



STATE BOARD GENERAL SESSION

Approved Minutes

Doug Carter, <i>Chair</i>	Carvel Lewis
Trey Sheppard, <i>Vice Chair</i>	Artesius Miller
Ben Bryant	Chunk Newman
Ben Copeland	Shirley Smith
Lynn Cornett	Phil Sutton
Jay Cunningham	Baoky Vu
Tommy David	Dinah Wayne
Mary Flanders	Tim Williams
Randall Fox	Lisa Winton
Anne Kaiser	Joe Yarbrough
Buzz Law	

Thursday, September 3, 2020

11:15 a.m.- 12:15 p.m.

Meeting Number (Access code): 795-595-436

Meeting password: 2020

Join the Meeting by WebEx- [LINK](#)

Join by phone:

1-469-210-7159 or 1-904-900-2303

I. WELCOME AND CALL TO ORDER

Chairman Doug Carter

Chairman Doug Carter called the September 3, 2020 State Board meeting of the Technical College System of Georgia [TCSG] to order at 11:15 a.m. He welcomed everyone to the virtual meeting and thanked them for participating in the virtual committee meetings early in the day.

Collier Collier called roll and confirmed that there was a quorum for the Board meeting.

II. CHAIR'S COMMENTS

Chairman Doug Carter

Chairman Carter's first order of business was to call for a motion to approve the minutes from the August 6, 2020 State Board meeting. The motion was made by Mrs. Lisa Winton and was seconded by Mr. Joe Yarbrough. The minutes were unanimously Approved by the Board.

I. Minutes

Approval of the Minutes

MOTION: Motion was made by Mrs. Lisa Winton to approve the August 6, 2020 minutes. The motion was seconded by Mr. Joe Yarbrough. The motion passed State Board approval unanimously.

Chairman Carter updated the Board on the health of Dr. Mark Ivester, President of North Georgia Technical College. The Board and everyone at TCSG will continue to keep him and his family in their thoughts and prayers.



Chairman Carter asked Commissioner Dozier to give his update to the Board.

III. **COMMISSIONER'S COMMENTS**

Commissioner Gregory Dozier

Commissioner Gregory Dozier began by echoing Chairman Carter's comments regarding Dr. Mark Ivester. He greatly appreciates the Board and the TCSG family for lifting him and his family up in their thoughts and prayers during this time.

Commissioner Dozier welcomed the local board members on the call. Our local boards are how TCSG continues to have strong leadership representation in our communities.

This week, Governor Kemp announced that *Area Development Magazine* named Georgia the "Top State for Business" for the seventh year in a row. They also announced Georgia Quick Start as the number one workforce training program in the United States for the 11th straight year.

The Commissioner reported to the board the completion of the 22 college Presidents' evaluations for the year. He was happy to report that the Presidents are doing a terrific job. The Presidents continue to educate students and provide assistance to industry and workforce, all while making safety a priority. With ongoing communication, evaluations, and the many campus visits have given the Commissioner an opportunity to get to know the Presidents.

Fall enrollment numbers are still coming in and being assessed. The Commissioner will report the final numbers once they are available, but remains optimistic about the final figures.

In the Operations, Finance, and Planning Committee today there was a great presentation on the budget, which will be shown to the Board later in the meeting. The Governor's Office of Planning and Budget (OPB) sent a budget memo for the upcoming budget cycle instructing agencies to submit flat budgets for both the AFY2021 and Fiscal Year 2022 requests with the exception for formula funded entities and bonds.

The Commissioner shared his recent college visits with the Board. He toured the Sandersville campus of Oconee Fall Line Technical College. State Board Member Trey Sheppard joined President Harden and the Commissioner for lunch. The individual focus on students at OFTC was refreshing. He appreciated the attention OFTC gives to each student to help them finish their programs.

Commissioner Dozier also visited Georgia Northwestern Technical College. State Board Member Mr. Randall Fox joined President Popham and him. He enjoyed seeing the true connection the College has to industry and the Law Enforcement Academy programs.



GNTC is working with industry partners to make sure they are producing trained employees who will have the skills they need for employment.

