



# STATE BOARD GENERAL SESSION

## APPROVED MINUTES

**Thursday, November 3, 2020**

11:17 a.m.- 12:12 p.m.

MEETING NUMBER (ACCESS CODE): 120.107.9939

MEETING PASSWORD: Nov2020

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Doug Carter, <i>Chair</i>	Buzz Law
Trey Sheppard, <i>Vice Chair</i>	Carvel Lewis
Ben Bryant	Artesius Miller
Ben Copeland	Chunk Newman
Lynn Cornett	Shirley Smith
Jay Cunningham	Phil Sutton
Tommy David	Baoky Vu
Mary Flanders	Dinah Wayne
Randall Fox	Tim Williams
Mark Hennessy	Lisa Winton
Anne Kaiser	Joe Yarbrough

Absent: Lynn Cornett

### **I. WELCOME AND CALL TO ORDER**

**Chairman Doug Carter**

Doug Carter, Chairman of the State board of the Technical College System of Georgia, opened the Board meeting at 11:17 a.m. at the date and location stated above. He began by welcoming everyone to the hybrid meeting. He then thanked them for their participation in the committee meetings earlier in the day.

Chairman Carter shared his sympathy with Dr. Alvetta Thomas, President of Southern Crest Technical College, on the passing of her husband AJ Thomas. Dr. Thomas thanked Chairman Carter and the Board for reaching out and being so kind during this time.

Chairman Carter then welcomed and thanked all the Local Board Members for joining the Board meeting today. He thanked the newest Local Board Member from North Georgia Technical College, Mr. Cliff Bradshaw, for attending.

### **II. CHAIR'S COMMENTS**

**Chairman Doug Carter**

Chairman Carter asked Collier Collier to call the roll and confirm that there was a quorum present. For the next order of business, the Board approved the minutes from the last Board meeting.

#### **I. Approval of the Minutes**

**MOTION: The motion was made by Mr. Buzz Law to approve the October 1, 2020 minutes. The Motion was seconded by Mr. Jay Cunningham. The motion passed State Board approval unanimously.**



Chairman Carter then asked Commissioner Gregory Dozier to give his updates to the Board.

### III. **COMMISSIONER'S COMMENTS**

### **Commissioner Gregory Dozier**

Commissioner Gregory Dozier began by thanking the Board, the TCSG Presidents, students, and industries. He congratulated Dr. Scott Rule and Dr. Glenn Deibert on their upcoming retirement and wished them well. The process for the Coastal Pines Technical College President search has begun. The Committee met for the first time last week.

Commissioner Dozier was excited to share an update from the TCSG Foundation. The Foundation recognized 12 College Foundations with Role Model Board status in 2020. In such a challenging year, it is truly extraordinary for these boards to maintain a level of excellence. The 12 Role Model Boards are:

- Athens Technical College Foundation
- Atlanta Technical College Foundation
- Chattahoochee Technical College Foundation
- Coastal Pines Technical College Foundation
- Columbus Technical College Foundation
- Gwinnett Technical College Foundation
- North Georgia Technical College Foundation
- Savannah Technical College Foundation
- Southeastern Technical College Foundation
- Southern Crescent Technical College Foundation
- Southern Regional Technical College Foundation
- West Georgia Technical College Foundation

Commissioner Dozier shared that the Woodruff Foundation was making a \$1 million commitment to support the Last Mile Fund and incentivize the 22 foundations to fundraise for their student assistance programs at the local level. TCSG is grateful to have Woodruff's support for this initiative and looks forward to helping strengthen and shape a strong, sustainable culture of philanthropy throughout TCSG.

The Commissioner then updated the Board on his recent meetings at the Capitol. Commissioner Dozier met with Governor Brian Kemp and OPB where he presented TCSG's budget. Commissioner Dozier and Assistant Commissioner for Adult Education, Dr. Cayanna Good also met with the Senate Committee to discuss Adult Education.



Last week, Commissioner Dozier gave a presentation to the Georgia Commission on Freight and Logistics and discussed current training efforts of our students, and the partnerships TCSG has with industry. The Commissioner also shared that he had been appointed to the Southern Regional Education Board by Governor Kemp.

Commissioner Dozier had several college visits this month. He went to Ogeechee Technical College where he was joined by Mr. Tommy David. The Commissioner toured the Industrial Technology Lab where he witnessed FANUC robotics in action as part of the College's Electrical Technology and Logistics program.

The Commissioner also visited Chattahoochee Technical College for the ground breaking at the new advance manufacturing lab. Chairman Carter joined him for the event. He also was able to tour the site for the new aviation program should it receive funding through the State Budget.

Gwinnett Technical College invited Commissioner Dozier for a visit. The Commissioner was very complimentary of how clean and safe the campus was. He added that Dr. Glen Cannon, President of Gwinnett Technical College, is doing a fantastic job.

