



STATE BOARD GENERAL SESSION

Anne Kaiser, *Madam Chair*
Doug Carter, *Vice Chair*
Ben Bryant
Shan Cooper
Ben Copeland
Lynn Cornett
Jay Cunningham
Tommy David
Mary Flanders
Randall Fox
Buzz Law

Chunk Newman
Richard Porter
Sylvia Russell
Trey Sheppard
Shirley Smith
Michael Sullivan
Phil Sutton
Baoky Vu
Dinah Wayne
Tim Williams
Joe Yarbrough

Approved MINUTES

Wednesday, January 31, 2018

11:15 a.m. – 12:15 p.m.

System Office

1800 Century Place, 2nd Floor

Atlanta, Georgia 30345

Absent: Shan Cooper, Jay Cunningham, Michael Sullivan

I. WELCOME AND CALL TO ORDER

Madam Chair Anne Kaiser

Madam Chair Kaiser called the January 31, 2018 State Board meeting of the Technical College System of Georgia [TCSG] to order at 11:15 a.m. She welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees. She also thanked Commissioner Arthur for his presentation during the Committee of the Whole which highlighted TCSG's proposed legislative budget, State Board Surveys, and future goals for TCSG.

II. CHAIR'S COMMENTS

Madam Chair Anne Kaiser

Madam Chair's first order of business was to call for a motion to approve the minutes from the December 7, 2017 State Board meeting. Motion was made by Mrs. Lynn Cornett, was seconded by Mr. Joe Yarbrough, and passed approval by the Board unanimously. Minutes stand approved.

III. COMMITTEE REPORTS

COMMITTEE CHAIRS

- Academic Affairs

Lynn Cornett

I. Approval of AAS Degrees, Diplomas, and Technical Certificates of Credit:



Motion: The motion was made by Dr. Lynn Cornett that the college requests listed below to offer degrees, diplomas, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was seconded by Mr. Ben Copeland and unanimously passed State Board approval.

Discussion:

North Georgia Technical College - Diploma program in Business Management, MD12, 47 Credit Hours, effective August 2018

This program will be replacing our current Applied Business Technology diploma program. Moving into a Business Management program will serve our community more efficiently. The Business Management program is also offered at Lanier Technical College. This program meets State Board and general program requirements for programs at its award level and will follow the state standard. First year costs should be approximately \$50,000 which covers instructor salary and equipment and will be funded through tuition. Offering specializations will give students choices that will guide them in their career choices. Additionally, the title will help students market themselves more effectively in the job market. Prospective employers understand the term business management and are more likely to interview the student if they understand the degree and the skills that the student developed while in the program. Enrollment of 110 is based on current enrollment of the existing Applied Business Technology program and is expected to increase to 150 in the third year.

Enrollment Projections:

Day Students Year 1: 110 Year 2: 130 Year 3: 150

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

North Georgia Technical College - Degree program in Business Management, MD13, 63 Credit Hours, effective August 2018

This program will be replacing our current Applied Business Technology degree program. Moving into a Business Management program will serve our community more efficiently. The Business Management program is also offered at Lanier Technical College. This program meets State Board and general program requirements for programs at its award level and will follow the state standard. First year costs should be approximately \$50,000 which covers instructor salary and equipment and will be funded through tuition. Offering specializations will give students choices that will guide them in their career choices. Additionally, the title will help students market themselves more effectively in the job market. Prospective



employers understand the term business management and are more likely to interview the student if they understand the degree and the skills that the student developed while in the program. Enrollment of 110 is based on current enrollment of the existing Applied Business Technology program and is expected to increase to 150 in the third year.