Lastly, Commissioner Dozier joined Albany Technical College President Dr. Parker for a tour of the Marine Depot Maintenance Training Center. Dr. Parker showed the Commissioner around the compound as well as the Career Center. He was very impressed that most of the students he spoke with at the center were graduates of Albany Technical College.

These visits help connect the dots with what TCSG does on a day to day basis. Commissioner Dozier added that seeing the equipment that our students are training on and knowing it is the same equipment they will use when they enter the work force is very important.

Commissioner Dozier finished his remarks by highlighting some of the great work the TCSG colleges are doing. All of the colleges are doing well and the Commissioner said he is very proud of the way they are dealing with COVID-19. Dr. Seals, at Atlanta Technical College (ATC), was on CNN and in the AJC for the great job they are doing with COVID-19 safety procedures.

TCSG is very thankful to the Governor's office for awarding TCSG with \$10.4 million in funds from the Governors Emergency Education Relief (GEER). These funds are for the TCSG e-Campus proposal. This funding will allow our colleges to bolster online offerings in key courses and programs. Additionally, the funding will enable colleges to share resources such as instructors and curriculum to maximize accessibility across the state and increase enrollment in such programs.

The Commissioner added that TCSG could not do everything that it does without the support of our local foundations and partners like Kia Motors Manufacturing Georgia. They support TCSG and our colleges in so many ways, and the Commissioner is really looking forward to giving away the K5ia car to this year's GOAL winner which is donated by KMMG.

In closing, the Commissioner reminded everyone that we train heroes here at TCSG.

That concluded the Commissioner report.

Chairman Carter thanked Commissioner Dozier for his remarks and added how appreciative the Board is for the hard work that he is doing for TCSG. He asked if any State Board Members had questions for the Commissioner. Hearing none, the Chairman then called on the Committee Chairs to give their reports.



IV. COMMITTEE REPORTS

COMMITTEE CHAIRS

• Academic Affairs

Lynn Cornett

I. Academic Standards and Programs

Motion (Approval of TCC)

MOTION: Motion was made by Dr. Lynn Cornett that the college request listed below to offer the TCC program be approved effective the semester specified for each request. Any fiscal requirements to begin this program must be approved through the standard budget approval process. The motion was seconded by Mr. Joe Yarbrough. The motion passed State Board approval unanimously.

DISCUSSION:

Columbus Technical College - TCC program in Basic Electrical Technician, BE11, 14 Credit Hours, effective January 2021

The Basic Electrical Technician Technical Certificate of Credit (TCC) will teach the foundations for the residential and industrial electrician fields. The Basic Electrical Technician will be an excellent credential for dual enrolled students or as an embedded technical certificate of credit for an entry level credential for Industrial Systems and Mechatronics Technology students.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 15 Year 3: 20

Evening Students Year 1: 5 Year 2: 10 Year 3: 15

II. Approval for Program Standards and Revisions

MOTION: Motion was made by Dr. Lynn Cornett to approve program standards and revisions for September 2020. The motion was seconded by Mrs. Dinah Wayne. The motion passed State Board approval unanimously.

Major Code	Program Name	Program Development	Award Level	Credit Hours
FS21	Full Stack Developer	Wiregrass Georgia	TCC	27
PAF2	Paramedicine Fort Benning Fire Department	Columbus	Diploma	44



GDD1	Graphic Design Developer	Southern Crescent	TCC	25
NP31	NCCER Pipe Welder	Southern Crescent	TCC	11

That Concluded the Committee Report.

• Adult Education

Ben Copeland

I. HiSET at Home Testing Fee:

MOTION: A motion was made by Mr. Ben Copeland approve the HiSET at Home testing fee of \$36.25 per subject area test. The fee for the full battery (all five tests) will be \$181.25 and will become effective immediately allowing test-takers the option to take a proctored HiSET test from home. A second was made by Dr. Artesius Miller and the motion was unanimously passed by the State Board.

Mr. Ben Copeland gave the Committee report. There are several options for students interested in taking the GED or HiSET exam. Students are able to test online through a proctored test, or they can go to a testing center. Mr. Copeland wanted to highlight the different options that students have to complete the exams.

The Committee heard the GED testing report. There are currently 6,271 GED Graduates in FY20. That is a decrease from last year, mostly due to the testing centers being closed from March-May. GED offers an online-proctored GED Test, which launched in May, for students to test at home. Approximately 15 percent of the GED graduates are taking advantage of this testing option and the numbers are continuing to grow.

