



STATE BOARD GENERAL SESSION

Trey Sheppard, <i>Chair</i>	Buzz Law
Artesius Miller, <i>Vice Chair</i>	Carvel Lewis
Ben Bryant	Fran Millar
Doug Carter	Chunk Newman
Calder Clay	Shirley Smith
Lynn Cornett	Phil Sutton
Jay Cunningham	Baoky Vu
Tommy David	Daren C. Wayne
Mary Flanders	Tim Williams
Randall Fox	Lisa Winton
Mark Hennessy	Joe Yarbrough
Anne Kaiser	

Approved Minutes

Tuesday, March 15, 2022

10:52 a.m.

Grand Hyatt

Grand Ballroom

Atlanta, Georgia

Absent: Lynn Cornett, Tommy David, Carvel Lewis

I. WELCOME AND CALL TO ORDER

Chairman Trey Sheppard

Trey Sheppard, Chairman of the State Board of the Technical College System of Georgia opened the Board meeting at 10:52 a.m. at the date and location stated above. He began by welcoming everyone to the meeting. Chairman Sheppard recognized the Wayne Family and is looking forward to remembering Mrs. Dinah Wayne this afternoon when the first Dinah Culbreath Wayne EAGLE Award is presented.

II. CHAIR'S COMMENTS

Chairman Trey Sheppard

Chairman Sheppard called for a motion to approve the minutes from the February Board Meeting.

I. Approval of the Minutes

MOTION: The Motion was made by Mrs. Mary Flanders to approve the February 3, 2022 minutes. The Motion was seconded by Mr. Buzz Law. The Motion passed State Board approval unanimously. The February 3, 2022 Minutes were approved.

III. COMMISSIONER'S COMMENTS

Commissioner Gregory Dozier

Commissioner Dozier began by welcoming everyone to the Board Meeting. He recognized several TCSG team members. Sara Honeywill will be leaving TCSG and will be missed. He thanked her for her dedication and services. The local search committee will be meeting to recommend candidates for the Southern Crescent Technical College President search. The Commissioner thanked Mr. Ryan Foley for serving as the Interim



President at SCTC during this time. He recognized Dr. Andrea Daniel for receiving the Shirley B. Gordon Award. Dr. Victoria Seals was named most admired CEO of Who's Who in Education by the Atlanta Business Chronicle, Dynamic Leader for the Atlanta/Metro region, and nominated as Educator of the Year by Rising in Community Excellence. Mrs. Lisa Winton, Mr. Steven Ferguson, Ms. Karen Kirchler, and Dr. Cayanna Good were named Titans 100.

Chairman Sheppard and Commissioner Dozier were both able to attend the REACH Georgia re-launch. REACH is a needs based scholarship in Georgia. Mr. Jay Cunningham and Mr. Brad Sims are also on the REACH Board.

The Commissioner attended his first SKILLS USA event. It was an incredible event and he recommended everyone attend if they are able. TCSG has a lot of talented students that participated in this event. He also mentioned the MOA between West Georgia Technical College and Delta. They will be completing a skills assessment and training for their employees.

Commissioner Dozier then reviewed the TCSG budget. Governor Kemp released his budget, which has a strong focus on the workforce. TCSG's recommended budget is very positive. State funds in the Amended Fiscal Year 2022 budget increased \$40,084,953 and the Fiscal Year 2023 Budget has a recommended state fund increase of \$95,352,823.

The Georgia House of Representatives has passed their version of the Budget. There is currently a \$13M increase. The House also included an additional \$15M for high demand programs on the technical education side. There was also a \$2.1M increase in the House budget for aviation. There were several new projects that were funded through bond money in the House Budget. This budget will now go to the Georgia Senate for their review. This is a very strong budget for TCSG and for Georgia's workforce.

That concluded the Commissioner's comments.

IV. COMMITTEE REPORTS

COMMITTEE CHAIRS

- **Academic Affairs**

Fran Millar

- I. Academic Standards and Programs

- Motion (Approval of Degrees, Diplomas, and TCCs):**



MOTION: The Motion was made by Mr. Fran Millar that the college requests listed below to offer degree, diploma and TCC programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. The Motion was seconded by Mr. Joe Yarbrough. The Motion passed State Board approval unanimously.

Augusta Technical College - TCC program in Assistant Office Manager, AFM1, 22 Credit Hours, effective August 2022.

This new AFM1 Assistant Office Manager TCC includes updated curriculum structure and course content to reflect current business and industry needs and up-to-date technologies. No other colleges in or adjacent to Augusta Tech's service area offer a certificate program that includes this updated curriculum. This program was institutionally developed by Chattahoochee Tech and includes all the updates recommended by IFCC faculty and college administrators and business and industry representatives. This program meets all State Board and general program standard requirements. No additional costs or expenditures are required to implement and offer this proposed program. The college expects to have enrollment of 10 for the first year, and expects enrollment to grow to at least 20 new students in the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Augusta Technical College - Degree program in NCCER Electrical Systems Construction and Maintenance, ESC3, 60 Credit Hours, effective August 2022.

The highlight of the NCCER Electrical Systems Construction and Maintenance Degree is that it will allow students to earn extra TCCs and their diploma while earning their degree. Augusta Technical College has an articulation agreement with the CSRA electrical National Joint Apprenticeship and Training Committee (JATC). The following are local companies in the area that will employ our students: JATC, City of Augusta-Richmond County, Plant Vogtle, Savannah River Site, Mr. Electric, Tutt Electrical Services, Ireland Electric, and Ace Electric.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 15 Year 3: 15

Evening Students Year 1: 15 Year 2: 15 Year 3: 15



Chattahoochee Technical College - TCC program in Hybrid/Electric Vehicle Repair Technician, HVR1, 19 Credit Hours, effective August 2022.