Enrollment Projections:

Day Students Year 1: 110 Year 2: 130 Year 3: 150

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Oconee Fall Line Technical College - Degree program in Health Care Management, HC23, 60 Credit Hours, effective August 2018

Oconee Fall Line Technical College currently offers all but three courses in the Health Care Management Associate Degree of Applied Science program through the Medical Assisting Diploma, Accounting Diploma and Associate of Applied Science Degree programs, and Marketing Management Diploma and Associate of Applied Science Degree Program as well as general education courses through various approved associate of applied science degree programs. However, OFTC can add those courses (MATH 1127, MAST 2100, and MAST 2108) to our current offerings with the current faculty members. Over the next ten years it is estimated that new jobs in healthcare management will increase by 15%, which is much faster than the average for all other occupations. Over 50% of the OFTC student body is enrolled in a health care program. OFTC will begin the Sonography Associate of Applied Science Degree in academic year 2019, and will utilize the health care management program as an entry point for the potential sonography students and also offer the degree program to current medical assisting diploma students as a higher credential. Because OFTC currently offers the majority of courses within the program the costs associated with the program are minimal with \$1000 budgeted through local funds during the first year for library resources. OFTC anticipates enrolling 40 during the first year of the program and increasing enrollment to 75 by the third year.

Enrollment Projections:

Day Students Year 1: 25 Year 2: 30 Year 3: 50

Evening Students Year 1: 15 Year 2: 20 Year 3: 25



Oconee Fall Line Technical College - TCC program in Robotic Technician, RT41, 20 Credit Hours, effective May 2018

Oconee Fall Line Technical College already offers the mechatronics associate degree of applied science, diploma and various technical certificates of credit. Additionally, OFTC offers industrial systems and mechanical systems diploma programs and various technical certificates of credit. Husqvarna in McRae, Georgia donated \$29,397.00 to the college to purchase a mobile robotics trainer to help prepare the workforce. OFTC will offer the state standard Robotic Technician Technical Certificate of Credit program at the Dublin campus and Little Ocmulgee Instructional Site for open enrollment, dual enrollment and for apprenticeships with the company. No colleges in the OFTC service area or adjacent areas offer the Robotic Technician TCC. OFTC first year costs are for the robotics trainer, library resources and travel totaling \$28,750, of which, Husqvarna is donating \$27,000. OFTC anticipates 10 students will enroll during the first year of the program and 20 students by the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 20 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Southern Crescent Technical College - Degree program in Cardiovascular Technology, CT13, 70 Credit Hours, effective August 2018

The proposed Cardiovascular Technology program will assist in reducing the shortage of CV Techs in our service area and in the State of Georgia. There are only 3 TCSG colleges in the state currently offering this program. The Cardiovascular Technology program is a sequence of courses that provide educational opportunities to individuals in didactic and clinical environments that will enable them to obtain skills, knowledge and attitudes necessary to graduate and become successful entry-level Cardiovascular Technologist specializing in Invasive Cardiac Catheterization, Non-Invasive Echocardiography or Vascular Sonography. Cardiovascular Technology is a health technology profession centered on the evaluation, diagnosis and treatment of patients with cardiac diseases. A cardiovascular technologist performs examinations at the request or under direct supervision of a physician, is proficient in the use of analytical equipment, and provides a foundation of data from which a correct anatomic and physiologic diagnosis may be made. Graduates of the program receive an Associate's Degree and are eligible to take the national certification exam. A passing grade on this



exam is required to work in field. The need for 30+% more CV Techs before 2024 is documented by the State of GA Dept. of Labor.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Southern Crescent Technical College - Degree program in Vascular Technology, VT13, 73 Credit Hours, effective August 2018

The proposed Vascular Technology program will assist in reducing the shortage of Vascular Techs in our service area and in the State of Georgia. There are only 3 TCSG colleges in the state currently offering this program. The Vascular Technology program is a sequence of courses that provide educational opportunities to individuals in didactic and clinical environments that will enable them to obtain skills, knowledge and attitudes necessary to graduate and become successful entry-level Vascular Technologist specializing in Non-Invasive Echocardiography or Vascular Sonography. Vascular Technology is a health technology profession centered on the evaluation, diagnosis and treatment of patients with cardiac diseases. A Vascular Technologist performs examinations at the request or under direct supervision of a physician, is proficient in the use of analytical equipment, and provides a foundation of data from which a correct anatomic and physiologic diagnosis may be made. Graduates of the program receive an Associate's Degree and are eligible to take the national certification exam. A passing grade on this exam is required to work in field. The need for 30+% more Vascular Techs before 2024 is documented by the State of GA Dept. of Labor.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Joe Dan Banker, Executive Director, Academic Affairs, at 404-679-1670.



