



## HOPE High School Equivalency Grant Pre-Application Checklist

Yes	You must be able to answer 'Yes' to all statements below.
	I have not been convicted of a felony drug crime within the past 6 months ( <i>GA Drug-Free Act of 1990</i> ).
N/A	If born male, and 18+, I have registered with the US Selective Service System.
	I do not owe a refund to a Federal Title IV or State of Georgia financial aid program.
	I am not incarcerated at the time of application.
	I do not have a high school diploma, equivalency, or homeschool completion.
	I do not have a post-secondary degree or equivalent, including from a foreign institution.
	I scored Green Status on GED Ready® for the exam section for which I am applying.
N/A	If 16 or 17- years old, I am currently enrolled in a state-approved adult education program.

If you marked 'Yes' or 'N/A' to all the statements above, based on your age, please collect the required documentation below to complete your HOPE HSE Grant Application.

<b>18 +</b>	✓	<b>Affidavit of Lawful Presence Form</b>
		<a href="https://www.tcsg.edu/wp-content/uploads/2022/11/Lawful_Presence_Affidavit_090622.pdf">Notarized Affidavit of Lawful Presence</a> (not required for 16 and 17-year-olds) <a href="https://www.tcsg.edu/wp-content/uploads/2022/11/Lawful_Presence_Affidavit_090622.pdf">https://www.tcsg.edu/wp-content/uploads/2022/11/Lawful_Presence_Affidavit_090622.pdf</a>
	✓	<b>Georgia Residency Documentation</b>
		Georgia Driver's License or State ID Card
		One document <b>dated 12-24 months in the past</b> that demonstrates 12 months of Georgia residency ( <i>Example: utility bill, lease, 2021 GA tax return, etc.</i> )
	✓	<b>Citizenship Documentation - Select 1</b>
		US Birth Certificate
		US Passport or Passport Card
		Certificate of Naturalization
		Permanent Resident Card (Green Card)
	Foreign Passport w/ I-94 (Refugee, Asylee, or Parolee)	

<b>16 and 17- Year-Olds</b>	✓	<b>Underage Applicants (16 and 17-year-olds)</b>
		Parent/Guardian Georgia Driver's License or State ID Card
		One parent/guardian document <b>dated 12-24 months in the past</b> that demonstrates 12 months of Georgia residency ( <i>Example: utility bill, lease, 2021 GA tax return, etc.</i> )

## DOCUMENTS MUST BE DATED AT LEAST 12 MONTHS IN THE PAST, NOT TO EXCEED 24 MONTHS.

PROOF OF GEORGIA RESIDENCY	EXAMPLES
<b>HOUSEHOLD INFORMATION</b>	<ol style="list-style-type: none"> <li>1. MORTGAGE PAYMENT COUPON</li> <li>2. LEASE</li> <li>3. DEED</li> <li>4. HUD SETTLEMENT STATEMENT</li> <li>5. ESCROW STATEMENT</li> <li>6. PROPERTY TAX BILL</li> <li>7. HOMEOWNERS INSURANCE POLICY OR PREMIUM BILL</li> <li>8. TITLE SEARCH DOCUMENTATION</li> <li>9. MILITARY HOUSING AGREEMENT LETTER</li> <li>10. VALID RENTAL CONTRACT/AGREEMENT</li> <li>11. RENT PAYMENT RECEIPT FOR A HOME, APARTMENT, MOBILE HOME, DORM, EXTENDED-STAY MOTEL</li> <li>12. VEHICLE INSURANCE POLICY OR CARD</li> </ol>
<b>MAIL DELIVERED BY THE U.S.P.S.</b>	ANY PHYSICAL POSTMARKED MAIL DELIVERED BY THE U.S.P.S. DATED TWELVE (12) OR MORE MONTHS IN THE PAST
<b>DOCUMENTS ISSUED BY FEDERAL, STATE, OR LOCAL GOVERNMENTS</b>	<ol style="list-style-type: none"> <li>1. SOCIAL SECURITY DOCUMENTATION</li> <li>2. ANNUAL BENEFITS STATEMENT</li> <li>3. SOCIAL SECURITY CHECK</li> <li>4. GOVERNMENT ASSISTANCE DOCUMENTS SUCH AS               <ol style="list-style-type: none"> <li>a. MEDICARE</li> <li>b. MEDICAID</li> <li>c. UNEMPLOYMENT INSURANCE CLAIMS</li> <li>d. DISABILITY</li> <li>e. WIC</li> <li>f. GEORGIA OR FEDERAL INCOME TAX RETURN OR REFUND CHECK</li> <li>g. VOTER REGISTRATION CARD</li> <li>h. UNEXPIRED FIREARMS LICENSE</li> <li>i. UNEXPIRED MERCHANT MARINE LICENSE</li> <li>j. I-797A</li> <li>k. I-797C</li> </ol> </li> <li>5. USPS CHANGE OF ADDRESS CONFIRMATION</li> <li>6. JURY SUMMONS</li> <li>7. MILITARY DISCHARGE BENEFIT STATEMENT</li> <li>8. VEHICLE REGISTRATION OR TITLE FROM THE PREVIOUS TAX YEAR</li> </ol>
<b>FINANCIAL STATEMENTS</b>	FINANCIAL STATEMENT FOR BANK/CREDIT UNION ACCOUNT, INVESTMENT ACCOUNT, CREDIT CARD ACCOUNT, OR LOAN/CREDIT FINANCING.
<b>UTILITY BILLS</b>	<ol style="list-style-type: none"> <li>1. WATER</li> <li>2. SEWER</li> <li>3. NATURAL GAS OR HEATING OIL</li> <li>4. ELECTRICITY</li> <li>5. CABLE/SATELLITE TV (CANNOT BE A STREAMING SERVICE)</li> <li>6. INTERNET</li> <li>7. TELEPHONE/CELL PHONE</li> <li>8. GARBAGE COLLECTION</li> </ol>
<b>EMPLOYER DOCUMENTATION</b>	<ol style="list-style-type: none"> <li>1. PAYCHECK</li> <li>2. PAYCHECK STUB</li> <li>3. A LETTER FROM EMPLOYER ON COMPANY LETTERHEAD</li> <li>4. W-2 FORM</li> </ol>
<b>SCHOOL RECORDS</b>	<ol style="list-style-type: none"> <li>1. SCHOOL RECORD/TRANSCRIPT</li> <li>2. REPORT CARD</li> <li>3. STUDENT LOAN DOCUMENTATION</li> <li>4. FORM DS-1</li> </ol>
<b>MEDICAL STATEMENTS</b>	<ol style="list-style-type: none"> <li>1. HEALTH INSURANCE STATEMENT</li> <li>2. EXPLANATION OF BENEFITS (EOB) FOR A CLAIM</li> <li>3. HEALTHCARE BILL/INVOICE</li> </ol>
<b>OTHER ACCEPTED DOCUMENTS</b>	<ol style="list-style-type: none"> <li>1. GEORGIA DEPARTMENT OF COMMUNITY SUPERVISION RESIDENCE VERIFICATION FORM</li> <li>2. REFUGEE ADDRESS VERIFICATION AFFIDAVIT (DS-20)</li> </ol>