



STATE BOARD GENERAL SESSION

Joe Yarbrough, *Chairman*
Anne Kaiser, *Vice Chair*
Ben Bryant
Doug Carter
Shan Cooper
Ben Copeland
Lynn Cornett
Jay Cunningham
Tommy David
Mary Flanders
Randall Fox
James Gingrey

Buzz Law
Chunk Newman
Richard Porter
Sylvia Russell
Trey Sheppard
Shirley Smith
Michael Sullivan
Phil Sutton
Baoky Vu
Dinah Wayne
Tim Williams

Approved Minutes

Thursday, December 7, 2017
11:15 a.m. – 12:15 p.m.

System Office
1800 Century Place, 2nd Floor
Atlanta, Georgia 30345

Absent: Mary Flanders, James Gingrey, Richard Porter

I. WELCOME AND CALL TO ORDER

Chairman Joe Yarbrough

Chairman Joe Yarbrough called the December 7, 2017 State Board meeting of the Technical College System of Georgia [TCSG] to order at 11:15 a.m. He welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees. He also thanked Dr. Ian Bond and Mr. Mark Peevy for their presentations during the Committee of the Whole which highlighted TCSG's International Affairs and Secondary Initiatives. Lastly, he welcomed special guest Irene Munn, General Counsel for Lt. Governor Casey Cagle.

II. CHAIRMAN'S COMMENTS

Chairman Joe Yarbrough

The Chairman's first order of business was to call for a motion to approve the minutes from the November 7, 2017 State Board meeting. Motion was made by Mr. Michael Sullivan, was seconded by Mrs. Dinah Wayne, and passed approval by the Board unanimously. Minutes stand approved.

III. COMMITTEE REPORTS

COMMITTEE CHAIRS

- **Academic Affairs**

Lynn Cornett

- I. **Academic Standards and Programs**



Motion (Approval of AAS Degrees, Diplomas, and Technical Certificates of Credit):

Motion was made by Dr. Lynn Cornett that the college requests listed below to offer technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was seconded by Vice Chair Anne Kaiser and passed State Board approval unanimously.

Discussion:

Gwinnett Technical College - TCC program in Good Laboratory Practices Technician, GL21, 16 Credit Hours, effective January 2018

Good Laboratory Practices (GLP) is a technical mindset and set of behaviors that lead to improved productivity, safety, effectiveness, efficiency, and regulatory compliance in non-clinical laboratories. GLP applies to all types of laboratories: research, production, quality assurance and control, diagnostic medical/clinical and veterinary, environmental assessment and remediation, water and waste water. These are some of the types of labs in Gwinnett Tech's service area into which the Bioscience program has placed graduates. Because GLP is a knowledge and skill-set that applies to all lab settings, the program will be beneficial to any working lab. This certificate is of short duration, has learning outcomes that the students can recognize as directly applicable to the lab setting, is very engaging with hands-on learning, and will be taught at a level that will make it accessible to most students. The GLP certificate will offer graduates the basic skills for many entry-level laboratory positions. One in four lab technician job postings in GTC's service area mentions GLP experience as an added benefit. GLP is designed to serve several needs: (1) as a gateway to entry-level jobs in laboratories, (2) as an add-on certificate for BSCI students, (3) as an add-on for other programs that might want to give their students familiarity with working with science and laboratories (for example, forensics in Criminal Justice), and (4) as an option to return to college to develop or improve lab skills for people employed in related industries. The college will incur minimal costs implementing this TCC, as it will utilize existing faculty and resources.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

North Georgia Technical College - Diploma program in Agribusiness, AG12, 49 Credit Hours, effective August 2018

Agriculture is Georgia's number one industry with an ever-growing demand for skilled workers in the new "Modern Agriculture" era. Agricultural operations are in great need of workers trained in the new technologies of the industry due to advanced high tech computer operated equipment, drones, in-ground sensors, pest management concepts and many other innovations in the agriculture arena. Students in the Northeast Georgia area do not currently have a 2-year post-secondary option for agricultural education. NGTC has received a huge public interest in the agriculture program. Students are inquiring daily if and when we will



start an agriculture program, the overall public response to our initial mention of an agriculture program has been staggering with calls, emails and students wanting to enroll. The Agribusiness program will be state standard curriculum. The first year costs of the program are as follows: salary \$60,000.00, equipment \$75,000.00, and travel \$5,000.00. This program will be funded by tuition and fees. Anticipated enrollment for the first year will be 30, 45 the second year and 60 by the third year.

