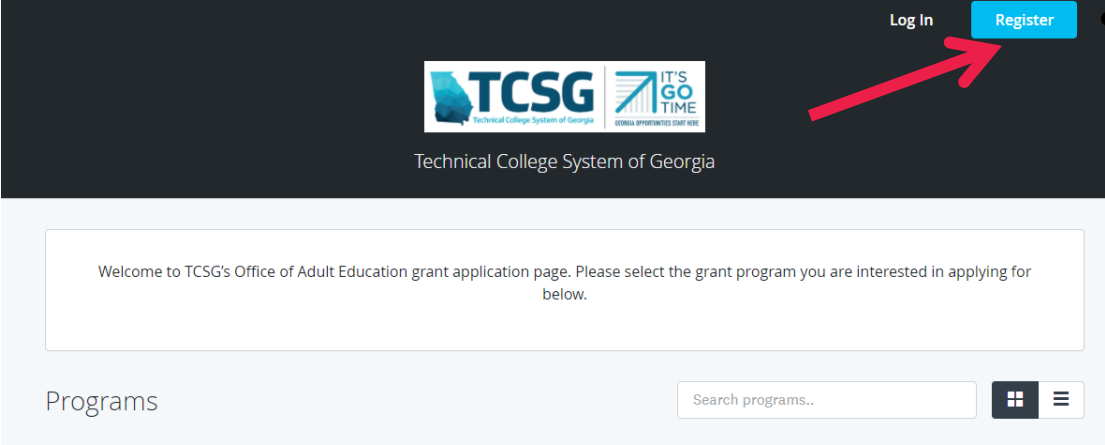


## IELCE Grant Application: How to Access the Online Application Site

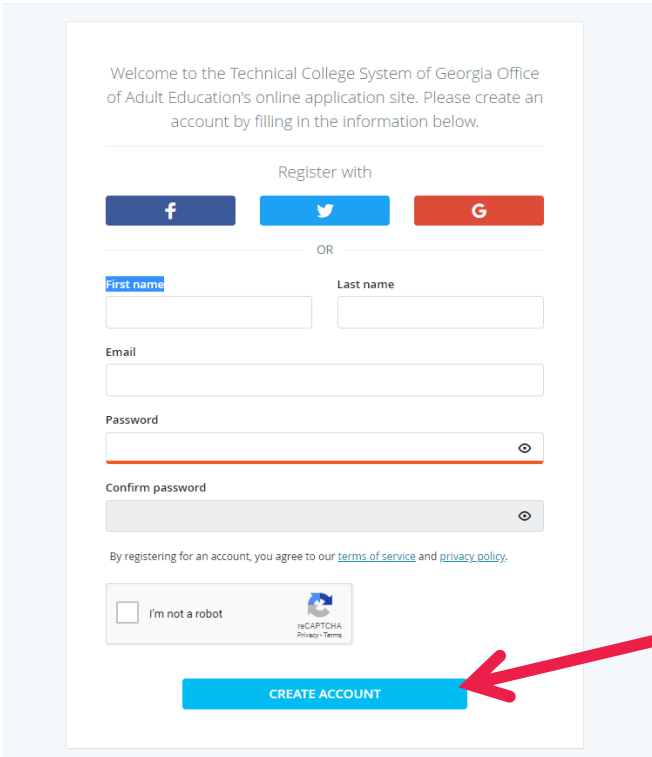
To access the online application site, please visit <https://tcsг.smapply.io/>.

### Step 1: Create an Account

- 1) Visit <https://tcsг.smapply.io/>. If you have not already, create an account by clicking "Register" in the top corner of the screen.