At present, the demand for auto technicians with hybrid and electric vehicle systems knowledge is growing. Most OEMs have plans to change their fleet makeup in coming years to all or very high percentages of these types of vehicles. As such, the need for aftermarket service and repair for these vehicles will increase as more vehicles are put on the road and standard OEM warranties begin to run out. In addition, the state of Georgia has been selected by two large companies to manufacture HV batteries and other HV components of these types of vehicles. General repair knowledge in this manufacturing area can be beneficial for employment at these types of production facilities. The Hybrid/Electric Vehicle Repair Technician TCC is designed to prepare experienced automotive technicians to service, diagnose, and repair hybrid or fully electric vehicles in a general repair shop. The program emphasizes hybrid/electrical vehicle operation and systems diagnosis and repairs. Emphasis on personal and overall shop safety with high voltage batteries will be addressed. Graduates will be able to obtain industry certification in the Hybrid/Electric Vehicle area. New equipment, tools, and trainers will be obtained for this new program; existing materials, facilities, and faculty will be utilized.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 30 Year 3: 40

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Chattahoochee Technical College - TCC program in Special Effects Technician, SE21, 36 Credit Hours, effective May 2022.

The Special Effects Technician TCC combines the specialist skills of pre-production, production, and an emphasis on post-production. Special effects include graphics that use video and/or animation technology to create the illusion of motion or a transforming appearance. Students develop valuable industry-standard techniques and become adept at using various software applications to integrate 2D and 3D design elements with live footage, audio, and visual effects artistry. Wage and salary employment of Special Effects Artists and animators is projected to grow by 16 percent between 2020 and 2030. Keen competition is expected in the industry, but better job prospects are expected for special effects artists and animators, and others skilled in digital filming and computer-generated imaging. Special effects artists and animators should have better job opportunities than other artists: about 7,800 openings for special effects artists and animators are projected



each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. Existing equipment, software, faculty, and facilities will be utilized for this program.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 25 Year 3: 30

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Coastal Pines Technical College - TCC program in iOS App Development in Swift, IAD1, 11 Credit Hours, effective August 2022.

To increase the number of qualified workers in the high demand career area of remote Apple iOS Developers, Coastal Pines Technical College would like to offer the iOS Development in Swift TCC. There are no colleges in the service delivery area that provide this training. The certificate will follow the approved state standards and meets the award level requirements. The first year costs are estimated to be \$21,723 for salaries, benefits, and expansion of equipment that will be funded through tuition, and the third year costs for salaries, benefits, and incidental equipment are estimated at \$8,223, also funded through tuition. The enrollment for the first year is estimated to be eight students and then expand to 12 students by the third year.

Enrollment Projections:

Day Students Year 1: 8 Year 2: 10 Year 3: 12

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Columbus Technical College - TCC program in Biological Laboratory Technician, BL21, 30 Credit Hours, effective January 2023.

In May 2019, Mercer University announced the relocation and expansion of its Columbus medical school campus. The medical school welcomed the inaugural class of MD students to a temporary space in the fall of 2021 and moved to the new campus location when construction was completed in late 2021. The new facility features state-of-the-art classrooms, research facilities, and office space. The research facilities include a large animal research lab and a biotech research lab, which will require a large number of laboratory technicians to support the medical staff. Mercer's Columbus lead person for the research division reached out to Columbus Tech to request training support for the needed workforce and consulted with CTC academic personnel on developing and designing the curricular requirements for the proposed Biological Lab Technician TCC. The selected courses



are tailored and targeted to the specific needs of this facility. The program projects ten students in the first year and approximately 12-15 students in the following years.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 12 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - Degree program in Supply Chain Management and Logistics, SC33, 62 Credit Hours, effective August 2022.

Georgia Northwestern Technical College currently offers the Logistics and Supply Chain Management Degree (LAS3). However, we would like to replace it with the Supply Chain Management & Logistics Degree (SC33). This would be done in order to better align with current industry expectations, competencies, and standards. The local advisory committee and the state level IFCC provided input on the need for such a change, and it was determined that it was in the best interest of future students. No other colleges in our service area offer the program. The program will follow the state standards. Since we already offer a similar program, there will be no additional costs associated with the change. First year enrollment is expected to be 50, increasing to 60 by the third year.

Enrollment Projections:

Day Students Year 1: 50 Year 2: 55 Year 3: 60

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - Diploma program in Supply Chain Management and Logistics, SC22, 44 Credit Hours, effective August 2022.

Georgia Northwestern Technical College currently offers the Logistics and Supply Chain Management Diploma (LAS2). However, we would like to replace it with the Supply Chain Management & Logistics Diploma (SC22). This would be done in order to better align with current industry expectations, competencies, and standards. The local advisory committee and the state level IFCC provided input on the need for such a change, and it was determined that it was in the best interest of future students. No other colleges in our service area offer the program. The program will follow the state standards. Since we already offer a similar program, there will be no additional costs associated with the change. First year enrollment is expected to be 50, increasing to 60 by the third year.

Enrollment Projections:

Day Students Year 1: 50 Year 2: 55 Year 3: 60



Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Gwinnett Technical College - TCC program in Diesel Equipment HVAC and Maintenance Technician, DG91, 18 Credit Hours, effective May 2021.

This Technical Certificate of Credit (TCC) is needed to provide industry more highly trained diesel technicians who are skilled in HVAC and preventative maintenance, which are growing needs in Gwinnett Technical College's service area. No other college offers a similar program. This certificate will prepare students for entry-level positions as they secure employment at heavy-diesel truck and equipment locations. After completing the HD31 Heavy Diesel Service Technician program, students will be able to continue for an additional semester to complete this certificate, giving them access to additional career opportunities. The Diesel Equipment HVAC and Maintenance Technician TCC meets State Board requirements for implementation and is composed of existing TCSG courses. Faculty, facilities, and equipment are currently in place; therefore, the net cost to implement this TCC is \$0.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 12 Year 2: 15 Year 3: 20

Lanier Technical College - TCC program in Basic Manufacturing Boot Camp, BMB1, 9 Credit Hours, effective January 2023.

