



# STATE BOARD GENERAL SESSION

Anne Kaiser, *Madam Chair*  
Doug Carter, *Vice Chair*  
Ben Bryant  
Shan Cooper  
Ben Copeland  
Lynn Cornett  
Jay Cunningham  
Tommy David  
Mary Flanders  
Randall Fox  
Buzz Law

Chunk Newman  
Richard Porter  
Sylvia Russell  
Trey Sheppard  
Shirley Smith  
Michael Sullivan  
Phil Sutton  
Baoky Vu  
Dinah Wayne  
Tim Williams  
Joe Yarbrough

## MINUTES APPROVED

**Thursday, May 3, 2018**

11:15 a.m. – 12:57 p.m.

System Office

1800 Century Place, 2nd Floor

Atlanta, Georgia 30345

Absent: Ben Bryant, Tommy David, Shan Cooper, Tim Williams,

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## I. WELCOME AND CALL TO ORDER

**Madam Chair Anne Kaiser**

Madam Chair Kaiser called the May 3, 2018 State Board meeting of the Technical College System of Georgia [TCSG] to order at 11:15 a.m. She welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees. She also thanked Col. Larry Calhoun, President of Southeastern Technical College (STC), for his presentation during the Committee of the Whole which highlighted the work that STC is doing. She also thanked Martha Ann Todd, Deputy Commissioner, for her presentation on Adult Education, Technical Education, and Workforce Development.

## II. CHAIR'S COMMENTS

**Madam Chair Anne Kaiser**

Madam Chair's first order of business was to welcome Stuart Countess and Corinne Hodges from Kia Motors Manufacturing Georgia (KMMG) to the meeting. KMMG donated \$45,000 to the TCSG foundation. Madam Chair, Commissioner, and the Board was very appreciative of KMMG for their donation.

Madam Chair's second order of business was to call for a motion to approve the minutes from the April 5, 2018 State Board meeting. Motion was made by Mr. Ben Copland, was seconded by Mr. Joe Yarbrough, and passed approval by the Board unanimously. Minutes stand approved.



### III. COMMITTEE REPORTS

### COMMITTEE CHAIRS

- Academic Affairs

Lynn Cornett

- I. Academic Standards and Programs

**Motion (Approval of AAS Degrees, Diplomas and Technical Certificates of Credit):**

**The motion was made by Dr. Lynn Cornett that the college requests listed below to offer a degree, diplomas, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was seconded by Mr. Michael Sullivan and unanimously passed State Board approval.**

**Discussion:**

**Atlanta Technical College** - Degree program in Interdisciplinary Studies, AF53, 61 Credit Hours, effective August 2018

In response to local demand, Atlanta Technical College requests the Interdisciplinary Studies Associate of Applied Science degree program so that students can customize a program of study appropriate to their varied interests and goals. According to Economic Modeling Specialists Intl. (EMSI), employment of those with a background in Interdisciplinary studies is projected to grow 12% between 2016 and 2026. The Interdisciplinary Studies AAS degree also offers students an avenue by which to pursue diverse educational paths that lead to four-year colleges and universities in the University System of Georgia. Furthermore, Georgia State University, one of Atlanta Technical College's articulations partners, graduated approximately 35% of its students from the Bachelor of Interdisciplinary Studies (BIS) in 2016 (IPEDS). Adjacent to our service area, only Chattahoochee Technical College offers this program. The Interdisciplinary Studies AAS degree meets State Board and general program standard requirements and will follow the state standard. The costs for the first year are estimated at approximately \$6,000 for adjunct salaries, which will be funded by tuition and fees. The first year's enrollment is projected at 50 students and the third-year enrollment is expected to increase to approximately 100 students.