II. Program Terminations

Motion: The motion was made by Dr. Lynn Cornett that the college requests listed below to terminate the degrees, diplomas and technical certificates of credit programs be approved for the semester specified for each request. Motion was seconded by Mr. Ben Copeland and unanimously passed State Board approval

Discussion:

Gwinnett Technical College

TCC program in HIT Certificate Program, FNT1, effective February 2018.

North Georgia Technical College

Diploma program in Marine Engine Technology, ME12, effective February 2018.

Ogeechee Technical College

Degree program in Geographic Information Systems, GI13, effective February 2018.

Diploma program in Geographic Information Systems Technology, GI12, effective February 2018.

TCC program in GIS Soil Mapping, GSM1, effective February 2018.

TCC program in GIS Technology, GT41, effective February 2018.

Southern Regional Technical College

Diploma program in Environmental Horticulture, EH12, effective February 2018.

TCC program in Garden Center Technician, GC31, effective February 2018.

TCC program in Environmental Horticulture Technician, EH11, effective February 2018.

TCC program in Turfgrass Maintenance Technician, TM21, effective February 2018.

TCC program in Video Production Assistant, VPA1, effective February 2018.

III. Approval for Program Standards and Revisions

Motion: The motion was made by Dr. Lynn Cornett to approve program standards and revisions for February 2018. Motion was seconded by Mr. Joe Yarbrough and unanimously passed State Board approval.

State Board Standards and Revisions Summary for February 2018

Major Code	Program Name	Program Development	Award Level	Credit Hours
ET12	Electrical Technology	Savannah	Diploma	54
GL21	Good Laboratory Practices Technician	Gwinnett	TCC	16
LC12	Lactation Consultant	GA Northwestern	Diploma	57
Major Code	Program Name	Program Development	Award Level	Credit Hours
IMF1	NCCER Industrial Maintenance Fundamentals	Southeastern	TCC	10
IL71	NCCER Industrial Maintenance Intermediate Technician	Southeastern	TCC	15
ST32	Sustainable Technologies	Savannah	Diploma	54

IV. Program Termination Rescissions

Motion: The motion was made by Dr. Lynn Cornett to rescind the program terminations for the following programs for Chattahoochee Technical College:

Chattahoochee Technical College
Degree program in Fire Science, FS13
Diploma program in Fire Science, FS12

Motion was seconded by Ms. Sylvia Russell, and unanimously passed State Board approval.

That concluded the committee's report.

• **Adult Education**

Ben Copeland

Assistant Commissioner Update - Beverly Smith

- Gave an overview of the Georgia Budget and Policy Institute Conference.

Instructional Services - Bobby Creech

- The number of GED graduates from the Adult Education classes is up by 15% as compared to the same period for Fiscal Year 2017.
- Also, the pass rate for those who attend the Adult Education classes is 80.6% as compared to the state's overall pass rate of 69.8%.

Professional Services and Transition Resources - Carla DeBose

- EAGLE will be held on March 12–14, 2018. You will receive an invitation in your email.
- Professional Development is kicking off its Spring Institutes and Transition Regional Meetings with four regional sessions. The focus this year is to develop teaching skills in Science and Social Studies.



GED Testing - Latanya Overby

- FY18 GED Graduates through December are up 7% over the same period last year.
- A marketing campaign ran December – January promoting Free GED Classes with a goal to develop a pipeline into the adult education classes.
 - Media Outlets Used:
 - 68 billboards statewide
 - Billboards on Marta buses and trains
 - Commercials on MeTV
 - Joint Social Media Campaign with GED Office and CLCPs on Facebook

Certified Literate Community Programs - Annaliza Thomas

- CLCP and GED marketing campaign has had successful results. The results of the campaign were:
 - 110% increase in the number of texts received by the GED 70700 Chatbot
- CLCP hosted 3 regional meetings in January 2018. There were 32 attendees representing 44 counties.

That concluded the report.

• External Affairs and Economic Development

Doug Carter

Mr. Doug Carter welcomed new committee staff members: Laura Gammage, Julia Ayers, Amy Carter, and Alice Zimmerman. He wished Alison Tyrer a happy retirement.

Prospects/Announcements

- For December 2017 and January 2018 there were a combined total of 13 prospects with the potential of 2157 new jobs. There were four announcements which will bring a total of 443 new jobs to Georgia.

