 2016. Georgia Piedmont Technical College desires to add the On-Set Production Assistant I TCC to address the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified production assistants that will be able to get an entry level job in the film and television industry in Georgia. The program prepares individuals for an entry level production assistant position in a film, TV, video and other digital media company, working in a corporate, studio or on location production structure. These skills will allows them to operate in a variety of professional production environments, and understand the job, protocol, and hierarchy of this demanding work place. The film and television industry will spend an estimated \$6 billion in this state this year, and over the coming years this figure will continue to grow. The need for qualified production assistants will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. DeVry University is one of the few colleges offering Television and Film classes in our service area. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 7 Year 2: 10 Year 3: 15

Georgia Piedmont Technical College - (Covington-Newton Campus) TCC program in Film Production - On-Set Production Assistant II, AOP1, 19 Credit Hours, effective January 2016. Georgia Piedmont Technical College desires to add the On-Set Production Assistant II TCC to address the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified production assistants that will be able to get an entry level job in the film and television industry in Georgia. The program prepares individuals for an entry level production assistant position in a film, TV, video and other digital media company, working

in a corporate, studio or on location production structure. These skills will allow them to operate in a variety of professional production environments, and understand the job, protocol, and hierarchy of this demanding work place. The film and television industry will spend an estimated \$6 billion in this state this year, and over the coming years this figure will continue to grow. The need for qualified production assistants will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. DeVry University is one of the few colleges offering Television and Film classes in our service area. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 7 Year 3: 10

Evening Students Year 1: 0 Year 2: 5 Year 3: 10

Gwinnett Technical College - (Lawrenceville Campus) TCC program in Film Production - Hair & Make-up Technician I, FP11, 12 Credit Hours, effective January 2016.

While schools like SCAD and UGA have programs in set design, they are primarily focused on Dramatic Arts/Theatrical Stage training and not focused on the day-to-day operations of the film and TV production industry. This program would prepare individuals for an entry-level production assistant position, assigned to the hair and makeup department in a film, TV, video or other digital media company in a corporate or on-location environment. These skills will also allow them to be transitioned, if needed, into a professional production environment and understand the jobs, protocol and hierarchy of this workplace. Currently, no TCSG schools adjacent to us offer this particular program. Only Atlanta Tech and Lanier Tech offer general cosmetology programs. Therefore, Gwinnett Tech is requesting to utilize Southern Crescent Technical College's institutionally developed curriculum and make it a state standardized program. Given its already established curriculum, this program fulfills state board and general program requirements for programs at its award level. We expect the program's initial cost for startup will be roughly \$8,800 assuming that new equipment and supplies will not need to be purchased. The funding for the program will come through student lab fees and student tuition. Additional funds for equipment may be purchased through Perkins funds if made available. Given the nature of a new program, we expect double digit enrollment in the first year, and given the strength of our cosmetology program, we expect this new credential offering to be highly attractive to current and prospective students in the field. Thus we believe the program will expand exponentially within the next two years.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 25 Year 3: 40

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Gwinnett Technical College - (Lawrenceville Campus) TCC program in Film Production - Scenic Technician I, FI21, 22 Credit Hours, effective January 2016.

While schools like SCAD and UGA have programs in set design, they are primarily focused on

Dramatic Arts/Theatrical Stage training and not focused on set construction and scenic painting for film and TV Production. This program will prepare individuals for an entry-level construction & scenic production assistant position in a film, TV, video or other digital media company in a corporate or on-location environment. These skills will also allow them to be transitioned, if needed, into a professional production environment and understand the jobs, protocol and hierarchy of this workplace. Currently, no TCSG schools adjacent to us offer this program. Only SCAD in Atlanta offers anything comparable. Therefore, Gwinnett Tech is requesting to utilize the Southern Crescent Technical College's institutionally developed curriculum and make it a state standardized program. Given its already established curriculum, this program fulfills state board and general program requirements for programs at its award level. We expect the program's initial cost for startup will be roughly \$20,100 assuming that new equipment and supplies will not need to be purchased. The funding for the program will come through student lab fees and student tuition. Additional funds for equipment may be purchased through Perkins funds if made available. Given the nature of this program, we expect double digit enrollment in the first year. As the program gains interest from the community, we expect the number of students to increase marginally within the next two years with the development of the film and TV industry within the region.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Gwinnett Technical College - (Lawrenceville Campus) TCC program in Film Production - Scenic Technician II, FAT1, 10 Credit Hours, effective January 2016.