Enrollment Projections:

Day Students Year 1: 30 Year 2: 45 Year 3: 60

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

North Georgia Technical College - Degree program in Agribusiness, AG13, 62 Credit Hours, effective August 2018

Agriculture is Georgia's number one industry with an ever-growing demand for skilled workers in the new "Modern Agriculture" era. Agricultural operations are in great need of workers trained in the new technologies of the industry due to advanced high tech computer operated equipment, drones, in-ground sensors, pest management concepts and many other innovations in the agriculture arena. Students in the Northeast Georgia area do not currently have a 2-year post-secondary option for agricultural education. NGTC has received a huge public interest in the agriculture program. Students are inquiring daily if and when we will start an agriculture program, the overall public response to our initial mention of an agriculture program has been staggering with calls, emails and students wanting to enroll. The Agribusiness program will be state standard curriculum. The first year costs of the program are as follows: salary \$60,000.00, equipment \$75,000.00, and travel \$5,000.00. This program will be funded by tuition and fees. Anticipated enrollment for the first year will be 30, 45 the second year and 60 by the third year.

Enrollment Projections:

Day Students Year 1: 30 Year 2: 45 Year 3: 60

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Southeastern Technical College - TCC program in Healthcare Professional, HP41, 36 Credit Hours, effective January 2018

Vidalia serves as a regional hub for medical care in rural southeast Georgia. A new hospital was constructed just a few years ago and a new Cancer Center has just opened. Employers in STC's local area have expressed an immediate need for health care support workers. Local hospital representatives are at the college recruiting potential graduates from all the healthcare programs monthly. The US Bureau of Labor estimates that the need for phlebotomists will increase by 24% over the next ten years and the need for home health aides will grow by a whopping 40% over the next decade. This TCC, Healthcare Professional, was originally institutionally developed by West Georgia Tech and STC received permission from West Georgia to adopt this program. No other colleges in the area offer this TCC. The costs to offer this program are minimal because the College currently teaches all of the curriculum



with existing faculty. First year costs are estimated to be \$3,500 and will be tuition funded. Southeastern Tech projects a first year enrollment of 55 students and increasing to 85 students by year three.

Enrollment Projections:

Day Students Year 1: 40 Year 2: 50 Year 3: 60

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

Southern Regional Technical College - Diploma program in Cybersecurity, IS12, 57 Credit Hours, effective August 2018

SRTC is requesting permission to enhance its Computer Information Systems (CIS) program by adding the Cybersecurity diploma. The CIS program advisory committee, composed of CIS employers in our service area, directed this request to the SRTC administration. The Cybersecurity program provides training in information security, security policies and procedures, implementation of operating system security, network security, network defense and countermeasures, ethical hacking, etc. Small and large service-area businesses/companies utilize computer networks and need employees with security training to maintain the security of their operations. The proposed curriculum is a TCSG state standard program. One additional adjunct CIS instructor will be needed for program implementation with an estimated annual salary of \$15,000.00 funded through tuition and fees. Additional costs include \$5,000.00 for security software/supplies. Program graduates can expect an average hourly range of \$28.86 - \$46.91 with an average annual hourly salary of \$35.70. (Source: EMSI Occupational Data [September 2017] from GADOL, Workforce Information and Analysis, Occupational Information Service Unit.)

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 10 Year 2: 15 Year 3: 20

Southern Regional Technical College - Degree program in Cybersecurity, IS23, 72 Credit Hours, effective August 2018

SRTC is requesting permission to enhance its Computer Information Systems (CIS) program by adding the Cybersecurity A.A.S. degree. The CIS program advisory committee, composed of CIS employers in our service area, directed this request to the SRTC administration. The Cybersecurity program provides training in information security, security policies and procedures, implementation of operating system security, network security, network defense and countermeasures, ethical hacking, etc. Small and large service-area businesses/companies utilize computer networks and need employees with security training to maintain the security of their operations. The proposed curriculum is a TCSG state standard program. One additional adjunct CIS instructor will be needed for program implementation with an estimated annual salary of \$15,000.00 funded through tuition and fees. Additional costs include \$5,000.00 for security software/supplies. Program graduates can expect an average hourly range of \$28.86 - \$46.91 with an average annual hourly salary of



\$35.70. (Source: EMSI Occupational Data [September 2017] from GADOL, Workforce Information and Analysis, Occupational Information Service Unit.)

Enrollment Projections:

Day Students Year 1: 17 Year 2: 20 Year 3: 25

Evening Students Year 1: 10 Year 2: 15 Year 3: 20

II. Program Terminations

Motion was made by Dr. Lynn Cornett that the college requests listed below to terminate the degree and diploma programs be approved for the semester specified for each request. Motion was seconded by Mrs. Dinah Wayne and pass approval unanimously by the State Board.

Discussion:

Atlanta Technical College

Diploma program in Electronics Fundamentals (EF12), effective December 2017.

TCC program in Medical Billing Clerk (MB21), effective December 2017.

TCC program in Georgia Film Academy On-Set Production Assistant (GF21), effective December 2017.

III. Approval for Program Standards and Revisions

Motion was made by Dr. Lynn Cornett to approve program standards and revisions for December 2017. Motion was seconded by Mr. Michael Sullivan and passed approval unanimously by the State Board.