Commissioner Dozier's last visit this month was at Georgia Piedmont Technical College (GPTC). Dr. Tavaraz Holston, President of GPTC, had a very busy campus tour for the Commissioner. He added that GPTC had a great audit review report and has been removed from HCM1 status from the U.S. Department of Education.

The Commissioner added that he was given the opportunity to speak at the Cobb Chamber Workforce summit thanks to Mr. Jay Cunningham. The Commissioner recommended we change a project listed in the budget submission to the Governor's Office of Planning and Budget. He would like the Board's support to change the recommended FY2022 budget to replace the existing North Georgia Technical College Capital Outlay Project of the "Purcell Building Renovation" with the "Dr. Mark A. Ivester Center for Living and Learning" project.

The Commissioner ended his remarks with how proud he was of TCSG and the job everyone is doing. At TCSG we truly train heroes.

#### **IV. COMMITTEE REPORTS**

#### **COMMITTEE CHAIRS**

- **Academic Affairs**

**Dinah Wayne for Lynn Cornett**

- I. **Academic Standards and Programs**

- Motion (Approval of Degrees, Diplomas, and TCCs)**



**MOTION:** The Motion was made by Mrs. Dinah Wayne that the college requests listed below to offer degrees, diplomas, and TCCs programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. The Motion was seconded by Dr. Artesius Miller. The Motion passed State Board approval unanimously.

**DISCUSSION:**

**Albany Technical College** - Degree program in Addiction and Substance Abuse Counseling, SA13, 62 Credit Hours, effective May 2021.

The Addiction and Substance Abuse Counseling program will provide students with the educational coursework to become an addiction counselor. It will also train students to provide counseling, career advice, and therapeutic services to substance abusers and their families. Students will receive training in drug, alcohol, and crisis intervention along with courses in psychology and communication. Substance abuse, behavioral disorder, and mental health counselors provide treatment and advise people who suffer from alcoholism, drug addiction, or other mental or behavioral problems. Substance Abuse counselors work in a wide variety of settings, such as mental health centers, community health centers, and prisons. Employment of substance abuse, behavioral disorder, and mental health counselors is projected to grow 25 percent from 2019 to 2029, much faster than the average for all occupations. Employment growth is expected as people continue to seek addiction and mental health counseling.

Enrollment Projections:

Day Students Year 1: 50 Year 2: 75 Year 3: 100

Evening Students Year 1: 50 Year 2: 75 Year 3: 100

**Columbus Technical College** - Degree program in Computer Programming, CP23, 65 Credit Hours, effective January 2021.

Columbus Technical College continuously provides quality training for the workforce industry and offering the degree and diploma in Computer Programming is certainly aligned with the mission, goals and objectives of the institution. Most computer programmers have a bachelor's degree in computer science or a related subject; however, some employers hire workers with an associate's degree. The median annual wage for computer programmers was



\$86,550 in May 2019. The median wage is the wage at which half the workers in an occupation earned more than that amount and half earned less. The lowest 10 percent earned less than \$50,150, and the highest 10 percent earned more than \$140,250. Students will get hands-on experience writing code, testing programs, fixing errors, and doing many other tasks that they will perform on the job. In addition, employers value experience, which many students gain through internships. Employment of computer programmers is projected to decline 9 percent from 2019 to 2029 because computer programming can be done from anywhere in the world, so companies sometimes hire programmers in countries where wages are lower. However, the high costs associated with managing projects given to overseas programmers sometimes offsets the savings from the lower wages, causing some companies to bring back or keep programming jobs in the United States. So maintaining a skilled workforce in computer programming is vital to the industry. The college will not absorb any astronomical cost to offer the program. The college plans to hire an additional faculty member to help with instruction and the budget can support additional equipment/supply needs if applicable.

**Enrollment Projections:**

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 10 Year 2: 15 Year 3: 20

**Columbus Technical College** - Diploma program in Computer Programming, CP24, 52 Credit Hours, effective January 2021.

Columbus Technical College continuously provides quality training for the workforce industry and offering the degree and diploma in Computer Programming is certainly aligned with the mission, goals and objectives of the institution. Most computer programmers have a bachelor's degree in computer science or a related subject; however, some employers hire workers with an associate's degree. The median annual wage for computer programmers was \$86,550 in May 2019. The median wage is the wage at which half the workers in an occupation earned more than that amount and half earned less. The lowest 10 percent earned less than \$50,150, and the highest 10 percent earned more than \$140,250. Students will get hands-on experience writing code, testing programs, fixing errors, and doing many other tasks that they will perform on the job. In addition, employers value experience, which many students gain through internships. Employment of computer programmers is projected to decline 9 percent from 2019 to 2029 because computer programming can be done from anywhere in the world, so companies sometimes hire programmers in countries where wages are lower. However, the high costs associated with managing



projects given to overseas programmers sometimes offsets the savings from the lower wages, causing some companies to bring back or keep programming jobs in the United States. So maintaining a skilled workforce in computer programming is vital to the industry. The college will not absorb any astronomical cost to offer the program. The college plans to hire an additional faculty member to help with instruction and the budget can support additional equipment/supply needs if applicable.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 10 Year 2: 15 Year 3: 20

**Columbus Technical College** - TCC program in Diesel Truck Maintenance Technician, DTM1, 23 Credit Hours, effective January 2021.

