

Eligible Training Provider List Provider List Information and Best Practices

Presented by
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Agenda

- What is the Eligible Training Provider List?
- Who are Eligible Providers and How to be Eligible
- WorkSource Metro Atlanta and Coastal Application and Approval Process
- Provider Responsibilities
- Purpose of Site Visits
- Provider Performance
- Questions

Who We Represent



***WorkSource Metro Atlanta** is comprised of five Boards: Atlanta, Cobb, DeKalb, Fulton, and Atlanta Regional. Together, they work together to meet the training and educational needs of individuals and businesses' workforce needs to ensure the development of a well-trained workforce that will position the region to compete in a rapidly changing global economy.*



***WorkSource Coastal** is comprised of a 26- member Board that serves ten counties: Bryan, Bulloch, Camden, Chatham, Effingham, Glynn, Liberty, Long, McIntosh and Screven. Together, they work to meet the training/educational needs of jobseekers and provide workforce development for employers in a rapidly changing global economy.*

What is the Eligible Training Provider List?

A statewide compilation of providers that are approved to provide services through the One-Stop system described by WIOA. This list contains consumer information, including cost and performance information for each provider, so that customers may make informed choices.

Website Address

<https://www.worksourcegaportal.com/vosnet/Default.aspx>

Office of Workforce Development Policies & Procedures Eligibility Requirements

- Applicant must have been in business six months
- Training programs must be available to general public. Published catalog
- Facility must comply with ADA requirements
- Programs must have five student outcomes
- Applicant must be current on taxes

Office of Workforce Development Policies & Procedures Eligibility Requirements Continued

- Must be in statutory compliance with State laws
- Accreditation documentation must be current
- Applicant must not be at fault for criminal, civil or administrative proceeding related to performance
- Applicants must disclose any and all conflicts of interest
- Applicant must include current federal tax identification

Accreditation

- Training programs included in the application must exist at the time of application
- Be approved by the Nonpublic Postsecondary Education Commission (NPEC)
- Be currently available to the general public and not solely dedicated/availed to WIOA customers.
- Other accreditations accepted, such as SACS, GHP (Georgia Health Partnership) and DPS (Dept of Public Safety)

Who is Eligible to be a Provider

- An organization, entity, or institution, such as a public or private college and university, community-based organization, or proprietary school whose application has been approved by the local workforce Board and submitted to the state for inclusion on the state ETPL to provide training services through the use of an ITA or training provided (WIOA exception) through a contract for services. Reference NPRM sec.680.410

Eligible Training Programs

A program of training services under WIOA section 134(c)(3) is defined as...

- one or more courses or classes, or a structured regimen that leads to a recognized
 - post-secondary credential
 - secondary school diploma or its equivalent
 - employment, or
 - measurable skill gains toward such a credential or employment

The ETPL Application Process

Metro Atlanta



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Application Process

- A Regional ITA Committee reviews all responsive provider applications for consideration.
- During the application review, staff conducts employer reference checks, program graduate reference checks, and
- A site visit to ensure that customers receive quality services

Approval Process

- Regional ITA Committee recommended applications are forwarded to the Technical College System of Georgia, Workforce Division (WFD) for review, acceptance and inclusion on the State Approved Eligible Training Provider Listing (ETPL).
- If the application is accepted by the WFD, a completed provider agreement must be processed and submitted to the provider for signature.
- Once included on the ETPL, training providers are required to complete an agreement with each LWDB in which they plan to provide training services.
- Each individual LWDB is responsible for local provider policies and agreements.

Provider Responsibilities

- Review program for accuracy
- Maintain performance
- Contact local ETPL contact for updates or additions
- Attend provider meetings to stay informed
- Send updated forms and agreements to stay active

Purpose of Site Visits

- Can be announced or spontaneous
- Make sure school/provider stays compliant
- Find out the ins and outs about school, and any concerns that we or they may have
- Update them of changes or possible changes in future
- Keep or build good relationships

Provider Performance

WorkSource Atlanta Regional has performance reviews every 6 months

- Must meet three of the six measurements
- Must have five students in the program
- Provider placed on hold for 6 months
- Not removed from ETPL

The ETPL Application Process

Coastal



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Application & Approval Process

- ✓ Training Provider submits training program application
- ✓ Determination that training program meets area high demand careers
- ✓ Pre-Award Survey site visit is conducted, if a new Training Provider
- ✓ Training Provider application is reviewed by the Economic Workforce Alignment Committee
- ✓ Training Provider application is presented to the Executive Committee as a recommendation to the CWDB

Application & Approval Process

- ✓ Training Provider application presented to the Coastal Workforce Development Board for final approval
- ✓ Training Provider application is added to Virtual One-Stop ETPL for TCSG-OWD approval
- ✓ A completed Training Provider agreement is sent out for signatures, if a new training provider

Ongoing Responsibilities

- ❖ Monitor performance at the local level for each training program
- ❖ Contact OWD ETPL Staff for any updates or additions to programs
- ❖ Communicate with Training Provider any changes
- ❖ Act as liaison between Training Provider and our customers
 - ❖ Complaints
 - ❖ Closings/Mergers

Questions



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