The manufacturing industry is the largest area of employment in the Lanier Tech service area, and its expected annual employment growth, according to Georgia Department of Labor, is 1.4% between 2018 and 2028. The boot camp style program in basic manufacturing skills can be completed in a few short weeks and fulfills a need in the area by preparing the workforce for employment in manufacturing. Lanier Tech has successfully offered this type of program through Economic Development, and would now like to offer the same type of training through credit so that students can pursue advanced training credentials in our Industrial Systems programs once they have started on a job at a plant. No programs of this type are offered in or near the Lanier Tech service area. This institutionally developed program meets and will follow program standard requirements for technical certificates of credit. This program will be offered within the existing Industrial Systems program; therefore, the college will incur no additional costs. We expect approximately ten students enrolled the first year, increasing to 30 students by the third year.



Enrollment Projections:

Day Students Year 1: 10 Year 2: 20 Year 3: 30

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

II. Program Terminations

MOTION: The Motion was made by Mr. Fran Millar to approve the program termination requests for March 2022. The Motion was seconded by Mr. Doug Carter. The Motion passed State Board approval unanimously.

Termination of Degrees, Diplomas, and TCCs

Georgia Northwestern Technical College

TCC program in Logistics and Supply Chain Management Specialist (LA41), effective March 2022.

Gwinnett Technical College

TCC program in Faux and Decorative Painting (FAP1), effective May 2022.

Lanier Technical College

Degree program in Game Development (CSD3), effective March 2022.

Degree program in Veterinary Technology (VT23), effective March 2022.

Diploma program in Game Development (CSD4), effective March 2022.

TCC program in Animation and Game Design Specialist (AAG1), effective March 2022.

TCC program in Catering Specialist (CS61), effective May 2022.

TCC program in Cisco CCNP Specialist (CD71), effective May 2022.

TCC program in Cyber Crime Specialist (CCR1), effective May 2022.

TCC program in Veterinary Technician Assistant (VA11), effective March 2022.

III. Approval for Program Standards and Revisions

MOTION: The Motion was made by Mr. Fran Millar to approve program standards and revisions for March 2022. The Motion was seconded by Mr. Calder Clay. The Motion passed State Board approval unanimously.

Major Code	Program Name	Program Development	Award Level	Credit Hours
BA43	A. S. - Business Administration	Augusta	Degree	68



EC33	Adult Echocardiography	Georgia Northwestern	Degree	71
BMB1	Basic Manufacturing Boot Camp	Lanier	TCC	9
BL21	Biological Laboratory Technician	Columbus	TCC	30
DG91	Diesel Equipment HVAC Maintenance Technician	Gwinnett	TCC	18
LF12	Land Forest Wildlife Management	Southern Regional	Diploma	48
LF23	Land Forest Wildlife Management	Southern Regional	Degree	63
SE21	Special Effects Technician	Chattahoochee	TCC	36
VA13	Vascular	Georgia Northwestern	Degree	72

That concluded the committee report.

- **Adult Education**

Shirley Smith

Mrs. Shirley Smith gave the Committee report. Dr. Cayanna Good, Assistant Commissioner for Adult Education reported that we now have 3,984 High School Equivalency (HSE) graduates toward a goal of 7,710 HSE graduates for this fiscal year. The TCSG Office of Adult Education has also exceeded their goal for this year of 631 students enrolled in Integrated Education and Training. There are currently 697 students enrolled.

Athens Technical College has been recognized by the Coalition of Adult Basic Education or – COABE. COABE is the national association for Adult Education and they are recognizing Athens Technical College's Adult Education Program with the 2022 Advancing Workforce Development for Adult Learners Award.

Christy Elliot, Director of Accountability updated the committee on the Office of Adult Education's FY23 Continuation Grant process. The TCSG Office of Adult Education also shared information about their federally mandated monitoring process for local programs. Both the Continuation Grant and the Office of Adult Education's monitoring process are in place to ensure compliance with federal and state regulations.

The State Workforce Board has several new appointments. Candice Broce, Commissioner of Georgia Department of Human Services, has filled her predecessor's seat. Patricia Ross, Commissioner of Veterans Service, has filled her predecessor's seat. Trey Taylor, CEO of Taylor Insurance Services, has been appointed as a business



representative. Emily Davidson, Product Management Director at Anthem, Inc., has been appointed as a business representative.

The Office of Workforce Development has received federal allocation projections for FY23 and Georgia will see another 10% reduction. The reduction is due to the fact that the funding formula is largely tied to unemployment rates. Because Georgia's unemployment is one of the lowest in the country, TCSG Office of Workforce Development is facing a reduction for the fourth consecutive year. In terms of effort to mitigate the funding decreases, TCSG Office of Workforce Development has applied for the Good Jobs Challenge and requested almost \$23 million to support 8 participating colleges and 5 local workforce areas in providing training for high demand occupations. The TCSG Office of Workforce Development will also be applying for the Apprenticeships Building America grant to support apprenticeship expansion. The TCSG Office of Workforce Development received an extension for the National Dislocated Worker COVID grant, to provide support to individuals who have been impacted by the pandemic.

That completed the committee report.

- **External Affairs and Economic Development**

Baoky Vu

Mr. Baoky Vu gave the Committee report. For February 2022, Quick Start had 4 prospect meetings for a total of over 1,200 potential new jobs. There were 5 announcements for a total of 4,200 new jobs. Prospect activity has been increasing in the recent months in the areas of agriculture and healthcare. This is also the 55th anniversary of Quick Start's operations. The KIA training center is actively training KIA team members on the new KIA Sportage, which was released last month.

