



HOPE High School Equivalency Grant Pre-Application Checklist

Yes	You must be able to answer 'Yes' to all statements below.
	I have not been convicted of a felony drug crime within the past 6 months (<i>GA Drug-Free Act of 1990</i>).
N/A	If born male, and 18+, I have registered with the US Selective Service System.
	I do not owe a refund to a Federal Title IV or State of Georgia financial aid program.
	I am not incarcerated at the time of application.
	I do not have a high school diploma, equivalency, or homeschool completion.
	I do not have a post-secondary degree or equivalent, including from a foreign institution.
	I completed a GED Ready® Practice Test or completed at least one section of the GED or HiSET Exam.
N/A	If 16 or 17- years old, I am currently enrolled in a state-approved adult education program.

If you marked 'Yes' or 'N/A' to all the statements above, based on your age, please collect the required documentation below to complete your HOPE HSE Grant Application.

18 +	✓	Affidavit of Lawful Presence Form
		Notarized Affidavit of Lawful Presence (not required for 16 and 17-year-olds) https://www.tcsg.edu/wp-content/uploads/2022/11/Lawful_Presence_Affidavit_090622.pdf
	✓	Georgia Residency Documentation
		Georgia Driver's License or State ID Card
		One document dated 12-24 months in the past that demonstrates 12 months of Georgia residency (<i>Example: utility bill, lease, 2021 GA tax return, etc.</i>)
	✓	Citizenship Documentation - Select 1
		US Birth Certificate
		US Passport or Passport Card
		Certificate of Naturalization
		Permanent Resident Card (Green Card)
	Foreign Passport w/ I-94 (Refugee, Asylee, or Parolee)	
16 and 17- Year-Olds	✓	Underage Applicants (16 and 17-year-olds)
		Parent/Guardian Georgia Driver's License or State ID Card
	One parent/guardian document dated 12-24 months in the past that demonstrates 12 months of Georgia residency (<i>Example: utility bill, lease, 2022 GA tax return, etc.</i>)	

APPLICANTS WILL BE REQUIRED TO SUBMIT A COPY OF THEIR GA DRIVER'S LICENSE OR STATE ID CARD PLUS ONE OF THE DOCUMENTS LISTED BELOW. THE DOCUMENT MUST BE DATED 12-24 MONTHS IN THE PAST AND BEAR THE APPLICANT'S NAME AND GEORGIA ADDRESS.

	FOR PROOF OF RESIDENCY	OTHER NOTES
1	PREFERRED DOCUMENTS	<ol style="list-style-type: none"> 1. GEORGIA DRIVER'S LICENSE OR; 2. GEORGIA STATE IDENTIFICATION CARD AND; <p><i>Note: Applicants who are unable to obtain a Georgia Driver's License or ID Card can submit two (2) documents from the list below.</i></p> <ol style="list-style-type: none"> 3. GA-500 TAX RETURN FROM THE PREVIOUS TAX YEAR.
2	HOUSEHOLD INFORMATION	<ol style="list-style-type: none"> 1. MORTGAGE PAYMENT COUPON 2. LEASE 3. DEED 4. HUD SETTLEMENT STATEMENT 5. ESCROW STATEMENT 6. PROPERTY TAX BILL 7. HOMEOWNERS INSURANCE POLICY OR PREMIUM BILL 8. TITLE SEARCH DOCUMENTATION 9. MILITARY HOUSING AGREEMENT LETTER 10. VALID RENTAL CONTRACT/AGREEMENT 11. RENT PAYMENT RECEIPT FOR A HOME, APARTMENT, MOBILE HOME, DORM, EXTENDED-STAY MOTEL 12. VEHICLE INSURANCE POLICY OR CARD
3	MAIL DELIVERED BY THE U.S.P.S.	ANY PHYSICAL POSTMARKED MAIL DELIVERED BY THE U.S.P.S. DATED TWELVE (12) OR MORE MONTHS IN THE PAST
4	DOCUMENTS ISSUED BY FEDERAL, STATE, OR LOCAL GOVERNMENTS	<p>FROM A CURRENT OR PRECEDING CALENDAR YEAR:</p> <ul style="list-style-type: none"> • SOCIAL SECURITY DOCUMENTATION • ANNUAL BENEFITS STATEMENT • SOCIAL SECURITY CHECK • GOVERNMENT ASSISTANCE DOCUMENTS SUCH AS <ul style="list-style-type: none"> ○ MEDICARE ○ MEDICAID ○ UNEMPLOYMENT INSURANCE CLAIMS ○ DISABILITY ○ WIC ○ GEORGIA OR FEDERAL INCOME TAX RETURN OR REFUND CHECK ○ VOTER REGISTRATION CARD ○ UNEXPIRED FIREARMS LICENSE ○ UNEXPIRED MERCHANT MARINE LICENSE ○ I-797A ○ I-797C • USPS CHANGE OF ADDRESS CONFIRMATION • JURY SUMMONS • MILITARY DISCHARGE BENEFIT STATEMENT • VEHICLE REGISTRATION OR TITLE (PREVIOUS TAX YEAR ONLY)

5	FINANCIAL STATEMENTS	FINANCIAL STATEMENT FOR BANK/CREDIT UNION ACCOUNT, INVESTMENT ACCOUNT, CREDIT CARD ACCOUNT, OR LOAN/CREDIT FINANCING.
6	UTILITY BILLS	<ul style="list-style-type: none"> • WATER • SEWER • NATURAL GAS OR HEATING OIL • ELECTRICITY • CABLE/SATELLITE TV (CANNOT BE A STREAMING SERVICE) • INTERNET • TELEPHONE/CELL PHONE • GARBAGE COLLECTION
7	EMPLOYER DOCUMENTATION	<ul style="list-style-type: none"> • PAYCHECK • PAYCHECK STUB • A LETTER FROM EMPLOYER ON COMPANY LETTERHEAD • W-2 FORM
8	SCHOOL RECORDS	<ul style="list-style-type: none"> • SCHOOL RECORD/TRANSCRIPT • REPORT CARD • STUDENT LOAN DOCUMENTATION • FORM DS-1
9	MEDICAL STATEMENTS	<ul style="list-style-type: none"> • HEALTH INSURANCE STATEMENT • EXPLANATION OF BENEFITS (EOB) FOR A CLAIM • HEALTH CARE BILL/INVOICE
10	OTHER ACCEPTED DOCUMENTS	<ul style="list-style-type: none"> • GEORGIA DEPARTMENT OF COMMUNITY SUPERVISION RESIDENCE VERIFICATION FORM; • REFUGEE ADDRESS VERIFICATION AFFIDAVIT (DS-20); • LETTER FROM A SHELTER, HALF-WAY HOUSE, OR OTHER SIMILAR FACILITIES ON LETTERHEAD, DATED