State Board Standards and Revisions Summary for December 2017

Major Code	Program Name	Program Development	Award Level	Credit Hours
AM12	Automated Manufacturing Technology	Standard	Diploma	56
BMO1	Basic Machining Operator	Standard	TCC	22
CS51	CNC Specialist	Standard	TCC	22
CT12	CNC Technology	Standard	Diploma	54
CAM2	CNC and Machine Tool Technology	Standard	Diploma	59
CSQ1	Commercial Straight Truck and Passenger Driving	Standard	TCC	9

Major Code	Program Name	Program Development	Award Level	Credit Hours
CT61	Commercial Truck Driving	Standard	TCC	9
LP11	Lathe Operator	Standard	TCC	15
MM31	Mechanical Maintenance Technician	Standard	TCC	29
ME31	Metals Technician	Standard	TCC	20
MP11	Mill Operator	Standard	TCC	15
NT11	Nail Technician	Standard	TCC	19
MTT2	Precision Machining and Manufacturing	Standard	Diploma	48
MT13	Precision Machining and Manufacturing	Standard	Degree	66
PMA2	Precision Manufacturing and Maintenance	Standard	Diploma	50
PMA3	Precision Manufacturing and Maintenance	Standard	Degree	60
BC21	Basic CNC Technician TCC	Southeastern	TCC	24
BGO1	Basic Grinding Operations	Athens	TCC	11
IM61	Industrial Machining Technician	West Georgia	TCC	18
LT11	Logistics Technician	Savannah	TCC	14
ME22	Manufacturing Engineering Technology	Ogeechee	Diploma	53
ME23	Manufacturing Engineering Technology	Ogeechee	Degree	71
NM51	Naval Machine Tool Apprentice	Coastal Pines	TCC	34
NM61	Naval Mechanical Apprentice TCC	Coastal Pines	TCC	28
PS71	Paralegal Studies Post-Baccalaureate Certificate	Georgia Piedmont	TCC	30



IV. College and Career Academy Update

Motion:

Motion was made by Dr. Lynn Cornett to authorize the Commissioner to award three partnerships with grant funds to establish new College and Career Academies in the cumulative bond amount of \$9,000,000.00 and the cumulative cash amount of \$440,000.00. Motion was seconded by Mr. Ben Copeland and received unanimous approval by the State Board.

Discussion:

The awardees include:

1. Greene County College and Career Academy (Greensboro, GA) in partnership with Athens Technical College
2. Marietta High School College and Career Academy (Marietta, GA) in partnership with Chattahoochee Technical College
3. Paulding County College and Career Academy (Dallas, GA) in partnership with Chattahoochee Technical College

Motion:

Motion was made by Dr. Lynn Cornett to specifically recognize three additional community efforts to develop College and Career Academies; to authorize the Commissioner to extend an invitation to all three partnerships for immediate inclusion in the Georgia College and Career Academy Network and to offer them additional technical assistance from TCSG staff as they continue their work in the coming year. Motion was seconded by Mrs. Dinah Wayne and was unanimously approved by the State Board.

Discussion:

The partnerships include:

4. Empower College and Career Academy (Jackson County, GA) in partnership with Lanier Technical College
5. Fitzgerald High School College and Career Academy (Fitzgerald, GA) in partnership with Wiregrass Georgia Technical College
6. Jones County College and Career Academy (Gray, GA) in partnership with Central Georgia Technical College

That concluded the report.

• Adult Education

Ben Copeland

- GED Testing had a 9% growth from the previous year.
- CLCP and GED are in co-collaborating of the GED marketing campaign.



- All of the Adult Education marketing materials have been updated with the new TCSG logo and closed captioning has been added to the commercials for ADA compliance.

Over 60 billboards will run during the months of either December or January to promote the Free GED Classes.

Atlanta Public Schools contracted to run the billboard on the side of Marta buses and at bus stops in their areas.

Alison Tyrer submitted the commercials to GPB.

TCSG Adult Education will run the commercials in the ATL metro on MeTV starting in January.

- **External Affairs and Economic Development**

Doug Carter

- For October and November there were 13 prospects for a total of 4,399 potential new jobs and 6 announcements for a total of 1,102 new jobs. Two of the announcements were from Canada
- Attended the GEA Annual Conference
- QS tour for dignitaries from Missouri at the request of the Georgia Department of Economic Development
- Quick Start Advisory Committee met yesterday at the Georgia BioScience Training Center for our quarterly meeting

Media/PR activity

- Press releases going out today about College of the Year, new College and Career Academies.

Marketing/advertising

- Our social media campaign to promote dual enrollment in support of the colleges' spring recruitment drives began Oct. 25 and is slated to end Dec. 15.

Event support

- All colleges participated in an exposition of technical college programs at the Georgia High School Counselor Association Annual Conference in November. Surveys received back from the colleges' mostly favored continued participation, and the event was received well by the counselors.