Enrollment Projections:



Day Students Year 1: 35 Year 2: 50 Year 3: 75

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

**Lanier Technical College** - TCC program in NCCER Advanced Carpentry, AB71, 18 Credit Hours, effective January 2019

The number of carpentry job openings in our service delivery area is 29% above the national average and is expected to grow by at least 2% in the coming years. Carroll Daniel Construction (among other potential employers) has voiced a need for these skilled workers in our area.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 24 Year 3: 36

Evening Students Year 1: 12 Year 2: 18 Year 3: 24

**Lanier Technical College** - TCC program in NCCER Carpentry Fundamentals, CF21, 17 Credit Hours, effective January 2019

The number of carpentry job openings in our service delivery area is 29% above the national average and is expected to grow by at least 2% in the coming years. Carroll Daniel Construction (among other potential employers) has voiced a need for these skilled workers in our area.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 24 Year 3: 36

Evening Students Year 1: 12 Year 2: 18 Year 3: 24

**Lanier Technical College** - Diploma program in NCCER Carpentry Technology, CT22, 38 Credit Hours, effective January 2019

The number of carpentry job openings in our service delivery area is 29% above the national average and is expected to grow by at least 2% in the coming years. The median hourly earnings for these jobs is \$15.46 per hour. Carroll Daniel Construction (among other potential employers) has voiced a need for these skilled workers in our area.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 24 Year 3: 36

Evening Students Year 1: 12 Year 2: 18 Year 3: 24

**Lanier Technical College** - TCC program in NCCER Carpentry Technology, CT31, 27 Credit Hours, effective January 2019

The number of carpentry job openings in our service delivery area is 29% above the national average and is expected to grow by at least 2% in the coming years. Carroll Daniel Construction (among other potential employers)



has voiced a need for these skilled workers in our area.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 18 Year 3: 36

Evening Students Year 1: 12 Year 2: 18 Year 3: 24

**Lanier Technical College** - Degree program in NCCER Carpentry Technology, CT33, 60 Credit Hours, effective January 2019

The number of carpentry job openings in our service delivery area is 29% above the national average. The median hourly earnings for these jobs is \$15.46 per hour and job growth is projected to increase. Carroll Daniel Construction (among other potential employers) has voiced a need for skilled workers in our area.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 24 Year 3: 36

Evening Students Year 1: 12 Year 2: 18 Year 3: 24

**Lanier Technical College** - Degree program in NCCER Construction Management Technology, CMT3, 60 Credit Hours, effective January 2019

This program will be funded by (local) tuition dollars. There is a lack of qualified, skilled workers in this industry. Carroll Daniels Construction (among other potential employers) has emphasized the shortage of qualified construction managers in NE Georgia. It is not uncommon for companies to recruit workers from their competitors. This practice is not sustainable for the long-term.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 24 Year 3: 36

Evening Students Year 1: 12 Year 2: 18 Year 3: 24

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Steve Conway, Academic Affairs Director, Academic Affairs, at 404-679-1669.

## II. **Program Terminations**

**The motion was made by Dr. Lynn Cornett that the college requests listed below to terminate the degrees, diplomas and technical certificate of credit programs be approved for the semester specified for each request. Motion**



**was seconded by Mr. Ben Copeland and unanimously passed State Board approval.**

**Discussion:**

**Central Georgia Technical College**

TCC program in Health Care Science, HS21, effective May 2019.

**Coastal Pines Technical College**

Degree program in Clinical Laboratory Technology, CLT3, effective May 2018.  
Diploma program in Health Information Management Coding, HI12, effective May 2018.

Degree program in Technical Studies, TS23, effective May 2018.

TCC program in Patient Care Assistant, PC21, effective May 2018.

TCC program in Medical Language Specialist, MLS1, effective May 2018.

TCC program in Medical Coding, MC41, effective May 2018.

TCC program in Nail Technician, NT11, effective May 2018.

TCC program in CDA Preparation, CE71, effective May 2018.

**Gwinnett Technical College**

TCC program in Technical Specialist, TC31, effective May 2019.

**Lanier Technical College**

Diploma program in Carpentry, CA22, effective May 2018.

Degree program in Construction Management, CM13, effective May 2018.

Degree program in Carpentry, CA23, effective May 2018.

Diploma program in Construction Management, CM12, effective May 2018.

TCC program in Finish Carpenter, FC31, effective May 2018.

TCC program in Industrial Construction I, IC11, effective May 2018.

TCC program in Commercial Carpenter, CCC1, effective May 2018.

TCC program in Site Layouts/Footings/Foundations, SL11, effective May 2018.