Georgia Advanced Manufacturing Training Center

- In December, they held the traditional “topping out” ceremony, which involved placing an evergreen tree atop the final piece of structural steel, commemorating the completion of the steel work on the building.
- During January, Exterior sheathing and insulation has been completed, and brick and other exterior finish materials are on site for installation.
- **New Columbus Training Center**, which will support Pratt & Whitney's expansion is complete and P&W moved into the facility last week.

Quick Start Events

- GA Dept. of Revenue visited the Atlanta office for an overview of the Quick Start program on December 12. They are helping to resolve some Retraining Tax Credit issues.



- In January, Quick Start training plan signing event was held at the Covington location of U.S. Corrugated.
- Quick Start also hosted a visit from Appling Leads, a leadership group sponsored by the Baxley-Appling County Chamber of Commerce.

Communications Update- Mark D'Alessio for Alison Tyrer

- Governor Deal's State of the State Address: Proposed an additional \$1 million to continue TCSG marketing campaign & played two TCSG TV commercials for Legislature
- Dual Enrollment: 2 marketing campaigns: (1) timed to spring recruitment and also to establish Dual Enrollment identity over Move On When Ready; and (2) focused on leveraging high school football quarter-final, semi-final and championship opportunities. Both campaigns targeted to teens 13-17; parents of teens; and education influencers (counselors, principals, school boards)
- Colleges had co-op opportunity to focus campaign in their regions.
 - Five colleges participated: Gwinnett, West Georgia, Georgia Northwestern, Central Georgia, and North Georgia.
 - All five colleges were already promoting Dual Enrollment; we provided \$1,000 to the college with the stipulation that they had to spend at least \$3,000 of their own budget.
 - Results - 2,800 clicks to school websites
- The TCSG Dual Enrollment team had a site visit with the Dual Enrollment and marketing teams at Coastal Pines on Jan 30, and will be planning another one at one of the other colleges in late Feb.
- Direct mail campaign
 - Part of benefit of Georgia High School Counselors annual conference sponsorship;
 - List of H.S. counselors who attended annual conference; and
 - Direct mail piece to include TCSG contact information.

Adult Ed

- Finishing up a two-month Facebook campaign for GED targeted to reach adult audience with some high school education who are currently not familiar with TCSG.
- Will have results of the campaign at next Committee meeting.
- EAGLE event
 - Communications and marketing working on collateral, branding, signage for upcoming event (March 12-14 Cobb Galleria)
 - Developing social media campaign leading up to event featuring all EAGLE winners

GOAL Awards and Rick Perkins

- Dawn Schmeelk is working on 2018 GOAL event (April 23-25) Hyatt Regency Buckhead.



- Communications and marketing are working on collateral for event. Branding, programs, signage.
- Developing social media campaign leading up to the event featuring all of the colleges' GOAL winners.

Media activity

- AJC article on Department of Corrections education programs
- The Atlantic article on West Georgia Tech and women in welding. **Madam Chair Anne Kaiser requested the article be distributed to Board members.**
- Upcoming - Georgia Trend article for April, interview with Commissioner Arthur.

Legislative Affairs- Commissioner Arthur (*Neil Bitting, currently at the Capitol representing TCSG*)

- Commissioner Arthur presented the TCSG AY18 and FY19 budget requests to a joint meeting of the House and Senate Appropriations Committees.
- Senator Tyler Harper dropped [SB 348](#). This is our agency legislation that would enable our campus police to have jurisdiction on all TCSG campuses, as well as enter into mutual aid agreements with local law enforcement agencies. The bill was assigned to the Public Safety Committee and is expected to be heard next week.
- The governor intends to move the Office of Workforce Development from the Department of Economic Development to the Technical College System of Georgia. The governor's office has been working with both agencies to draft language for a bill.
- The House and Senate came to an agreement and passed an adjournment resolution yesterday. Sine Die has been set for March 29, 2018.

Stewardship & Development- Amy Carter

- Last Mile Golf Tournament raised \$15K
- Taste of Technical Colleges was a success. Expect the next events to be even bigger and better.
- Organizing fundraising campaign to increase aid for GED test vouchers (\$160 cost).
- They are gearing up for Internal Fund Raising campaign, which will run March through May.
- Approximately 1/3 of the funds raised to date will be distributed between the technical colleges [total \$22,985].