While schools like SCAD and UGA have programs in set design, they are primarily focused on Dramatic Arts/Theatrical Stage training and not focused on Set Construction and Scenic Painting for Film and TV Production. This program prepares individuals for an entry-level construction & scenic painting assistant position in a film, TV, video or other digital media company working in a corporate or on-location production structure. These skills will also allow them to be transitioned, if needed, into a professional production environment and understand the jobs, protocol and hierarchy of this work place. Currently no TCSG schools adjacent to us offer this program. Only SCAD in Atlanta offers anything comparable. Our school will utilize the Southern Crescent Technical College's institutionally developed curriculum, as it fulfills state board and general requirements for programs at this award level. We expect the program's startup cost will be approximately \$20,100, assuming that new equipment and supplies will need to purchase. The funding for the program will come through student lab fees and student tuition. Additional funding for equipment may be sought through Perkins Funds if made available. Given the nature of a new program, we expect double digit enrollment in the first year. As the program gains interest from the community, we expect the number of students to increase marginally within the next two years until rapid development of the film and TV industry exponentially increases within the region.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 25
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Crime Scene Investigation, CB71, 19 Credit Hours, effective August 2016.

In the last 10 years, there have been approximately 230 openings in the Criminal Investigation occupation in our service area. We hope this beginning program will spark interest in the occupation and encourage the MOWR students at whom this is targeted to pursue a career in Criminal Investigation/Law Enforcement.

Enrollment Projections:

Day Students Year 1: 16 Year 2: 20 Year 3: 24
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Savannah Technical College - (Effingham County Campus) TCC program in Film Production - Grip & Rigging Technician I, FP31, 18 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands-on approach to learning the business of film production. No other college in the area teaches the day-to-day, hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer to another technical college with the same programs. The first year cost is estimated at \$34,650 which includes teacher pay, equipment and material. Some equipment currently exists in programs like Construction Management and Historic Preservation and Restoration. All funding will be from student tuition. Enrollment projections are 12 to 15 students the first year increasing to 18 to 25 students the third year.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 15 Year 3: 18
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Savannah Technical College - (Effingham County Campus) TCC program in Film Production - Grip & Rigging Technician II, FP41, 19 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands-on approach to learning the business of film production. No other college in the area teaches the day-to-day, hands-on aspects of

the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer from one technical college to another with the same programs. The first year cost is estimated at \$34,650 which includes teacher pay, equipment, materials, and supplies. Some equipment will come from other existing programs such as Construction Management and Historic Preservation and Restoration. All funding will be from student tuition. Enrollment projections are 12-15 students the first year increasing to 18-25 students the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 12 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Savannah Technical College - (Effingham County Campus) TCC program in Film Production - Scenic Technician I, FI21, 22 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands on approach to learning the business of film production. No other college in the area teaches the day to day hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer from to another technical college with the same programs. The first year cost is estimated at \$34,650.00 which includes teacher pay, equipment, materials and supplies. Some equipment will come from other existing programs like construction management. All funding will be from student tuition. Projected enrollment numbers are 12 to 15 students the first year with an increase to 18 to 25 students the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 12 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Savannah Technical College - (Effingham County Campus) TCC program in Film Production - Scenic Technician II, FAT1, 10 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands-on approach to learning the business of film production. No other college in the area teaches the day-to-day, hands-on aspects of

the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer from one technical college to another with the same programs. The first year cost is estimated at \$34,650 which includes teacher pay, equipment, materials, and supplies. Some equipment will come from existing programs such as Construction Management, Historic Preservation and Restoration, and Electrical Technology. All funding will be from student tuition. Enrollment projections for the first year are 12-15 students with an increase to 18-25 students in the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 12 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Savannah Technical College - (Liberty County Campus) TCC program in Film Production - Grip & Rigging Technician I, FP31, 18 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands-on approach to learning the business of film production. No other college in the area teaches the day-to-day, hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer to another technical college with the same programs. The first year cost is estimated at \$34,650 which includes teacher pay, equipment and material. Some equipment currently exists in programs like Construction Management and Historic Preservation and Restoration. All funding will be from student tuition. Enrollment projections are 12 to 15 students the first year increasing to 18 to 25 students the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 12 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Savannah Technical College - (Liberty County Campus) TCC program in Film Production - Grip & Rigging Technician II, FP41, 19 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands-on approach to learning the business of film production. No other college in the area teaches the day-to-day, hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific

industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer from one technical college to another with the same programs. The first year cost is estimated at \$34,650 which includes teacher pay, equipment, materials, and supplies. Some equipment will come from other existing programs such as Construction Management and Historic Preservation and Restoration. All funding will be from student tuition. Enrollment projections are 12-15 students the first year increasing to 18-25 students the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 12 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Savannah Technical College - (Liberty County Campus) TCC program in Film Production - Scenic Technician I, FI21, 22 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands on approach to learning the business of film production. No other college in the area teaches the day to day hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer from to another technical college with the same programs. The first year cost is estimated at \$34,650.00 which includes teacher pay, equipment, materials and supplies. Some equipment will come from other existing programs like construction management. All funding will be from student tuition. Projected enrollment numbers are 12 to 15 students the first year with an increase to 18 to 25 students the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 12 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Savannah Technical College - (Liberty County Campus) TCC program in Film Production - Scenic Technician II, FAT1, 10 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands-on approach to learning the business of film production. No other college in the area teaches the day-to-day, hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow

state standards that would allow a student to seamlessly transfer from one technical college to another with the same programs. The first year cost is estimated at \$34,650 which includes teacher pay, equipment, materials, and supplies. Some equipment will come from existing programs such as Construction Management, Historic Preservation and Restoration, and Electrical Technology. All funding will be from student tuition. Enrollment projections for the first year are 12-15 students with an increase to 18-25 students in the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 12 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Savannah Technical College - (Main Campus) TCC program in Film Production - Grip & Rigging Technician I, FP31, 18 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands-on approach to learning the business of film production. No other college in the area teaches the day-to-day, hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer to another technical college with the same programs. The first year cost is estimated at \$34,650 which includes teacher pay, equipment and material. Some equipment currently exists in programs like Construction Management and Historic Preservation and Restoration. All funding will be from student tuition. Enrollment projections are 12 to 15 students the first year increasing to 18 to 25 students the third year.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 16 Year 3: 20

Evening Students Year 1: 10 Year 2: 12 Year 3: 15

Savannah Technical College - (Main Campus) TCC program in Film Production - Grip & Rigging Technician II, FP41, 19 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands-on approach to learning the business of film production. No other college in the area teaches the day-to-day, hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer from one technical college

to another with the same programs. The first year cost is estimated at \$34,650 which includes teacher pay, equipment, materials, and supplies. Some equipment will come from other existing programs such as Construction Management and Historic Preservation and Restoration. All funding will be from student tuition. Enrollment projections are 12-15 students the first year increasing to 18-25 students the third year.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 18 Year 3: 20

Evening Students Year 1: 10 Year 2: 15 Year 3: 18

Savannah Technical College - (Main Campus) TCC program in Film Production - Scenic Technician I, FI21, 22 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical college is the hands on approach to learning the business of film production. No other college in the area teaches the day to day hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer from to another technical college with the same programs. The first year cost is estimated at \$34,650.00 which includes teacher pay, equipment, materials and supplies. Some equipment will come from other existing programs like construction management. All funding will be from student tuition. Projected enrollment numbers are 12 to 15 students the first year with an increase to 18 to 25 students the third year.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 15 Year 3: 20

Evening Students Year 1: 8 Year 2: 12 Year 3: 15

Savannah Technical College - (Main Campus) TCC program in Film Production - Scenic Technician II, FAT1, 10 Credit Hours, effective January 2016.

The film production industry continues to increase its presence in Savannah and across Georgia. Numerous movies have been produced in the Savannah area with more projected by state and local film leaders. The immediate area lends itself as a primary area for film production due to the availability of tidal areas, beaches, and historic properties such as historic town squares, houses, and military forts. The part of the filming industry that is of interest to Savannah Technical College is the hands-on approach to learning the business of film production. No other college in the area teaches the day-to-day, hands-on aspects of the art of filming to include electrical, lighting, set construction, painting, and specific industry safety skills. This Film Production Technical Certificate of Credit (TCC) will follow state standards that would allow a student to seamlessly transfer from one technical college to another with the same programs. The first year cost is estimated at \$34,650 which

includes teacher pay, equipment, materials, and supplies. Some equipment will come from existing programs such as Construction Management, Historic Preservation and Restoration, and Electrical Technology. All funding will be from student tuition. Enrollment projections for the first year are 12-15 students with an increase to 18-25 students in the third year.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 16 Year 3: 20

Evening Students Year 1: 10 Year 2: 12 Year 3: 15

Wiregrass Georgia Technical College - (Coffee County Campus) TCC program in Diesel Truck Maintenance Technician, DTM1, 23 Credit Hours, effective January 2016.

