



STATE BOARD GENERAL SESSION

Anne Kaiser, *Chair*
Doug Carter, *Vice Chair*
Ben Bryant
Shan Cooper
Ben Copeland
Lynn Cornett
Jay Cunningham
Tommy David
Mary Flanders
Randall Fox
Buzz Law

Carvel Lewis
Artesius Miller
Chunk Newman
Trey Sheppard
Shirley Smith
Phil Sutton
Baoky Vu
Dinah Wayne
Tim Williams
Lisa Winton
Joe Yarbrough

Approved Minutes

Thursday, October 29, 2019

1:40 p.m.- 2:15 p.m.

Scarborough I & II
Hyatt Regency
Savannah, Georgia

Absent: Mary Flanders, Phil Sutton, Tim Williams

Joined by phone: Shan Cooper, Lynn Cornett, Artesius Miller, Shirley Smith, Ben Bryant,

I. WELCOME AND CALL TO ORDER

Chair Anne Kaiser

Madam Chair Anne Kaiser called the October 29, 2019 State Board meeting of the Technical College System of Georgia (TCSG) to order at 1:40 p.m. She welcomed the attending State Board members, the Technical College Presidents and the TCSG staff, thanking everyone for their participation during their respective committees.

II. CHAIR'S COMMENTS

Chair Anne Kaiser

Madam Chair Anne Kaiser especially wanted to thank the 2019 GOAL winner Heather Williamson and the 2019 EAGLE winner for their remarks during the Committee of the whole. She wished the 2019 Rick Perkins Winner Leyner Argueta a speedy recover. The resolutions that were presented during the Committee of the Whole are attached.

Madam Chair Anne Kaiser's first order of business was to call for a motion to approve the minutes from the October 3, 2019 State Board meeting. Motion was made by Mr. Joe Yarbrough, was seconded by Mr. Jay Cunningham, and passed approval by the State Board unanimously. Minutes stand approved.

Madam Chair then called on Commissioner Arthur to give his report to the Board.



III. COMMISSIONER'S COMMENTS

Commissioner Matt Arthur

Commissioner Matt Arthur began by thanking the board for all of their hard work. He also thanked the TCSG 2019 GOAL, Rick Perkins, and EAGLE winners for being at the Board meeting and for representing TCSG this year.

It has been a very busy time at TCSG; there are a lot of great things occurring throughout the System. On October 10, 2019 the Woodruff Foundation, TCSG Foundation and Commissioner Arthur had an excellent meeting at Atlanta Technical College, ATC. ATC really did a great job showing off their college and students.

October 16, 2019 Commissioner Arthur had the privilege to announce the Terry Elam Student Center as the new building name at Augusta Technical College. President Elam is going to be missed after his retirement at the end of this year.

Many TCSG staff and TCSG Board members attended the Perkin's V meeting on Thursday, October 24, 2019. No changes to the funding split will be made this year. Changes are likely to be proposed in 2021.

Commissioner Arthur was also very proud to receive an email from the DECAL Commissioner congratulating TCSG on having the Pre- K teacher of the year on staff. Heather Williams works at the Central Georgia Technical College Child Development Center and was named Georgia's Pre-K Program 2019-2020 Teacher of the Year.

Commissioner Arthur was very proud to share that TCSG won 1st place in the "Marketing Video" category at the National Alliance of Concurrent Enrollment Partnership (NACEP) National Conference in Salt Lake City, Utah. The link for the commercials will be sent to the Board.

Commissioner Arthur shared with the board that starting November 1, 2019 Joe Dan Banker would no longer be the interim Deputy Commissioner, but a Deputy Commissioner for TCSG.

That concluded the Commissioner's comments.

Madam Chair then called on the Committee Chairs to give their reports.

IV. COMMITTEE REPORTS

COMMITTEE CHAIRS



- **Academic Affairs**

Joe Yarbrough for Lynn Cornett

I. Academic Standards and Programs

Motion (Approval of Associate of Science Degree):

MOTION: The motion was made by Mr. Joe Yarbrough that the college requests listed below to offer associate degree program be approved effective the semester specified for the request. Any fiscal requirements to begin this program must be approved through the standard budget approval process. Motion was seconded by Mr. Chunk Newman and passed State Board approval unanimously.