Columbus Technical College currently provides quality training in the automotive workforce and there has been a recent need for Diesel Truck Maintenance Technicians. Through conversations and meetings with Columbus Fire/EMS and with City Water Works, these skills are much needed by the city and we see from our labor market analysis that the skills are in high demand in our area in general. According to the Bureau of Labor Statistics there is an average of 79 openings each year in our area that need to be filled, and there is currently no pipeline (training program) in our region. This occupation has a great starting wage in our service area. The median hourly wage is \$22.14 for heavy diesel occupations, compared to the overall average in our area of \$16.14. Annually, the median salary is \$42,958, compared to the \$33,562 median in the Columbus area for all occupations. At present, the demand for entry level bus and truck technicians is moderate as these vehicles serve a vital part of the nation's transportation and logistics infrastructure and need to be maintained. Job growth is positive in the heavy equipment repair field due to the increase in construction projects. Job openings are also predicted to be available in auto repair shops servicing diesel vehicles, fleet operations, local government operations, specialized freight, and industrial machinery operations. The college plans to hire an adjunct faculty member to have as an instructor for this technical certificate. The budget can support additional supplies needed if applicable. This program follows the state standard. The first year cost of the program is estimated at \$260,000. This cost covers equipment, supplies, instructor cost, and potential space renovation/rental. The number of students expected in the first year is 5-10 students. The college projects 10-15 students in the third year.



Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 5 Year 2: 10 Year 3: 15

**Columbus Technical College** - TCC program in Heavy Diesel Service Technician, HD31, 26 Credit Hours, effective January 2021.

Columbus Technical College currently provides quality training in the automotive workforce and there has been a recent need for Heavy Diesel Technicians. Through conversations and meetings with Columbus Fire/EMS and with City Water Works, these skills are much needed by the city and we see from our labor market analysis that the skills are in high demand in our area in general. According to the Bureau of Labor Statistics there is an average of 79 openings each year in our area that need to be filled, and there is currently no pipeline (training program) in our region. This occupation has a great starting wage in our service area. The median hourly wage is \$22.14 for heavy diesel occupations, compared to the overall average in our area of \$16.14. Annually, the median salary is \$42,958, compared to the \$33,562 median in the Columbus area for all occupations. At present, the demand for entry level bus and truck technicians is moderate as these vehicles serve a vital part of the nation's transportation and logistics infrastructure and need to be maintained. Job growth is positive in the heavy equipment repair field due to the increase in construction projects. Job openings are also predicted to be available in auto repair shops servicing diesel vehicles, fleet operations, local government operations, specialized freight, and industrial machinery operations. The college plans to hire an adjunct faculty member to have as an instructor for this technical certificate. The budget can support additional supplies needed if applicable. This program follows the state standard. The first year cost of the program is estimated at \$260,000. This cost covers equipment, supplies, instructor cost, and potential space renovation/rental. The number of students expected in the first year is 5-10 students. The college projects 10-15 students in the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 5 Year 2: 10 Year 3: 15

**Ogeechee Technical College** - TCC program in Revenue Cycle Specialist, RC41, 17 Credit Hours, effective January 2021.

The Revenue Cycle Specialist TCC is a newly-developed TCC within the HIMT degree program. The addition of this TCC will allow degree-seeking students to



earn a certificate during the degree curriculum. The certificate will provide current students with additional opportunities for seeking entry-level positions in the field while completing their degree. This program will follow the state standard and will not require any additional resources for the college.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 20 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**South Georgia Technical College** - Degree program in Fire & Emergency Services Occupation, FIE3, 62 Credit Hours, effective January 2021.

There is a great need for Emergency Responders in our area with projected growth in the fire and emergency services occupations. SGTC is already offering all the courses in the program as part of other TCCs and diplomas. Although there are other colleges in our adjacent area that provide something similar, transportation and work schedules can be problematic for those in our area. The program will follow the state standard that was institutionally developed by Albany Technical College. There will be no additional costs. Current full time and part time instructors can teach and use current equipment. We expect at least 10 students the first year and up to 20 by the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 5 Year 2: 6 Year 3: 6

**Wiregrass Georgia Technical College** - TCC program in Dual Enrollment Geriatric Care Assistant, DEG1, 15 Credit Hours, effective January 2021.