**Southeastern Technical College**

Diploma program in Surgical Technology, ST12, effective May 2018.

Degree program in Physical Therapist Assistant, PTA3, effective May 2018.

**III. Approval for Program Standards and Revisions**

**The motion was made by Dr. Lynn Cornett to approve program standards and revisions for May 2018. Motion was seconded by Mrs. Shirley Smith and unanimously passed State Board approval.**



## State Board Standards and Revisions Summary for May 2018

Major Code	Program Name	Program Development	Award Level	Credit Hours
AMS2	Advanced Manufacturing Systems Technology	North Georgia	Diploma	43
HP51	Historic Preservation Program Assistant	Savannah	TCC	24
TR11	Transport Refrigeration Specialist	Lanier	TCC	14

That concluded the report.

- **Adult Education**

**Ben Copeland**

- FY18 GED Graduates through March are up 6% over the same period last year
- The Customer Service Center is currently receiving 82% of the transcript and diploma requests online.
- 2018 Certified Literate Community Program (CLCP) Annual Retreat had 33 participants representing 23 counties with focus on multigenerational literacy.
- In 2017, CLCPs raised 1.6 million for adult education in Georgia.

That concluded the report.

- **External Affairs and Economic Development**

**Doug Carter**

- There were 5 active prospects for a potential of 2,510 new jobs and 11 announcements for 1,735 jobs for the month of April
- Red Carpet Tour was a success
- Manufacturing Appreciation Luncheon – Over 1,200 present for the luncheon. As well as over 1,000 pieces of artwork submitted
- Presented to a group from England in Savannah that toured the Advanced Manufacturing Center for a potential of 1,500 jobs
- Upcoming events Daniel Defense on May 17 and Briggs & Stratton on May 24
- Region 1 strategic marketing Summit was held April 30 with Ogeechee Technical College, Savannah Technical College, Augusta Technical College, and Southeastern Technical College attended. Region 2 will be held on May 22. We are providing research and demographics to use with digital marketing



- TCSG Communications Department managed the GOAL/Rick Perkins Awards last week
- The first PR/Marketing Peer group meeting was last week
- We are working with Coastal Pines Technical College on marketing strategies using a digital campaign
- Ads were developed for GHSA Soccer, Lacrosse and Baseball programs
- We are working with the colleges for the new website RFP
- Bill signing event with the Governor at Chattahoochee Tech May 2, 2018
- We had active legislative participation with GOAL and Rick Perkins judging with Representative Shaw Blackmon, Chris Riley and Teresa McCartney assisting with the judging
- The last day for the Governor to sign bills is May 8
- We are beginning to look at legislation for next year
- Employee Appreciation Day was held May 1 and was a great success
- Our mobile welding labs will go out for bid May 18 with the expectation of delivery in the Fall
- Continuing to work with the Department of Corrections
- Economic Development is continuing to look at a data system to be utilized statewide. Currently looking at an Oracle product

That concluded the committee's report.

- **Facilities and Real Estate**

**Chunk Newman**

- I. **Approval of Real Estate Transactions**

**The motion was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with the execution of the following real estate transactions. Motion was seconded by Mr. Doug Carter and unanimously passed State Board approval.**

- A. **Albany Tech** – 2.89 AC from the Department of Juvenile Justice

DISCUSSION: Albany Technical College requests approval on the acquisition of 2.89 acres of improved land located on 2024 Newton Road, Albany (Dougherty County), GA, from the Department of Juvenile Justice, for the consideration of \$10.00, as the site for the Criminal Justice Demonstration Center for Albany Technical College, subject to the approval of the State Properties Commission.





**B. Central Georgia Tech** – 1.06 AC from the CGTC Foundation, Inc.

DISCUSSION: Central Georgia Technical College requests approval on the acquisition of 1.06 acres of improved land located on 3177 Macon Tech Drive, Macon (Bibb County), GA, from Central Georgia Technical College Foundation, Inc., for the consideration of \$10.00, as the site for the bookstore and career services for Central Georgia Technical College, subject to the approval of the State Properties Commission.