Wiregrass GA Technical College is requesting the approval of the Diesel Truck Maintenance Technician technical certificate of credit to meet the needs of our area's Georgia Department of Correction sites. This program will be offered at prisons to allow the offenders to obtain a skill set which will be useful upon their release. Per the United States Department of Labor, this occupational field is expected to see a job growth of 9%, which is faster than the national average. Meanwhile within the state of Georgia, this field is expected to grow 8.3% while the state average is 6.6%. Graduates of this program will be able to obtain employment performing repairs on heavy truck equipment or diesel equipment and will make a median salary of \$41,850.00 annually. Coastal Pines Technical College offers Diesel Engine Technology diploma and the following technical certificates of credit: Diesel Electrical/Electronic Systems Technician and Diesel Engine Service Technician. This technical certificate of credit meets state standards and WGTC will adhere to all policies set forth by TCSG when implementing this program. The first year's cost is expected to be \$534,500.00 which includes the salary of one adjunct instructor, equipment, supplies, and library resources. The adjunct's salary will be funded using tuition and fees; meanwhile, the remaining resources will be funded through a Memorandum of Understanding with the Georgia Department of Corrections. The first year's enrollment is expected to be 30 students, growing to 45 students in the third year.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 20 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - (Coffee County Campus) Degree program in Medical Assisting, MA23, 63 Credit Hours, effective January 2016

The Medical Assisting field is seeing a substantial increase in available positions. This field's projected job growth is 29% which is much larger than other job fields. Within the Wiregrass Georgia service area, this field is expected to grow 42.3% between 2010 and 2020.

Meanwhile, the average job is only expected to see a 6% job increase. Students graduating from the programs can expect a starting salary of \$12.38 an hour. Wiregrass GA Technical College is seeking program accreditation through The Commission on Accreditation of Allied Health Education Programs, which prefers that those schools accredited by their agency produce students with a degree within the field. Wiregrass GA Technical College offers the Medical Assisting diploma on both the Coffee and Valdosta campuses. Southern Regional

Technical College offers both the Medical Assisting degree and diploma as well as the Medical information Specialist technical certificate of credit. Medical Assisting Associate of Applied Science is a state standard program. Wiregrass GA Technical College will adhere to all TCSG standards when implementing this program. Since the program will run concurrently with the already offered Medical Assisting diploma program, no additional costs will be incurred. The first year's enrollment is expected to be 15 students, growing to 35 students in the program's third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - (Valdosta Campus) TCC program in Diesel Truck Maintenance Technician, DTM1, 23 Credit Hours, effective January 2016.

Wiregrass GA Technical College is requesting the approval of the Diesel Truck Maintenance Technician technical certificate of credit to meet the needs of our area's Georgia Department of Correction sites. This program will be offered at prisons to allow the offenders to obtain a skill set which will be useful upon their release. Per the United States Department of Labor, this occupational field is expected to see a job growth of 9%, which is faster than the national average. Meanwhile within the state of Georgia, this field is expected to grow 8.3% while the state average is 6.6%. Graduates of this program will be able to obtain employment performing repairs on heavy truck equipment or diesel equipment and will make a median salary of \$41,850.00 annually. Coastal Pines Technical College offers Diesel Engine Technology diploma and the following technical certificates of credit: Diesel Electrical/Electronic Systems Technician and Diesel Engine Service Technician. This technical certificate of credit meets state standards and WGTC will adhere to all policies set forth by TCSG when implementing this program. The first year's cost is expected to be \$534,500.00 which includes the salary of one adjunct instructor, equipment, supplies, and library resources. The adjunct's salary will be funded using tuition and fees; meanwhile, the remaining resources will be funded through a Memorandum of Understanding with the Georgia Department of Corrections. The first year's enrollment is expected to be 30 students, growing to 45 students in the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 20 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - (Valdosta Campus) Degree program in Medical Assisting, MA23, 63 Credit Hours, effective January 2016

The Medical Assisting field is seeing a substantial increase in available positions. This field's projected job growth is 29% which is much larger than other job fields. Within the Wiregrass Georgia service area, this field is expected to grow 42.3% between 2010 and 2020.