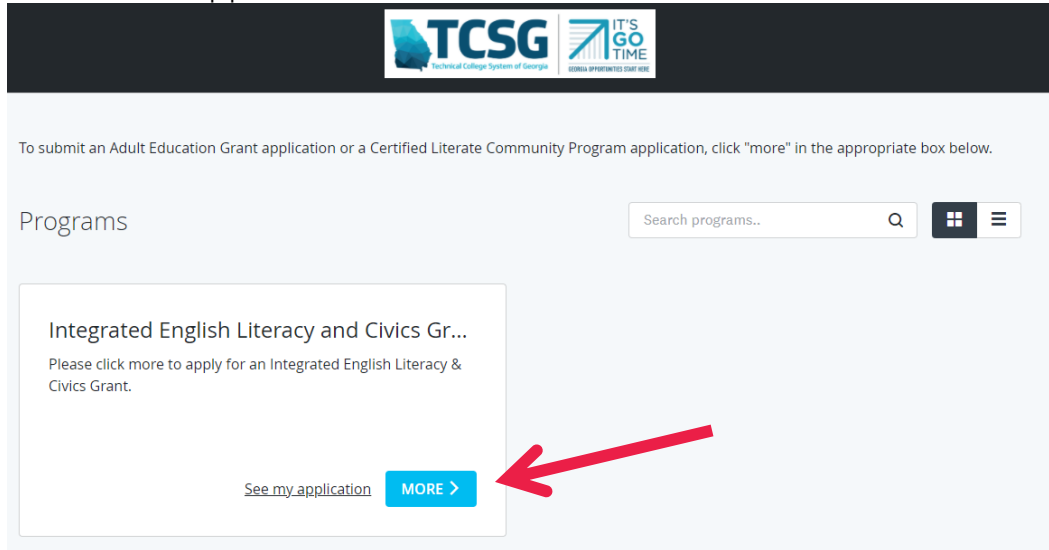


- 2) Complete the registration form by entering the requested information. Then click "Create Account." The system will send you an email to verify your account.

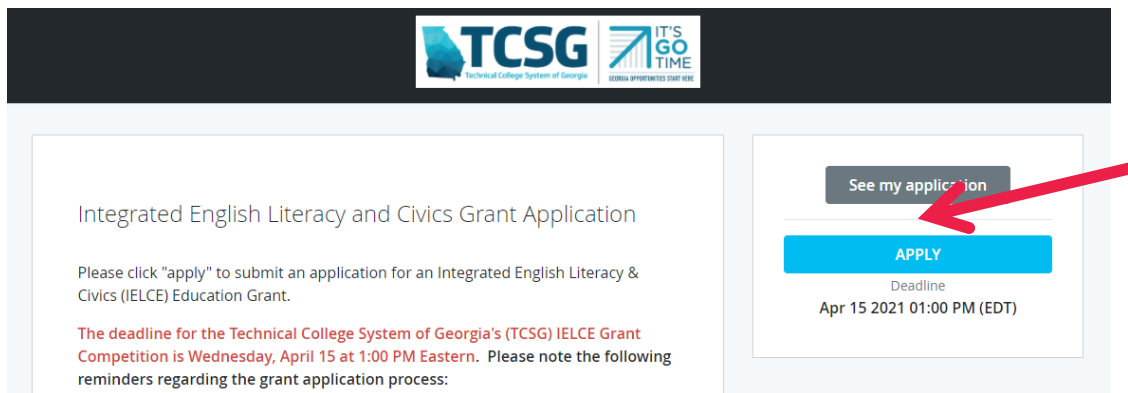


## Step 2: Log In

- 1) Once you have created an account, you can log in to complete an application. To do so, click "More" under the Integrated English Literacy and Civics Grant Application box.

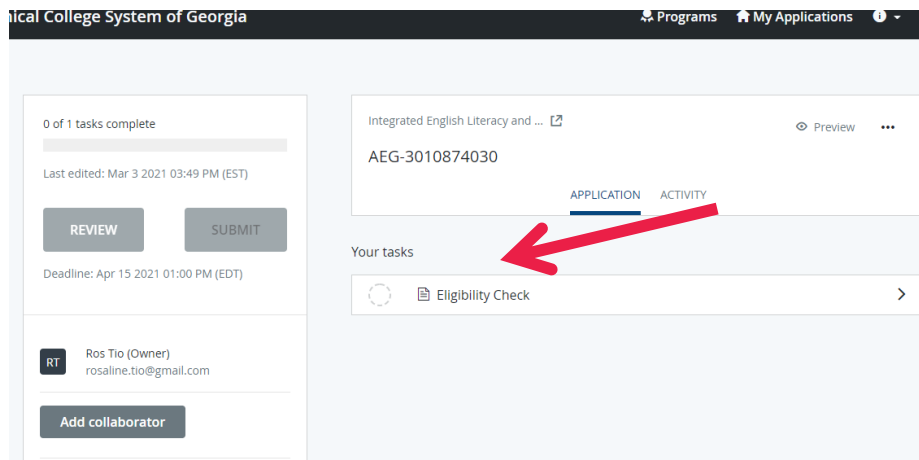


- 2) Click "Apply" to begin an application.