That concluded the committee's report.



- **Facilities and Real Estate**

Chunk Newman

I. Actions for Ratifications

Motion: The motion was made by Mr. Chunk Newman to ratify the contracts and sublease agreements executed by the Commissioner between December 7, 2017 and January 31, 2018 for the technical colleges listed below at a cost not to exceed the amount stated. Motion was seconded by Mrs. Dinah Wayne and unanimously passed State Board approval.

- A.** DISCUSSION: The State Board granted the Commissioner the authority to make all decisions, purchases and enter into necessary contracts between the December 7, 2017 and January 31, 2018, State Board meetings. The following designated construction contracts were entered into by the Commissioner for the technical colleges listed below at a cost not to exceed the amount stated and are to be ratified at the January 31, 2018 State Board meeting.

College	Vendor	Vendor City	Amount
Augusta Tech	Fire Technology, LLC	Augusta	\$452,300.00
Chattahoochee Tech	RDS Construction, LLC	Atlanta	\$273,000.00
Lanier Tech	Ideal Building Solutions	Norcross	\$286,962.00
Southeastern Tech	Johnson Laux	Savannah	\$249,781.77
Wiregrass GA Tech	Valdosta Mech. Co.	Valdosta	\$1,348,243.00

II. Approval of Real Estate Transactions

Motion: The motion was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with the execution of the following real estate transactions. Motion was seconded by Mrs. Mary Flanders and unanimously passed State Board approval.

- A. **Lanier Tech** – Convey 13.36 acres to City of Gainesville**

DISCUSSION: Lanier Technical College requests approval to surplus the 13.36 acre portion of the 87.37 acre property known as the "New Hall County Campus" located at 2535 Lanier Tech Drive, Gainesville (Hall County), Georgia. The Gainesville Howard Road, LLC, for consideration of \$6,552,750.00, conveyed the real property to the State of Georgia by Limited Warranty Deed dated January 5, 2016, as found under the State's Real Property Record #11792. Lanier Technical College has determined that this



property is no longer needed to carry out its mission and should be converted to the public right of way.

B. Ogeechee Tech – 0.2 AC Easement to Excelsior EMC

DISCUSSION: Ogeechee Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the Excelsior EMC, over approximately 0.2 acres on the Main Campus of Ogeechee Technical College, for the installation and maintenance of electrical distribution lines to serve the TCSG-330 Plant Operations Building.

III. Approval of Construction Contracts

Motion: A motion was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contract listed below at cost not to exceed the amount stated for each request. Motion was seconded by Mr. Joe Yarbrough and unanimously passed State Board approval.

A. Southern Regional Tech - \$147,407.75 with J.J. Morley Enterprises, Inc.

DISCUSSION: Southern Regional Technical College requests approval on the execution of a construction contract for "Chiller Replacement - Thomasville Campus Building D" of Southern Regional Technical College, with J.J. Morley Enterprises, Inc., Alpharetta, GA in the amount of \$147,407.75, using local funds.

B. North Georgia Tech - \$1,040,873.00 with Lovvorn Construction, Inc.

DISCUSSION: North Georgia Technical College requests approval on the execution of a construction contract for "Life Safety Upgrade" on the Clarkesville Campus of North Georgia Technical College, with Lovvorn Construction, Inc., Atlanta, GA in the amount of \$1,040,873.00, using local funds.

C. Albany Tech - \$291,772.00 with NSCS, LLC

Albany Technical College requests approval on the execution of a construction contract for "Building C - HCT Surgical Suite Renovation" on the Dougherty County Campus of Albany Technical College, with NSCS, LLC, Albany, GA in the amount of \$291,772.00, using local funds.

That concluded the committee's report

- **Governance, Compliance and Audit**

Michael Sullivan

Mr. Tommy David gave the report for Mr. Michael Sullivan.

Mr. Tommy David congratulated Penni Haberly, Assistant Commissioner of Administration, her staff, and the staff of the 22 colleges on having no findings in the annual consolidated financial review report.

- I. **Local Board Member Appointments**

Motion: The motion was made by Mr. Tommy David to approve local board members appointment as listed in the Board materials. Motion was seconded by Mr. Chunk Newman and unanimously passed State Board approval.