**C. Southern Crescent Tech** - 7.02 AC from SCTC Foundation, Inc.

DISCUSSION: Southern Crescent Technical College requests approval on the acquisition of 7.02 acres of improved land located on 657 North Expressway, Griffin (Spalding County), GA, from the Southern Crescent Technical College Foundation, Inc., for the consideration of \$10.00, as the site for the Education and Training Complex at Ellis Crossing for Southern Crescent Technical College, subject to the approval of the State Properties Commission.

**D. Chattahoochee Tech** – Demo of Building J & I- BLLIP ID #44124 & 16618

DISCUSSION: Chattahoochee Technical College requests approval to demolish the building known as Building J (BLLIP Building ID #44124) & Building I (BLLIP Building ID #166618), located on the Marietta Campus to make room for the project TCSG-314 Health Science Building.

**E. Wiregrass Georgia Tech** – Rental of 1,800 SF from the City of Nashville

DISCUSSION: Wiregrass Georgia Technical College requests approval on the execution of renegotiated rental agreement #8373 with the City of Nashville, covering 1,800 square feet of classrooms and office spaces located at 100 West Marion Avenue, Nashville, GA, for the period beginning July 1, 2017, and terminating June 30, 2018, at the rental rate of \$9,000.00 per annum, with an option to renew for 3 consecutive one year periods at the rental rate of \$9,000.00 per annum.

**F. Georgia Northwestern Tech** - LOI for 25,468 SF from GNTC Foundation

DISCUSSION: Georgia Northwestern Technical College requests approval on the execution of Letter of Intent with the Georgia Northwestern Technical College Foundation, Inc., covering 25,468





square feet of classroom and office spaces located at One Maurice Culberson Drive, Rome, GA, at the rental rate of \$150,000.00 per annum, with an option to renew for 4 consecutive one year periods at the rental rate of \$156,000.00 per annum.

**G. Atlanta Tech** - LOI for 26,261 SF from Mac Atlanta South

DISCUSSION: Atlanta Technical College requests approval on the execution of Letter of Intent with the Mac Atlanta South, LLC, covering 26,261 square feet of classroom and office spaces located at 485 Atlanta South Parkway, Atlanta, GA, at the rental rate of \$377,499.00 per annum, with an option to renew for 8 consecutive one year periods with the 2.5% rent escalation.

**II. Naming of Buildings**

**The Motion was made by Mr. Chunk Newman to approve the naming of the following buildings. Motion was seconded by Mr. Michael Sullivan and unanimously passed by State Board approval.**

**A. Lanier Tech** - Naming 6 buildings on New Hall County Campus

DISCUSSION: Lanier Technical College requests approval on the naming of the six new buildings of TCSG-327 located on the New Hall County Campus to the "Breedon-Giles Hall", "James A. Walters Hall", "Wilbur and Dixie Ramsey Conference Center", "Chestatee Hall", "Bicentennial Hall" and "Chattahoochee Hall". In accordance with the state board policy, Lanier Technical College Local Board of Directors passed the resolution approving the name and the president's recommendation letter was received by the commissioner's office.

**III. Approval of Construction Contracts**

**The motion was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contract listed below at cost not to exceed the amount stated for each request. Motion was seconded by Mr. Joe Yarbrough and unanimously passed State Board approval.**

**A. Chattahoochee Tech** - \$232,461.85 with Johnson-Laux Construction, LLC

DISCUSSION: Chattahoochee Technical College requests approval on the execution of a construction contract for "CTD Range



Expansion/Renovation" on the North Metro Campus of Chattahoochee Technical College, with Johnson-Laux Construction, LLC, Savannah, GA in the amount of \$232,461.85, using local funds.

**B. West Georgia Tech - \$145,308.88 with Service Master Recovery Management**

DISCUSSION: West Georgia Technical College requests approval on the execution of a construction contract for "Emergency Repairs Due to Busted Water Filter Housing" on the Douglas Campus of West Georgia Technical College, with Service Master Recovery Management, Fortson, GA in the amount of \$145,308.88, using local funds.