Wiregrass GA Technical College is requesting the Dual Enrollment Geriatric Care Assistant TCC to be used in conjunction with the Dual Enrollment Nurse Aide TCC to give dual enrollment students an Allied Health SB2 option. This program will provide individuals within the 11-county service area with the academic and hands-on training to prepare them to work as nurse aides in various healthcare settings such as personal care homes, nursing homes, home health agencies, and many others. As the aging population continues to rise, the demand for well-trained and competent nursing assistants also rises. Representatives from the community healthcare facilities have expressed their need for trained employees to provide quality care for an aging population. Wiregrass GA Technical College offers both the Nurse Aide and Patient Care Assistant program on all campuses. Meanwhile, Southern Regional Technical College



offers the Nurse Aide and Patient Care Assistant program. This is a state standard program that will adhere to all competencies and standards set forth by the Technical College System of Georgia. Implementing this program will not incur additional costs to the college as it will run concurrently with the Geriatric Care program. The program is expected to enroll 30 students during its first year (10 per campus) and is expected to maintain this enrollment through its third year.

**Enrollment Projections:**

Day Students Year 1: 30 Year 2: 30 Year 3: 30

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**Wiregrass Georgia Technical College** - TCC program in Dual Enrollment Nurse Aide, DF91, 16 Credit Hours, effective January 2021.

Wiregrass GA Technical College is requesting the approval of this dual enrollment technical certificate to allow students to complete two health care options while they are in high school that will lead to employment upon graduation. Under Senate Bill 2, students must complete specific programs to be awarded their high school diploma. The creation of two technical certificates within the health care field gives students additional employment opportunities. Wiregrass GA Technical College currently offers four technical certificates that are similar to the one proposed. They include: Nurse Aide TCC, Patient Care Assistant TCC, Advanced Patient Care Assistant TCC, and Nursing Technician TCC. Southern Regional Technical College offers similar programs. This is an institutionally developed program created with state standard courses. Implementation of this program will adhere to the standards set forth by the State Board of the Technical College System of Georgia. No additional costs will be incurred with implementing this program as it will run concurrently with the Nurse Aid program offered at the college. The first year's enrollment is estimated to be 10 students and this level should remain steady through year three.

**Enrollment Projections:**

Day Students Year 1: 10 Year 2: 10 Year 3: 10

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

**Wiregrass Georgia Technical College** - TCC program in Geriatric Care Assistant, GC51, 15 Credit Hours, effective January 2021.

Wiregrass GA Technical College is requesting the Geriatric Care Assistant program to provide individuals within the 11-county service area with the academic and hands-on training to prepare them to work as nurse aides in



various healthcare settings such as personal care homes, nursing homes, home health agencies, and many others. As the aging population continues to rise, the demand for well-trained and competent nursing assistants also rises. Representatives from the community healthcare facilities have expressed their need for trained employees to provide quality care for an aging population. Wiregrass GA Technical College offers both the Nurse Aide and Patient Care Assistant program on all campuses. Meanwhile, Southern Regional Technical College offers the Nurse Aide and Patient Care Assistant program. This is a state standard program that will adhere to all competencies and standards set forth by the Technical College System of Georgia. Implementing this program will not incur additional costs to the college as it will run concurrently with the Nurse Aide program. The program is expected to enroll 60 students during its first year (20 per campus) and is expected to maintain this enrollment through its third year.

Enrollment Projections:

Day Students Year 1: 30 Year 2: 30 Year 3: 30

Evening Students Year 1: 30 Year 2: 30 Year 3: 30

## II. Program Terminations November 2020

**MOTION:** The Motion was made by Mrs. Dinah Wayne to approve program termination requests for November 2020. The Motion was seconded by Mr. Joe Yarbrough. The Motion passed State Board approval unanimously.

### Termination of TCCs

#### **Southeastern Technical College**

- TCC program in Barber II (BI31), effective November 2020.
- TCC program in Certified Customer Service Specialist (CC81), effective November 2020.
- TCC program in CNC Specialist (CS51), effective November 2020
- TCC program in Certified Manufacturing Specialist (CM51), effective November 2020
- TCC program in Medical Front Office Assistant (MF21), effective November 2020.

## III. Approval for Program Standards and Revisions

**MOTION:** The Motion was made by Mrs. Dinah Wayne to approve program standards and revisions for November 2020. The Motion was seconded by Mr. Joe Yarbrough. The Motion passed State Board approval unanimously.

Major Code	Program Name	Program Development	Award Level	Credit Hours
SA13	Addiction and Substance Abuse Counseling	Albany	Degree	62
CC91	Commercial Carpentry	Lanier	TCC	16
CZ71	Commercial Project Management	Lanier	TCC	16
DEG1	Dual Enrollment Geriatric Care Assistant	Wiregrass Georgia	TCC	15
DF91	Dual Enrollment Nurse Aide	Wiregrass Georgia	TCC	16
MK71	Manufacturing Engineering Technology Assistant I	Ogeechee	TCC	13
ML71	Manufacturing Engineering Technology Assistant II	Ogeechee	TCC	13
MJ71	Medical Front Office Specialist	Georgia Northwestern	TCC	21

That concluded the committee report.