The TCSG Marketing and Communications team recently completed the 2022 Fast Facts. This weekend there will be a team at the Atlanta Area Council, Boy Scout of America Scout Challenge, where they will be able to tour the mobile welding lab.

Mr. Mark Peavy gave the Committee a legislative update. Crossover day is today. There are several bills that TCSG is tracking.

- SB 397 - This is our Agency legislation regarding HSE language and GED Voucher Amounts. It is being carried by Sen Russ Goodman, and it passed the Senate unanimously.
- SB 379 - This bill establishes a new Apprenticeship opportunity in Georgia that will help TCSG in its efforts to expand these options across the state. It is being carried by Chairman Strickland, and it will be in front of the Senate Economic



Development & Tourism Committee this week. The TCSG budget includes approximately \$1.2 million dollars to help establish the program.

- HB 1043- This bill is sponsored by Chairman Jasperse, and it creates the Georgia Endowment for Teaching Professionals. This endowment is designed to support TCSG's efforts to hire staff in high-demand career fields, and it will create a public-private partnership to enhance TCSG's ability to hire and retain these instructors across the state.
- HB 1435- This bill is sponsored by Chairman Martin and it creates a Gap Funding opportunity that will assist both TCSG and USG students who have completed at least 80% of their post-secondary credential but are struggling to complete the rest. It will establish a "Gap Funding" opportunity that is very similar to TCSG's existing "Last Mile" funding program and will be designed to help cover the requisite costs that will help each student move ahead and finish their respective programs.

Mr. Matt Dollar updated the Committee on the collaboration between TCSG and the Georgia Department of Corrections.

That completed the committee report.

- **Facilities and Real Estate**

Ben Bryant

Mr. Ben Bryant recognized Mrs. Sara Honeywill for her service and reiterated the Commissioner sentiments about her leaving TCSG.

I. Approval of Real Estate Transactions

MOTION: The Motion was made by Mr. Ben Bryant to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with the execution of the following real estate transactions. The Motion was seconded by Mr. Jay Cunningham. The Motion passed State Board approval unanimously.

A. Georgia Northwestern Tech - 17.61 AC from GNTC Foundation, Inc.

DISCUSSION: Georgia Northwestern Technical College requests approval on the acquisition of 17.61 acres of unimproved land located on Marquette Road, Rockmart (Polk County), GA, from the Georgia Northwestern Technical College Foundation, Inc. as the site for the Electrical Lineworker Apprentice Certification (ELAC) field for Georgia Northwestern Technical College.



B. Athens Tech – Easement to Atlanta Gas Light

DISCUSSION: Athens Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the Atlanta Gas Light, over approximately 0.08 acres on the Main Campus of Athens Technical College, for the installation and maintenance of gas distribution lines to serve the TCSG-365 Industrial System Technology Building.

C. Coastal Pines Tech – LOI 1,180 SF from Charlton County, Georgia

DISCUSSION: Coastal Pines Technical College requests approval on the execution of Letter of Intent #7773 with the Charlton County, Georgia, covering 1,180 square feet of classroom and office spaces located at 68 Kingsland Drive, Folkston, GA, at the rental rate of \$3,000.00 per annum, with an option to renew for 8 consecutive one year periods with no rent escalation.

D. West Georgia Tech – LOI 46,300 SF from WGTC Foundation, Inc.

DISCUSSION: West Georgia Technical College requests approval on the execution of Letter of Intent #8732 with the WGTC Foundation, Inc., covering 46,300 square feet of classroom and office spaces located at 200 Campus Drive, Newnan, GA, at the rental rate of \$705,000 per annum, with an option to renew for 4 consecutive one year periods with no rent escalation.

E. Georgia Northwestern Tech – LOI 25,468 SF from GNTC Foundation, Inc.

DISCUSSION: Georgia Northwestern Technical College requests approval on the execution of Letter of Intent #8804 with the GNTC Foundation, Inc., covering 25,468 square feet of classroom and office spaces located at 109 Hemlock Street, Rome, GA, at the rental rate of \$108,000.00 per annum, with an option to renew for 4 consecutive one year periods with no rent escalation.

F. Central Georgia Tech – LOI 45,836 SF from CGTC Foundation, Inc.

DISCUSSION: Central Georgia Technical College requests approval on the execution of Letter of Intent #8864 with the CGTC Foundation, Inc., covering 45,836 square feet of classroom and office spaces located at 3660 Eisenhower Parkway, Macon, GA, at the rental rate of \$240,000.00 per



annum, with an option to renew for 3 consecutive one year periods with no rent escalation.

II. Approval of Design Professional Contracts

MOTION: The Motion was made by Mr. Ben Bryant to authorize the Commissioner to execute the design professional contracts listed below at a cost not to exceed the amount stated for each request. The Motion was seconded by Mr. Buzz Law. The Motion passed State Board approval unanimously.

A. Central Georgia Tech - \$459,000.00 with Azar + Walsh Architects

DISCUSSION: Central Georgia Technical College requests approval on the execution of a design professional contract for TCSG-337A "Design Professional Services for the Registered Nurse Program and Industrial Lab Training Spaces" on the Macon & Warner Robins Campus of Central Georgia Technical College, with Azar + Walsh Architects, Macon, GA in the amount of \$459,000.00, using local funds.

III. Approval of Construction Contracts

MOTION: The Motion was made by Mr. Ben Bryant to authorize the Commissioner to execute the construction contracts listed below at a cost not to exceed the amount stated for each request. The Motion was seconded by Mr. Phil Sutton. The Motion passed State Board approval unanimously.