The TCSG Office of Workforce Development has created a COVID-19 landing page to assist participants with locating their nearest LWDA career center for virtual training and emergency assistance in light of COVID-19. To date there have been more than 2,300 unique page views since the launch in April. The Office of Workforce Development is continuing to work hard to help the dislocated workers due to COVID-19. The state has received an initial \$12 million in an emergency dislocated worker grant funding to assist those directly impacted by COVID-19. The allowable activities under the grant include: employment and training activities, humanitarian assistance activities, and cleanup activities. Mr. Copeland encouraged the Board members to share this website and information to help people know about these opportunities.

That Concluded the Committee Report.

• Facilities and Real Estate

Chunk Newman



I. **Approval of Real Estate Transactions**

MOTION: Motion was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with the execution of the following real estate transactions. The motion was seconded by Mr. Randal Fox and the motion was unanimously passed by the State Board

A. **Chattahoochee Tech** - Easement 0.2 AC to Southern Company Gas

DISCUSSION: Chattahoochee Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the Southern Company Gas, over approximately 0.2 acres on the North Metro Campus of Chattahoochee Technical College, for the installation and maintenance of gas distribution lines to serve the TCSG-350 Center for Advanced Manufacturing and Emerging Technologies.

II. **Construction Contracts**

MOTION: Motion was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contract listed below at a cost not to exceed the amount stated. A second was made by Mr. Ben Copeland and the motion was unanimously passed by the State Board.

A. **South Georgia Tech** - \$1,339,623.00 with Pro Construction of GA, LLC

DISCUSSION: South Georgia Technical College requests approval on the execution of a construction contract for "TCSG-360 CDL Facility and Improvements" on the Main Campus of South Georgia Technical College, with Pro Construction of GA, LLC, Macon, GA in the amount of \$1,339,623.00, using bond funds.

That Concluded the Committee Report.

• **Governance, Compliance and Audit**

Joe Yarbrough

Mr. Joe Yarbrough gave the Committee report and presented the following motion for State Board Consideration.

I. **Proposed Local Board Appointments**



MOTION: The motion was made by Mr. Joe Yarbrough to approve the local board member appointments as listed in the Board materials. A second was made by Mr. Buzz Law and the motion was unanimously passed by the State Board.

Next, Mr. Joe Yarbrough reported that Mr. Josh McKoon gave an excellent presentation on the Title IX changes. He requested that the presentation be sent to all the Board members. He commended Mrs. Penni Haberly on the work she and the TCSG team are doing, and thanked her for the audit update she gave the committee.

That Concluded the Committee Report.

• **Operations, Finance, and Planning**

Tim Williams

Mr. Tim Williams called on Mrs. Penni Haberly to present the budget as it was presented during the Committee.

Mrs. Haberly said that the Governor's Office of Planning and Budget (OPB) sent a budget memo for the upcoming budget cycle instructing agencies to submit flat budgets for both the AFY2021 and FY2022 requests with the exception for formula funded entities. The AFY2021 Budget Request has no requested changes. The increase requested for the Technical Education program includes a "workload" adjustment for formula funding for an increase of 32,313 credit hours—1.6 percent increase, and a 3.39 percent increase in square footage.

Mrs. Haberly went through the budget slides. The information presented is shown on the budget slides that are attached hereto and made a part of the September 3, 2020 Minutes. (Attachment A)

Mrs. Haberly outlined the FY20 Capital Outlay requests. TCSG received a \$100 Million planning number from OPB and has established priorities as seen on the slide 4 in attachment A. The next slides are the list of additional projects across the System that will be submitted as approved projects in FY22, but fall outside of the \$100 million planning number request. These can be found on the slides 5-7 titled "FY2022 Capital Outlay Additional Projects." That completed the budget presentation.

Mr. Tim Williams thanked Mrs. Haberly for her presentation. He then asked if any of the Board members had any questions. There were no questions.

I. Approval of AFY2021 and FY2022 Budget Submissions

MOTION: The motion was made by Mr. Tim Williams for the State Board to approve the TCSG budget submissions for Amended Fiscal Year 2021 and for Fiscal Year 2022 as recommended by the Commissioner. A second was made by Mr. Carvel Lewis and the motion was unanimously passed by the State Board.