- TCSG will be heavily represented this weekend at the high school football championships. We'll have a photo booth and tables at the games to hand out information provided by the colleges whose regions includes the competing teams. Those colleges' logos will also be displayed prominently on the ribbon board and elsewhere during the games.
- Oconee Fall Line hosted the Senate Rural Committee.
- Several of the colleges have had legislative lunches in the respective areas, others have been going to each of their counties to work with the legislators.
- A Taste of TCSG is being held tonight at the depot. If any of the board members would like to attend, please let Neil know. It is being presented by Georgia Power and Kia Motors Manufacturing Georgia. Dinner starts at 6pm.
- Representative Amy Carter will be the new executive director of the foundation, beginning January 1, 2018.
- January 8, 2018 is the first day of the session.

- **Facilities and Real Estate**

Chunk Newman

There was no report from the Facilities and Real Estate committee.

- **Governance, Compliance and Audit**

Michael Sullivan

- I. Motion was made by Mr. Michael Sullivan to approve the revision to Policy 2.1.3. Motion was seconded by Mr. Tommy David and passed State Board approval unanimously.

Discussion: The SACSCOC Board of Trustees has approved a revision of the Principles of Accreditation to be voted on at the December 2017 Annual Meeting. The revision requires two changes affecting governing boards.

The Governing Board:

1. Ensures the regular review of the institution's mission.
2. Defines and regularly evaluates its responsibilities and expectations.

Coastal Pines Technical College (DPTC) and Ogeechee Technical College (OCT) are preparing documentation for their decennial reaffirmation of accreditation to be submitted in March 2018. The new principles will be effective when voted on and approved by the College Delegate Assembly in December 2017.



POLICY: 2.1.3. (I.C.1)

State Board Responsibilities and Authority

Revised: Pending State Board Approval; September 3, 2015; November 3, 2011

Last Reviewed: September 3, 2015

Adopted: March 1, 2007

POLICY:

The Board shall provide overall policies for the management of public postsecondary technical and adult education to ensure that the needs of the citizenry, business, and industry are met to the highest possible degree and in the most cost-effective and efficient manner.

The Board shall establish its guiding policies, subject to change from time to time, but all of which shall be in accordance with the established objectives and the trusteeship to the public.

The policies of the Board may be amended and/or adopted by the Board acting collectively at any meeting of the Board subject to the Board's bylaws.

RESPONSIBILITY:

The Board shall:

- 1) Provide overall policy guidance to the Commissioner, who is responsible for day-to-day operations on behalf of the Board.
- 2) Approve overall goals and objectives for public postsecondary technical and adult education.
- 3) Approve annual and long-range plans for public postsecondary technical and adult education.
- 4) Approve changes in organizational structure or functional assignments for the Commissioner and organizational level reporting immediately to the Commissioner.
- 5) Employ, dismiss, and establish the salary of the Commissioner.



6) Delegate to the Commissioner the authority to hire and fire Department employees and to establish salaries in conformance with State laws and regulations.

7) Approve all new technical education programs for public postsecondary technical education and the deletion or modification of existing programs.

8) Review recommendations for annual and supplemental budget requests for all public postsecondary technical and adult education and make recommendations to the Governor and the General Assembly.

a) Approve the preliminary operating budget for each Technical College annually.

9) Establish policies and review and approve those proposed and established by the Commissioner so that the Department's operations shall meet the Board's goals and objectives.

10) Consider and act upon the following:

a) All legislation proposed by the Department.

b) All actions required by law to be taken by the Board.

c) Proposals for state-level advisory committees and the committees' membership. Members serve at the pleasure of the State Board and may be removed by the Board at any time based upon the Commissioner's recommendation.

d) All proposals for membership on local boards of directors of state technical institutes and colleges. Members serve at the pleasure of the State Board and may be removed by the Board at any time based upon the Commissioner's recommendation.

e) All contracts for construction, leases, equipment and furniture which exceed \$125,000 in total annual cost. The Board shall also act upon all change orders or amendments to construction contracts that exceed twenty percent of the original contract cost. "Construction contracts" include contracts for repair or renovation.

f) All non-personnel contracts, including amendments, change orders and renewals thereto, which exceed \$125,000 in total annual cost. The Board shall also act upon all change orders or amendments to existing non-personnel contracts that exceed twenty percent of the original contract cost.

g) All plans to promote the Board's activities and solicit funds.



11) Represent the State with other postsecondary technical and adult education agencies in Georgia, in other states, and at the national level.

12) Make recommendations for improving public postsecondary technical and adult education.

13) Approve mission statements of technical colleges. Regularly review the mission statements of the technical colleges and approve all changes to mission statements.

14) Regularly conducts a board self-evaluation.

RELATED AUTHORITY

O.C.G.A. § 20-4-11 – Powers of the Board

O.C.G.A. § 20-4-14 – TCSG Powers and Duties

- II. Motion was made by Mr. Michael Sullivan to approve revision to Policy 2.3.2. Motion was seconded by Mr. Tommy David and unanimously passed approval by the State Board.

