Teacher Verification Model: Keep it Simple!

Tuesday, December 1, 2020, 1:00-2:30 pm

Presented by: Charita Boles and Leatricia Williams

A message from Dr. Good

- Dr. Cayanna Good
- Assistant Commissioner, Adult Education

Presentation Objectives:

- Review the Teacher Verification Model (TVM)
- Review the Norming and Implementation Process
- Showcase a local program's model
- Update from a local program
- Answer questions

Questions during the Presentation?

- You can submit a question by typing it into the Chat.

Teacher Verification Model – Excerpt from FY21 Assessment Policy

"Programs must develop a local evaluation system to assign, track, and document proxy contact hours according to the **Teacher Verification Model.** Teacher Verification Model assignments must align with state-approved instructional standards (CCRS and ELPS). **Programs must document the evidence used to determine how to calculate proxy contact hours based on learner engagement and completion.** Examples of evidence include piloting the assignment with a sample of students and determining an appropriate number of proxy contact hours through data analysis, or conducting a crosswalk of the assignment with state-approved DE curricula. **In addition to entering the proxy contact hours into GALIS, programs must also maintain records of the student's satisfactory completion of the assignment and the actual number of hours the student spent on the assignment. Programs must conduct annual evaluations of approved Teacher Verification Model assignments by comparing the designated proxy contact hours with actual hours spent and update proxy contact hour designations as needed.** Programs must maintain a database of locally approved Teacher Verification Model curricula along with all supporting documentation that OAE staff will audit during program monitoring. Programs should reach out to their Grant Program Support Coordinator if they need direct support using the Teacher Verification Model."

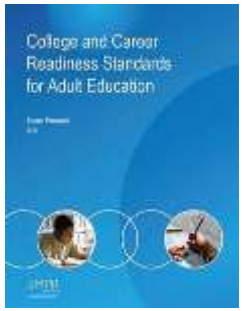
Georgia Adult Learner Assessment Policies and Procedure Manual FY2021, page 38

Teacher Verification Model – Align to CCRS and ELPS

Select resources that are available throughout the program for consistency.

- This is an opportunity for students to use print-based materials at a distance.

- Resources can be:
  - Teacher-developed
  - Open Educational Resources (OER)
  - Publisher-created (Do not violate copyright and fair use laws.)



TVM – Target Audience

- Students that:
  - Are participating in a hybrid class
  - Want extra work to complete at a distance (barriers to regular attendance, want more study time than provided via class)
  - Need to study fully at a distance

Teacher Verification Model: Quick Synopsis

- Teacher Verification Model
  - **Fixed number** of hours of credit **for each assignment** based on teacher determination of the extent to which a learner engaged in, or completed, the assignment.

Required:

- Students <u>must</u> log actual time spent on the assignment.
- Time spent must be normed to establish a **fixed number** of hours for all students.

TVM – Sign-in Sheet Sample

Key Elements

- Program Name
- Student Name
- Assignment Identifier
- Teacher Name
- Date
- Start Time
- End Time
- Total Time
- Student Signature & Date

Add Program Name/Logo

Student Name:	
Assignment:	
Teacher:	

Date	Start Time	End Time	Total Time

Student Signature:	Date:

Norming Process – Option 1

- Provide materials to 8-10 students and have them log their time.
  - It doesn't have to be students that are purely at a distance.
  - Provide packet/assignment to students in class and track time.
  - Provide packet/assignment to students that want study materials at a distance and have them track time.
- When 5+ students have completed packets, average time to establish fixed time for packet/assignment.

NOTE: All students must keep a log of their time (those involved in norming and those who complete the activity after norming). This data will be used to establish the norm time for the next fiscal year.

For those completing the assignment at a distance during the norming process, their actual time recorded for the assignment can be reported in GALIS. After norming occurs, all future students get the fixed time.

Norming Process – Option 2

- Teacher completes the assigned materials and then awards students double time based upon the teacher's recorded time.

NOTE: All students must keep a log of their time (those involved in norming and those who complete the activity after norming). This data will be used to establish the norm time for the next fiscal year.