DISCUSSION: As set forth by the Commissioner in the report to the Operations, Finance and Planning Committee, the recommended budget submissions for AFY2021 and for FY2022 respond to the instructions received from the Governor's Office of Planning & Budget (OPB).

II. Approval of TCSG Strategic Plan for FY2020 thru FY2024 Update

MOTION: The motion was made by Mr. Tim Williams for the State Board to approve the TCSG Strategic Plan for FY2020 thru FY2024 update as so noted in the materials in the State Board Book. A second was made by Mrs. Lisa Winton and the motion was unanimously passed by the State Board.

DISCUSSION: Last year, to ensure our strategic plan supports the Governor's Vision and Strategic Goals for Georgia, TCSG created a completely new strategic plan. This year, TCSG staff updated the plan strategies as needed. The TCSG Strategic Plan can be found in the Board materials.

III. Expenditure Requests

MOTION: The motion was made by Mr. Tim Williams for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the technical colleges listed below at a cost not to exceed the amounts stated. A second was made by Mr. Ben Copeland and the motion was unanimously passed by the State Board.

1. **Augusta Technical College** – 300 laptops and docking stations from Dell for faculty/staff; cost \$399,440.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: The College received a federal grant that will be used to purchase 300 laptops/docking stations to provide the tools needed for both faculty and staff to work from the office or remotely depending upon what is required. In order to be fluid during these uncertain times, this purchase will allow the college to be more scalable and to move to teleworking without interruption to the end users. This will enable the college to better meet the needs of the students.

2. **Georgia Northwestern Technical College** – Renewal of contract for FY2021 with Parker Systems for internet service and WAN connection between all campus locations; cost \$153,000.00. **State funds are available for this expenditure.**



DISCUSSION: The College is seeking to renew their contract with Parker Systems for internet service and WAN connection between all campus locations. An amendment was added in FY20 to include services to the Aviation location and upgrade to the Calhoun/Gordon County campus. This amendment has increased the bandwidth and allows additional students Wi-Fi service, along with adding security cameras to the network.

3-4. Gwinnett Technical College – Total expenditures \$418,858.00.

Local funds are available for these expenditures.

- 3) Renewal of foodservice contract with Smurti Corp for FY2021 for Hudgens Early Education Center; cost \$197,000.00.

DISCUSSION: High quality and reliable foodservice is required to operate a model early education center (EEC). Food service is required daily to provide breakfast, lunch, and an afternoon snack for the children (3-5 years of age) enrolled at the EEC, and menus must be developed in accordance with CACFP food safety guidelines. The Center's relationship with the foodservice provider is a collaborative effort and ensures the highest quality of foodservice for the children enrolled. This is the 3rd year of a 4-year renewable contract.

- 4) Renewal of equipment lease/maintenance agreement with Canon USA for FY2021 to cover the lease/maintenance and copy overage charges associated with the entire fleet of multifunction copiers/printers at the Lawrenceville & Alpharetta campuses; cost \$221,858.00.

DISCUSSION: This request is to renew the agreement with Canon USA for FY2021 to cover the lease/maintenance and copy overage charges associated with the entire fleet of multifunction copiers/printers at the Lawrenceville and Alpharetta campus locations. This agreement covers 58 units throughout these two campuses. This is the 2nd year of a 4-year renewable annual contract.

That Concluded the Committee Report.

VI. OTHER BUSINESS

Chairman Doug Carter

Chairman Carter thanked the Presidents, staff, and Commissioner for all of their hard work. He added a special thanks to Mrs. Penni Haberly and her team for working on the budget. He also thanked the IT team for supporting the virtual board meeting today.



The new State Board Schedule is on the TCSG website, in the board book, and was sent out in an email last week. Chairman Carter asked the state board to reach out to Collier if they have any questions on the new dates.

Chairman Carter congratulated the nine regional Rick Perkins Winners and nine regional GOAL winners. He expressed how proud the State Board is of all the winners and their academic accomplishments.

In closing, Chairman Carter stated the next TCSG State Board meeting will be October 1, 2020 at the TCSG System Office.

