



STATE BOARD GENERAL SESSION

Doug Carter, <i>Chair</i>	Carvel Lewis
Shan Cooper, <i>Vice Chair</i>	Artesius Miller
Ben Bryant	Chunk Newman
Ben Copeland	Trey Sheppard
Lynn Cornett	Shirley Smith
Jay Cunningham	Phil Sutton
Tommy David	Baoky Vu
Mary Flanders	Dinah Wayne
Randall Fox	Tim Williams
Anne Kaiser	Lisa Winton
Buzz Law	Joe Yarbrough

Approved Minutes

Wednesday, January 15, 2020

12:10 - 12:39 p.m.

System Office
1800 Century Place, 2nd Floor
Atlanta, Georgia 30345

Absent: Shan Cooper

On the phone: Ben Bryant, Ben Copeland, Mary Flanders, Shirley Smith

I. WELCOME AND CALL TO ORDER

Chairman Doug Carter

Chairman Doug Carter called the January 15, 2020 State Board meeting of the Technical College System of Georgia [TCSG] to order at 12:10pm. He welcomed the attending State Board member, the Technical College Presidents, and the TCSG staff, thanking everyone for their participation during their respective committee meetings.

He then officially welcomed Commissioner Gregory Dozier and congratulated him on being sworn in yesterday in the Governor's Office.

II. CHAIR'S COMMENTS

Chairman Doug Carter

Chairman Carter's first order of business was to call for a motion to approve the minutes from the December 5, 2019 State Board meeting. Motion was made by Mr. Carvel Lewis, was seconded by Mr. Joe Yarbrough. The minutes were unanimously approved by the Board.

The Chairman then called for a motion to approve the minutes from the December 16, 2019 State Board meeting. Motion was made by Mr. Buzz Law, was seconded by Mrs. Anne Kaiser. The minutes were unanimously approved by the Board.

He then asked Commissioner Dozier to give his update to the Board.



III. COMMISSIONER'S COMMENTS

Commissioner Gregory Dozier

Commissioner Gregory Dozier began by thanking the board and Chairman Carter for the warm welcome and for all they have done to make his transition to TCSG so smooth. He added that it has been a great 15 days at the Technical College System of Georgia and he feels like he has been here for 15 years thanks to the vibrancy of the staff at TCSG. Early this morning the Commissioner, TCSG staff, and Board members attended the Georgia Chambers 2020 Eggs and Issues event at the World Congress Center.

Commissioner Dozier has been meeting with the senior staff at TCSG. He has had long, but very informative meetings with everyone. He is learning a lot and is excited to grow with TCSG. There were many TCSG presidents in the room and the Commissioner pointed out how good it was to put a name with a face. He thanked them for being the ones on the ground and looks forward to working with them, visiting their campus, and learning about each college and community personally.

The Commissioner has already had an opportunity to tour one of the TCSG colleges. He enjoyed his visit to Central Georgia Technical College [CGTC] and appreciated the hospitality that the staff at CGTC and Dr. Ivan Allen showed him on his visit. He believes that one of the best ways to see what TCSG is trying to do is by getting out first hand seeing it for oneself.

He will be attending his first local event as Commissioner tonight to speak to a group about Georgia Piedmont Technical College. While the Georgia Legislative Session will take a lot of his time this year he plans to try to be more in the field to meet with the TCSG President's. He is currently planning a visit to Lanier Technical College and Atlanta Technical College.

Governor Kemp will be releasing the budget tomorrow after the State of the State. He encouraged the Board to watch the State of the State if they had the opportunity. TCSG staff has already set up meetings to review the budget when it comes out. Commissioner Dozier believes that TCSG will have a good session. People are interested and aware of TCSG and are looking forward to working with TCSG this session. Next week, Commissioner Dozier will be presenting to Joint House and Senate Appropriations Committee. He plans to send out the information to the full Board to keep them updated on any news regarding TCSG.

Going forward Commissioner Dozier would like to make sure TCSG is meeting the needs of our colleges, students, and industry before they ask for help. He wants to be an innovator and is excited about the future of TCSG.



That concluded the Commissioner's report.

The Chair then called on the Committee Chairs to give their reports.