A. Albany Tech - \$223,004.00 with LRA Constructors, Inc

DISCUSSION: Albany Technical College requests approval on the execution of a construction contract for "Addiction and Substance Abuse Counseling Lab" on the Dougherty County Campus of Albany Technical College, with LRA Constructors, Inc. Albany, GA in the amount of \$223,004.00, using local funds.

B. Augusta Tech - \$352,000.00 with Continental Construction Company

DISCUSSION: Augusta Technical College requests approval on the execution of a construction contract for "Building 700 Restroom Upgrades" on the Augusta Campus of Augusta Technical College, with Continental Construction Company, Evans, GA in the amount of \$352,000.00, using local funds.



- C. **Augusta Tech** - \$365,000.00 with Stiles Heating and Cooling Inc.

DISCUSSION: Augusta Technical College requests approval on the execution of a construction contract for "800 RTU Replacement" on the Augusta Campus of Augusta Technical College, with Stiles Heating and Cooling Inc., Athens, GA in the amount of \$365,000.00, using local funds.

- D. **Chattahoochee Tech** - \$190,602.73 with Prime Contractors, Inc.

DISCUSSION: Chattahoochee Technical College requests approval on the execution of a construction contract for "Repair Underground Storm Water Pipes" on the North Metro Campus of Chattahoochee Technical College, with Prime Contractors, Inc., Powder Springs, GA in the amount of \$190,602.73, using local funds.

- E. **Chattahoochee Tech** - \$717,865.59 with Prime Contractors, Inc.

DISCUSSION: Chattahoochee Technical College requests approval on the execution of a construction contract for "Brewing Lab Renovation" on the North Metro Campus of Chattahoochee Technical College, with Prime Contractors, Inc., Powder Springs, GA in the amount of \$717,865.59, using local funds.

- F. **Southern Crescent Tech** - \$220,000.00 with Place Services, Inc.

DISCUSSION: Southern Crescent Technical College requests approval on the execution of a construction contract for "Griffin Campus Floor/Fence Upgrade - Flint River Campus Window Replacement" on the Griffin Campus of Southern Crescent Technical College, with Place Services, Inc., Canton, GA in the amount of \$220,000.00, using local funds.

- G. **South Georgia Tech** - \$167,117.00 with F.H. Paschen, SN Nielsen & Assoc.

DISCUSSION: South Georgia Technical College requests approval on the execution of a construction contract for "New Chiller System for the Odom Center" on the Main Campus of South Georgia Technical College, with F.H. Paschen, SN Nielsen & Assoc., Atlanta, GA in the amount of \$167,117.00, using local funds.

IV. **Approval of Construction Contract Change Orders**



MOTION: The Motion was made by Mr. Ben Bryant to approve the change orders listed below at a cost not to exceed the amount stated for each request. The Motion was seconded by Mrs. Shirley Smith. The Motion passed State Board approval unanimously.

A. QuickStart - \$46,406.66 with Oconee Construction Services, LLC

DISCUSSION: QuickStart requests approval of change order in the total amount of \$46,406.66 to the project "Parking Addition", under a construction contract with Oconee Construction Services, LLC, Eatonton, GA. The TCSG Board, at its meeting on August 5, 2021, approved a construction contract with Oconee Construction Services, LLC in the amount of \$232,978.00. The total accumulated change order amount will exceed 20% of the original contract and Board approval is required. The change order was necessary due to unforeseen conditions with existing conduit locations, unsuitable soils and request to restripe existing parking lot.

That completed the committee report.

- **Governance, Compliance and Audit**

Buzz Law

Mr. Buzz Law gave the report for the Governance, Compliance, and Audits Committee. He welcomed the new Chief of Police at Gwinnett Technical College. Mr. Law thanked Josh McKoon and Chief Jen Ziifle for their hard work.

I. Approval of Policy 2.1.1 (I.B.; III.A; V.A) Statement of Equal Opportunity

MOTION: The Motion was made by Mr. Buzz Law to approve Policy 2.1.1. (I.B; III.A; V.A) Statement of Equal Opportunity. The Motion was seconded by Mr. Joe Yarbrough. The Motion passed State Board approval unanimously.

DISCUSSION: Changes are being made to align the language of the Statement of Equal Opportunity with the Usage for Statement of Equal Opportunity. "Spouse of military member" has also been added to reference the Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA) as colleges do find themselves in federal contractor status from time to time.

**POLICY: 2.1.1. (I.B; III.A; V.A)
Statement of Equal Opportunity**



Revised: Pending State Board Approval; April 2, 2020; January 5, 2018; May 5, 2016; September 6, 2012, February 1, 2007, June 1, 2006, January 17, 2001, February 3, 1994

Last Reviewed: September 3, 2019

Adopted: July 7, 1988



POLICY:

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, sex, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all technical college-administered programs, programs financed by the federal government including any Workforce Innovation and Opportunity Act (WIOA) Title I financed programs, educational programs and activities, including admissions, scholarships and loans, student life, and athletics. It also encompasses the recruitment and employment of personnel and contracting for goods and services. The Technical College System and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

The Commissioner shall develop procedures for implementing this policy and for addressing employee and student complaints of unlawful discrimination for all work units and colleges as mandated by federal compliance guidelines.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of the Board
O.C.G.A. § 20-4-14 – TCSG Powers and Duties
Title IX of the Educational Amendments of 1972
Title VI and Title VII of the Civil Rights Act of 1964, as amended
Age Discrimination in Employment Act of 1967, as amended
Executive Order 11246, as amended
Vietnam Era Veteran's Readjustment Act of 1974, as amended
Section 504 of the Rehabilitation Act of 1973, as amended
Americans with Disabilities Act of 1990, as amended
Equal Pay Act
Lilly Ledbetter Fair Pay Act of 2009
Georgia Fair Employment Practices Act of 1978, as amended
Immigration Reform and Control Act of 1986
Genetic Information Nondiscrimination Act of 2008
Workforce Innovation and Opportunity Act (WIOA) of 2014

II. Approval of the Local Board Appointments



MOTION: The Motion was made by Mr. Buzz Law to approve the appointments for local board members as listed in the Board materials for Augusta Technical College and West Georgia Technical College. The Motion was seconded by Mr. Doug Carter. The Motion passed State Board approval unanimously.