- **Adult Education**

**Ben Copeland**

Mr. Ben Copeland gave the committee report. Several Adult Education Grants were submitted to the System Office on November 1<sup>st</sup> for the competitive RFA. Per federal law, these grant applications will now be reviewed by both the local Workforce Board in each local area and by an independent panel for reviewers. During fiscal year 2020, there were 30 adult education providers across the state- 22 technical colleges, 5 community-based organizations, and 3 school districts.

Despite the interruption of COVID-19, TCSG was able to serve approximately 32,000 adult learners in FY20. Around 30% of the students are English language learners, and only 1% of our students entered the programs at or above the 9<sup>th</sup> grade level. In FY20, adult education students earned 678 industry- recognized credentials and 631 students participated in Integrated Education & Training. This is almost three times as many as FY19. 1 in 4 of our high school equivalency graduates' transitions to postsecondary education within one year. There are 13 current providers have Integrated Education and Training to date. There are currently 106 students enrolled in the programs.



Mr. Copeland gave the Board an update on the how WorkSource Georgia Services have gone virtual. In an effort to continue serving career seekers, even in light of the COVID-19 pandemic, nearly all WorkSource Georgia training services have transitioned to a virtual environment. Local Workforce Development Areas are now offering short-term training and employment assistance to job seekers virtually. The Office of Workforce Development has been offering Local Workforce Development Area directors and their partners, technical assistance and virtual training sessions. The Georgia Department of Labor has placed links on their website to assist employers facing closures/layoffs in reporting this information to the state. Georgia department of Labor has also provided oinks for recently dislocated workers to get more information on applying for unemployment assistance and also connect with employment-driven training services online.

Mr. Ben Copeland than shared information about the TCSG Office of Workforce Development Apprenticeship State Expansion Grant. US DOL previously awarded the grant, but held off on the programmatic approval. They just approved our proposed program. In this expansion grant, businesses who hire apprentices will be assisted financially for each apprentice and the associated college will get funding for their administration of the apprenticeship. Win-Win grant that should help some off of the fence and move towards hiring and using apprentices.

That concluded the committee report.

- **External Affairs and Economic Development**

**Baoky Vu for Trey Sheppard**

Mr. Baoky Vu gave the committee report. He said that Georgia was the number one place in the nation to do business, and Quick Start is the secret weapon. Quick Start Facilities continue to enforce all mitigation practices to protect employees, trainees and visitors from the coronavirus. The Quick Start Athens Training Center and the Commerce site made available by Lanier Technical College have begun hosting training for SK Battery American employees.

Quick Start continues to have strong activity in the northern part of the state. Training in other parts of the state remain modest. However according to the Georgia Department of Economic Development there has been a significant increase in activity.

For the month of October Quick Start had 9 prospects for 2,232 potential new jobs and 7 announcements for a total of 1,033 new jobs. For FY 2021, there has been a total of prospect potential jobs at 13,123 and announcements for a total job number of 8,899.



Following up on *Area Development* magazine's naming Quick Start the No. 1 workforce training program for the 11<sup>th</sup> time, the magazine is planning a "Workforce" supplement in Q4 of this year. We look forward to this additional promotion of TCSG and Quick Start.

Mr. Vu then gave the Board an updated on the Marketing and Communications efforts at TCSG. The Succeed Sooner digital marketing campaign launched last week and will run through January. There are several projects that the Communication team is working on for the eCampus initiative. They are also working with the Economic Development team assisting in getting the Nurse Reentry program out. There are 7 pilot colleges that have programs for nurses who have been out of the workforce for a while, but are interested in coming back to the profession. They are also working the Adult Education team rollout Career Plus HSE at our 5 pilot colleges and the HiSET program.

TCSG had our budget presentation with Governor Kemp and his staff last Monday. On Thursday, we met to present our agency legislation to Governor Kemp's Office.

The Commissioner made the announcement earlier in the meeting, but Mr. Vu wanted to congratulate the TCSG Foundation again on the recent news about the \$1 Million gift from the Woodruff foundation to support the Last Mile Fund.

Economic Development team is working on retraining tax credits. October 15<sup>th</sup> marked an important filing deadline for businesses. To date, this calendar year 949 submissions have been received since January 1<sup>st</sup> and \$57,246,912.00 have been approved for credits. The Strengthening Community College grant was submitted on October 8<sup>th</sup> for \$5 million. H1B One Workforce Grant is due on November 12<sup>th</sup> for approximately \$10 million.

That concluded the committee report.

- **Facilities and Real Estate**

**Chunk Newman**

- I. **Approval of Real Estate Transactions**

**MOTION:** The Motion was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with the execution of the following real estate transactions. The Motion was seconded by Mr. Buzz Law. The Motion passed State Board approval unanimously.