That concluded the committee's report.

- **Operations, Finance, and Planning**

Tim Williams

- I. **New Expenditure Items for February**

Motion: The motion was made by Mr. Tim Williams for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the system office and technical colleges listed below at a cost not to exceed the amount stated. Motion was seconded by Mr. Tommy David and unanimously passed State Board approval.

1. **TCSG/IT** – Request to pay CDWG for annual software maintenance fees for all VMWare servers plus additional licensing for multiple colleges/system office servers at a cost not to exceed \$169,975.00. ***State funds are available for this expenditure.***

Discussion: This expenditure covers the renewal of all WMWare servers for use with Banner and also adds additional licensing needed for multiple colleges & system office servers. This aggregate contract saves the system up to 40% over the cost of additional licensing. With this renewal, we are also co-terming the maintenance to a fiscal year timeframe.

2. **West Georgia Technical College** – Cisco core network switches from Strategic Products & Services for Carroll & LaGrange campuses, including access switches and wireless access points for all campus locations; cost \$167,357.00. ***World Class Labs bond funds are available for this expenditure.***



Discussion: Cisco core network switches for the Carroll & LaGrange campuses, including network access switches and wireless access points for all campus locations are needed to replace obsolete network equipment. This equipment will enhance and improve digital instructional access and internet bandwidth for the students. It will also increase WiFi coverage in the classrooms.

II. Expenditure Items for Ratification (December & January)

Motion: The motion was made by Mr. Tim Williams for the State Board to ratify all decisions, purchases, and contracts made by the Commissioner for requests submitted by the system office and technical colleges between the December 2017 and February 2018 State Board meetings. Authority was granted to the Commissioner at the December meeting for approval of such requests at a cost not to exceed the amounts stated by each technical college. Motion was seconded by Mr. Tommy David and passed approval by the Stat Board unanimously.

- 1. Central Georgia Technical College –** Technical trainers from Technical Training Aids for Industrial Maintenance Program at VECTR Center; cost \$228,034.00. **Obsolete equipment bond funds are available for this expenditure.**

Discussion: This purchase will provide Industrial Maintenance Systems trainers for the start-up of the Industrial Maintenance Program at the VECTR Center. While this program is also offered on other campuses, this will be the first time being offered at the VECTR Center. This equipment will be utilized to train students to become workforce ready and for upgrading skill sets for employees or potential employees in Industrial Systems Technology.

- 2. Gwinnett Technical College –** Auditorium AV overhaul from One Diversified including projector, screens, speakers, podiums, control systems, sources & routing, equipment rack, and installation services; cost \$285,210.00. **MR&R bond funds are available for this expenditure.**

Discussion: Equipment is needed for a complete AV overhaul for GTC's Busbee Auditorium. Current equipment was originally installed in 2002 and is now obsolete without capabilities necessary to fully utilize the space. The overhaul includes up-to-date audio/video capabilities for telepresence, recording, and connections to a range of modern source devices. Thru the AV overhaul and separate renovations, this space will facilitate additional use both internally and in the community as a rental space.



3. **West Georgia Technical College** – Haas automation equipment from Phillips Corp. for Machine Tool/CNC Technology programs at the Carroll & Coweta campus locations; cost \$719,135.00. **World Class Labs bond funds are available for this expenditure.**

Discussion: Equipment is needed to provide training in the Machine Tool/CNC Technology programs at the Carroll and Coweta/CEC campus locations. This equipment will replace outdated equipment at the Carroll campus with an updated version of existing equipment. The equipment for the Coweta Central Educational Center is new equipment and is needed to provide consistency for students at both campus locations. Equipment includes four CNC Mill/Tooling and four CNC Lathe/Tooling. This program is included in the Precision Manufacturing job/career path and is one of the careers listed in the Governor's Workforce Strategic Initiatives.

