



STATE BOARD GENERAL SESSION

Anne Kaiser, *Madam Chair*
Doug Carter, *Vice Chair*
Ben Bryant
Shan Cooper
Ben Copeland
Lynn Cornett
Jay Cunningham
Tommy David
Mary Flanders
Randall Fox
Buzz Law

Chunk Newman
Richard Porter
Sylvia Russell
Trey Sheppard
Shirley Smith
Phil Sutton
Baoky Vu
Dinah Wayne
Tim Williams
Joe Yarbrough

MINUTES

Tuesday, October 30, 2018

1:30 p.m. – 1:53 p.m.

Hyatt Regency
Scarborough I & II
Savannah, GA

Absent: Ben Bryant, Shan Cooper, Sylvia Russell, Dinah Wayne, Joe Yarbrough,

I. WELCOME AND CALL TO ORDER

Madam Chair Anne Kaiser

Madam Chair Kaiser called the October 30, 2018 State Board meeting of the Technical College System of Georgia [TCSG] to order at 1:30 p.m. She welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees. She also thanked Stephanie O'Donoghue, 2018 State Rick Perkins Award Winner, Katherine Ballard, 2018 State EAGLE Award Winner, Crystal Wright, 2018 State GOAL Winner for sharing their stories at the opening session for the TCSG Leadership Conference and for representing the Technical College System of Georgia. (see Attachment A for resolutions)

II. CHAIR'S COMMENTS

Madam Chair Anne Kaiser

Madam Chair's first order of business was to call for a motion to approve the minutes from the October 4, 2018 State Board meeting. **Motion was made by Mr. Doug Carter, was seconded by Mr. Trey Sheppard, and passed approval by the Board unanimously. Minutes stand approved.**

III. COMMISSIONER'S COMMENTS

Commissioner Matt Arthur



Commissioner Matt Arthur began by thanking the board for all their hard work for attending the meeting today. TCSG has had a great month since our last board meeting.

- October 11, 2018 Attending the grand opening of the Shire facility in Social Circle, Georgia
- October 19, 2018 Commissioner Arthur, many State Board members, College Presidents, and TCSG staff joined Governor Deal at the ribbon cutting for the new Lanier Technical College Hall County Campus. If you have not been to the new campus Commissioner Arthur encouraged everyone to stop by. Commissioner Arthur also wanted to publically thank everyone that has been involved in making the dream of the Lanier Technical College Hall County Campus a reality. He said he was looking forward to having the May 2019 State Board meeting at the Hall County campus.
- October 16, 2018 Commissioner Arthur joined President Ron Newcomb, Stephanie O'Dounoghue, and some of our State Board members at the ground breaking for the New Health Science Building at Chattahoochee Technical College.
- October 17, 2018 Commissioner Arthur joined Dr. Parker and toured the damage done at Albany Technical College in the aftermath of hurricane Michael. Albany Technical College as well as two other colleges had damage from the storm and he is working with the State to help get our student back in the classroom as soon as possible.
- Many of the TCSG colleges still have cleaning up to do, Commissioner Arthur commented on how proud he was of our colleges stepping up to help Georgians during this difficult time. GEMA has requested assistances and 12 of our colleges have been able to help. Because of the willingness and dedication of Presidents and their staff, the colleges played a valuable role in preparing for and responding to the damage caused by Hurricane Michael.
- Military Times unveiled the Best for Vets: Colleges in 2019 and TCSG has 5 colleges in the top 20 in the "Career and Technical Colleges" category.

That concluded the Commissioner's report.

IV. COMMITTEE REPORTS

COMMITTEE CHAIRS

- Academic Affairs

Lynn Cornett

I. Academic Standards and Programs

Motion (Approval of AAS Degrees):



The motion was made by Dr. Lynn Cornett that the college requests listed below to offer AAS degree programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. The motion was seconded by Mr. Ben Copeland. The Board voted and the motion was unanimously approved.