DISCUSSION:

Coastal Pines Technical College - Degree program in A. S. - General Business, GB13, 68 Credit Hours, effective January 2020.

Coastal Pines Technical College requests approval for the Associate of Science Degree in General Business. The addition of this program will allow customization of the program of study based on each student's academic and professional goals. The program covers a wider variety of general education courses (44 semester credits) and allows for 24 semester hours of Business and Accounting program courses to be combined. This would provide an Associate of Science degree for Business or Accounting area students who wish to further their education in the field or obtain employment in a position that requires an Associate of Science degree. There are two colleges in or adjacent to Coastal Pines Technical College's service delivery area that offers this program. The Associate of Science Degree in General Business will follow the state standard curriculum. The first year costs of the program are minimal--\$1000 for supplies during the first year, increasing to \$3000 by the third year. Supply costs will be funded 100% from tuition and fees generated from student enrollment. Student enrollment is projected for 10 students during the first year, increasing to 18 by the third year. Coastal Pines Technical College has a current articulation agreement for this Associate of Science degree with Valdosta State University.

Enrollment Projections:

Day Students Year 1: 6 Year 2: 8 Year 3: 10

Evening Students Year 1: 4 Year 2: 6 Year 3: 8



II. **Motion (Approval of Diplomas and Degrees):**

MOTION: The motion was made by Mr. Joe Yarbrough that the college requests listed below to offer diploma and degree programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was seconded by Mr. Randall Fox and passed State Board approval unanimously.

DISCUSSION:

Coastal Pines Technical College - Diploma program in Cybersecurity, CY12, 46 Credit Hours, effective August 2020.

Employment of information security analysts is projected to grow 28 percent from 2016 to 2026, much faster than the average for all occupations. Demand for information security analysts is expected to be very high, as these analysts will be needed to create innovative solutions to prevent hackers from stealing critical information or causing problems for computer networks. The College of Coastal Georgia, which is located in Brunswick and Camden County, offers a Bachelor's degree with a major in Criminal Justice concentration in Information Assurance and Cybersecurity. Savannah Technical College is adjacent to Coastal Pines technical college's service delivery and offers an Associate of Science degree in Information Technology. The Cybersecurity Associate of Applied Science and diploma requested by Coastal Pines Technical College will follow the Technical College System of Georgia's program curriculum standard. The standards meet the State Board and general program standards for both a diploma and an Associate of Applied Science level program. The programs will cost approximately \$103,700.00 during the first year that it is offered and includes instructor salary/benefits, equipment, supplies, travel, and library resources. Funding will be equally shared between state revenue and student tuition. It is estimated that 15 students will enroll in the program during the first year and increase to 29 students by the third year of operation.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 5 Year 2: 7 Year 3: 9

Coastal Pines Technical College - Degree program in Cybersecurity, CY13, 60 Credit Hours, effective August 2020.



Employment of information security analysts is projected to grow 28 percent from 2016 to 2026, much faster than the average for all occupations. Demand for information security analysts is expected to be very high, as these analysts will be needed to create innovative solutions to prevent hackers from stealing critical information or causing problems for computer networks. The College of Coastal Georgia, which is located in Brunswick and Camden County, offers a Bachelor's degree with a major in Criminal Justice concentration in Information Assurance and Cybersecurity. Savannah Technical College is adjacent to Coastal Pines technical college's service delivery and offers an Associate of Science degree in Information Technology. The Cybersecurity Associate of Applied Science and diploma requested by Coastal Pines Technical College will follow the Technical College System of Georgia's program curriculum standard. The standards meet the State Board and general program standards for both a diploma and an Associate of Applied Science level program. The programs will cost approximately \$103,700.00 during the first year that it is offered and includes instructor salary/benefits, equipment, supplies, travel, and library resources. Funding will be equally shared between state revenue and student tuition. It is estimated that 15 students will enroll in the program during the first year and increase to 29 students by the third year of operation.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 5 Year 2: 7 Year 3: 9

That concluded the committee report.