Meanwhile, the average job is only expected to see a 6% job increase. Students graduating from the programs can expect a starting salary of \$12.38 an hour. Wiregrass GA Technical College is seeking program accreditation through The Commission on Accreditation of Allied

Health Education Programs, which prefers that those schools accredited by their agency produce students with a degree within the field. Wiregrass GA Technical College offers the Medical Assisting diploma on both the Coffee and Valdosta campuses. Southern Regional Technical College offers both the Medical Assisting degree and diploma as well as the Medical information Specialist technical certificate of credit. Medical Assisting Associate of Applied Science is a state standard program. Wiregrass GA Technical College will adhere to all TCSG standards when implementing this program. Since the program will run concurrently with the already offered Medical Assisting diploma program, no additional costs will be incurred. The first year's enrollment is expected to be 15 students, growing to 35 students in the program's third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Joe Dan Banker, Executive Director, Academic Affairs, at 404-679-1670.

II. Program Terminations

Motion was made by Mr. Michael Sullivan that the college requests listed below to terminate diplomas, degrees, and TCC programs be approved for the semester specified for each request. Motion was seconded by Mrs. Dinah Wayne and passed unanimously.

Discussion:

**Atlanta Technical College
(Main Campus)**

Degree program in Occupational Therapy Assistant, OTA3, effective December 2015.

**Bainbridge State College
(Main Campus)**

TCC program in Emergency Medical Technology (Basic), 1D31, effective December 2015.

**Chattahoochee Technical College
Canton Campus)**

Diploma program in Building and Facilities Maintenance, BM22, effective December 2015.

(Marietta Campus)

Diploma program in Building and Facilities Maintenance, BM22, effective May 2017.

**Georgia Northwestern Technical College
(Floyd County Campus)**

TCC program in Green Building Technician, GB11, effective December 2015.

(Gordon County Campus)

TCC program in Family Child Care Specialist, FC21, effective December 2015.

TCC program in Help Desk Specialist, HD41, effective December 2015.

(Walker County Campus)

Diploma program in Electronics Fundamentals, EF12, effective August 2016.

Diploma program in Electronics Technology, ET14, effective August 2016.

Degree program in Electronics Technology, ET13, effective August 2016.

(Whitfield Murray Campus)

TCC program in Electrical Technician, ET51, effective December 2015.

Wiregrass Georgia Technical College

(Ben Hill-Irwin Campus)

Diploma program in Game Development, CSD4, effective December 2015.

(Valdosta Campus)

Diploma program in Dental Hygiene, DH14, effective December 2015.

III. Approval for Program Standards and Revisions

Motion was made by Mr. Michael Sullivan to approve program standards and revisions for December 2015. Motion was seconded by Mr. Chunk Newman and passed unanimously.

Major Code	Program Name	Program Development	Award Level	Credit Hours
GF21	Georgia Film Academy Certificate I	Georgia Piedmont	TCC	12
CT51	Chemical Technology Laboratory Technician	Georgia Northwestern	TCC	29
1A31	Nurse Aide	Bainbridge	TCC	10
NG73	Nursing	Southern Crescent	Degree	69
EF71	Radiology/EFDA Cert Dental Assisting	Wiregrass Georgia	TCC	16

IV. Ratification motion to authorize the Commissioner to approve Program Approvals, Program Terminations, and Program Standards and Revisions

Motion was made by Mr. Michael Sullivan to authorize the Commissioner to approve program approvals, program terminations, and program standards and revisions between the December and February Board meeting dates that would otherwise require State Board approval. Such approvals will be ratified by the Board at the February 2016 meeting. Motion was seconded by Mr. James Gingrey and passed unanimously.

V. Motion (Approval of new Georgia College and Career Academies):

Motion was made by Mr. Michael Sullivan that the proposed partnerships for new College and Career Academies be approved and awarded the cumulative bond fund amount of \$10,000,000.00. Motion was seconded by Mr. Doug Carter and passed unanimously.

Discussion:

The amount of the individual bond awards are as follows:

Georgia Piedmont Technical College – Morgan County School System (Single District) = \$3,333,333.00

Albany Technical College – Dougherty County School System (Multi-District) in partnership with Terrell & Calhoun County School Systems = \$3,333,333.00

Atlanta Technical College – Atlanta Public School System (Multi-District) in partnership with Fulton & Clayton County School Systems. = \$3,333,333.00

- **Adult Education**

Ben Copeland for Mary Flanders

Mr. Ben Copeland gave the report for the Adult Education committee. The draft State Plan has been completed and is now open for public comment. Mr. Copeland stated that the GED testing program saw an increase in the overall number of GED graduates. In FY16 we saw over 460 graduates, an increase from FY15; which brings our total number of GED graduates to over 1,600 for FY16, a 23% increase.