DISCUSSION:

Savannah Technical College - Degree program in AAS in Interdisciplinary Studies, AF53, 61 Credit Hours, effective November 2018

The Associate of Applied Science Degree in Interdisciplinary Studies (AIS) allows customization of the program of study based on each student's academic and professional goals. The AIS requires completion of 61 semester credit hours (21 hours of general education requirements and 40 hours distributed among one or more areas of emphasis). Areas of concentration include education, public safety, business and computer/information technology, industrial/engineering technology, and health sciences. The program curriculum may be strategically selected to build upon the student's goals and objectives. Learning opportunities develop academic and professional knowledge and skills required for job acquisition or continued education. A student might choose an interdisciplinary studies program if his or her specific goals and interests cannot be met through a school's existing majors, minors and electives. This program will also help address the needs of employers in the area to upskill their workers with supervisory and managerial skills which will enable graduates to progress within the workplace.

Enrollment Projections:

Day Students Year 1: 50 Year 2: 75 Year 3: 100

Evening Students Year 1: 25 Year 2: 35 Year 3: 45

Wiregrass Georgia Technical College - Degree program in AAS in Interdisciplinary Studies, AF53, 61 Credit Hours, effective January 2019
Wiregrass Georgia Technical College is requesting the approval of the Associate of Applied Science in Interdisciplinary Studies allowing customization of the program based on each student's academic and professional goals. A survey was conducted and 68% of respondents expressed a need for an advanced degree for upward mobility. The Interdisciplinary Studies Associate of Applied Science is a state standard



program, and implementation of the program will adhere to all guidelines set forth by the State Board of the Technical College System of Georgia. There are no additional funds associated with beginning this program as existing faculty and facilities will be utilized. The first year's enrollment is estimated to be 50 students, growing to 100 students in the third year.

Enrollment Projections:

Day Students Year 1: 50 Year 2: 75 Year 3: 100

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

II. Program Termination

The motion was made by Dr. Lynn Cornett that the college request listed below to terminate the degrees, diplomas and TCCs programs be approved for the semester specified for the request. The motion was seconded by Mr. Buzz Law. The Board voted and the motion was unanimously approved.

DISCUSSION:

Terminations of Degrees, Diplomas, and TCCs

North Georgia Technical College

Diploma program in Industrial Systems Technology (IST4), effective August 2019.

Diploma program in Applied Business Technology (ABT2), effective August 2019.

Degree program in Applied Business Technology (ABT3), effective August 2019.

Degree program in Industrial Systems Technology (IS13), effective August 2019.

TCC program in Basic Marine Engine Technician (BM41), effective January 2019.

TCC program in Process Control Technician I (PC61), effective January 2019.

TCC program in Industrial Motor Control Technician (IM41), effective January 2019.

TCC program in Automotive Light Duty Diesel Engine Tech (ALD1), effective January 2019.

TCC program in Certified Customer Service Specialist (CC81), effective January 2019.



Southern Crescent Technical College

TCC program in Floral Designer (FD11), effective January 2019.

TCC program in Digital Photographer (DP21), effective January 2019.

TCC program in Basic Piping Technician (BPT1), effective January 2019.

TCC program in Plumbing Installation and Repair Technician (PI21), effective January 2019.

TCC program in Video Production Assistant (VPA1), effective January 2019.

TCC program in Polysomnography Technician (PT61), effective January 2019.

TCC program in Apprentice Lineworker-Basic (AL51), effective January 2019.

TCC program in Pipefitting Installer (PI11), effective January 2019.

TCC program in Residential/Commercial Plumbing Technician (RP11), effective January 2019.

III. Approval for Program Standards and Revisions

The motion was made by Dr. Lynn Cornett to approve program standards and revisions for November 2018 The motion was seconded by Ms. Shirley Smith. The Board voted and the motion was unanimously approved.