**A. Coastal Pines Tech** – Easement 0.28 AC to Southern Company Gas

**DISCUSSION:** Coastal Pines Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the Southern Company Gas, over approximately 0.28 acres on the Camden County Campus of Coastal Pines Technical College, for the installation and maintenance of gas distribution lines to serve the TCSG-265 Classroom & Library Building.

**B. Atlanta Tech** – LOI 2,093 SF from Atlanta Technical College Foundation, Inc.

**DISCUSSION:** Atlanta Technical College requests approval on the execution of Letter of Intent #7755 with Atlanta Technical College Foundation, Inc., covering 2,093 square feet of classroom and office spaces located at 1560 Metropolitan Parkway, Atlanta, GA, at the rental rate of \$9,999.96 per annum, with an option to renew for 3 consecutive one year periods with no rent escalation.

**C. West Georgia Tech** – LOI 10,000 SF from West Georgia Technical College Foundation, Inc.

**DISCUSSION:** West Georgia Technical College requests approval on the execution of Letter of Intent #8416 with West Georgia Technical College Foundation, Inc., covering 10,000 square feet of classroom and office spaces located at 13017 Georgia Highway 34, Franklin, GA, at the rental rate of \$1.00 per annum, with an option to renew for 4 consecutive one year periods with no rent escalation.

**D. Southern Crescent Tech** – Rental of 22,293 SF from the Fayette County Board of Education

**DISCUSSION:** Southern Crescent Technical College requests approval on the execution of Rental Agreement #9188 with the Fayette County Board of Education, covering 22,293 square feet of classroom and office spaces located at 440 Hood Avenue, Fayetteville, GA, at the rental rate of \$43,200.00 per annum, with an option to renew for 5 consecutive one year periods with no rent escalation.

**E. Chattahoochee Tech** - 2.964 AC from Paulding County



**DISCUSSION:** Chattahoochee Technical College requests approval on the acquisition of 2.964 acres of unimproved land located on 730 Airport Parkway, Dallas (Paulding County), GA, from the Paulding County, for the consideration of \$10.00, as the site for the TCSG-363 Aviation Training Academy, subject to the approval of the State Properties Commission.

## II. Approval of Construction Contracts

**MOTION:** The Motion was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contracts listed below at a cost not to exceed the amount stated for each request. The Motion was seconded by Mr. Baoky Vu. The Motion passed State Board approval unanimously.

**A. Gwinnett Tech - \$250,697.38 with Johnson-Laux Construction, LLC**

**DISCUSSION:** Gwinnett Technical College requests approval on the execution of a construction contract for "Building 800 ECCE Renovation" on the Main Campus of Gwinnett Technical College, with Johnson-Laux Construction, LLC, Orlando, FL in the amount of \$250,697.38, using local funds.

**B. Oconee Fall Line Tech \$170,445.00 with F.H. Paschen, SN Nielsen & Assoc.**

**DISCUSSION:** Oconee Fall Line Technical College requests approval on the execution of a construction contract for "Cosmetology & Classroom Renovation" on the Dublin Campus of Oconee Fall Line Technical College, with F.H. Paschen, SN Nielsen & Assoc., Atlanta, GA in the amount of \$170,445.00, using local funds.

**C. West Georgia Tech - \$271,551.58 with Rubio and Son Interiors, Inc.**

**DISCUSSION:** West Georgia Technical College requests approval on the execution of a construction contract for "Welding Lab Bathroom Renovation" on the LaGrange Campus of West Georgia Technical College, with Rubio and Son Interiors, Inc., Dacula, GA in the amount of \$271,551.58, using local funds.

Mr. Newman added his appreciation for Sarah Honeywill her team for the job they are doing.

That concluded the committee report.



- **Governance, Compliance and Audit**

**Joe Yarbrough**

Mr. Joe Yarbrough gave the committee report to the Board. He started by thanking Mrs. Penni Haberly and her team for all the work they do, especially with the recent positive audit report. The Commissioner and Mrs. Haberly reported that Georgia Piedmont Technical College has been approved to step down from HCM2 to HCM1. This is a huge achievement. Mr. Yarbrough added how proud he is of the finance teams at TCSG and Georgia Piedmont Technical College. If there is a clean final audit over the next few weeks Georgia Piedmont Technical College will be able to request to get off of HCM1 status.

- I. **Local Board Appointments**

**MOTION:** The Motion was made by Mr. Joe Yarbrough to approve the local board member appointments as listed in the Board materials. The Motion was seconded by Mr. Carvel Lewis. The Motion passed State Board approval unanimously.

That concluded the committee report.

- **Operations, Finance, and Planning**

**Tim Williams**

- I. **Expenditure Requests**

**MOTION:** The motion was made by Mr. Tim Williams for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the system office and technical colleges listed below at a cost not to exceed the amounts stated. The Motion was seconded by Mr. Buzz Law. The Motion passed State Board approval unanimously.