Norming Publisher Materials – Keep it Simple!

- Each lesson in a given textbook is designed to take approximately the same amount of time
  - Each lesson does not need to be normed individually
  - Once 5 or more lessons are completed within a textbook (by multiple students), norming can occur for all lessons with a standard time applied to all.

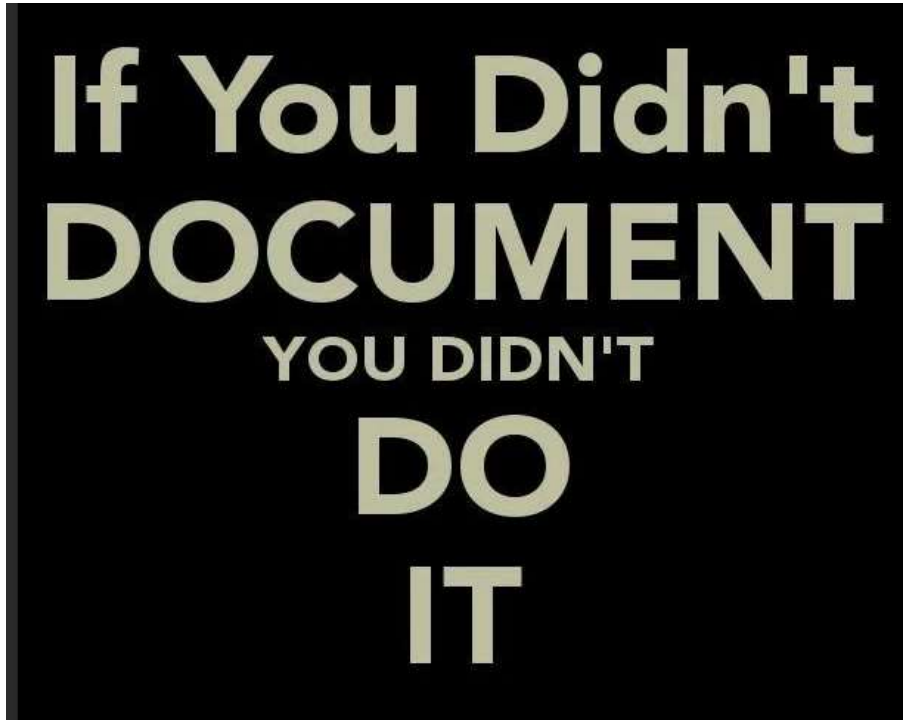
Or

  - Once 5 or more students complete the same lesson within a textbook, norming can occur and a standard time may be applied for all lessons.

Norming Teacher-developed Materials

- Each lesson/assignment must be normed individually.
- Otherwise, use Norming Process – Option 1 or Norming Process – Option 2.
- Does not rely on *any* publisher materials.

Documentation! Documentation! Documentation!



Programs must maintain:

- All student sign-in sheets
- Completed assignments used to award contact hours
- Documentation of any contact with a student that is reported as contact hours (ex. face-to-face, phone calls, video calls, virtual assessment)
- Documentation used to establish "normed" times

Teacher Verification Model – OAE Support

North Georgia Grant Program Support Coordinator April Barkley abarkley@tcsg.edu 404-679-1358	Metro Atlanta Grant Program Support Coordinator Leatricia Williams lwilliams@tcsg.edu 404-679-5234
Central/Western Georgia Grant Program Support Coordinator Felicia Phelps fphelps@tcsg.edu 404-679-5829	Southern/Eastern Georgia Grant Program Support Coordinator Charita Boles cboles@tcsg.edu 404-679-1628

Teacher Verification Model Recap

- Good option for students in a hybrid class, those wanting extra practice and those at a distance
- Use publisher-created or teacher-developed materials
- Can be normed with students in class or at a distance
- Implement same materials across the local program

Questions and Concerns?

- You can submit a question by typing it into the Chat or Q&A.
- To verbally ask a question, unmute your line.