State Board Standards and Revisions Summary for November 2018

Major Code	Program Name	Program Development	Award Level	Credit Hours
CL51	Contact Lens Specialist	Ogeechee	TCC	16
CY71	Coronal Polishing	Wiregrass Georgia	TCC	15
CW71	Cybersecurity Fundamentals	Chattahoochee	TCC	18
EG71	Emergency Medical PreParamedic	Wiregrass Georgia	TCC	30

That concluded the report.

- Adult Education

Ben Copeland

- Adult Education Update
 - Martha Ann Todd, Deputy Commissioner, gave the committee an update on the monthly GED Georgia Graduate reports, which can be found in the board materials. For FY 2019 the Office of Adult Education GED Testing Program Customer Service Center has served a total of 7,430 customers.
 - Martha Ann gave an activities update on the Certified Literacy Community Program and Professional Development and Transition Resources.



- Workforce Development
 - Joe Dan Banker, Assistant Commissioner of Workforce Development gave a presentation on the overview of the relationship between State Workforce Development Board, Technical College System of Georgia, Local Workforce Development Boards, and the Workforce Innovation and Opportunity Act. The Office of Workforce Development is doing a great job at TCSG. The complete presentation can be found in the board materials.

That concluded the report.

- **External Affairs and Economic Development**

Doug Carter

- **Quick Start**

- Active prospects for the month of October. Four active prospects with the total of 1,265 potential new jobs.
- 5 jobs announcement for 431 new jobs.
- Several automotive events were attended in October.
- Caterpillar celebrated their 5-year anniversary.
- Shire's grand opening event was held October 11, 2018

- **Communication Department**

- Continue to provide marketing strategy to Coastal Pines Technical College, Lanier Technical College, and Atlanta Technical College.
- Coastal Pines Technical College 13.9 % increase over last year enrollment
- Atlanta technical college- applications up 39.7% over last year.
- Facilitated a student affairs/marketing joint brainstorm session at Chattahoochee Technical College on October 22, 2018 to align marketing strategy to reach current students to help with retention.
- Video shoot for GOAL students at West Georgia Technical College and Southeastern Technical College.
- Featured Article about TCSG in this month's issue of contractor magazine
5 TCSG colleges were named in the top 20 of the Military Times "Best Colleges of the Year" Savannah Technical College, Gwinnett Technical College, Central Georgia technical college, Wiregrass Technical College, and Augusta Technical College.

- **Legislative Affairs / Foundation**



- Plans have been announced for the Aviation Academy at Chattahoochee Technical College and Paulding country airport.
- Chattahoochee Technical College had a ground breaking for the new allied health building.
- A ribbon cutting was held at the new Lanier Technical college Hall County Campus.
- One week away from election.
- Special Session will start on in November to help fund relief efforts caused by Hurricane Michael.
- Georgia Piedmont Technical College had over 1,000 attendees at the yearly Job Fair.
- Commissioner Arthur spoke to the House Rural development council in Brunswick.
- Retired Col Patricia Ross from the VECTOR center spoke to the Military Affairs Committee.
- Coca-Cola has donated \$100,000 to the TCSG foundation.
- Fitzgerald Foundation has donated \$150,000 to the TCSG foundation.
- Jannette Rankin has donated \$22,000 to the TCSG foundation.
- **Economic Development**
- Julia Ayers is leaving TCSG to be the new VP Governmental Relations at Kennesaw State University.
- Oracle Data System for economic development will pilot at 2 colleges and then roll out to the remaining 22 colleges.
- The Economic Development team is working to have a better presence of Economic Development on the TCSG website.
- The mobile welding labs are coming along and the Economic Development team will be working through the locations of each lab by college requests.
- The welding labs will be wrapped and there will be sponsorship opportunities.

That concluded the committee's report.

- **Facilities and Real Estate**

Chunk Newman

I. **Approval of Real Estate Transactions**

The motion was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with the execution of the following real estate transactions. The motion



was seconded by Mr. Jay Cunningham. The Board voted and the motion was unanimously approved.