- **Adult Education**

Ben Copeland

Mr. Ben Copeland commented on the great committee meeting they had. The TCSG Office of Adult Education has submitted the proposed FY 2020 grant application to the Office of Career, Technical and Adult Education. (OCTAE)

The National Training Institute (NTI) was held October 21-24th in Seattle, Washington.

Adult Education Integrated Education and Training team provided an overview and related performance data for Integrated Education Training (IET), which is a program that provides adult education students an opportunity to earn postsecondary and industry-recognized training credentials while enrolled in adult education classes.

That concluded the committee report.



- **External Affairs and Economic Development**

Doug Carter

Mr. Doug Carter reported that the committee had a great meeting. He gave the board a brief update on the discussions that occurred during the meeting.

Quick Start:

- For the month of October there were 5 prospects for a total of 1,326 potential new jobs and 6 announcements for 721 jobs.
- The 2019 Georgia Bio Innovation Summit was held October 8, 2019 at the Cobb Galleria. TCSG was asked by the Georgia Department of Economic Development to manage the booth.
- Dixie Fibers in Trion held a training plan signing ceremony.
- SEUS Conference was held in Savannah October 21-23.
- Quick Start had a panelist on the Workforce Development Session at the Georgia Manufacturing Alliance Summit held at the Cobb Galleria on October 9, 2019.
- Rivacold Grand Opening November 7, 2019 in Buford at 2 pm.
- KIA's 10th anniversary will be held November 18, 2019 at 2pm.

PR/Marketing:

- TCSG Marketing won 1st place in the "Marketing Video" category at the National Alliance of Concurrent Enrollment Partnerships (NACEP) National Conference in Salt Lake City, Utah.
- TCSG sponsored a table at the Sunbelt AG Expo in Moultrie with the Economic Development Team.
- TCSG will be sponsoring a table at the 20th Annual Latino Youth Leadership Conference, on Saturday, November 2, 2019 at Emory University.
- TCSG Marketing team is preparing for the Georgia School Counselors Association State Conference, which will be held next month in Augusta.

Legislative:

- The Legislative session begins on January 13, 2020.

Foundation:

- TCFA received \$50,000 from the Fitzgerald Foundation for the Last Mile Fund.
- Economic Development is working with the foundation to obtain sponsors for the mobile welding labs.



Economic Development:

- Welding Video is near completion and the industrial maintenance video will be shot at KIA.
- 4 portable industrial maintenance labs will be ready next month; these will transport equipment for training to statewide sites.
- Sponsored the Ag Expo held in Moultrie. The mobile welding lab was on display at the event. There were over 80,000 visitors daily. Many thanks to Southern Regional Technical College and Wiregrass Georgia Technical College for assisting in setting up and manning the mobile welding lab.
- November 20, 2019 there will be a tour of the Cyber Security Center in Augusta. Please let Augusta Technical College know you will be attending by contacting the President's Office.

That concluded the committee report.

• **Facilities and Real Estate**

Chunk Newman

I. **Approval of Construction Contracts**

MOTION: The motion was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contracts listed below at a cost not to exceed the amount stated for each request. Motion was seconded by Mr. Carvel Lewis and passed State Board approval unanimously.

A. **Chattahoochee Tech** - \$152,785.00 with MOPAC Plant & Building Services

DISCUSSION: Chattahoochee Technical College requests approval on the execution of a construction contract for "Roof Replacement Marietta Building A" on the Marietta Campus of Chattahoochee Technical College, with MOPAC Plant & Building Services, Atlanta, GA in the amount of \$152,785.00, using local funds.

B. **Georgia Northwestern Tech** - \$183,340.00 with Ware Mechanical

DISCUSSION: Georgia Northwestern Technical College requests approval on the execution of a construction contract for "HVAC Renovations - Building I" on the Floyd County Campus of Georgia Northwestern Technical College, with Ware Mechanical, Rome, GA in the amount of \$183,340.00, using local funds.