4. **Wiregrass GA Technical College** – Haas automation equipment from Phillips Corp. for Machine Tool Technology Program at Valdosta campus; cost \$227,196.00. **World Class Labs bond funds are available for this expenditure.**

Discussion: Haas equipment including a CNC Lathe w/Y Axis and UMC 750 5-axis vertical milling machine are needed to upgrade the equipment in the Machine Tool Technology Program on the Valdosta campus. This equipment includes control systems that are easy to operate for entry-level operators and uses g-code, which is used in manufacturing machine shops and communicates with Master CAM software. This equipment will train students to be proficient on equipment used by the local industry and will enable students to be at the forefront for successful job employment.

That concluded the committee's report.

- **Executive Committee**

Madam Chair Anne Kaiser

Madam Chair Anne Kaiser thanked the committees for their reports.

She said that the Executive Committee would share its report after Executive Session.

That concluded the committee's report.



IV. COMMISSIONER'S COMMENTS

Commissioner Matt Arthur

Commissioner Matt Arthur began by thanking the board for all their hard work. He listed a few items that TCSG had been a part of over the last month.

- January 10, 2018- TCSG leadership and many State Board members attended the Georgia Chamber Eggs and Issues.
- January 11, 2018- TCSG was recognized at Governor Deal's State of the State address. The state wide marketing campaign was highlighted and two TCSG commercials were shown. Governor Deal also introduced Laura Gammage as the new Deputy Commissioner of Economic Development of TCSG during his State of the State.
- January 16, 2018- Commissioner Arthur presented the TCSG budget to the Joint Appropriations Committee. He provided the Committee with TCSG metrics through 2017 including enrollment number, graduates, Complete College Georgia, job placement rates, and business partnerships, among others.
- January 17, 2018- TCSG hosted Presidents Council. Provided our 22 college presidents with TCSG's strategic Objectives and Goals.
- January 24, 2018- Deputy Commissioner, Linda Osborne-Smith, provided testimony to the Higher Education Committee regarding TCSG's policy on sexual assault at our colleges. She explained the procedures currently in place when a college receives a sexual assault complaint. During her report, she announced TCSG's intention to move to a centralized model by hiring an experienced individual at the System office to handle complaints of this nature.

That concluded the Commissioner's report.

V. EXECUTIVE SESSION

Madam Chair Anne Kaiser

Madam Chair Kaiser shared that the Board needed to enter into an executive session. She asked for a motion to go into executive session. **A motion was made by Vice Chair, Doug Carter to enter into Executive Session (See Attachment A). The motion was seconded by Mr. Ben Copeland and was unanimously agreed upon.**

Motion was made by Dr. Lynn Cornett to end the Executive Session and back into the general session; motion was seconded by Mr. Ben Copeland and was unanimously agreed upon by the full State Board.

- I. **A motion was made by Mr. Joe Yarbrough to approve the changes in organizational structure and functional assignments for the organizational level reporting directly to the Commissioner. (see Attachment B) Motion was seconded by Vice Chair Doug Carter and was unanimously approved by the State Board.**



VI. OTHER BUSINESS

Madam Chair Anne Kaiser

Madam Chair Kaiser thanked everyone for attending the meeting today. She ended her remarks by reminding the Board that their next meeting is Thursday-Friday, March 1-2, 2018 hosted by Coastal Pines Technical College. The draft agenda is in the board book. We will be staying at Jekyll Island.

Madam Chair Kaiser thanked Commissioner Arthur for his remarks during the Committee of the Whole and his remarks during the General Session. She noted that she was very pleased with the organizational chat that was approved by the board. Chair Kaiser hoped everyone would stay for lunch and if there was no further business for the board to discuss she asked for a motion to adjourn.

ADJOURN

Madam Chair Anne Kaiser

That concluded Madam Chair's comments. **Motion was made by Mr. Trey Shepard to adjourn the January 31, 2018 State Board Meeting of the Technical College System of Georgia at 11:50 a.m. Motion was seconded by Mr. Joe Yarbrough and passed State Board approval unanimously. Meeting stood adjourned.**



Attachment A

Attachment A

STATE OF GEORGIA
COUNTY OF DEKALB
AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception that permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Anne Kaiser, the presiding officer identified below, and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

I am the presiding officer of the State Board of the Technical College System of Georgia.

I am over the age of 18 and in all aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.

On January 31, 2018, this Board which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons set forth below meet the requirements for closing this public meeting.

The legal authority for the closure of this meeting was Section 50-14-3(6)(12) of the Official Code of Georgia.