Operations, Finance, and Planning

Phil Sutton for Carvel Lewis

I. Expenditure Requests

MOTION: The Motion was made by Mr. Phil Sutton for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the technical colleges listed below at a cost not to exceed the amounts stated. The Motion was seconded by Mr. Buzz Law. The Motion passed State Board approval unanimously.

1. **Atlanta Technical College** – Information Technology Temporary Staffing for FY2022 from Computer Aid, Inc.; cost \$193,208.00. ***Federal grant funds are available for this expenditure.***

DISCUSSION: ATC is in need of IT staffing technical support for FY2022 in order to support IT Department operations for computer and network systems across the campus. ATC is without a staff System/Network Administrator and that is slowing their ability to service faculty, staff, and students. College support is needed in the TCSG initiative rollout like Target X as well as other projects, and the college does not have the IT staff/technical expertise to support these projects. Other IT projects include classroom technology upgrades, network switch/wiring refresh, student desktop virtualization, and wireless access point upgrade.

2. **Augusta Technical College** – Amatrol Learning Systems thru Technical Training Aids for 3 separate departments; total cost \$794,618.00. ***Federal CARES funds are available for this expenditure.***

DISCUSSION: Amatrol Learning Systems are needed for 3 separate departments at the college:

(1) Mechatronics Technology (\$91,253): One programmable logic controller (PLC) and one Skill Boss Logistics Trainer. The PLC trainer will replace an older unit that is no longer supported by the manufacturer. The Skill Boss trainer will add to and enhance the Skill boss trainer currently in use.

(2) Industrial Systems Technology (\$205,194): Purchase of Amatrol Hydraulic and Pneumatic trainers in the 700 Bldg. Industrial Systems Lab. Replaces equipment manufactured in 1986 and 1992 respectively that does not contain up-to-date electrical systems.



(3) Corporate and Community Education (\$498,171): Updated equipment is needed for PLC Lab/classroom to interface with existing equipment without the need for additional equipment modifications. This will improve equipment and have industry-standard technology.

3-5. Chattahoochee Technical College; total expenditures \$727,826.00 --

- 3)** Replacement Cisco switches by Byteworks at multi-campus locations; cost \$167,481.00. **Local funds are available for this expenditure.**

DISCUSSION: This purchase is to replace all remaining Cisco 3560 switches at multiple campus locations. These switches went end of life Jan. 2012 and security updates ended in Jan. 2016. These switches must be replaced to maintain security compliance.

- 4)** 250 Dell Optiplex Micro Computers/monitors and Micro All-in-One Stands from Dell for Appalachian campus; cost \$296,625.00. **Local funds are available for this expenditure.**

DISCUSSION: All 250 of each item will be combined into 250 All-in-One computer setups and used to replace old computers used by students in labs at the Appalachian Campus. These smaller computer systems will take up less space on lab desks and provide larger screens for students to use that match the size available at other campuses.

- 5)** Furniture purchases from Krueger International for renovated building on Marietta campus; cost \$263,720.00. **FFE bond funds are available for this expenditure.**

DISCUSSION: The VECTR project on the Marietta campus includes renovations to an existing building to provide additional Veterans services to students on campus and surrounding community. This purchase is for furniture furnishings for offices, interview space, lobby/waiting area, career center, breakroom, huddle room, and computer lab.

6. Coastal Pines Technical College – Industrial Systems training equipment from Technical Training Aids for Industrial Systems, Electronics and Mechatronics Technology programs; cost \$174,847.00. Local funds are available for this expenditure.

DISCUSSION: Industrial Systems trainers are needed for students in the Industrial Systems, Electronics and Mechatronics Technology programs. Industrial Systems, Electronics and Mechatronics are fields with a host of integrated skills that can be applied in a variety of job contexts. These programs combine



various disciplines to teach students a holistic approach to developing solutions for these applications. These trainers will allow students to gain a system-wide troubleshooting approach/skill to these systems. Graduates of these programs are highly sought after and are essential for Georgia's advanced manufacturing industry.

7-9. Georgia Northwestern Technical College; total expenditures \$1,178,690.00 – Federal HEERF funds are available for these expenditures.

- 7) Nursing simulators with 5-year service plan from Gaumard for Walker & Floyd campuses' nursing programs; cost \$482,294.00.

DISCUSSION: Since COVID, clinical sites have been limited for the nursing students, especially in obstetrics. This equipment will replace outdated nursing simulators with the most up-to-date models that have high-fidelity lifelike appearance and supports real monitoring devices. This will allow students to get some clinical hours on campus. Equipment will be used for both RN and PN programs. Equipment includes Advanced Birthing simulator, 5-year old child simulator, and adult female simulator. The 5-year service plan includes software updates.

- 8) Softdocs Etrieve Forms and services from SHI for all campus locations; cost \$284,640.00.

DISCUSSION: Softdocs forms/services are needed in order to produce/manage electronic forms with signatures. GNTC has many online forms that have to be printed and physically signed/submitted. This is in all areas of the college from admissions to registrar to HR as well as others. COVID has pushed the need of electronic forms and electronic signatures up on the priority list. This will assist in ease of delivery in an electronic format, eliminate lost documents, allow for electronic signature, and allow students/faculty/staff to minimize contact with others. This purchase is for the forms access and the managed services to convert all of the college's forms.