- 1. **TCSG/Academic Affairs – Renewal of services with Ex Libris (USA) Inc. for FY2021 for Ex Libris subscription and Alma/Primo implementation fees; cost \$308,084.00. **State funds are available for this expenditure.****

*Discussion:* Ex Libris, a ProQuest company, cloud-based solutions help institutions improve library impact, research outcomes, and student engagement. Ex Libris is a leading worldwide developer and provider of high-performance applications for libraries, information centers, and researchers. Ex Libris maximizes the exposure of library collections and provides students/researchers with fast access to scholarly materials and intuitive ways to explore new content. Ex Libris Primo library discovery service seamlessly integrates with wide range of library/academic systems for end-to-end, efficient workflows. The active user



community amplifies the power of Primo thru sharing customer-led innovations best practices and collaborative developments.

Ex Libris Alma is the only unified library services platform in the world, managing print, electronic, and digital materials in a single interface. As a completely cloud-based service, Alma provides libraries with the most cost-effective library management solution in the industry.

- 2. TCSG/Secondary Educ. – FY2021 Service & License Agreement between YouScience, Georgia Dept. of Education, and TCSG. YouScience will provide licenses to TCSG for use by students in connection with career counseling and workforce services; cost \$211,600.00. *State funds are available for this expenditure.***

*Discussion:* YouScience is an online career and personal planning discovery tool that enables teens/adults to identify their potential aptitudes and careers. To create a personalized YouScience profile, the tool engages students in a series of online exercises to help them identify their natural abilities, refine their specific areas of interest, and explore career opportunities that are aligned with their interests/aptitudes. In this project,

state funds were appropriate to allow all Georgia public high school and middle school students to create a profile and discover their aptitudes and apply those strengths to find direction for their pathway, college, and career choices. The profiles are also available to all TCSG students thru-out the state. YouScience is also providing TCSG with reporting functionality that analyzes the available YouScience profile data and can be used to help guide marketing and programing decisions.

- 3. TCSG/IT – Request to pay Oracle for annual Oracle software maintenance fees; cost \$752,583.00. *State funds are available for this expenditure.***

*Discussion:* This expenditure is to pay licensing, maintenance, and support fees to Oracle for the database software at each of the technical colleges and system office for FY2021. Oracle database software is required to support our student information system (Banner & DegreeWorks). The system office uses Oracle as the database software for the data warehouse and reporting systems (KMS, GALIS, and TEAMS).

- 4-5. Chattahoochee Technical College – Total expenditures \$1,098,283.00. *Federal grant funds are available for these expenditures.***



- 4) Purchase from TIG Atlanta for the complete replacement of existing cameras, recorders, cabling, and other associated systems required for video surveillance at all 8 campus locations; cost \$864,603.00.

*Discussion:* The existing surveillance system at CTC was designed and implemented 12+ years ago, and was sourced from technology standards from the 1990s. It is antiquated and incapable of providing adequate recognition of individuals for the purpose of crime response or contact-tracing during the pandemic. The new surveillance project will bring CTC's video coverage into the 21<sup>st</sup> century by introducing digital IP cameras, network video records, remote video feed access, named user instances with customized access, and a central user interface to see cameras from every campus in space. The project includes all new cameras, recorders, structured cabling, training, servers, and all related licenses or items to complete the project in turnkey fashion for all 8 campus locations.

- 5) Purchase from Dell Marketing of 127 Dell mobile precision laptops, docks, and carry cases for staff/faculty at North Metro campus; cost \$233,680.00.

*Discussion:* 127 laptops, docks, and carry cases are needed from Dell for use by all staff and faculty in multiple departments at the North Metro campus location. This equipment will replace existing desktops in order for employees to be equipped to work in the office and telework as required.

6. **Coastal Pines Technical College** – 175 computers, monitors, accessories, and server memory upgrades from Dell Marketing for classrooms/offices at all campus locations; cost \$225,824.00. **Local funds are available for this expenditure.**

*Discussion:* The request is made to purchase 175 new Dell computers, monitors, and accessories to replace obsolete equipment in classrooms and offices used by faculty/staff. This equipment is needed to replace older, obsolete computers whose failure rate has increased substantially. Newer computers will run modern operating systems and software faster and will increase the efficiency of the students and staff. Included in this purchase are laptops for the IT department as well as a Precision workstation for the Public Relations department. Also included is a request for server memory upgrades to increase the performance of virtualization services in the college's IT Dept.

7. **Lanier Technical College** – Renewal of services with Georgia Communications Cooperative/NGN Connect for FY2021 for monthly connectivity of WAN point-



to-point for all campus locations; cost \$160,800.00. **Local funds are available for this expenditure.**

*Discussion:* The college requests to renew their contract with Georgia Communications Cooperative/NGN Connect for FY2021 for the monthly connectivity of WAN point-to-point for all campus locations. This contract is necessary to connect the new Gainesville campus to all other campuses, and will provide greater speeds for all colleges, as well as help student and faculty/staff productivity. This the 3<sup>rd</sup> renewal of a 5-year renewable contract.