During the closed portion of the meeting, members of the State Board of the Technical College System of Georgia discussed or deliberated only upon a personnel matter.

FURTHER AFFIANT SAYETH NOT.

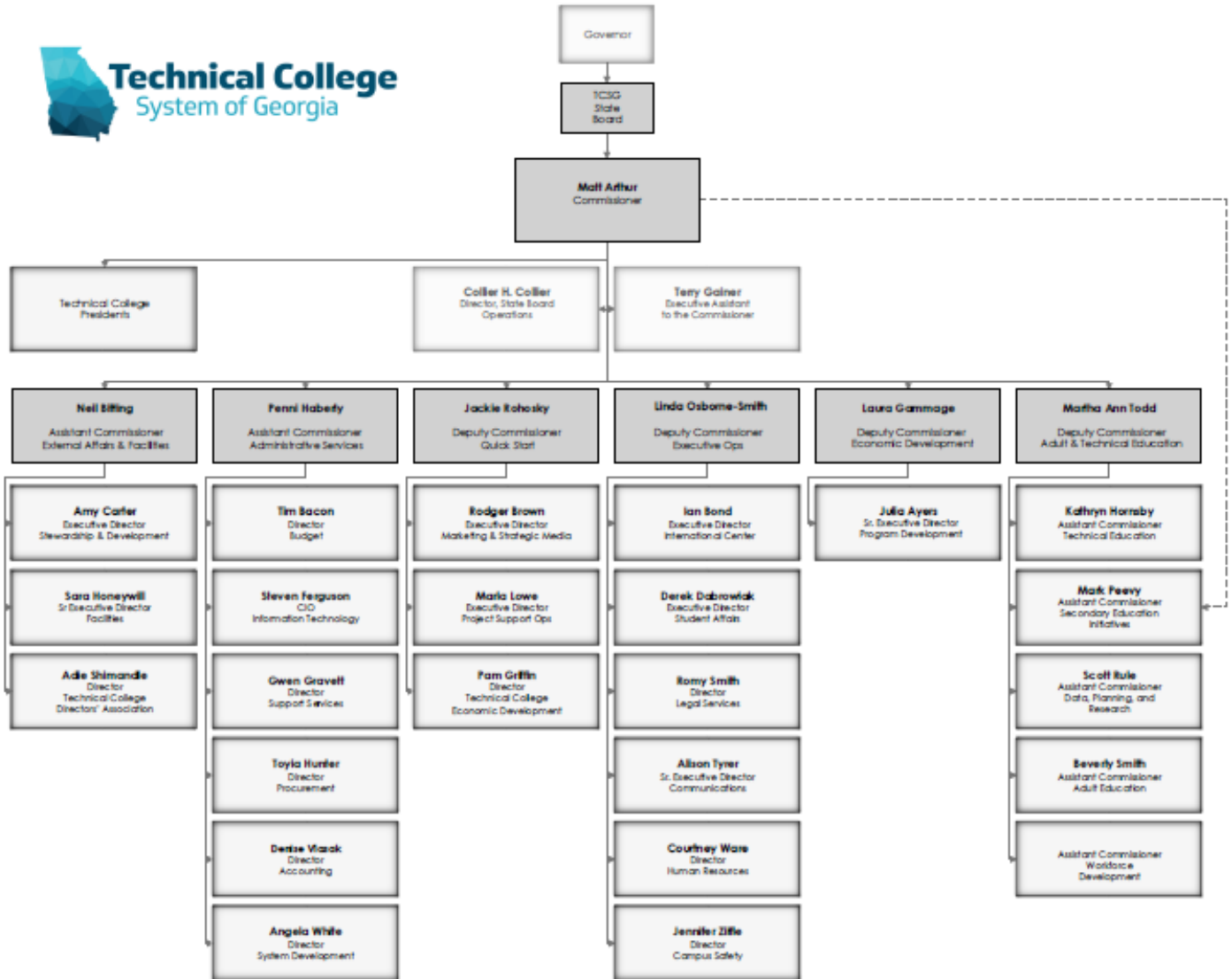
Sworn to and subscribed before me this 31 day of January 2018.



Anne Kaiser
Chairman & Presiding Officer



Attachment B



January 1, 2018