Discussion: The change to this policy resolves a conflict between this policy and our Positive Discipline procedure that allowed the Commissioner to hear the appeal on a termination decision she previously made. Removing the requirement for the Commissioner to approve terminations for direct reports to the Presidents allows her and her designee to apply fresh perspective to the facts when presented on appeal, and provide an objective final decision. It is still recommended that presidents seek the advice of Legal Services or Human Resources prior to making any termination decisions.

POLICY: 2.3.2 (I.F.2)

Responsibilities and Authority of Technical College Presidents

Revised: Pending State Board Approval; January 18, 2005; September 7, 1996; September 7, 1995; May 4, 1995; September 1, 1994

Last Reviewed: November 1, 2016

Adopted: September 4, 1986



POLICY:

The President of each technical college shall be the Chief Executive Officer of the college and all its departments, and shall exercise supervision and direction and promote the efficient operation of the college. The president shall be responsible to the Commissioner for the operation and management of the college and for the execution of all directives of the State Board and the Commissioner.

- 1) Presidents are authorized to select, employ and remove or dismiss college employees in accordance with Board policy and within existing budgets for personal services; except, prior approval of the Commissioner is required before any employee reporting directly to the President is made an employment offer, removed from that position, dismissed from employment, or awarded a raise other than one approved by the State Board or General Assembly. See Request For Approval For Personnel Action Form, below.
- 2) Presidents of technical colleges may delegate authority to employ individuals who do not report directly to the President; provided, however, that two levels of authority within the college are involved in the employment selection process.
- 3) The president of technical colleges shall determine the salary to be paid to each employee and approve all personnel actions (employment, promotions, disciplinary actions, dismissals, etc.).
- 4) The President shall perform such specific duties as may be included in the President's job description or otherwise communicated by the Commissioner.

On behalf of the State Board, the President shall have the authority to execute:

- 1) agreements with high schools, public and private colleges and other institutions which provide additional educational options for students;
- 2) agreements with employers in both the private and public sector for the clinical, on- the-job or apprenticeship components of programs offered by the college;
- 3) rentals or service agreements related to custodial maintenance and upkeep of buildings and grounds;
- 4) agreements negotiated for the provision of educational and training services and continuing education programs;
- 5) agreements with architects and or contractors for the design, repair, renovation or construction of facilities or other capital improvements as specifically authorized by the Commissioner; provided, however, such



obligations must comply with the System's purchasing policy and processes and the Technical College President shall not obligate the college beyond the available resources of the college unless prior approval has been obtained.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of the Board

O.C.G.A. § 20-4-14 – TCSG Powers and Duties State Board Policy 3.1.16.
Purchasing

- III. Motion was made by Mr. Michael Sullivan to recommend the submission of agency legislation to extend the arrest powers of its campus police officers to any property under the custody and control of TCSG, and to provide campus police departments with the authority to enter into Mutual Aid Agreements with local law enforcement agencies. Motion was seconded by Mr. Buzz Law and received unanimous approval by the State Board.

Discussion: The proposed legislative changes are consistent with the ongoing efforts by the Technical College System of Georgia to strengthen campus safety and security. Currently, TCSG campus police powers are limited to the college campus on which they are employed. A change to the law would allow colleges to share law enforcement resources in response to emergencies or other public safety challenges that occur on any of our college campuses. In addition, the proposed legislation will provide colleges with the legal authority to enter into Mutual Aid Agreements with local law enforcement agencies for assistance in local emergencies under the privileges, immunities and exemptions provided by the law.

- IV. Motion was made by Mr. Michael Sullivan to approve local board member appointment as listed in the Board materials. Motion was seconded by Mr. Buzz Law and passed State Board approval unanimously.

• **Operations, Finance, and Planning**

Tim Williams

I. TCSG System Office – Commissioner Authorization Motion

MOTION: The motion was made by Mr. Tim Williams for the State Board to authorize the Commissioner to make all decisions, purchases and enter into necessary contracts between the December 2017 and January 31, 2018 Board meeting dates that would otherwise require Board approval. Such decisions, purchases and contracts will be reviewed for ratification by the Board at the January 2018 meeting. Motion was seconded by Mrs. Shirley Smith and unanimously passed State Board approval.



- **Executive Committee**

Chairman Joe Yarbrough

Chairman Joe Yarbrough thanked the committees for their reports.

He stated that the first item from the executive committee was to report on an item for SACSCOC. The Southern Association for Colleges and Schools Commission for Colleges and Schools (SACSCOC) Board of Trustees approved a revision of the Principles of Accreditation at the December 2017 Annual Meeting this week.

The revision required two changes affecting governing boards: the regular review of all institution's mission statements. This task was completed by the Governance Committee today.

Also as a board we must regularly evaluate our responsibilities and expectations. To fulfill this requirement, he asked that each member please complete the survey at your desk before they left.