Let's Look at a Local Program's Efforts with ESL/IELCE Students

Dr. Meghan McBride, Program Administrator

Introductions and Overview

- Introductions:

  Angela Towner, GPTC ESL Program Coordinator

  Mary Baxter, GPTC ESL Program Supervisor

  Robert 'Mick' Finn, GPTC ESL Program Instructor

Overview of GPTC's ESL Program

- Georgia Piedmont Technical College's (GPTC) ESL Program

In March of 2020 - 700 ESL students in 19 Day classes and 6 Evening classes in Clarkston, and we had a multi-level class in Rockdale County

In mid-March, we quickly shifted from face-to-face instruction to a TCSG approved Distance Education model

We now serve over 300 students in 7 Day and 3 Evening Distance Education classes

Today's Objective…

Discuss the Teacher Verification Model used to track proxy hours in GPTC's Integrated Digital English Acceleration (I-DEA) class

Integrated Digital English Acceleration (I-DEA)

Integrated Digital English Acceleration (I-DEA)

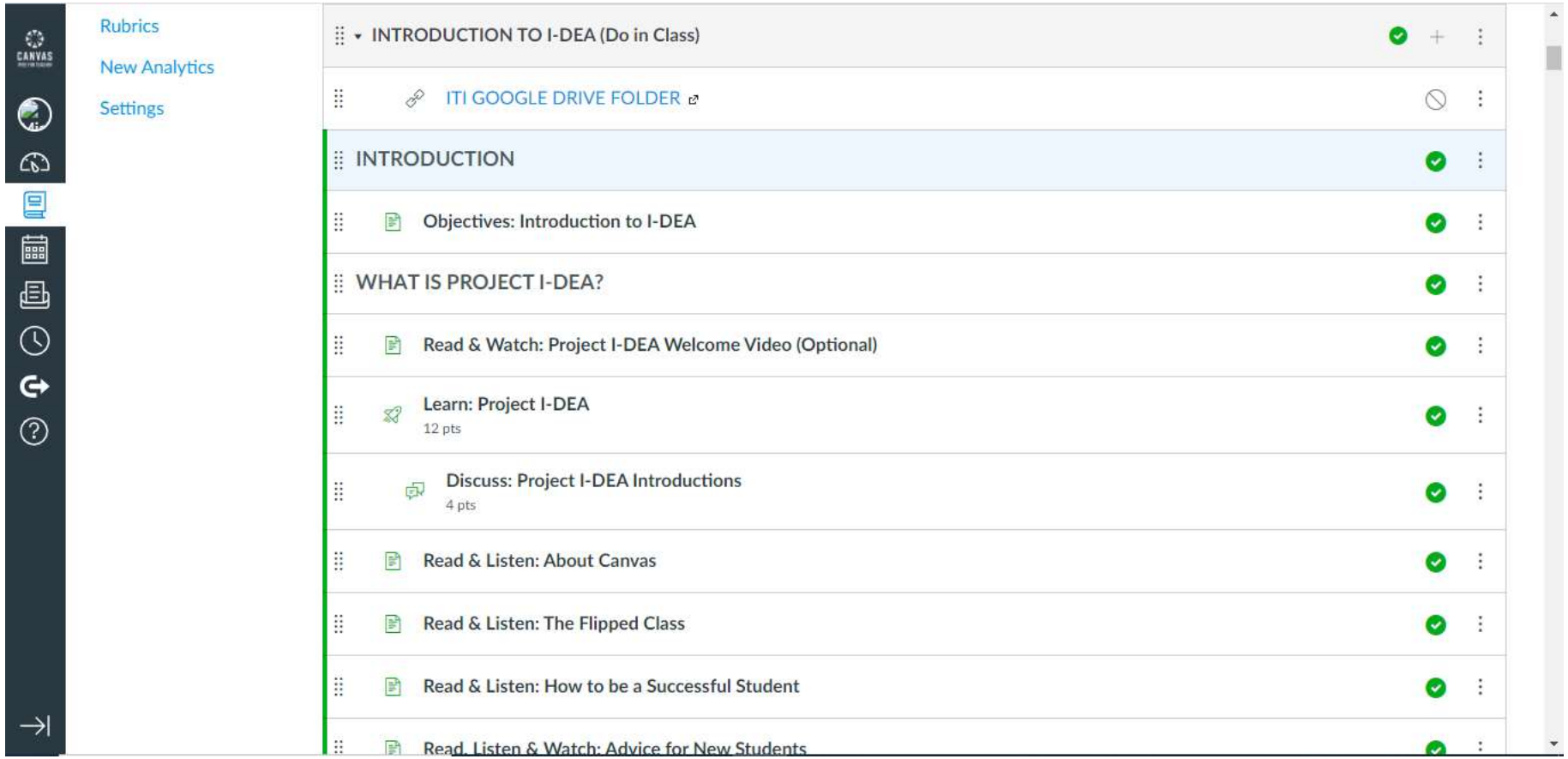
I-DEA Defined:

- A glimpse of I-DEA in action: https://www.youtube.com/watch?v=rY0ScIMrmYk
- Developed by the state of Washington with a Bill and Melinda Gates Foundation grant
- Teaches English in tandem with college and career skills
- Flipped classroom model

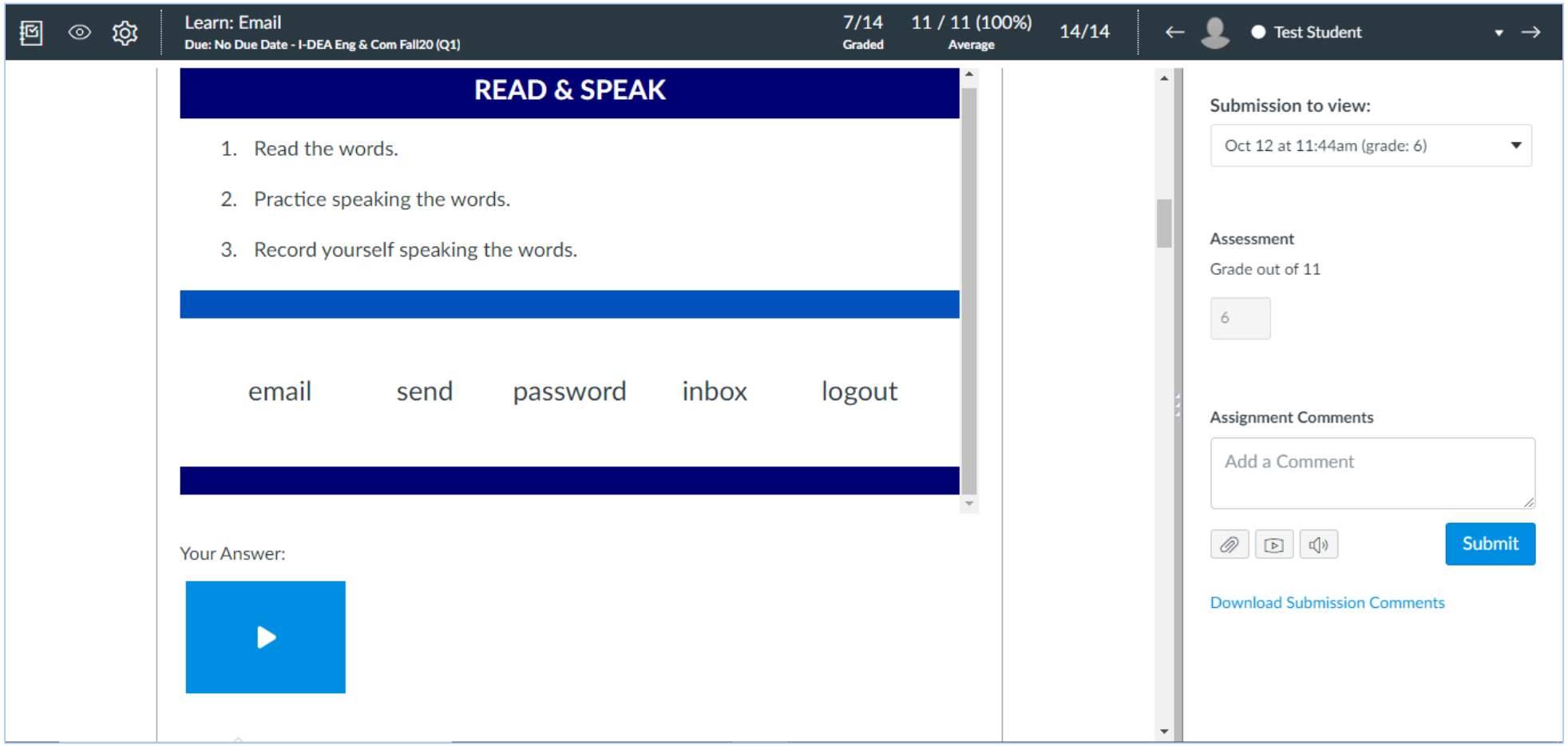
Integrated Digital English Acceleration (I-DEA)