**IV. Approval of Bond Sale Request**

**The motion was made by Mr. Chunk Newman to authorize the Chairperson of the State Board to request to the Georgia State Financing and Investment Commission that said GSFIC issue State of Georgia General Obligation Bonds in the aggregate principal amount listed below for the purpose of financing the projects listed below. Motion was seconded by Dr. Lynn Cornett and unanimously passed State Board approval.**

DISCUSSION: The Senior Executive Director of Facilities Management requests approval of the bond sale request to the Georgia State Financing and Investment Commission that said GSFIC issue State of Georgia General Obligation Bonds in the aggregate principal amount listed below for the purpose of financing the projects listed below.



Project	Total Authorized Principal Amount	Bond Sale Request Amount
TCSG-344 FY18 Career Academies	\$9,000,000	\$9,000,000
TCSG-348 FY19 Facility Improvement (MRR) 20 Yr	\$25,000,000	\$25,000,000
TCSG-318 GNW-Whitfield Murray Campus- Phase 1	\$4,065,000	\$4,065,000
TCSG-330 OGE Plant Operations Bldg	\$1,675,000	\$1,675,000
TCSG-265 CPT Classroom & Library Building	\$17,795,000	\$17,795,000
TCSG-314 CHA Health Science Building	\$23,525,000	\$23,525,000
TCSG-349 WGA New Carroll County Campus	\$4,000,000	\$4,000,000
TCSG-350 CHA Ctr Adv Manufacturing Emerg Tech	\$8,905,000	\$8,905,000
TCSG-351 CGA VECTR Ind Lab Facil Exp	\$3,980,000	\$3,980,000
TCSG-352 SCR Renovation and Backfill Griffin Campus	\$4,740,000	\$4,740,000
TCSG-353 FY19 Career Academies	\$12,000,000	\$12,000,000
TCSG-354 NGA Equipment Barn - Clarkesville Campus	\$200,000	\$200,000
TCSG-355 ATH Academic Facility Elberton Campus	\$8,200,000	\$8,200,000
<b>Total</b>	<b>\$123,085,000</b>	<b>\$123,085,000</b>

That concluded the committee's report

- **Governance, Compliance and Audit**

**Michael Sullivan**

- I. **Approval of Mission Statement**

**The motion was made by Mr. Michael Sullivan to review and approve the proposed revised mission statement for Central Georgia Technical College. Motion was seconded by Mr. Richard Porter and unanimously passed State Board approval.**

DISCUSSION: State Board approval of college mission statements is required pursuant to the Principles of Accreditation Standard 4.2 a

*CURRENT MISSION STATEMENT:*

Central Georgia Technical College, a unit of the Technical College System of Georgia, provides traditional and distance learning educational programs and services. Through credit instruction, adult education, and customized business and industry workforce training, the College contributes to economic and workforce development within its eleven-county service area and throughout the State of Georgia.

*PROPOSED MISSION STATEMENT:*



Central Georgia Technical College, a unit of the Technical College System of Georgia, offers credit instruction, adult education, and customized business and industry training through traditional and distance education delivery designed to promote community and workforce development.

## **II. Approval of Mission Statement**

**The motion was made by Mr. Michael Sullivan to review and approve the proposed revised mission statement for Georgia Northwestern Technical College. Motion was seconded by Mr. Buzz Law and unanimously passed State Board approval.**

DISCUSSION: State Board approval of college mission statements is required pursuant to the Principles of Accreditation Standard 4.2 a

### *CURRENT MISSION STATEMENT:*

The mission of Georgia Northwestern Technical College is to provide accessible, high quality technical education and workforce development opportunities that lead to careers in technology, business, health, and public services. Operating under the Technical College System of Georgia, both on-campus and distance education programs are offered that lead to certificates, diplomas, and associate degrees. The educational programs of the college focus on the development of technical competence and critical thinking skills as well as social, personal, and intellectual values. In addition, Georgia Northwestern Technical College supports the communities of the northwest Georgia service area by providing adult education and economic development services, customized business and industry training, and personal enrichment programs that meet the workforce needs of area citizens, communities, and companies.

### *PROPOSED MISSION STATEMENT:*

Georgia Northwestern Technical College, a unit of the Technical College System of Georgia, provides quality technical education and workforce development opportunities supporting student success throughout the communities of northwest Georgia. The college achieves its mission by offering technical and academic instruction through traditional and distance education delivery methods leading to associate degrees, diplomas, and certificates of credit programs as well as through non-credit continuing education, economic development, and adult education services.