Next, he asked Vice Chair Anne Kaiser to lead the board through the College of the Year presentation. After the presentation, he called for the following motions:

- A motion was made by Mr. Tommy David to adopt a resolution to honor Coastal Pines Technical College as the winner of the 2017 Sonny Perdue Award for the Technical College of the Year. Motion was seconded by Mr. Michael Sullivan and passed State Board approval unanimously. (Attachment B)
- A motion was made by Mrs. Dinah Wayne to adopt a resolution to honor Athens Technical College as a finalist for the 2017 Sonny Perdue Award for the Technical College of the Year. Motion was seconded by Mr. Michael Sullivan and passed State Board approval unanimously. (Attachment C)
- A motion was made by Dr. Lynn Cornett to adopt a resolution to honor Gwinnett Technical College as a finalist for the 2017 Sonny Perdue Award for the Technical College of the Year. Motion was seconded by Mr. Michael Sullivan and passed State Board approval unanimously. (Attachment D)
- A motion was made by Mr. Ben Copeland to adopt a resolution to honor Wiregrass Georgia Technical College as a finalist for the 2017 Sonny Perdue Award for the Technical College of the Year. Motion was seconded by Mr. Jay Cunningham and passed State Board approval unanimously. (Attachment E)

That concluded the committee's report.



IV. COMMISSIONER'S COMMENTS

Commissioner Gretchen Corbin

Commissioner Gretchen Corbin began by congratulating the three finalist and one winner of the 2017 College of the Year. She remarked what a tremendous accolade this was for Coastal Pines Technical College and Dr. Glenn Deibert, which was well deserved.

Next she thanked the College and Career Academy winners for being there today. She thanked board member, Dr. Lynn Cornett, for serving on the panel, which decided the communities which would receive the award. She also thanked Irene Munn for her continuous support of the College & Career Academies.

Next she thanked the entire system of their extraordinary work they've done during her tenure. She gave special acknowledgement to the TCSG Presidents, who do the work daily to make sure Georgia's students receive the best education in the nation at one of our 22 colleges. She also thanked the State Board for their dedication to serving on the Board and for their continuous championing of technical education in the state.

Lastly, she presented outgoing chairman, Joe Yarbrough, with a framed gavel for his service the past four years as Chairman of the State Board. She thanked Joe for his never-ending support, love and dedication to TCSG and to her during her time at TCSG.

That concluded the Commissioner's report.

V. EXECUTIVE SESSION

Chairman Joe Yarbrough

Chairman Yarbrough shared that the Board needed to enter into an executive session. He asked for a motion to go into executive session. A motion was made by Mr. Ben Copeland to enter into Executive Session (see Attachment A); motion was seconded by Buzz Law and was unanimously agreed upon.

Motion was made by Mr. Ben Copeland to end the Executive Session and back into the general session; motion was seconded by Mr. Michael Sullivan and was unanimously agreed upon by the full State Board.

- I. A motion was made by Vice Chair Anne Kaiser to ratify Governor Deal's recommendation to appoint Mr. Matt Arthur as the next Commissioner of the Technical College System, effective January 1, 2018. Motion was seconded by Mr. Ben Copeland and was unanimously approved by the State Board.
- II. The motion was made by Mr. Ben Copeland to approve the Commissioner's recommended reorganization to transfer the administrative and operational functions of the Stewardship & Development Unit (to include the Technical College System of Georgia Foundation, the Technical College Foundation Association, and the Technical College Directors' Association) under the authority of the Assistant Commissioner for External Affairs. Motion was seconded by Dr. Lynn Cornett and passed State Board approval unanimously.



VI. OTHER BUSINESS

Chairman Joe Yarbrough

Chairman Yarbrough ended his remarks by reminding the Board that their next meeting is Wednesday, January 31, 2018 at the System Office.

Next, he offered his congratulations to incoming commissioner, Matt Arthur. He also congratulated the finalists and winner of the 2017 College of the Year awards, as well as the winners of the three new College and Career Academies.

He offered his heartfelt thanks to outgoing commissioner, Gretchen Corbin. He thanked her for her dedication to the system and for the direction she provided during her tenure. He also shared with those attending the Board meeting, that the State Board renamed and made a \$10,000 contribution to the newly renamed Gretchen K. Corbin Last Mile Fund. He also presented a framed photo of Commissioner Corbin to be hung in the Executive Conference Room in the Board Room to honor her time as Commissioner.

Lastly, he gave a warm welcome to the incoming Chair and Vice Chair, Mrs. Anne Kaiser and Mr. Doug Carter. He wished them luck and best wishes as they venture into their new roles on the State Board.

ADJOURN

Chairman Joe Yarbrough

That concluded the Chairman's comments. Motion was made by Mr. Tommy David to adjourn the December State Board Meeting of the Technical College System of Georgia at 12:21 p.m. Motion was seconded by Mr. Doug Carter and passed State Board approval unanimously. Meeting stood adjourned.

