



**Adult
Education**

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SPEAKING AND LISTENING CURRICULUM FRAMEWORK

Office of Adult Education

Technical College System of Georgia

CCR Anchor 1: Prepare for and participate effectively in a range of conversations and collaborations with diverse partners, building on others' ideas and expressing their own clearly and persuasively.

Level-Specific Standard	Indicators: Knowledge <i>The learner should know...</i>	Benchmarks: Application <i>The learner will be able to...</i>	Sample Activity	Sample Assessment	Resources
Level A:	How to participate in conversations	Follow rules, respond to classmates, and ask questions as needed			
Level B:	How to express ideas clearly in group communication	Prepare for respectful discussion			
Level C:	How to carry out assigned roles	Review ideas to draw conclusions; follow guidelines for roles			
Level D:	How to appropriately evaluate presented information	Connect ideas of multiple speakers and answer questions about the presentations			
Level E:	How to initiate collaborative discussion	Work with peers to set rules and goals for communication			

CCR Anchor 2: Integrate and evaluate information presented in diverse media and formats, including visually, quantitatively, and orally.

Level-Specific Standard	Indicators: Knowledge <i>The learner should know...</i>	Benchmarks: Application <i>The learner will be able to...</i>	Sample Activity	Sample Assessment	Resources
Level A:	How to ask and answer questions	Ask and answer questions about a presentation to clarify understanding			
Level B:	How to determine main idea of an orally-delivered text	Find and discuss the main idea of a text read aloud			
Level C:	How to orally summarize and paraphrase	Summarize and paraphrase a text or information read aloud or presented visually			
Level D:	How to determine the purpose of information	Evaluate the goal/purpose of visual/oral information			
Level E:	How to integrate multiple sources	Use multiple sources to make an informed decision/solve a problem			

CCR Anchor 3: Evaluate a speaker’s point of view, reasoning, and use of evidence and rhetoric.

Level-Specific Standard	Indicators: Knowledge <i>The learner should know...</i>	Benchmarks: Application <i>The learner will be able to...</i>	Sample Activity	Sample Assessment	Resources
Level A:	How to ask and answer questions	Ask and answer questions about a presentation to clarify understanding			
Level B:	How to elaborate on a posed question	Ask and answer detailed questions			
Level C:	How to summarize a speaker’s main points	Summarize claims made by a speaker using evidence from the presentation			
Level D:	How to identify an argument	Evaluate the soundness of reasoning and evidence in a speech/presentation			
Level E:	How to analyze a speaker’s discrete speaking skills	Evaluate a speaker’s use of evidence, word choice, and tone as effective/ineffective in making a point			

CCR Anchor 4: Present information, findings, and supporting evidence such that listeners can follow the line of reasoning and the organization, development, and style are appropriate to task, purpose, and audience.

Level-Specific Standard	Indicators: Knowledge <i>The learner should know...</i>	Benchmarks: Application <i>The learner will be able to...</i>	Sample Activity	Sample Assessment	Resources
Level A:	How to discuss information clearly	Describe people, places, things, and events with appropriate clarity			
Level B:	How to report on a topic	Use details to report or retell a story accurately and clearly			
Level C:	How to sequence ideas logically	Make and support claims in a sequenced manner using appropriate details and facts			
Level D:	How to display appropriate body language	Present on a topic using appropriate eye contact, adequate volume, and clear pronunciation			
Level E:	How to present appropriately for the given audience	Identify audience and ensure appropriateness of presentation for the audience			

CCR Anchor 5: Make strategic use of digital media and visual displays of data to express information and enhance understanding of presentations.

Level-Specific Standard	Indicators: Knowledge <i>The learner should know...</i>	Benchmarks: Application <i>The learner will be able to...</i>	Sample Activity	Sample Assessment	Resources
Level A:	None	None			
Level B:	None	None			
Level C:	How to include media in a presentation	Utilize multimedia effectively in a presentation			
Level D:	How to integrate media in a presentation	Utilize multimedia to clarify and strengthen claims and to add interest			
Level E:	How to integrate digital media	Enhance a presentation with textual, graphical, audio, visual, and interactive elements			

CCR Anchor 6: Adapt speech to a variety of contexts and communicative tasks, demonstrating command of formal English when indicated or appropriate.

Level-Specific Standard	Indicators: Knowledge <i>The learner should know...</i>	Benchmarks: Application <i>The learner will be able to...</i>	Sample Activity	Sample Assessment	Resources
Level A:	How to speak clearly	Use complete sentences to speak clearly			
Level B:	How to respond to clarifying questions	Use appropriate details to answer clarifying questions			
Level C:	How to differentiate between formal and informal English	Choose and utilize formal and informal English in appropriate situations			
Level D:	How to adapt speech patterns to multiple contexts	Demonstrate command of basic English when speaking			
Level E:	How to adapt speech patterns to multiple contexts	Demonstrate command of basic English when speaking			