- 9) Purchase of Ad Astra from SHI for monitoring, aligning, and predicting academic scheduling; cost \$411,756.00.

DISCUSSION: The college needs to purchase Ad Astra to keep their schedule as effective/efficient as possible. Ad Astra will allow the capability of scheduling classes efficiently to optimize the time that students are on campus, increase the time between back-to-back classes in the same space to allow for sanitation, reduce the risk for double booking, and increase efficiency of the schedule to meet



student needs. Since COVID, it has been important to manage lab spaces, monitor scheduling, and minimize the number of students/instructors in a particular space when possible.

10-19. Gwinnett Technical College; total expenditures \$3,694,009.00 --

- 10)** Automotive Technical Training Aids from Georgia Educational Solutions for Mercedes-Benz Automotive Program; cost \$155,302.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: The Mercedes-Benz Automotive Program is requesting 3 specific training aids for use in its courses. These trainers will be used, along with the manufacturer's provided curriculum, to allow hands on training for students in the areas of Automotive Electrical and Electronic Fundamentals, Advanced Automotive Electronics, Automotive Air Conditioning, and Automotive Drivelines. These trainers are self-contained educational learning systems and are designed to assist instructors in teaching complex technical subjects, and will help to advance student success.

- 11)** Professional grade tools and diagnostic equipment from Snap-On Industrial for automotive programs; cost \$185,180.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: This purchase covers: (1) Automated Tool Control Kit, electronic, secure tool control system. This equipment will be used in conjunction with engine repair and transmission specialty tools. The system is designed to secure the tools, monitor their status with cameras, identify broken/missing tools, alert administrators of any concerns, and utilize an encrypted key card system for student activity.

(2) Two Snap-on Diagnostic System Certification Kits. This equipment replaces tools that are out of date and no longer supported. With 20 students per class, additional diagnostic tools are a must. These tools will be used in every automotive class taught in the General Automotive program. With these tools, student will gain proficiency in the required tasks put forth by the ASE Education Foundation.

(3) Snap-on Pro-cut Brake Rotor Matching Technician Certification kit will be used in the Mercedes Automotive Program Brake course. This will aid students in satisfying a course competency and learning outcome in the brakes course. Students will receive NC3 certification in resurfacing rotors/servicing disc brakes upon successfully completing this curriculum.

- 12) Snap-On Build-a-Bay Auto Bay upgrades from Snap-On Industrial for Lawrenceville campus; cost \$527,062.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: To reduce sharing among students, the college needs additional bay tool benches and tool sets. These bay upgrades include a tool control system that will allow the expensive student tools to be monitored for damage and inventory, as well as provide lockable secure storage. This will also allow Snap-On diagnostic tools to remain fully charged and updated so that students will be able to perform all necessary tasks for accreditation. This will contribute greatly to reducing missing tools as well as ensuring students have all the necessary tools/equipment for training at any given time.

- 13) Network infrastructure switches/equipment from CDW-G for renovated Building B at Lawrenceville campus; cost \$273,541.00. **FFE bond funds are available for this expenditure.**

DISCUSSION: Network infrastructure equipment is needed to cover the network connectivity in renovated Building B on the Lawrenceville campus. Equipment includes core switchgear, wireless edge switching, access points, and ancillary components.

- 14) 640 computers and 740 monitors from SHI for classrooms in renovated Building B on Lawrenceville campus; cost \$1,008,630.00. **FFE bond funds are available for this expenditure.**

DISCUSSION: Optiplex computers and Dell monitors are need for 36 new classrooms in Building B on the Lawrenceville campus. These machines will be used for programming, networking, cybersecurity and other computer lab learning needs. Also included are services to image, install and asset tag all items in the new classrooms.

- 15) 80 Dell Alienware PC's and 80 UltraGear monitors from SHI for CIS classrooms in renovated Building B on Lawrenceville campus; cost \$270,425.00. **FFE bond funds are available for this expenditure.**

DISCUSSION: Computer equipment is needed to meet the higher demands of gaming development. These computers will be installed in a dedicated CIS gaming & development classrooms and are configured with upgraded processing, graphics, and cooling components to meet the higher demands of gaming development. This purchase includes imaging, asset tagging, and installation services for the units.



Space is undergoing major renovation in Buildings B & 100 on the Lawrenceville campus in order to meet current educational needs. The purchases listed below cover multiple furniture items for the renovated buildings. **FFE bond funds are available for these expenditures.**

- 16) Furniture from OFS including multiple pieces for Building B lounge, study room, simulation/gaming classroom, CIS library, tutoring room, conference room, lactation room and the library in Building 100.; cost \$146,749.00.
- 17) Furniture from Haworth including multiple pieces for Building B & 100 workstations, lounge, study room, library, and One Stop area; cost \$184,564.00
- 18) Furniture items from Krueger International for Building B & 100 Sim labs and gaming classrooms; cost \$131,978.00.
- 19) Furniture items from Groupe Lacasse to cover multiple pieces in Building B & 100 science labs, networking lab, CIS lab, study rooms, library, conference rooms, offices, classrooms, computer classrooms, corridors, tutoring rooms, lounge/reception areas, and breakroom/ workrooms; cost \$810,578.00.

20. **Ogeechee Technical College** – Integrated Security & Surveillance products/service from Adaptive Solutions for main campus; cost \$648,982.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: The pandemic has emphasized the critical need for the college to use electronic access control to supplement their exposure plans to ensure everyone's safety/security. These access controls are touch-free and eliminate the need to distribute and maintain multiple physical keys thru-out the facilities. Furthermore, the system allows the college real-time access control to specific areas while monitoring traffic for hot spots which warrant additional cleaning/disinfecting. When combined with video surveillance, this 2-part system provides detailed contact tracing thru-out the campus in the event of an exposure. This system will enable the college to have the best possible practice to reduce the impact of transmissible illnesses and specifically limit the spread of COVID-19 and its variants.