Attachment A

Attachment ASTATE OF GEORGIA
COUNTY OF DEKALB
AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception that permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Joe W. Yarbrough, the presiding officer identified below, and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

I am the presiding officer of the State Board of the Technical College System of Georgia.

I am over the age of 18 and in all aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.

On December 7, 2017, this Board which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons set forth below meet the requirements for closing this public meeting.

The legal authority for the closure of this meeting was Section 50-14-3(6)(12) of the Official Code of Georgia.

During the closed portion of the meeting, members of the State Board of the Technical College System of Georgia discussed or deliberated only upon a personnel matter.

FURTHER AFFIANT SAYETH NOT.

Sworn to and subscribed before me this 7 day of Dec 2017.



Joe W. Yarbrough
Chairman & Presiding Officer



Attachment B



A RESOLUTION

The State Board of the Technical College System of Georgia wishes to recognize

Coastal Pines Technical College

as the winner of the Perdue Award for the 2017 Technical College of the Year

Whereas, the State Board of the Technical College System of Georgia created the Perdue Award for the Technical College of the Year to recognize the highest standards of excellence and achievement in technical education, adult education, specialized workforce training, resource development and administrative efficiency among the system's 22 colleges; and

Whereas, the faculty and staff of Coastal Pines Technical College have faithfully served their students, adult learners, and businesses and industries by consistently delivering exceptional technical and adult education programs with an outstanding level of instruction, excellent student services and highly effective administration; and

Whereas, during the past year, Coastal Pines Technical College regularly demonstrated remarkable accomplishment in a number of areas that are vital to the education mission of the College, including the highest graduation rate in the technical college system, greatest annual enrollment growth, significant expansion of Hope Career Grant enrollment, improved operational efficiency, superb licensure pass rates among its graduates and continued strong delivery of specialized workforce training; and

Whereas, the many accomplishments and achievements of the faculty and staff of Coastal Pines Technical College during the past year reinforce the recognition far and wide that the Technical College System of Georgia is the premier postsecondary destination for technical education, adult education and employee training for the nation's very best workforce; and

Whereas, the members of the State Board of the Technical College System of Georgia now wish to recognize the exceptional attainment and outstanding success of Coastal Pines Technical College by naming the College as the deserving and very proud winner of the Perdue Award for the 2017 Technical College of the Year; and

NOW, THEREFORE, BE IT RESOLVED by the State Board of the Technical College System of Georgia that we honor the choice of Coastal Pines Technical College as the TCSG 2017 Technical College of the Year with this resolution and express our utmost appreciation, congratulations and respect for the unparalleled performance of Coastal Pines Technical College during the past academic year.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to President Glenn Deibert and the faculty and staff of Coastal Pines Technical College in recognition of their committed service to their students, strong dedication to the betterment and prosperity of every Georgian and many contributions to the success of the entire Technical College System of Georgia.

Adopted this 7th day of December 2017



Joe Yarbrough
Chairman



Gretchen Corbin
Commissioner

Technical College System of Georgia



Attachment C



A RESOLUTION

The State Board of the Technical College System of Georgia wishes to recognize

Athens Technical College

as a finalist for the Perdue Award for the 2017 Technical College of the Year

Whereas, the State Board of the Technical College System of Georgia created the Perdue Award for the Technical College of the Year to recognize the highest standards of excellence and achievement in technical education, adult education, specialized workforce training, resource development and administrative efficiency among the system's 22 colleges; and

Whereas, the faculty and staff of Athens Technical College have faithfully served their students, adult learners, and businesses and industries by consistently delivering exceptional technical and adult education programs with an outstanding level of instruction, excellent student services and highly effective administration; and

Whereas, during the past year, Athens Technical College regularly demonstrated remarkable accomplishment in a number of areas that are vital to the education mission of the College, including high graduation and retention rates, increased student enrollment, superb licensure pass rates among graduates, meeting all adult education completion goals, and expanding delivery of specialized workforce training; and

Whereas, the many accomplishments and achievements of the faculty and staff of Athens Technical College during the past year reinforce the recognition far and wide that the Technical College System of Georgia is the premier postsecondary destination for technical education, adult education and employee training for the nation's very best workforce; and

Whereas, the members of the State Board of the Technical College System of Georgia now wish to recognize the outstanding success of Athens Technical College by naming the College as a deserving finalist for the Perdue Award for the 2017 Technical College of the Year; and

NOW, THEREFORE, BE IT RESOLVED by the State Board of the Technical College System of Georgia that we honor Athens Technical College as a finalist for the TCSG 2017 Technical College of the Year with this resolution and express our appreciation, congratulations and respect for the outstanding performance of Athens Technical College during the past academic year.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to President Andrea Daniel and the faculty and staff of Athens Technical College in recognition of their committed service to their students, strong dedication to the betterment and prosperity of every Georgian and many contributions to the success of the entire Technical College System of Georgia.