Integrated Digital English Acceleration (I-DEA)

I-DEA uses the LMS Canvas



Integrated Digital English Acceleration (I-DEA)



Integrated Digital English Acceleration (I-DEA)

TCSG Approved Methods to Track Proxy Hours

3 methods recognized by TCSG to track proxy contact hours:

1) The Clock Time Model
   - Burlington English
   - USA Learns
2) Learner Mastery Model

3) Teacher Verification Model
   - I-DEA

I-DEA and the Teacher Verification Model

- Tracking hours: TCSG's Teacher Verification Model is used to track assignments that are given in the online I-DEA class.
- Modules = 9 hours and consist of 5 units
- Units = 1.75 hours
- In addition to these asynchronous hours, attendance hours within the synchronous online classroom are counted as well.

I-DEA and the Teacher Verification Model

	Date: 10/18/20					Director Signature: _____		
	Platform: CANVAS					Instructor Signature:_____		Robert Finn
	Class title: Online I-DEA CRN(84060)							
						Total Students Enrolled:		12
GALIS ID	Date: 10/18/2	Date: 10/19/2	Date: 10/20/2	Date: 10/21/2	Date: 10/22/2	Date: 10/23/2	Date: 10/24/2	Weekly total Hours
900-66-4431				1.75		3.5	5.25	10.5
900-64-3136								0
900-62-8507								0
900-01-7922								0
900-53-6124	5.25	1.75		1.75			3.5	12.25
900-66-9092		1.75	1.75					3.5
900-58-8686		1.75	1.75	1.75				5.25
900-64-8718			5.25					5.25
900-40-1217								0
900-62-2212		1.75	1.75		1.75			5.25
900-66-8772		1.75	1.75					3.5
900-22-2232				1.75			1.75	3.5

I-DEA and the Teacher Verification Model

Questions?

UPDATE: Let's Look at a Local Program's Effort

Melissa Burtle, Program Administrator

Update

- Ten instructors participating in the program
  - 51 students borrowed books
  - 20 students completed assignments
  - 61 contact hours

Questions and Sharing?

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- To verbally ask a question, unmute your line.

Thank you for participating in today's webinar!

Office of Adult Education Support Team

Instructional Services Director Bobby Creech bcreech@tcsg.edu 404-679-1641	Research and Impact Director Rosaline Tio rtio@tcsg.edu 404-679-5950
North Georgia Grant Program Support Coordinator April Barkley abarkley@tcsg.edu 404-679-5829	Metro Atlanta Grant Program Support Coordinator Leatricia Williams lwilliams@tcsg.edu 404-679-5234
Central/Western Georgia Grant Program Support Coordinator Felicia Phelps fphelps@tcsg.edu 404-679-5829	Southern/Eastern Georgia Grant Program Support Coordinator Charita Boles cboles@tcsg.edu 404-679-1628
Instructional Services Technical Coordinator Kimberlee Bryant kbryant@tcsg.edu 404-248-1060	Instructional Services Administrative Assistant Jamie Albee jalbee@tcsg.edu 404-679-1648