IV. COMMITTEE REPORTS

COMMITTEE CHAIRS

- Academic Affairs

Lynn Cornett

- I. Academic Standards and Programs

- Motion (Approval of Associate of Science Degree)

MOTION: Motion was made by Dr. Lynn Cornett that the college request listed below to offer the AS degree program be approved effective the semester specified for each request. Any fiscal requirements to begin this program must be approved through the standard budget approval process. The motion was seconded by Mr. Joe Yarbrough. The motion passed State Board approval unanimously.

Discussion:

North Georgia Technical College - Degree program in A. S. - General Studies, AC73, 60 Credit Hours, effective January 2020.

The General Studies Associate of Science (AS) degree prepares students to pursue a four-year degree or for careers in multiple fields of studies. Graduates develop academic and professional knowledge and skills necessary to succeed in the profession of their choice or to further their education at a four-year institution. This program provides students the option to combine general education along with occupational courses to create a specialized degree suited to their individual career goals. This institutionally-developed program was uniquely designed to align to USG institutions within NGTC's service area to provide graduates a seamless plan of study from the AS to a baccalaureate program of choice with minimal loss of credits. Articulation agreements are in place with the University of North Georgia. No other college in or adjacent to NGTC's service area offers this program. This program is built on existing TCSG/NGTC coursework and meets State Board and general program standard requirements for programs at the associate degree level. Estimated costs for the first three years account for full-time and part-time instructor salaries and benefits along with library resources to support projected program growth, at an estimated \$110,000-\$111,000/year. Enrollment is estimated at 35 students the first year increasing to 75 students by year three.



Enrollment Projections:

Day Students Year 1: 20 Year 2: 30 Year 3: 50

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

Motion (Approval of Diplomas and Degrees)

MOTION: Motion was made by Dr. Lynn Cornett that the college requests listed below to offer diploma and degree programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. The motion was seconded by Mrs. Dinah Wayne. The motion passed State Board approval unanimously.

Lanier Technical College - Degree program in Computer Programming, CP23, 65 Credit Hours, effective August 2020.

Computer related occupations including programmers, software developers, database administrators and systems analyst positions continue to rank in the top quartile in terms of job growth and demand. EMSI Labor Market Analytics estimate there are currently (2019) 352 computer programmers working in Lanier Technical College's service delivery area. This figure is projected to grow by 9.7% to 386 jobs by 2029. Primary competitors in or near LTC's service area that offer the same or similar programs include the University of North Georgia, Gwinnett Technical College, DeVry University and Strayer University. Lanier Tech will implement the state standard for the associate degree program, CP23. Program costs for the first year are estimated at \$119,500.00, funded 100% by tuition. This includes funding for a full time instructor, adjunct faculty, and software licenses, course materials and training. Projected enrollment is 24 students for the first year, increasing to 50 students for the third year.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 15 Year 3: 25

Evening Students Year 1: 12 Year 2: 15 Year 3: 25

Lanier Technical College - Diploma program in Computer Programming, CP24, 52 Credit Hours, effective August 2020.

Computer related occupations including programmers, software developers, database administrators and systems analyst positions continue to rank in the top quartile in terms of job growth and demand. EMSI Labor Market Analytics



estimate there are currently (2019) 352 computer programmers working in Lanier Technical College's service delivery area. This figure is projected to grow by 9.7% to 386 jobs by 2029. Primary competitors in or near LTC's service area that offer the same or similar programs include the University of North Georgia, Gwinnett Technical College, DeVry University and Strayer University. Lanier Tech will implement the state standard for the diploma program, CP24. Program costs for the first year are estimated at \$119,500.00, funded 100% by tuition. This includes funding for a full time instructor, adjunct faculty, and software licenses, course materials and training. Projected enrollment is 20 students for the first year, increasing to 40 students for the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 10 Year 2: 15 Year 3: 20

Lanier Technical College - Diploma program in Cybersecurity, CY12, 46 Credit Hours, effective August 2020.