C. North Georgia Tech - \$299,997.50 with McWright, LLC

DISCUSSION: North Georgia Technical College requests approval on the execution of a construction contract for "Mobley Hall Renovation" on the Clarkesville Campus of North Georgia Technical College, with McWright, LLC, Dry Branch, GA in the amount of \$299,997.50, using local funds.

D. Ogeechee Tech - \$510,000.00 with C. Merrill Construction, LLC

DISCUSSION: Ogeechee Technical College requests approval on the execution of a construction contract for "Nursing & ECCE Renovation" on the Various Campuses of Ogeechee Technical College, with C. Merrill Construction, LLC, Statesboro, GA in the amount of \$510,000.00, using local funds.

That concluded the committee report.

• **Governance, Compliance and Audit**

Joe Yarbrough

Mr. Joe Yarbrough gave an update from the committee. They had a great meeting. Penni Haberly presented the results of the 2019 A133 Audit of Georgia Piedmont Technical College. The results were positive. She compared the A133 2017 vs 2019 reports. Several local Board members from Georgia Piedmont Technical College were there to hear and support the College. Mr. Yarbrough was very complimentary of the procedures that have been implemented in the last year to make sure all our college stay financially in check.

Linda Osborne-Smith briefed the State Board on the evaluations that each board member can find at their desk. This survey is a SACS COC requirement.

That concluded the committee's report.

• **Operations, Finance, and Planning**

Tommy David for Tim Williams

Expenditure Requests

MOTION: The motion was made by Mr. Tommy David for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the technical colleges listed below at a cost not to exceed



the amounts stated. The motion was seconded by Mr. Joe Yarbrough and passed unanimous approval by the State Board.

1-2. Chattahoochee Technical College; total cost \$883,169.00 – MRR bond funds are available for these expenditures.

- 1) Network infrastructure systems from CDW-G including network switches & licensing, servers, wireless access points, phones, conferencing devices and telepresence systems for new Health Sciences building at Marietta campus; cost \$584,451.00.

Discussion: Network infrastructure equipment is needed for the newly constructed Health Sciences building at the Marietta campus. Included in the purchase are network switches and licensing, management systems (Cisco DNA), wireless access points, wireless access management servers, and all required infrastructure systems. The new facility is consolidating healthcare courses under the same roof with technology-enhanced active learning classrooms for students enrolled in six health science programs.

- 2) 220 Optiplex desktop computers, monitors and mounts; along with 40 laptops, monitors, mounts and sound bars from Dell Marking for new Health Sciences building on Marietta campus; cost \$298,718.00.

DISCUSSION: Desktop computers, monitors and mounts are being purchased for all computer labs, conference rooms, dental lab, and student communal study/advising rooms in the new Health Sciences building at the Marietta campus. Laptops, monitors, docks, and sound bars are being purchased for all faculty/staff offices in the new building.

3. **South Georgia Technical College** – Metal X 3D Printer with Wash-1 and Sinter-2 equipment from Learning Labs for Machine Tool Technology Program; cost \$161,982.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: The Metal X 3D Printer with cloud-based software and Wash-1 and Sinter-2 equipment are needed to train students in the Machine Tool Technology Program at SGTC. Local industry recommends that students be trained using this equipment to ensure a high standard of hands-on experience as well as a seamless transition into the local workforce.

4. **Southeastern Technical College** – 2 Haas CNC Vertical Machining Centers and 2 CNC Lathes from Phillips Corp. for CNC machine programs; cost \$132,890.00. **Federal grant funds are available for this expenditure.**



DISCUSSION: Hass CNC machines are needed for student training in the college's Computer Numerical Controlled (CNC) programs. This purchase is needed to add additional equipment to the growing current CNC program. This program is based on the needs of local manufacturers who recommend that students be trained using this equipment to ensure a high standard of hands-on experience as well as a seamless transition into the local workforce.