Mr. Copeland also stated that the CLCP retreat would take place in March at Callaway Gardens. As for the report on Institutional Services, Mr. Copeland stated that Bobby Creech told the committee that although enrollment was down slightly compared to FY15, there were already 15 programs that exceeded their mid-year enrollment projections. Lastly there was a reminder for the annual EAGLE awards which will take place in March in Atlanta.

That concluded the report for the Adult Education committee.

- **External Affairs and Economic Development**

Trey Sheppard

Mr. Sheppard began his report by giving a review of Quick Start; for November they had 21 prospects, 4,493 potential new jobs, and two announcements for 250 new jobs. Additionally, Quick Start was named number 1 for the sixth year in a row by Area Development Magazine.

Mr. Sheppard shared that Assistant Commissioner, Travis Johnson, has been meeting with colleges as they host legislative days on their campuses, and that Travis is gearing up for the 2016 legislative session.

Mr. Sheppard reported that the Office of Communications has been busy with the MAW design contest that is now underway, that the Go Back Move Ahead initiative is seeing some updates, and that the newsletter will become a quarterly publication at the beginning of the year.

That concluded the committee report.

- **Facilities and Real Estate**

Chunk Newman

- I. **Approval of Real Property Acquisitions**

MOTION was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the acquisition of the following real properties. Motion was seconded by Mr. Buzz Law and passed unanimously.

- A. QuickStart - 41.8 acres from Georgia Ports Authority

DISCUSSION: QuickStart requests approval on the acquisition of 41.8 acres of unimproved land located on Pine Meadow Drive, Pooler (Chatham County), GA, from the Georgia Ports Authority, for the consideration of \$10.00, as the site for TCSG-335 Regional Training Center, subject to the approval of the State Properties Commission.

- II. **Approval of Construction Contracts**

MOTION was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contract listed below at cost not to exceed the amount stated for each request. Motion was seconded by Mr. Doug Carter and passed unanimously.

- A. **Atlanta Technical College** - \$141,558.00 with FS 360, LLC

DISCUSSION: Atlanta Technical College requests approval on the execution of a construction contract for “Building C Classroom Improvement” on the Main Campus of Atlanta Technical College, with FS 360, LLC, Sandy Springs, GA in the amount of \$141,558.00, using local funds.

- **Governance, Compliance and Audit**

Tommy David

- I. **Motion was made by Mr. Tommy David to review and approve the proposed revised Mission Statement for Wiregrass Georgia Technical College. Motion was seconded by Mr. Michael Sullivan and passed unanimously.**

Discussion:

The Board of Directors for Wiregrass Georgia Technical College approved a recommendation to revise the mission statement for the college.

Current Mission Statement:

The mission of Wiregrass Georgia Technical College, ~~a public two-year technical college and~~ a unit of the Technical College System of Georgia, is to promote community, educational, and economic development by providing a ~~highly~~ trained workforce in our 11-county service area ~~in South-Central and throughout the State of~~ Georgia. The college fulfills the mission by providing ~~quality~~ technical and academic instruction, through ~~traditional campus-based~~ and

distance education delivery methods, leading to associate degrees, diplomas, and technical certificates of credit; customized training for new and existing industries; professional and personal development through continuing education programs; and adult education services to meet the needs of citizens, business, and industry in the service area.

Proposed Mission Statement:

The mission of Wiregrass Georgia Technical College, a unit of the Technical College System of Georgia, is to promote community, educational, and economic development by providing a trained workforce in our 11-county service area and throughout the State of Georgia. The college fulfills the mission by providing technical and academic instruction, through traditional and distance education delivery methods, leading to associate degrees, diplomas, and technical certificates of credit; customized training for new and existing industries; professional and personal development through continuing education programs; and adult education services to meet the needs of citizens, business, and industry in the service area.