8. **Ogeechee Technical College** – Purchase of Amatrol training equipment from Technical Training Aids to provide related technical instruction for the Amazon RME-MRA Program; cost \$414,827.00. **MRR bond funds are available for this expenditure.**

*Discussion:* Ogeechee Tech has been selected by Amazon to provide related technical instruction for the Amazon RME-MRA program, Phase 1. The purpose of this technical instruction is to train Amazon employees in specific areas of industrial maintenance preparing them to test for four industry related certifications at the completion of the 12-week training program. It is proposed that 100 students will go thru the program at the college in Year 1, with 200 per year going thru in subsequent years. The baseline curriculum has been established and will be delivered in accordance with the identified skills/assessments.

## **II. Approval of the change to the FY 2022 Budget Submissions**

**MOTION:** The Motion was made by Mr. Tim Williams for the State Board to approve the change to the TCSG Budget Submission for the Fiscal Year 2022 as recommended by the Commissioner. The Motion was seconded by Mr. Joe Yarbrough. The Motion passed State Board approval unanimously.

**DISCUSSION:** As set forth by the Commissioner in the report to the Operations, Finance, and Planning Committee, the recommended change to the FY2022 Budget as presented to the TCSG State Board at the September 3, 2020 meeting is as follows: To replace the existing North Georgia Technical College Capital Outlay Project of the “Purcell Building Renovation” at \$4,819,011.00 with the “Dr. Mark A. Ivester Center for Living and Learning” at \$5,620,592.00 in the Additional Projects for Consideration section of the Budget.

That concluded the committee report.



- **Executive Committee**

**Chairman Doug Carter**

Chairman Doug Carter said that the updates the Commissioner gave earlier in the meeting were the same updates the Executive Committee heard.

**I. West Georgia Technical College:**

**Motion (Approval of naming a building)**

**MOTION:** The Motion was made by Mr. Joe Yarbrough to name the new interior machine tool lab at West Georgia Technical College, on the new Carroll Campus, to the Gene Haas Precision Machining and Manufacturing Lab. The Motion was seconded by Dr. Artesius Miller. The Motion passed State Board approval unanimously.

**DISCUSSION:** A letter was sent to Commissioner Dozier from Dr. Scott Rule, along with the minutes from the West Georgia Technical College Board of Directors Meeting. West Georgia Technical College Foundation has received a \$250,000.00 pledge from the Gene Haas Foundation. The donors would like to have their name on the exterior and interior walls of the interior machine tool lab, inside of the West Georgia Technical Education Building. The Gene Haas Foundation was founded in 1999 by Gene Haas, owner of Haas Automation, Inc., America's leading builder of CNC machine tools. The Gene Haas Foundation has been a long-time partner within the Technical College System of Georgia, supporting scholarships and donations, and West Georgia Technical College looks forward to continuing this partnership. The Gene Haas Foundation intends to pay the pledge in full at time of dual signing of contract, anticipated to be completed by December 31, 2020.

**II. Resolution**

**Motion (Approval of resolutions)**

**MOTION:** The Motion was made by Mr. Joe Yarbrough to approve the resolution honoring Dr. Scott Rule and Dr. Glenn Deibert on their upcoming retirements. The resolutions will be read and presented at a later date. The Motion was seconded by Mr. Chunk Newman. The Motion passed State Board approval unanimously.

That concluded the committee report.

**VI. OTHER BUSINESS**

**Chairman Doug Carter**

Chairman Doug Carter congratulated Dr. Deibert and Dr. Rule on their upcoming retirement and wished them all the best.



This year TCSG is participating in the DFCS Secret Santa Program. Last year the TCSG System Office and our TCSG Colleges were able to help over 150 children in the program. This year TCSG has agreed to help 250 children. As a Board the Chairman wanted to encourage the members to participate with TCSG.

The Chairman asked everyone to contact Collier Collier with any changes to the Board roster information. He also asked the Board Members to complete the committee survey with which committees they might be interested in serving on in 2021.

Chairman Carter then thanked the TCSG Board for their time and dedication to their community. He thanked the IT team for all their help in hosting another successful hybrid board meeting.

In closing the meeting, Chairman Carter reminded the Members that the next TCSG State Board meeting will be December 3, 2020 at the TCSG System Office.

Mr. Tommy David closed the meeting with a word of prayer.

**VII. ADJOURN**

**Chairman Doug Carter**

**I. Adjournment**

**MOTION: Motion was made by Mr. Buzz Law to adjourn the November 5, 2020 State Board Meeting of the Technical College System of Georgia at 12:12pm.** The Motion was seconded by Mrs. Dinah Wayne. The Motion passed State Board approval unanimously.

**The TCSG Board adjourned**