5. **Southern Regional Technical College** – 185 Optiplex computers and monitors from Dell Marketing for several campus locations; cost \$200,030.00. **Obsolete equipment bond funds are available for this expenditure.**

DISCUSSION: OptiPlex desktop computers and monitors are being purchased to refresh obsolete equipment currently being used in multiple classrooms across several campus locations. This equipment will ensure students have up-to-date technology available to help facilitate the best learning environment possible.

That concluded the committee's report.

- **Executive Committee**

Chair Anne Kaiser

Madam Chair Anne Kaiser remarked that there was no Executive Committee meeting this month due to the fact that the State Board meeting was off site.

She then asked Ben Copeland, chair of the Nominating Committee, to bring forth the recommendation for the next Chair and Vice Chair.

Nominating Committee:

Ben Copeland

MOTION: Motion was made by Mr. Ben Copeland for the State Board to approve the nominating committee's recommendation to elect Doug Carter as the new Chair of the State Board for the Technical College System of Georgia, and Shan Cooper as the new Vice Chair of the State Board of the Technical College System of Georgia. Both will be effective January 1, 2020 through December 31, 2021. The motion was seconded by many State Board members including Mr. Tommy David and Mr. Jay Cunningham, and passed unanimous approval by the State Board.

That concluded the committee's report.



VIII. OTHER BUSINESS

Chair Anne Kaiser

Madam Chair Anne Kaiser thanked Mr. Ben Copland, Mr. Buzz Law, Mr. Joe Yarbrough, Mrs. Mary Flanders and, Mr. Carvel Lewis for their additional work on the Nominating Committee.

She once again thanked the 2019 GOAL and 2019 EAGLE winners for their time and the talents that they both have given to the system this year. She said that the entire board joined her in wishing our 2019 Rick Perkins winner a speedy recovery.

Madam Chair asked the board to please fill out the self-evaluations that are at each of the Board Member desks. She said that the survey will help determine the training that will be held at the December meeting. Also, at their desk is a draft copy of the 2019 State Board dates. If you have any input on the dates, please let us know via the survey.

The next State Board meeting is on Thursday, December 5, 2019 at the System Office. There will be a dinner the night before.

That concluded the Chair's comments.

VIII. ADJOURN

Vice Chairman Doug Carter

I. Motion to Adjourn

MOTION: The motion was made by Mr. Jay Cunningham to adjourn the October 29, 2019 State Board Meeting of the Technical College System of Georgia at 2:15 p.m. The motion as seconded by Mr. Chunk Newman. The Motion passed State Board approval unanimously. Meeting stood adjourned.

TECHNICAL COLLEGE SYSTEM OF GEORGIA*A RESOLUTION*

The State Board of the Technical College System of Georgia
wishes to recognize and commend

Heather Williamson

- WHEREAS,** the Georgia Occupational Award of Leadership (GOAL) program has honored and rewarded Georgia's outstanding technical education students for 48 years; and,
- WHEREAS,** the 2019 State GOAL Winner is competitively selected from the 23 participating collegiate GOAL winners, each representing their technical college, community, and thousands of other Georgians benefiting from postsecondary technical education; and,
- WHEREAS,** Heather Williamson is the 2019 State GOAL Winner; and,
- WHEREAS,** Mrs. Williamson, by attending Central Georgia Technical College, is obtaining the necessary skills, resources, and confidence to become successful in Georgia's strategic workforce; and,
- WHEREAS,** Mrs. Williamson, upon completion of the early childhood care and education program, will pursue a rewarding career as a paraprofessional at a local elementary school that allows her to utilize her life skills and the knowledge she has gained through technical education; and,
- WHEREAS,** in pursuing her education, Mrs. Williamson has brought honor to herself, her family, her technical college, and the Technical College System of Georgia by being selected as the system's *2019 Student of the Year*; and,
- WHEREAS,** as the State GOAL Winner, Mrs. Williamson is a spokesperson for technical education in Georgia and will make public promotional appearances for said purpose;

NOW, THEREFORE, BE IT RESOLVED that the State Board of the Technical College System of Georgia recognizes and commends

Heather Williamson

for her academic achievements and strides in promoting technical education in Georgia.