A. Coastal Pines Tech - 1.56 AC Easement to Georgia Power Company

DISCUSSION:

Coastal Pines Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the Georgia Power Company, over approximately 1.56 acres on the Camden County Campus of Coastal Pines Technical College, for the installation and maintenance of electrical distribution lines to serve the TCSG-265 Classroom & Library Building.

II. Approval of Construction Contracts

The motion was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contract listed below at a cost not to exceed the amount stated for each request. The motion was seconded by Mr. Baoky Vu. The Board voted and the motion was unanimously approved.

A. Chattahoochee Tech - \$180,100.00 with Dusty Greer Roofing, Inc.

DISCUSSION:

Chattahoochee Technical College requests approval on the execution of a construction contract for "Roof Replacement Building F" on the Marietta Campus of Chattahoochee Technical College, with Dusty Greer Roofing, Inc., Monroe, GA in the amount of \$180,100.00, using local funds.

Mr. Chunk Newman also thanked Sarah Honeywill and her team for all of their hard work handling all the projects that TCSG has at the moment.

That concluded the committee's report.

- Governance, Compliance and Audit

Tommy David for Michael Sullivan

I. Approval of Local Board Member Appointments/Reappointments



The motion was made by Mr. Tommy David to approve local board member appointments as listed in the Board materials. The motion was seconded by Mr. Chunk Newman. The Board voted and the motion was unanimously approved.

That concluded the committee's report.

- **Operations, Finance, and Planning**

Tim Williams

- **Technology Update**

- Steven Ferguson, Chief Information Officer, gave an update on several projects that he and his team are working on at TCSG. One project in particular is to ease the student application process. About 50% of all applications started are never completed. Steven and his staff are work on this problem. They are developing a new student admission application initially focusing on dual enrollment.
- That concluded the committee's report.

VI. OTHER BUSINESS

Madam Chair Anne Kaiser

Madam Chair Kaiser thanked everyone for attending the meeting and for the Committee reports.

She asked that all Board members fill out the self-evaluation that was sent to all the Board members.

The last 2018 State Board meeting will be on Thursday, December 6, 2018 at the System Office.

That concluded Madam Chair's comments.


ADJOURN

Madam Chair Anne Kaiser

Motion was made by Mr. Jay Cunningham to adjourn the October 30, 2018 State Board Meeting of the Technical College System of Georgia at 11:53 p.m. Motion was seconded by Mr. Trey Sheppard. The Board voted and the motion passed State Board unanimously approved. Meeting stood adjourned.

Attachment A

TECHNICAL COLLEGE SYSTEM OF GEORGIA



A RESOLUTION

The State Board of the Technical College System of Georgia
wishes to recognize and commend

Stephanie O'Donoghue

WHEREAS, the Rick Perkins Award for Excellence in Technical Instruction program has recognized and honored the state's outstanding postsecondary technical education instructors since 1991; and,

WHEREAS, the state winner of this prestigious award is competitively selected from the technical colleges' local Rick Perkins Award winners, who represent all postsecondary technical education instructors throughout Georgia; and,

WHEREAS, Stephanie O'Donoghue is the 2018 State Rick Perkins Award Winner; and,

WHEREAS, Ms. O'Donoghue is an electrical and computer engineering technology instructor at Chattahoochee Technical College; and,

WHEREAS, Ms. O'Donoghue is making significant contributions to technical education through outstanding leadership and innovative instructional methodology; and,

WHEREAS, Ms. O'Donoghue exemplifies excellence and commitment to the mission of the Technical College System of Georgia; and,

WHEREAS, Ms. O'Donoghue has proven herself as a leader in technical education and serves as a role model for the thousands of students enrolled in programs throughout the state; and,


WHEREAS, as the 2018 Instructor of the Year, Ms. O'Donoghue will serve as a spokesperson for the Technical College System of Georgia;


NOW, THEREFORE, BE IT RESOLVED that the State Board of the Technical College System of Georgia recognizes and commends


Stephanie O'Donoghue

for her professional achievements and efforts in promoting technical education in Georgia.