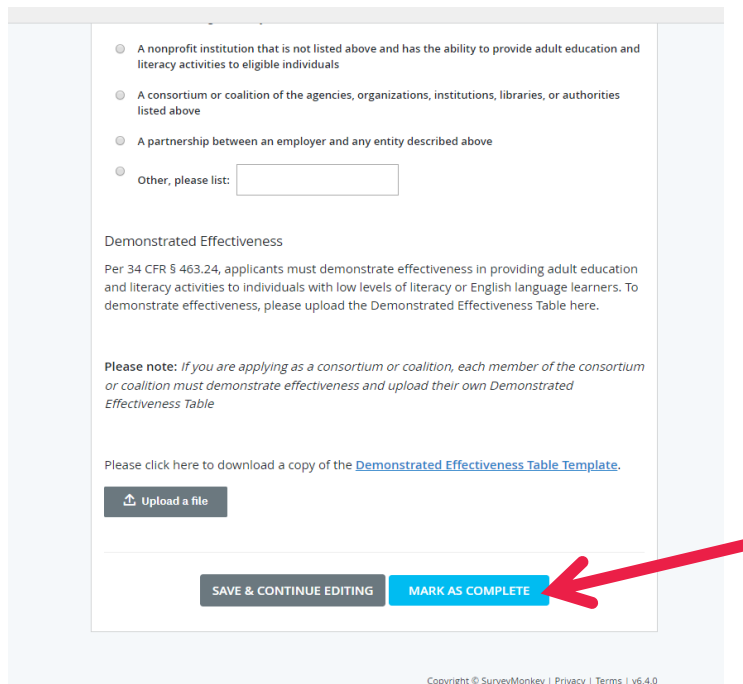


### Step 3: Complete the Eligibility Check

1) Complete the Eligibility Check by clicking on the Eligibility Check task.



2) Complete the Eligibility Form. Then hit "Mark as Complete."



3) Hit "Submit."

Back to application

Integrated English Literacy and Civic...  
AEG-3010874030  
ID: AEG-3010874030

Eligibility Check

1 of 1 tasks complete

Last edited: Mar 3 2021 03:51 PM (EST)

REVIEW SUBMIT

Deadline: Apr 15 2021 01:00 PM (EDT)

Eligibility Check  
Completed Mar 3 2021 03:51 PM (EST)

**Eligibility Questions**

**Organization Name:**  
Test 2

**Which of the following best describes your organization?**  
Public or provide nonprofit agency

**Demonstrated Effectiveness**

Per 34 CFR § 463.24, applicants must demonstrate effectiveness in providing adult education and literacy activities to individuals with low levels of literacy or English language learners. To demonstrate effectiveness, please upload the Demonstrated Effectiveness Table here.

**Please note:** If you are applying as a consortium or coalition, each member of the consortium or coalition must demonstrate effectiveness and upload their own Demonstrated Effectiveness Table.

4) Once you submit your Eligibility Form, you should see a confirmation screen. Click on "Go to My Applications."

Application Submitted!

Thank you for submitting your eligibility form and demonstrated effectiveness tool

Go to My Applications

OR

View more Programs

5) Click "Start" to continue your application.

Integrated English Literacy and Civics Grant  
Application  
**AEG-3010874030**  
Deadline: Apr 15 2021 01:00 PM (EDT)

0 of 3 tasks complete

START

Submitted on: Mar 3 2021 03:53 PM (EST)

#### Step 4: Select the Grant You Would Like to Apply For

- 1) Select the grant you would like to apply for by clicking on the Grant Selection & General Information Form.