Adopted this 29th day of October 2019.

Anne Kaiser, Chair
Anne Kaiser, Chair



Matt Arthur
Matt Arthur, Commissioner

STATE BOARD OF THE TECHNICAL COLLEGE SYSTEM OF GEORGIA

TECHNICAL COLLEGE SYSTEM OF GEORGIA*A RESOLUTION*

The State Board of the Technical College System of Georgia
wishes to recognize and commend

Simonne A. Crane

- WHEREAS,** the Exceptional Adult Georgian in Literacy Education (EAGLE) program has recognized and honored Georgia's students throughout the state who have demonstrated exceptional achievement in adult literacy classes for 26 years; and,
- WHEREAS,** the 2019 State EAGLE Winner is competitively selected from the 26 participating EAGLE delegates, each representing their adult education program, community and thousands of other Georgians benefiting from adult education; and,
- WHEREAS,** Simonne Crane is the 2019 State EAGLE Winner; and,
- WHEREAS,** Ms. Crane, having been enrolled in the adult education program at West Georgia Technical College, obtained the necessary skills, resources and confidence to become successful in a competitive workforce; and,
- WHEREAS,** Ms. Crane, upon completion of the adult education program, would like to pursue a degree in psychology; and,
- WHEREAS,** in pursuing her education, Ms. Crane has brought honor to herself, her family, her adult education program, and the Technical College System of Georgia by being selected as the system's *2019 Adult Education Student of the Year*; and,
- WHEREAS,** as the 2019 State EAGLE Winner, Ms. Crane is a spokesperson for adult education in Georgia and will make public promotional appearances for said purpose;

NOW, THEREFORE, BE IT RESOLVED that the State Board of the Technical College System of Georgia recognizes and commends

Simonne A. Crane

For her academic achievements and strides in promoting adult education in Georgia.

Adopted this 29th day of October 2019.

Anne Kaiser, Chair

Anne Kaiser, Chair



Matt Arthur

Matt Arthur, Commissioner

STATE BOARD OF THE TECHNICAL COLLEGE SYSTEM OF GEORGIA

TECHNICAL COLLEGE SYSTEM OF GEORGIA*A RESOLUTION*

The State Board of the Technical College System of Georgia
wishes to recognize and commend

Leyner Argueta

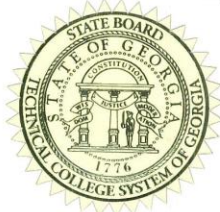
- WHEREAS,** the Rick Perkins Award for Excellence in Technical Instruction program has recognized and honored the state's outstanding postsecondary technical education instructors since 1991; and,
- WHEREAS,** the state winner of this prestigious award is competitively selected from the technical colleges local Rick Perkins Award winners, who represent all postsecondary technical education instructors throughout Georgia; and,
- WHEREAS,** Leyner Argueta is the 2019 State Rick Perkins Award Winner; and,
- WHEREAS,** Mr. Argueta is a business management instructor at Georgia Northwestern Technical College; and,
- WHEREAS,** Mr. Argueta is making significant contributions to technical education through outstanding leadership and innovative instructional methodology; and,
- WHEREAS,** Mr. Argueta exemplifies excellence and commitment to the mission of the Technical College System of Georgia; and,
- WHEREAS,** Mr. Argueta has proven himself as a leader in technical education and serves as a role model for the thousands of students enrolled in programs throughout the state; and,
- WHEREAS,** as the 2019 *Instructor of the Year*, Mr. Argueta will serve as a spokesperson for the Technical College System of Georgia;
- NOW, THEREFORE, BE IT RESOLVED** that the State Board of the Technical College System of Georgia recognizes and commends

Leyner Argueta

for his professional achievements and efforts in promoting technical education in Georgia.

Adopted this 29th day of October 2019.


Anne Kaiser, Chair




Matt Arthur, Commissioner

STATE BOARD OF THE TECHNICAL COLLEGE SYSTEM OF GEORGIA