- 21-23. **Savannah Technical College; total expenditures \$1,326,673.00 --**

- 21) Four 2016 Peterbilt Sleeper Model 579 trucks with overhauls from TMC Truck Sales Inc. for Commercial Truck Driving Program; total cost \$320,000.00. **Local funds are available for this expenditure.**



DISCUSSION: This purchase is to fulfill the obligations of the GEERS 2 Grant awarded to STC by Governor Kemp. The purchase will support the critical need for workforce training opportunities for commercial truck drivers. These trucks will provide equipment similar to what the students will see in real world application. Manual transmission trucks are being sought to enhance student training.

- 22)** Renewal of annual agency contract with Mock Plumbing/Mechanical Inc. for HVAC maintenance services for all campus locations; cost \$300,000.00. **Local funds are available for this expenditure.**

DISCUSSION: This request is for the renewal of the annual agency contract for HVAC maintenance services across all campus locations. Having a contract with firm fixed pricing in preventive maintenance, repair labor, emergency response repairs/parts will help keep costs under control and help college staff to better maintain all HVAC systems college-wide within a budget. The contract will benefit the college in helping to extend the life expectancy of the HVAC systems and by having one single supplier responsible for all work pertaining to the systems. This contract period will cover 3/01/22 thru 2/28/23 with the option of three additional contract periods remaining.

- 23)** Festo Didactic Trainers and Industry Certification equipment from Southern Education Consulting for Industrial Systems Technology programs; cost \$706,673.00. **Federal CARES funds are available for this expenditure.**

DISCUSSION: Due to Chatham County and Hinesville K-12 school systems returning to virtual learning and the possible number of COVID cases, the trainer workstations/equipment are needed to expand the current number of trainers in order to prepare the Industrial Systems Technology program for going virtual, limited lab, and/or hybrid. This will help to comply with CDC recommendations and will allow students to maintain the minimum 6 feet of separation space needed in a safe working lab and allows them to work in a single student lab setup.

- 24. Southern Regional Technical College –** Purchase of software license from SHI International for 10 TRANSFR virtual reality units; cost \$154,540.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: The virtual reality units and software will be used to provide training for healthcare and industrial programs in the credit area of the college. Non-credit training activities in electrical, mechanical, and other specific skill requirements in the manufacturing environment will be offered by the



Economic Development Division. These units will provide hands on training applications in a virtual reality environment which are beneficial to the business/industry communities in the 11 county service region.

- 25. West Georgia Technical College** – Equipment from Sodick for Precision Machining Program; cost \$145,750.00. ***FFE and Equipment Refresh bond funds are available for this expenditure.***

DISCUSSION: New Sodick ALN400G Wire EDM machine/equipment is needed to support the Precision Machining Program located at the new Carroll Campus location. This request includes equipment, freight, rigging, and installation.

26-27. Wiregrass Georgia Technical College; total expenditures \$629,239.00 –

- 26)** Upgrade to Audio Visual Solutions from Visual Systems Group for 5 meeting spaces on multiple campuses; cost \$459,250.00.

DISCUSSION: The upgrades are necessary to continue using the listed spaces to share presentations to audiences in attendance. The existing solutions are over 10 years old and many features no longer work. Spaces to be upgraded include: Charles Harris Learning Center Auditorium (Ben Hill-Irwin Campus); Coffee Hall Conference Room (Coffee Campus); and Morris Hall Auditorium, Connell Boardroom, & Brooks Hall Conference Center (Valdosta Campus). ***Federal CARES funds are available for this expenditure.***

- 27)** Equipment from Alien Precision Equipment for new Civil Engineering Technician Program at two campus locations; cost \$199,989.00.

DISCUSSION: Equipment is needed to establish a new Civil Engineering Technician program at the Ben-Hill and Valdosta campus locations. This equipment will be used to train employees for industry employment. Engineering jobs are on the rise due to grants being made available for funding upgrades to infrastructure and broadband capabilities, especially in rural settings. This training will benefit unemployed/underemployed persons who are interested in seeking a job in the engineering industry and benefit employers in the area who need skilled employees. ***Federal grant and Equipment Refresh bond funds are available for this expenditures.***

That concluded the Committee report.



V. Executive Session

Not needed at this meeting.

VII. OTHER BUSINESS

Chairman Trey Sheppard

The next TCSG State Board meeting will be **April 7, 2022** at the TCSG System Office.

The dates for the 2022 Board meetings were presented.

Thursday, April 7	TCSG System Office
Monday, April 25* [May Mtg.]	Grand Hyatt Atlanta to coincide with TCSG GOAL and RPA Conf.
Thursday, June 2	TCSG System Office
Thursday, August 4*	Potential College Visit TBD
Thursday, September 1	TCSG System Office
Thursday, October 6*	Potential College Visit TBD
Tuesday, October 25* [Nov. Mtg.]	Hyatt Regency Savannah to coincide with TCSG Leadership Conf.
Thursday, December 1	TCSG System Office

Chairman Sheppard invited the Board to attend the Committee of the Whole which would coincide with the 2022 Dinah Culbreath Wayne Exceptional Adult Georgian in Literacy Education (EALGE) Award Luncheon.

That concluded the Chair's comments.

VIII. ADJOURN

Chairman Trey Sheppard

I. Adjournment

MOTION: Motion was made by Mr. Phil Sutton to adjourn the March 15, 2022 State Board Meeting of the Technical College System of Georgia at 11:31 am. The Motion was seconded by Mr. Buzz Law. The Motion passed State Board approval unanimously.

The Technical College System of Georgia State Board Meeting stood adjourned.