0 of 3 tasks complete

Last edited: Mar 3 2021 03:53 PM (EST)

REVIEW SUBMIT

Deadline: Apr 15 2021 01:00 PM (EDT)

RT Ros Tio (Owner)  
rosaline.tio@gmail.com

Add collaborator

Integrated English Literacy and ... Preview ...

AEG-3010874030

APPLICATION ACTIVITY

Your tasks

- Grant Selection & General Information Form
- Integrated English Language and Civics Education Grant Form
- Risk Assessment Questionnaire

Previous tasks

- Eligibility Check  
Completed on: Mar 3 2021 03:51 PM (EST)

- 2) Complete the Grant Selection Form. Please note, at this time, applicants may only apply for an Integratd English Literacy & Civics Grant. When you are done, hit "Mark as Complete."

DUNS Number

Lead Application Organization Type

If you are applying for an IELCE Grant, are you applying as a consortium of eligible agencies?

Yes

No

If you are applying for an IELCE Grant, are you applying in partnership with an employer?

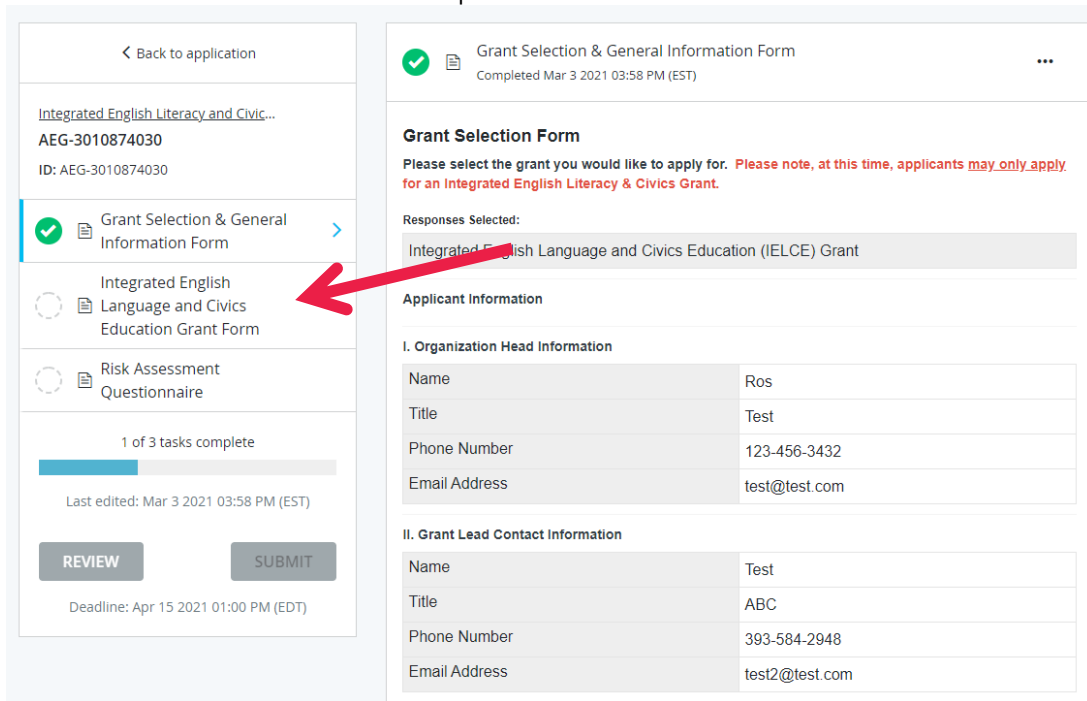
Yes

No

SAVE & CONTINUE EDITING MARK AS COMPLETE

## Step 5: Complete Your Application

- 1) Once you have completed the Grant Selection Form, the Integrated English Language and Civics Education grant application should appear on the side of the screen. Click on the grant application form to complete it. When you are done hit "Mark as Complete."