### III. Approval of Local Board Member Appointments/Reappointment

The motion was made by Mr. Michael Sullivan to approve local board member appointments as listed in the Board materials. Motion was seconded by Mrs. Dinah Wayne and unanimously passed State Board approval.

That concluded the committee's report.

- Operations, Finance, and Planning

Tim Williams

Judge Richard Porter gave the report for Mr. Tim Williams.

#### I. Expenditure/Contract Requests

**Motion:** The motion was made by Judge Richard Porter for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the system office and technical colleges listed below at a cost not to exceed the amount stated. Motion was seconded by Mr. Michael Sullivan and unanimously passed State Board approval.

1. **TCSG/Office of Adult Education (OAE)** – Request to extend the contract with UGA to assist OAE in the program review process, in ongoing instructor and staff professional development, conducting targeted research studies, and development and maintenance of the professional development website, to be provided for OAE system office onsite and field staff, at a cost not to exceed \$325,000.00. **Funds are available for this expenditure from Georgia's federal allocation.**

*Discussion:* This proposed expenditure is for TCSG-OAE to enter into an interagency agreement with the University of Georgia (UGA) in an effort to assist OAE in the program improvement process, in ongoing professional development and targeted research studies.

The UGA School of Education has an Adult Education Department whose mission statement reads as follows: "The mission of the Technical College System of Georgia mirrors the three-fold mission of the University of Georgia: to teach, to research, and to serve. What makes the department's mission unique is the central idea of adult education that conscious, systematic, purposeful learning should be a lifelong process for everyone." TCSG and the UGA, Department of Adult Education serve the same population. Both



entities have faced some of the same challenges in efforts to provide optimal services for Georgia's adult learner population. The collaboration of the two departments is a needed combination of research (UGA) and application (TCSG); therefore, we propose that the Office of Adult Education extend a one-year contract with UGA for the services noted below:

- Collaborating with OAE staff on the Fall Conference to include the identification of potential presenters, working with OAE staff to develop a complete conference plan, provision of pre-service and onsite support for presenters, and conducting an evaluation of the conference resulting in a formal report.
- Revising onsite program review manual, conducting and preparing reports for five onsite program reviews for FY19.
- Conducting research studies
- Maintaining and continuously enhancing OAE's Professional Information Website.

2. **TCSG/Student Affairs** – Request to renew agreement with EverFi, Inc. for FY2019 for the purchase of an online training/education platform to provide education/prevention services to students enrolled in the 22 TCSG colleges. Education/training will focus on sexual violence/assault as well as drug/alcohol abuse; cost \$192,096.00. **State funds are available for this expenditure.**

*Discussion:* EverFi provides online platform services to support the TCSG colleges in their endeavor to comply with federal regulation and legislation specific to sexual assault/violence, alcohol and other drug use. This program will allow colleges to educate students about sexual assault/violence as well as drug/alcohol abuse with the key being “prevention”. This is a federal requirement for all institutions receiving Title IV aid. This product is unique in that it provides interactive exercises designed to motivate behavior change by modeling positive behaviors, providing a toolkit of strategies, and building student self-efficacy. Real-life scenarios allow students to practice new skills, see results and receive feedback in a safe environment. Another service under this agreement is inclusive in the EverFi Coalition and provides TCSG with consultative services on alcohol abuse and sexual assault/violence prevention.

This purchase will extend unlimited access to the following platforms, and the agreement is valid from July 1, 2018 - June 30, 2019.



- Haven; Understanding Sexual Assault; Haven for Faculty/Staff; Haven Plus; Alcohol-Edu for College; and Coalition Consulting Services.

3. **TCSG/PR** – Advertising services from Blue Heaven Media, LLC for a statewide advertising plan to promote education opportunities available @ the state's technical colleges; cost \$2,000,000.00. **State funds are available for this expenditure.**

*Discussion:* TCSG is working with Blue Heaven Media, LLC for marketing services system-wide to promote education opportunities available at the state's technical colleges in FY18. Advertising will be conducted in regional marketing areas that cover all college service delivery areas. Advertising venues include television, radio, and social media platforms such as Facebook, Twitter, YouTube, Snapchat, Instagram, etc.