Lanier Technical College seeks to add the Cybersecurity diploma. Projected demand (growth) for jobs in information security or cybersecurity is expected to remain strong. EMSI Labor Market Analytics estimates there are currently (2019) 107 Information Security Analysts working in Lanier Technical College's service delivery area. This figure is projected to grow by 28% to 137 jobs by 2029. Primary competitors in or near LTC's service area that offer the same or similar program include the University of North Georgia, Gwinnett Technical College, and DeVry University. Lanier Tech will implement the state standard for the diploma program, CY12. Program costs for the first year are estimated at \$34,163.00 funded 100% by tuition. This includes funding for adjunct faculty needs, software licenses, and course materials and training. Projected enrollment is 30 students for the first year, increasing to 60 students for the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 20 Year 2: 30 Year 3: 40

Lanier Technical College - Degree program in Cybersecurity, CY13, 60 Credit Hours, effective August 2020.

Lanier Technical College seeks to add the Cybersecurity degree. Projected demand (growth) for jobs in information security or cybersecurity is expected to remain strong. EMSI Labor Market Analytics estimates there are currently (2019)



107 Information Security Analysts working in Lanier Technical College's service delivery area. This figure is projected to grow by 28% to 137 jobs by 2029. Primary competitors in or near LTC's service area that offer the same or similar program include the University of North Georgia, Gwinnett Technical College, and DeVry University. Lanier Tech will implement the state standard for the degree program, CY13. Program costs for the first year are estimated at \$34,163.00 funded 100% by tuition. This includes funding for adjunct faculty needs, software licenses, and course materials and training. Projected enrollment is 36 students for the first year, increasing to 75 students for the third year.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 18 Year 3: 25

Evening Students Year 1: 24 Year 2: 36 Year 3: 50

That concluded the committee report.

- **Facilities and Real Estate**

Chunk Newman

Approval of Construction Contracts

MOTION: Motion was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contracts listed below at a cost not to exceed the amount stated for each request. The motion was seconded by Mr. Buzz Law. The motion passed State Board approval unanimously.

A. **Chattahoochee Tech** - \$363,250.00 with BM & K Construction, Inc.

Discussion: Chattahoochee Technical College requests approval on the execution of a construction contract for "Parking Expansion" on the Woodstock Campus of Chattahoochee Technical College, with BM & K Construction, Inc., Braselton, GA in the amount of \$363,250.00, using local funds.

B. **West Georgia Tech** - \$1,123,000.00 with Dusty Greer Roofing, Inc.

Discussion: West Georgia Technical College requests approval on the execution of a construction contract for "Building G Roof Replacement" on the LaGrange Campus of West Georgia Technical College, with Dusty Greer Roofing, Inc., Monroe, GA in the amount of \$1,123,000.00, using MRR funds.



Mr. Chunk Newman added that Sarah Honeywill updated the Committee on the projects they are currently working on for approximately 1 Million square feet in projects for over \$420,000,000.00

That concluded the committee's report.

- **Governance, Compliance and Audit**

Joe Yarbrough

Proposed Policy Change

MOTION: Motion was made by Mr. Joe Yarbrough to approve the proposed changes to Policy 2.1.2 Mission Statement. The motion was seconded by Mr. Carvel Lewis. The motion passed State Board approval unanimously.

Discussion: This policy is being revised to reflect the re-worded mission statement from the TCSG Strategic Plan that was approved by the State Board at the October 2019 meeting.

POLICY: 2.1.2 (I.A)

Mission Statement

Revised: Pending January 2020 State Board approval; April 12, 2011

Last Reviewed: September 3, 2019

Adopted: April 12, 2011



POLICY:

~~The Technical College System of Georgia provides technical, academic and adult education and training focused on building a well-educated, globally competitive workforce for Georgia.~~

The mission of the Technical College System of Georgia is to build a well-educated, globally competitive workforce through technical education, adult education, and customized training for Georgia's businesses and industries.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of the Board

O.C.G.A. § 20-4-14 – TCSG Powers and Duties

Mr. Joe Yarbrough added that the Committee was asked to perform the regular review of all college mission statements pursuant to the Principles of



Accreditation Standard 4.2 on behalf of the full Board. This review is in addition to the approval of changes to college mission statements as they are made throughout the year. The Committee reviewed the mission statements of all twenty-two technical colleges; no motion is needed, but the records needs to reflect that there are no recommended changes or concerns.