The screenshot displays a web application interface. On the left is a sidebar with a navigation menu. The top item is 'Grant Selection & General Information Form', which is highlighted with a green checkmark and a blue bar on its left. Below it are 'Integrated English Language and Civics Education Grant Form' and 'Risk Assessment Questionnaire'. At the bottom of the sidebar is a progress indicator showing '1 of 3 tasks complete' and a 'SUBMIT' button. The main content area on the right is titled 'Grant Selection & General Information Form' and contains a 'Grant Selection Form' section with instructions, a 'Responses Selected' list, and two tables for 'Applicant Information'.

**Grant Selection & General Information Form**  
Completed Mar 3 2021 03:58 PM (EST)

**Grant Selection Form**  
Please select the grant you would like to apply for. Please note, at this time, applicants may only apply for an Integrated English Literacy & Civics Grant.

Responses Selected:  
Integrated English Language and Civics Education (IELCE) Grant

**Applicant Information**

**I. Organization Head Information**

Name	Ros
Title	Test
Phone Number	123-456-3432
Email Address	test@test.com

**II. Grant Lead Contact Information**

Name	Test
Title	ABC
Phone Number	393-584-2948
Email Address	test2@test.com

## Step 6: Complete the Risk Assessment Questionnaire

- 1) Once you have completed your application form, click on the Risk Assessment Questionnaire.

Back to application

Integrated English Language and Civics Education Grant Form  
AEG-3010874030  
ID: AEG-3010874030

Grant Selection & General Information Form

Integrated English Language and Civics Education Grant Form

Risk Assessment Questionnaire

2 of 3 tasks complete

Last edited: Mar 3 2021 04:02 PM (EST)

REVIEW SUBMIT

Deadline: Apr 15 2021 01:00 PM (EDT)

Integrated English Language and Civics Education Grant Form  
Completed Mar 3 2021 04:02 PM (EST)

### IELCE Grant Form

Grant Information

1. Please list the counties in which you are planning to serve students.

test

Total IELCE Funding Requested

Please note: The funding amount requested should be based off of your anticipated enrollment and match what you enter in the [Funding Formula Workbook of the IELCE Budget Template](#).

Please do not enter any commas.

\$ 1000

Section Heading

\*Please note, the amounts you include in the chart below should be based off of your anticipated enrollment as entered in the Funding Formula Workbook.

Application Questions

- 2) Complete the Risk Assessment Questionnaire. Then hit "Mark as Complete."

9. Please provide evidence (either by uploading your organization's fiscal policies and procedures or providing a written statement below) that your organization has the appropriate internal controls in place to ensure AEFLA grant funds will: (a) only be used to support AEFLA purposes, and (b) will be used in accordance with federal and state statutes and regulations, including AEFLA, the Uniform Guidance, and EDGAR.

Please make a selection about how you would like to provide your evidence:

Upload

Written Statement

Certification:

I certify that the information provided in the risk assessment questionnaire is true and correct to the best of my knowledge. I understand that knowingly providing false or fraudulent statements or concealing information in the risk assessment or within my application narrative and documents may result in termination of the grant, if awarded.

Clear

SAVE & CONTINUE EDITING MARK AS COMPLETE

## Step 7: Submit Your Application

- 1) Once you have completed your general information form, application form, and the Risk Assessment Questionnaire, hit "Submit" to submit your application. You should receive an email confirming that your application has been submitted.

The screenshot displays the application submission interface. On the left, a sidebar shows the progress of three tasks: 'Grant Selection & General Information Form', 'Integrated English Language and Civics Education Grant Form', and 'Risk Assessment Questionnaire'. The 'Risk Assessment Questionnaire' is the active task, indicated by a blue bar and a right-pointing arrow. Below the progress bar, a 'REVIEW' button is greyed out, and a 'SUBMIT' button is highlighted in blue. A red arrow points to the 'SUBMIT' button. The main content area shows the 'Risk Assessment Questionnaire' with three questions and their respective answers: 'No', 'No', and 'Yes'. A fourth question asks for a list of grants, with 'test' entered in the text field. Below the text field, there is a file upload section for '4. Please upload your two most recent audit reports.' A file named 'TCSG OAE Webinar Schedule Mar-Apr 2020\_.pdf' is shown with 'VIEW FULL SCREEN' and 'DOWNLOAD' buttons. The file type is 'pdf' and the size is '1.1 MB'.