- II. Motion was made by Mr. Tommy David to review and approve Local Board Member Appoints/Reappointments for December 2015 State Board Meeting. Motion was seconded by Mr. Ben Copeland and passed unanimously.**

Local Board Member Appointments: December State Board Meeting 2015

A. Savannah Technical College – Appointment

David N. Sovchen, Chatham County, expiration June 30, 2018

B. West Georgia Technical College – Replacement

Kevin Thieneman, Troup County, expiration June 30, 2016

Transmittal Cover Sheet for State Board Local Board Member Action – December 2015

Requested Action for Local Board Appointments/Reappointments/Replacements

<i>College</i>	<i>Name of Appointee</i>	<i>Term Expiration Year</i>	<i>Special notes or consideration</i>
<i>Savannah Tech</i>	David N. Sovchen	Appointment 2018	
<i>West Georgia Tech</i>	Kevin Thieneman	Replacement 2016	

<i>College</i>	<i>Name of Resigning Board Member</i>	<i>Expiration Date</i>	<i>Resignation Letter</i>	<i>Replacement Candidate Submitted</i>
Gwinnett	David Seago	2016	10/20/15	No
West Georgia	William R. Stump, Jr.	2016	9/17/15	Yes Kevin Thieneman

• **Operations, Finance and Planning**

Dinah Wayne

Dinah Wayne, chair of the operations, finance, and planning committee, gave her report on the active shooter drills. Thank you to campus safety coordinator, Donna Burns and her team, presidents and staff; all 22 TCSG colleges completed an active shooter drill in 2014, and will have completed an active shooter drill in 2015, with one drill remaining, scheduled to take place on December 12, 2015. This will complete our TCSG goals for 2014 and 2015. Mrs. Wayne also thanked Andy Parson, assistant commissioner for data, planning, and research, for his service to TCSG as he leaves to pursue other opportunities.

TCSG System Office – Commissioner Authorization Motion

- I. **Motion was made by Mrs. Dinah Wayne for the State Board to authorize the Commissioner to make all decisions, purchases and enter into necessary contracts between the December 2015 and February 2016 Board meeting dates that would otherwise require Board approval. Such decisions, purchases and contracts will be ratified by the Board at the February 2016 meeting. Motion was seconded by Mr. Tim Williams and passed unanimously.**

II. **Expenditure Requests**

Motion was made by Mrs. Dinah Wayne for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the system office and technical colleges listed below at a cost not to exceed the amounts stated. Motion was seconded by Mr. James Gingery and passed unanimously.

- 1. System Office/Tech Ed – Request to amend the existing Intergovernmental Agreement between TCSG and the Governor’s Office of Student Achievement (GOSA) that allows both parties to work cooperatively on the implementation of a pilot aptitude assessment program to more effectively support/improve the educational achievement and attainment of students; cost \$147,550.00. *State funds are available for this expenditure.***

Discussion: GOSA will implement a pilot aptitude assessment program, YouScience, which was purchased by TCSG in July 2015. This program will more effectively support/improve the educational achievement and attainment of students through the identification of a representative high school student sample, development of a pilot implementation protocol,

monitoring and facilitating the project implementation and management, collecting qualitative and quantitative data on the pilot implementation and impact, and publication of a pilot evaluation report. GOSA will conduct pilot-planning discussions, pilot implementation site reviews, pilot evaluation activities, and other activities related to the pilot implementation. GOSA will also develop performance/accountability measures for the project and will provide periodic reports to TCSG on the results.

2. **Chattahoochee Technical College** – Library shelving, computer and study carrels, tables/chairs, workstations, and seating from KI for the Marietta campus library; cost \$260,217.00. **Local funds are available for these expenditures.**

Discussion: Renovations are needed to the college's largest campus library to bring current technology, along with individual/group study areas to the Marietta campus. The modern furniture equipped with electronic components will allow students to have easier access to research ideas, prepare for projects, and entertain group discussions. The renovations will also include new computer workstations for those who don't have their own electronic devices.

3. **South Georgia Technical College** – Data Center and Network equipment from CDW-G; cost \$299,766.00. **Local funds are available for this expenditure.**

Discussion: The purchase of core network and data center infrastructure equipment is an upgrade to an aging infrastructure on the South Georgia Tech campus in Americus. This equipment will modernize the core networking and data center devices in preparation for Banner upgrades and virtualization. Equipment includes core and edge switching, firewall, data center servers, and storage hardware.

