

BYLAWS

Georgia College and Career Academy Network

Article I

NAME

This organization shall be called Georgia College and Career Academy Network (GCCAN).

Article II

PURPOSE

The purpose of GCCAN is to connect and support Georgia's College and Career Academies with a specific focus on supporting their efforts to prepare Georgia's workforce. GCCAN will provide support, networking and resources that assist Academies, their boards, and community with the delivery of effective career and technical education by using the College and Career Academy model as a communities' organizational and educational program integral to their student's high school and college experience.

Article III

MEMBERSHIP

Section 1. Active Membership. Active membership in GCCAN shall be open to any Academy CEO or member of an Academy Governing Board. Each College and Career Academy shall have only one vote, exercised by a designee of the Academy's active members. Such person shall be the Academy CEO unless otherwise designated at the time voting is required.

Section 2. Member in good standing. Any active member of GCCAN who regularly attends quarterly meetings, provides meaningful support of GCCAN by serving on any committee or participating in efforts that support the work of GCCAN. Election to committees or service as an officer shall be reserved only for "members in good standing." The Executive board shall annually notify the CEO and governing board chair of each CCA for any Academy that does not have at least one representative as a "member in good standing."

Section 3. Associate Membership. Associate membership shall be open to any person interested in affiliating with GCCAN. Associate members will not have voting privileges and will be asked to contribute financially to the meetings attended or sponsorship of GCCAN as determined by the Executive Committee.

Article IV

GOVERNANCE

Section 1. Executive Committee. The Executive Committee shall consist of the elected officers of GCCAN and be assisted by staff from the Technical College System of Georgia's Office of College and Career Transitions.

A. Duties of the Executive Committee:

- Plan for the meetings of GCCAN;
- Recommend for GCCAN action general policies to be adopted by a College and Career Academy or observed by the members of GCCAN and the Executive Committee;
- Present a report of its activities at the annual summer business meeting of GCCAN. GCCAN members have the authority to initiate items during regular or special meetings of GCCAN.
- Ensure new CEO training (yearly) and provide support mentoring by other CEOs.
- Advise TCSG, GA Dept. of Education and other state agencies concerning the College and Career Academy grants, required certification, governing board training and any other education or workforce issues that impact the work of College and Career Academies.
- Determine "Member in good standing" for each College and Career Academy and provide notification consistent with these by-laws.
- Network with Statewide partners who support GCCAN and workforce development and build associate membership participation.
- Select up to 3 ex-officio members to serve on Executive board from the Associate membership.

Section 2. Nominating Committee. The Executive Committee will appoint a Nominating Committee and designate a chair for such committee. The Nominating Committee shall consist of at least three members. A report of the Nominating Committee shall be made at the summer annual business meeting for the purpose of electing officers. The presiding officer shall give an opportunity for other nominations to be made from the floor. The persons for each office receiving a plurality of the votes for that office shall be declared elected.

Sections 3. Standing Committees. Other standing committees, and any special purpose committees, shall be designated and identified as determined necessary by the Executive Committee with the input of the members. The Executive Committee shall appoint chairs and members of such committees. The chairs of such committees shall make a report of committee activities at the annual business meeting.

ARTICLE V. Officers, Election and Terms of Office, 2019-2020 Officers

Section 1. Officers. The officers of the GCCAN Executive Committee shall be the Chairperson, the Vice Chairperson, At-Large Member, Secretary, and Immediate Past-Chairperson. Officers shall be an active member of GCCAN. Open positions on the Executive Committee shall be nominated in accordance with these by-laws.

Section 2. Ex-Officio Members of the Executive Committee. The elected members of the Executive Committee shall select up to three associate members of GCCAN and appoint them to serve on the Executive Committee. Associate members shall not have voting privileges but serve in an important advisory role and assist with executive committee duties and outreach.

Section 3. Duties of Executive Committee Officers. Duties of the Executive Committee Officers shall be determined by these by-laws and with additional duties directed from time to time by the members. One officer shall be chosen by the members to represent GCCAN in its affiliation with both the Georgia Career and Technical Administrators (GCTA) and Georgia Association of Career Technical Education (GACTE.) Such officer shall be designated to serve on the GACTE Executive Board.