In addition, Mr. Yarbrough added that the Committee received exciting news from Dr. Tavaréz Holston, President of Georgia Piedmont Technical College [GPTC1]. He asked Dr. Holston if he would like to say a few words. Dr. Holston updated the Board that GPTC had received word from SACSCOC that they would not require any additional follow-up regarding GPTC accreditation issues. Dr. Holston said the college is looking forward to putting all the focus on the students.

Mr. Yarbrough congratulated Georgia Piedmont Technical College and all the staff that has been working on this issue.

That concluded the committee's report.

- **Operations, Finance, and Planning**

Tim Williams

- **Expenditure Requests**

MOTION: The motion was made by Mr. Tim Williams for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the technical colleges listed below at a cost not to exceed the amounts stated. The motion was seconded by Mr. Buzz Law. The motion passed State Board approval unanimously.

1-2. Albany Technical College – Furniture from OFS, Inc. (\$210,411) and KI Furniture (\$169,323) for classrooms, laboratories, offices and meeting spaces in renovated Carlton Building at main campus; total cost \$379,734.00. **Local funds are available for these expenditures.**

Discussion: Furniture is needed for classrooms, laboratories, offices and meeting spaces in the renovated Carlton building located on the main campus. The Carlton Building was heavily damaged by Hurricane Michael on October 10, 2018, and all areas were affected including carpentry, masonry, air conditioning, and robotics program.

3. Wiregrass Georgia Technical College – Addition of the Academic Performance Solution module to the college's contract with EAB Global Inc. to



provide another avenue of support to student success; cost \$195,500.00. **Local and Federal grant funds are available for this expenditure.**

Discussion: WGTC entered into a contract with EAB Global Inc. in 2017 for a membership in its Student Success Collaborative to enhance their advising/retention efforts. This membership currently includes the Strategic Care, Milestone Guidance, Academic Planning, and Intelligence modules. The College is now looking to add Academic Performance Solutions to its membership to provide another avenue of support to student success. This module will provide the college with analytics and consultation services related to data-informed decisions around course planning, programing, and resource allocation. Performance Solutions will allow the college to fully understand student barriers and develop data-informed decisions on how to enhance student success.

That concluded the committee's report.

- **Executive Committee**

Chairman Doug Carter

The Executive Committee had a good meeting today. There was nothing official to report. There is one motion that the Executive Committee would like to bring before the Board for a vote.

Naming Request

MOTION: The motion was made by Mr. Artesius Miller to name the “Academic Complex” at Atlanta Technical College the “Henry Louis “Hank” Aaron Academic Complex” in honor of Mr. Henry Louis “Hank” Aaron. The motion was seconded by Mrs. Anne Kaiser the Motion passed State Board approval unanimously.

Discussion: The Executive staff, Atlanta Technical College Local Board of Director, and Atlanta Technical College Foundation Board of Trustees have requested that a building on campus be named in honor of Mr. Henry Louis “Hank” Arron in recognition of his more than 20 years of support to Atlanta Technical College, including service on the Local Board of Directors, as a Bridge Builder, as an employer for our students, and with financial donations. Mr. Aaron believes in the potential of the students, faculty, staff, and community of Atlanta Technical College and has devoted his time and influence to securing appropriate funding, equipment, and resources, including but not limited to the BMW MetroStep Program. Mrs. Billye Aaron and Mr. Henry Aaron have contributed significantly to fundraising initiatives for the college donating more



than \$2 million dollars over the years earmarked specifically for student scholarships and gap funding. Financial support for the college is continued by the Aarons with a most recent gift of \$1.2 million.

That concluded the committee's report.

VIII. OTHER BUSINESS

Chairman Doug Carter

Chairman Carter reminded the State Board of the next TCSG State Board meeting on February 6, 2020 at the TCSG System Office. He asked the Board to complete the Affidavit of Public Office by January 31, 2020. The Chairman once again welcomed Commissioner Dozier.

That concluded the Chairman's comments.

VIII. ADJOURN

Chairman Doug Carter

MOTION: The motion was made by Mr. Chunk Newman to adjourn the January 15, 2020 State Board Meeting of the Technical College System of Georgia at 12:39 p.m. The motion was seconded by Mr. Joe Yarbrough the Motion passed State Board approval unanimously. Meeting stood adjourned.