4. **Atlanta Technical College** – Agency contract renewal with Intercontinental Commercial Services for FY2019 to outsource janitorial services to all buildings at the main campus; cost \$397,474.00. **Local funds are available for this expenditure.**

*Discussion:* ATC is seeking to renew the contract with Intercontinental Commercial Services for FY2019 to provide janitorial services for all buildings on the college's main campus in Atlanta. The contract includes day porters to assist with the cleanliness required by the college. Outsourcing janitorial services saves the college a considerable amount of money when compared to filling these positions with full-time benefited employees. This is the third renewal of four one-year optional renewals.

5. **Chattahoochee Technical College** – 500 Optiplex PC's with adaptors and 20 flat panel monitors from Dell Inc. to replace outdated equipment; cost \$424,330.00. **Local funds are available for this expenditure.**

*Discussion:* Desktop computers are needed to replace out-of-warranty and end-of-life PC's in the classrooms @ the North Metro campus, and to address the academic needs of the student. The PC's targeted for replacement are 8 years old and are obsolete and no longer under warranty. This equipment is also needed in order to support software/applications needed to operate properly and securely.

6. **Lanier Technical College** – Upgrade Audio Visual Equipment & Software, including cabling, projectors, & interface programming from Technology





Integration Groups for Forsyth Conference Center; cost \$272,779.00. **Local funds are available for this expenditure.**

*Discussion:* Audio visual equipment and software updates, including cabling, projectors, and user interface/programming, are needed for the Forsyth Conference Center to provide a stable and updated system for one of the busiest conference centers in the TCSG system. The upgrade includes Crestron equipment needed to replace a system that is almost 10 years old. Cabling, transmitters/receivers, etc. need to be updated to accommodate the newer parts from Crestron and to replace components that are no longer serviceable. New cabling will also provide faster communications.

7. **Savannah Technical College** – Annual agency contract renewal with Windstream Corp. for FY2019 for WAN Ethernet services to four campus locations; cost \$143,503.00. **Local funds are available for this expenditure.**

*Discussion:* STC is seeking the fourth renewal of their agency contract with Windstream Corp for WAN/Ethernet Network services to support different bandwidth options for connectivity to each campus location and one circuit to the TCSG network cage in Atlanta. The services that transverse this inter-campus connectivity include but are not limited to Internet, Voiceover IP, computer authentication and file storage, Banner connectivity and any other computer based service that the college provides.

- 8-9. **West Georgia Technical College; total expenditures \$706,033.00 – Local funds are available for these expenditures.**

- 8) Renewal of contract with Charter Communications for FY2019 for internet, voice PRI circuits, and cable TV monthly services for all campus/learning center locations; cost \$251,077.00.

*Discussion:* WGTC is seeking the third renewal of their agency contract with Charter Communications for FY19 to provide a turnkey solution for Wide Area Network (WAN) connectivity, Internet Service Provider, Telephony Primary Rate Interface (PRI) lines, and cable TV service for all campus & site locations. Contract obligation is for 5 years with one-year renewable options.

- 9) Renewal of janitorial contract services for FY2019 with Beck Building Services for all 10 campus/site locations; cost \$454,956.00.

*Discussion:* The college is seeking to renew an existing contract with Beck Building Services to provide janitorial services for all campus/site locations. The contract includes day porters to assist with the cleanliness required by the college. Outsourcing janitorial services



saves the college a considerable amount of money when compared to filling these positions with full-time benefited employees. This is the second of four one-year renewable options on this contract.

That concluded the committee's report.

- **Executive Committee**

**Madam Chair Anne Kaiser**

Madam Chair Anne Kaiser thanked the committees for their reports.

She said that the Executive Committee had a great discussion regarding personal changes and would share its report in Executive Session.

That concluded the committee's report.

#### **IV. COMMISSIONER'S COMMENTS**

**Commissioner Matt Arthur**

Commissioner Matt Arthur began by thanking the board for all their hard work. He listed a few items that TCSG had been a part of over the last month.

