IELCE Grant Application: How to Access the Online Application Site

To access the online application site, please visit https://tcsg.smapply.io/.

Step 1: Create an Account

1) Visit https://tcsg.smapply.io/. If you have not already, create an account by clicking “Register” in the top corner of the screen.

2) Complete the registration form by entering the requested information. Then click “Create Account.” The system will send you an email to verify your account.
1) Once you have created an account, you can log in to complete an application. To do so, click “More” under the Integrated English Literacy and Civics Grant Application box.

2) Click “Apply” to begin an application.
Step 3: Complete the Eligibility Check

1) Complete the Eligibility Check by clicking on the Eligibility Check task.

2) Complete the Eligibility Form. Then hit “Mark as Complete.”
3) Hit “Submit.”

4) Once you submit your Eligibility Form, you should see a confirmation screen. Click on “Go to My Applications.”

5) Click “Start” to continue your application.
Step 4: Select the Grant You Would Like to Apply For

1) Select the grant you would like to apply for by clicking on the Grant Selection & General Information Form.

2) Complete the Grant Selection Form. Please note, at this time, applicants may only apply for an Integrated English Literacy & Civics Grant. When you are done, hit “Mark as Complete.”
1) Once you have completed the Grant Selection Form, the Integrated English Language and Civics Education grant application should appear on the side of the screen. Click on the grant application form to complete it. When you are done hit “Mark as Complete.”
Step 6: Complete the Risk Assessment Questionnaire

1) Once you have completed your application form, click on the Risk Assessment Questionnaire.

2) Complete the Risk Assessment Questionnaire. Then hit “Mark as Complete.”
1) Once you have completed your general information form, application form, and the Risk Assessment Questionnaire, hit “Submit” to submit your application. You should receive an email confirming that your application has been submitted.