Adopted this 30th day of October 2018.



 Anne Kaiser, Chair




 Matt Arthur, Commissioner

STATE BOARD OF THE TECHNICAL COLLEGE SYSTEM OF GEORGIA

TECHNICAL COLLEGE SYSTEM OF GEORGIA



A RESOLUTION

The State Board of the Technical College System of Georgia
wishes to recognize and commend

Katherine Ballard

WHEREAS, the Exceptional Adult Georgian in Literacy Education (EAGLE) program has recognized and honored Georgia's students throughout the state who have demonstrated exceptional achievement in adult literacy classes for 25 years; and,

WHEREAS, the 2018 State EAGLE Winner is competitively selected from the 26 participating EAGLE delegates, each representing their adult education program, community and thousands of other Georgians benefiting from adult education; and,

WHEREAS, Katherine Ballard is the 2018 State EAGLE Winner; and,

WHEREAS, Ms. Ballard, having been enrolled in the adult education program at Lanier Technical College, obtained the necessary skills, resources and confidence to become successful in a competitive workforce; and,

WHEREAS, Ms. Ballard, upon completion of the adult education program, would like to pursue a bachelor's degree in nursing to become a nurse midwife; and,

WHEREAS, in pursuing her education, Ms. Ballard has brought honor to herself, her family, her adult education program, and the Technical College System of Georgia by being selected as the system's 2018 Adult Education Student of the Year; and,


WHEREAS, as the 2018 State EAGLE Winner, Ms. Ballard is a spokesperson for adult education in Georgia and will make public promotional appearances for said purpose;


NOW, THEREFORE, BE IT RESOLVED that the State Board of the Technical College System of Georgia recognizes and commends


Katherine Ballard

For her academic achievements and strides in promoting adult education in Georgia.

Adopted this 30th day of October 2018.


 Anne Kaiser, Chair




 Matt Arthur, Commissioner

STATE BOARD OF THE TECHNICAL COLLEGE SYSTEM OF GEORGIA

TECHNICAL COLLEGE SYSTEM OF GEORGIA



A RESOLUTION

The State Board of the Technical College System of Georgia
wishes to recognize and commend

Crystal S. Wright

- WHEREAS,** the Georgia Occupational Award of Leadership (GOAL) program has honored and rewarded Georgia's outstanding technical education students for 47 years; and,
- WHEREAS,** the 2018 State GOAL Winner is competitively selected from the 23 participating collegiate GOAL winners, each representing their technical college, community, and thousands of other Georgians benefiting from postsecondary technical education; and,
- WHEREAS,** Crystal Wright is the 2018 State GOAL Winner; and,
- WHEREAS,** Ms. Wright, by attending Georgia Piedmont Technical College, is obtaining the necessary skills, resources, and confidence to become successful in Georgia's strategic workforce; and,
- WHEREAS,** Ms. Wright, upon completion of the interdisciplinary studies program, will pursue a rewarding career in the nursing profession that allows her to utilize her life skills and the knowledge she has gained through technical education; and,
- WHEREAS,** in pursuing her education, Ms. Wright has brought honor to herself, her family, her technical college, and the Technical College System of Georgia by being selected as the system's *2018 Student of the Year*; and,
- WHEREAS,** as the State GOAL Winner, Ms. Wright is a spokesperson for technical education in Georgia and will make public promotional appearances for said purpose;
- NOW, THEREFORE, BE IT RESOLVED** that the State Board of the Technical College System of Georgia recognizes and commends

Crystal S. Wright

for her academic achievements and strides in promoting technical education in Georgia.

Adopted this 30th day of October 2018.


Anne Kaiser, Chair




Matt Arthur, Commissioner

STATE BOARD OF THE TECHNICAL COLLEGE SYSTEM OF GEORGIA