Section 4. Election and Terms of Office.

(1) The Chairperson and Vice Chairperson shall be elected by GCCAN active members at its annual summer meeting. The term of office for the Chairperson and Vice Chairperson shall be one year. The Chairperson and Vice Chairperson shall assume their respective positions following election. The Vice Chairperson shall succeed to the office of chairman and act as chairman in the event of a vacancy. If a vacancy occurs with both the Chair and Vice Chair, the Immediate Past Chair shall serve as the Chair.

(2) The Member At-Large (Business Member) and Secretary shall be nominated and elected at the same time as Chairperson and Vice Chair and shall serve one year. A member may be elected to serve successive terms as Member At-Large or Secretary. The Member At-Large and Secretary shall assume their respective position following election.

(3) The Immediate Past Chairperson shall assume their respective position following the election of a new Chairperson.

(4) Vacancies arising from resignation shall remain unfilled until the next scheduled election. At the next scheduled election, any vacancies that occurred shall be filled by recommendation of the nominating committee and election by the membership.

Section 3. Officers for 2020-2021 Term. Upon approval of these by-laws and for the 2020-2021 term the elected Officers of GCCAN shall be:

Chair – Katy Castanien (Griffin Region College and Career Academy)

Vice-Chair – Chris Hatcher (Commodore Conyers College and Career Academy)

Member At Large – Brian Cooksey, Shaw Industries (NWGA College and Career Academy Board member)

Secretary – Laura Rackley (Jones Co College and Career Academy)

Immediate Past Chair – Cassandra Washington (W. S. Hutchings College and Career Academy)

These officers shall serve until the Summer Annual Meeting of 2021 and shall appoint a nominating committee to provide for the selection of officers in accordance with these by-laws. The 2020-2021 nominating committee shall provide for the nomination of Vice- Chair, Member-

At Large and Secretary in addition to any vacancy that may occur in the position of Chair or Vice Chair.

Article VI

MEETINGS AND ORDER OF BUSINESS

Section 1. Meetings. GCCAN shall hold an annual meeting in each calendar year in the summer. Other regular meetings and other special meetings may be held upon the call of the Executive Committee, for the purposes that shall be specified in the notification to the members. Said notification must be provided to the membership at last twenty days prior to the meeting.

Section 2. Order of Business. The order of business at the stated annual meeting and other meetings called by the Executive Committee shall be designated in writing by the Executive Committee at least one month prior to the annual meeting.

Article VII

MEMBERSHIP DUES

Section 1. Dues, if any, shall be determined by the members and shall be paid annually by a particular College and Career Academy, and by associate members, payable at, and prior to the time of the annual summer meeting. Dues shall be set at the close of each annual meeting and become effective at the following membership renewal period.

Article VIII

AFFILIATION

Section 1. The Georgia Association for Career and Technical Education (GACTE) Affiliation
GCCAN shall be affiliated with the Career Academy division of the Georgia Association for Career & Technical Education. The GCCAN executive board shall designate an officer to represent GCCAN on the GACTE Executive Board.

Section 2. Association of Career and Technical Education (ACTE) and National Council Affiliation

GCCAN shall be an affiliate of either the National Council of Local Administrators of Career or Technical Education or of the National Career Academy Division (as GCCAN members shall designate from time to time) and of the Association of Career and Technical Education (hereafter cited as ACTE). Members shall pay such dues as are required for affiliation with the National Council or the National Career Academy Division and ACTE.

Article IX

ENABLING STATEMENT AND AMENDMENTS

Section 1. These By-Laws shall become effective upon a majority vote approval of GCCAN active members with voting privilege present at the annual meeting, and shall be ratified thereby.

Section 2. These By-Laws may be amended at any stated meeting of GCCAN by a two-thirds majority of the active members with voting privilege present at such meeting.

Date Ratified

Attested by Elected Executive Board Chair