##### **Legislative**

- Governor Deal signed HB 684, the \$26 billion FY 2019 budget on May 2<sup>nd</sup> at the Chattahoochee Technical College campus in Acworth with President Ron Newcomb, Jay Cunningham, Anne Kaiser, and myself in attendance. Governor Deal chose Chattahoochee Technical College because his budget allocates more than \$23.5 million in bonds for the new Chattahoochee Technical College Health Sciences building on the Marietta campus and almost \$9 million in bonds for the new Center for Advanced Manufacturing and Emerging Technologies in Acworth.

##### **Events**

- Last week, we had our annual GOAL and Rick Perkins Award banquet in Atlanta. This year's GOAL winner is Crystal Wright from Georgia Piedmont Technical College. This year's Rick Perkins Winner is Stephanie O'Donoghue from Chattahoochee Technical College. Governor Deal joined us and provided keynote remarks.
- On April 12<sup>th</sup>, I joined Governor Deal at the Manufacturing Appreciation Week Awards where we announced the three winners of the Manufacturer of the Year- Metcam, NIBCO, and Pratt & Whitney.
- On April 26<sup>th</sup>, I joined Governor Deal, Jay Cunningham, and President Ron Newcomb as Chattahoochee Technical College unveiled the Jim Cunningham Veteran Services Center on their Marietta campus. The center is



named for Jay's father, Jim Cunningham, a 21 year U.S. Army veteran who served in Vietnam.

- I provided the commencement speech for the 2018 Gwinnett Technical College graduation on April 30<sup>th</sup>.
- On April 5<sup>th</sup>, we introduced Dr. Scott Rule as the new president of West Georgia Technical College.

That concluded the Commissioner's report.

#### **V. EXECUTIVE SESSION**

**Madam Chair Anne Kaiser**

Madam Chair Kaiser shared that the Board needed to enter into an executive session. She asked for a motion to go into executive session. **A motion was made by Dr. Lynn Cornett to enter into Executive Session (See Attachment A). The motion was seconded by Mr. Joe Yarbrough and was unanimously agreed upon.**

**Motion was made by Dr. Lynn Cornett to end the Executive Session and back into the general session; motion was seconded by Mr. Michael Sullivan and was unanimously agreed upon by the full State Board.**

#### **VI. OTHER BUSINESS**

**Madam Chair Anne Kaiser**

Madam Chair Kaiser thanked everyone for attending the meeting today. She ended her remarks by reminding the Board that their next meeting is Thursday, June 7, 2018 at the TCSG system office.

Madam Chair Kaiser thanked Commissioner Arthur for his remarks during the General Session and Thanked Col Larry Calhoun and Martha Ann Todd for their remarks during the Committee of the Whole. She thanked KMMG for their generous donation the TCSG Foundation. Chair Kaiser hoped everyone would stay for lunch and if there was no further business for the board to discuss she asked for a motion to adjourn.

#### **ADJOURN**

**Madam Chair Anne Kaiser**

That concluded Madam Chair's comments. **Motion was made by Mr. Michael Sullivan to adjourn the May 3, 2018 State Board Meeting of the Technical College System of Georgia at 12:57 p.m. Motion was seconded by Mr. Buzz Law and passed State Board approval unanimously. Meeting stood adjourned.**



Attachment A

**Attachment A**

**STATE OF GEORGIA  
COUNTY OF DEKALB  
AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception that permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Anne Kaiser, the presiding officer identified below, and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

I am the presiding officer of the State Board of the Technical College System of Georgia.

I am over the age of 18 and in all aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.

On May 3, 2018, this Board which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons set forth below meet the requirements for closing this public meeting.

The legal authority for the closure of this meeting was Section 50-14-3(6)(12) of the Official Code of Georgia.

During the closed portion of the meeting, members of the State Board of the Technical College System of Georgia discussed or deliberated only upon a personnel matter.

FURTHER AFFIANT SAYETH NOT.

Sworn to and subscribed before me this 3 day of May 2018.

A handwritten signature in black ink that reads "Anne Kaiser".

Anne Kaiser  
Chairman & Presiding Officer