Adopted this 7th day of December 2017

A handwritten signature in black ink, appearing to read "Joe Yarbrough".

Joe Yarbrough
Chairman

A handwritten signature in black ink, appearing to read "Gretchen Corbin".

Gretchen Corbin
Commissioner

Technical College System of Georgia

Attachment D



A RESOLUTION

The State Board of the Technical College System of Georgia wishes to recognize

Gwinnett Technical College

as a finalist for the Perdue Award for the 2017 Technical College of the Year

Whereas, the State Board of the Technical College System of Georgia created the Perdue Award for the Technical College of the Year to recognize the highest standards of excellence and achievement in technical education, adult education, specialized workforce training, resource development and administrative efficiency among the system's 22 colleges; and

Whereas, the faculty and staff of Gwinnett Technical College have faithfully served their students, adult learners, and businesses and industries by consistently delivering exceptional technical and adult education programs with an outstanding level of instruction, excellent student services and highly effective administration; and

Whereas, during the past year, Gwinnett Technical College regularly demonstrated remarkable accomplishment in a number of areas that are vital to the education mission of the College, including significantly increasing enrollment, expanding high school dual enrollment, exceeding retention and degree production goals, meeting all adult education completion goals, and working with industry to expand college economic development activities; and

Whereas, the many accomplishments and achievements of the faculty and staff of Gwinnett Technical College during the past year reinforce the recognition far and wide that the Technical College System of Georgia is the premier postsecondary destination for technical education, adult education and employee training for the nation's very best workforce; and

Whereas, the members of the State Board of the Technical College System of Georgia now wish to recognize the outstanding success of Gwinnett Technical College by naming the College as a deserving finalist for the Perdue Award for the 2017 Technical College of the Year; and

NOW, THEREFORE, BE IT RESOLVED by the State Board of the Technical College System of Georgia that we honor Gwinnett Technical College as a finalist for the TCSG 2017 Technical College of the Year with this resolution and express our appreciation, congratulations and respect for the outstanding performance of Gwinnett Technical College during the past academic year.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to President Glen Cannon and the faculty and staff of Gwinnett Technical College in recognition of their committed service to their students, strong dedication to the betterment and prosperity of every Georgian and many contributions to the success of the entire Technical College System of Georgia.

Adopted this 7th day of December 2017

A handwritten signature in black ink, appearing to read "Joe Yarbrough".

Joe Yarbrough
Chairman

A handwritten signature in black ink, appearing to read "Gretchen Corbin".

Gretchen Corbin
Commissioner

Technical College System of Georgia



Attachment E



A RESOLUTION

The State Board of the Technical College System of Georgia wishes to recognize
Wiregrass Georgia Technical College

as a finalist for the Perdue Award for the 2017 Technical College of the Year

Whereas, the State Board of the Technical College System of Georgia created the Perdue Award for the Technical College of the Year to recognize the highest standards of excellence and achievement in technical education, adult education, specialized workforce training, resource development and administrative efficiency among the system's 22 colleges; and

Whereas, the faculty and staff of Wiregrass Georgia Technical College have faithfully served their students, adult learners, and businesses and industries by consistently delivering exceptional technical and adult education programs with an outstanding level of instruction, excellent student services and highly effective administration; and

Whereas, during the past year, Wiregrass Georgia Technical College regularly demonstrated remarkable accomplishment in a number of areas that are vital to the education mission of the College, including unparalleled Hope Career Grant expansion, top dual enrolled high school participation rate, exceeding enrollment, retention and degree production goals, highest adult education GED attainment rate and strong delivery of specialized workforce training; and

Whereas, the many accomplishments and achievements of the faculty and staff of Wiregrass Georgia Technical College during the past year reinforce the recognition far and wide that the Technical College System of Georgia is the premier postsecondary destination for technical education, adult education and employee training for the nation's very best workforce; and

Whereas, the members of the State Board of the Technical College System of Georgia now wish to recognize the outstanding success of Wiregrass Georgia Technical College by naming the College as a deserving finalist for the Perdue Award for the 2017 Technical College of the Year; and

NOW, THEREFORE, BE IT RESOLVED by the State Board of the Technical College System of Georgia that we honor Wiregrass Georgia Technical College as a finalist for the TCSG 2017 Technical College of the Year with this resolution and express our appreciation, congratulations and respect for the outstanding performance of Wiregrass Georgia Technical College during the past academic year.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to President Tina Anderson and the faculty and staff of Wiregrass Georgia Technical College in recognition of their committed service to their students, strong dedication to the betterment and prosperity of every Georgian and many contributions to the success of the entire Technical College System of Georgia.

Adopted this 7th day of December 2017

A handwritten signature in black ink, appearing to read "Joe Yarbrough".

Joe Yarbrough
Chairman

A handwritten signature in black ink, appearing to read "Gretchen Corbin".

Gretchen Corbin
Commissioner

Technical College System of Georgia