4. **Southeastern Technical College** – Welding equipment from WW Grainger for welding programs at Vidalia and Swainsboro campus locations; cost \$413,358.00. **World Class Labs bond funds are available for this expenditure.**

Discussion: STC has received World Class Labs funding to purchase welding equipment for their Vidalia and Swainsboro campus locations in order to expand/improve their welding programs. This equipment will match existing equipment in order to remain consistent with the instructional programs for welding and includes a new Miller Auto Line welding machine, Edwards IronWorker, Plasma cutters/cutting kits, and Torchmate cutting systems with tables. This equipment will increase the knowledge base of students in the welding program to meet the industrial welding needs in the college's service area.

- 5-6. **West Georgia Technical College; total expenditures \$571,532.00** – WGTC has received World Class Labs funding to purchase various welding equipment items to expand their campus welding programs. The equipment will help the college meet the increasing enrollment demands in the welding program and meet the industrial welding needs in the college's service area. This equipment will be used at multiple campus locations including Coweta, LaGrange, Douglas and Carroll campuses, and will match existing equipment in order to remain consistent with the instructional program for welding. **World Class Labs bond funds are available for these expenditures.**

- 5) Various welding equipment from Holston Gases including Invertec V350 Pro Factory, Foot Amptrol, Power Wave welder/module, Mig Runner, band saw, drill press, BB

Chuck & Arbor, Ellis vise/milling table, Grinder benchmount, and Guided Bend Test Machine; cost \$400,320.00.

- 6) Two Orbital Welders with associated equipment from Lincoln Electric for TIG Welding Program at LaGrange & Carroll campuses; cost \$171,212.00.

- **Strategic Initiative Committees**
K-16 Engagement

Michael Sullivan

Mr. Michael Sullivan stated there was nothing to report from the K-16 Committee.

- **Executive Committee**

Chairman Yarbrough

Chairman Yarbrough once again thanked Dr. Glen Cannon and his staff for hosting the State Board at Gwinnett Technical College for the December State Board meeting. Chairman Yarbrough mentioned that there would not be a meeting in January, but that the Board would meet again on February 4, 2016. The 2016 committee assignments will be sent out in January after the New Year. Chairman Yarbrough stated that it was his goal that with the committee assignments that all Board members would gain additional exposure to different committees and thus he was taking his time in placing members in their various committees.

Chairman Yarbrough turned the meeting over to Commissioner Gretchen Corbin to present the 2015 Sonny Perdue College of the Year. Commissioner Corbin stated that this was the sixth year this award had been presented to a technical college. She announced Athens Technical College, Gwinnett Technical College, and Ogeechee Technical College as finalist for this year's award, and Ogeechee Technical College was announced as the 2015 Sonny Perdue College of the Year.

Commissioner Corbin then turned it back over to Chairman Yarbrough who called on Mr. Tommy David. Motion was made by Mr. Tommy David to adopt a resolution to honor Ogeechee Technical College as the winner of the 2015 Sonny Perdue Award for the Technical College of the Year. Motion was seconded by Ms. Shirley Smith and was voted on unanimously.

IV. COMMISSIONER'S COMMENTS

Commissioner Gretchen Corbin

Commissioner Corbin began her remarks by mentioning what an exciting fall the TCSG system office had in their annual giving to the State Charitable Contributions Program (SCCP). Commissioner Corbin stated that the percentage of employees giving through SCCP went from 2% in 2014 to now 49% in this year's 2015 campaign. The TCSG system office hosted one fundraiser for the entire system to participate in – the #Run4GA virtual run. Southeastern Technical College won the award for most participation at a college with 22% of their employees participating in the virtual race. President Larry Calhoun accepted the award for Southeastern Technical College. For the peer group challenge, Adult Education won the award for highest percentage of participation with 48% of their

group participating. The Office of Adult Education staff from the system office accepted the award for their peer group.

V. OTHER BUSINESS

Chairman Yarbrough

Chairman Yarbrough reminded the Board that lunch would take place following the adjournment of the general session, and during the lunch would hear from Mr. Jeffrey Stepakoff, Executive Director of the Georgia Film Academy. Following lunch, the Board heard from Dr. Glen Cannon and his “State of the College” presentation for Gwinnett Technical College as well as a campus tour.

Chairman Yarbrough concluded by once again thanking Gwinnett Technical College for their hospitality and by commenting on how wonderful the food and service had been from Chef Kerri Crean and her culinary arts students. He reminded the Board that the next Board meeting would take place at the system office on Thursday, February 4, 2016.

Chairman Yarbrough called for a motion to adjourn the December State Board meeting. Motion was made by Mr. Ben Copeland and seconded by Mrs. Dinah Wayne. The meeting was adjourned at 11:56 a.m.

ADJOURN