He asked Mr. Carvel Lewis to close with a prayer.

VII ADJOURN

Chairman Doug Carter

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Chairman Doug Carter asked for a motion to adjourn the meeting.

I. Adjournment

MOTION: Motion was made by Mr. Buzz Law to adjourn the September 3, 2020 State Board Meeting of the Technical College System of Georgia at 12:15pm. The motion was seconded by Mr. Carvel Lewis. The motion passed unanimously and the meeting ended at 12:30 p.m.



ATTACHMENT A



Budget Request

AFY 2021 and FY 2022

AFY 2021 Budget Request

Program	FY 2021 HB793	Change	AFY 2021
Adult Education	\$ 15,156,173		\$ 15,156,173
Administration	7,425,738		7,425,738
QuickStart	10,261,510		10,261,510
Technical Education	297,836,073		297,836,073
Economic Development & Customized Services	3,045,056		3,045,056
Total	\$333,724,550		\$333,724,550



FY 2022 Budget Request

Program	FY 2021 HB 793	Change	FY 2022
Adult Education	\$ 15,156,173		\$ 15,156,173
Administration	7,425,738		7,425,738
QuickStart	10,261,510		10,261,510
Technical Education	297,836,073	\$ 6,084,672	303,920,745
Economic Development & Customized Services	3,045,056		3,045,056
Total	\$333,724,550	\$ 6,084,672	\$339,809,222

FY 2022 Capital Outlay Recommendation

Project Name	Requested Amount
Facility Major Improvements and Renovations (MRR)	\$ 23,917,500
Equipment refresh	10,000,000
Furniture Fixtures & Equipment – Gwinnett Technical College	6,202,000
Chattahoochee Technical College - Aviation Training Academy	32,600,000
Athens Technical College - Industrial Systems Tech Building (Construction)	13,084,710
Albany Technical College - Diesel Equipment Demonstration Center (Planning and Design)	768,590
Atlanta Technical College - Center for Transportation and Logistics (Design and Construction)	3,200,000
Central Georgia Technical College - Industrial Labs and Classroom Renovation (Design and Construction)	6,727,200
Savannah Technical College - 7 West Bay Culinary Institute Renovation (Design and Construction)	3,500,000



FY 2022 Capital Outlay Additional Projects

Project Name	Amount
Augusta Technical College - Health Sciences Building (Design, Construction, FF&E)	\$ 19,693,254
Coastal Pines Technical College - Business and Technology Center (Design, Construction, FF&E)	35,781,552
Columbus Technical College - Advanced Manufacturing Center (Design, Construction, FF&E)	7,589,631
Georgia Northwestern Technical College - Industrial Systems Building (Design, Construction, FF&E)	9,271,694
Georgia Piedmont Technical College - Regional Transportation Training Center (Design, Construction, FF&E)	5,770,552
Gwinnett Technical College - North Fulton Building 2 (Design, Construction, FF&E)	38,102,400

FY 2022 Capital Outlay Additional Projects

Project Name	Amount
Lanier Technical College - Building A&B Interior Renovation (Design, Construction, FF&E)	\$ 2,739,874
North Georgia Technical College - Purcell Building Renovation (Design, Construction, FF&E)	4,819,011
Oconee Fall Line Technical College - Mechanical and Industrial Training Building (Design, Construction, FF&E)	21,572,484
Ogeechee Technical College - Vet Tech Renovation and Expansion (Design, Construction, FF&E)	4,578,004
Southeastern Technical College - Fish and Wildlife Management Facility (Design, Construction, FF&E)	1,604,669



FY 2022 Capital Outlay Additional Projects

Project Name	Amount
Southern Crescent Technical College - 500 Hall Renovation (Design, Construction, FF&E)	\$ 9,437,149
Southern Regional Technical College - Technical and Industrial Education Building (Design, Construction, FF&E)	27,893,988
South Georgia Technical College - Griffin Building Renovation (Design, Construction, FF&E)	8,415,900
West Georgia Technical College - CTD Range and Advanced Manufacturing (Design, Construction, FF&E)	24,248,754
Wiregrass Georgia Technical College - Diesel / CDL Building (Design, Construction, FF&E)	2,533,694