



STATE BOARD GENERAL SESSION

Trey Sheppard, <i>Chair</i>	Buzz Law
Artesius Miller, <i>Vice Chair</i>	Lee Chapman
Eddie Ausband	Carvel Lewis
Ben Bryant	Mike Long
Calder Clay	Fran Millar
Jay Cunningham	Chunk Newman
Corey Ferguson	Tim Perryman
Charlie Fiveash	Shirley Smith
Randall Fox	John Thomas
Joseph Hsiao	Daren C. Wayne
Anne Kaiser	Tim Williams
Doug Lambert	

Approved Minutes

Thursday, February 1, 2024

11:15 a.m.

System Office

1800 Century Place, 2nd Floor

Atlanta, Georgia 30345

MEETING NUMBER (ACCESS CODE): 2630.725.6071

MEETING PASSWORD: SBFeb2024

JOIN THE MEETING BY WEBEX: [LINK](#)

JOIN BY PHONE: 1.408.418.9388

Absent: Tim Perryman

I. **WELCOME AND CALL TO ORDER**

Chairman Artesius Miller

Chairman Artesius Miller called the Technical College System of Georgia State Board Meeting to order at the time and date above. He expressed gratitude to all the attendees. He thanked Mr. Steven Ferguson and Mr. Derek Dabrowiak for their presentation on Georgia MATCH.

II. **CHAIR'S COMMENTS**

Chairman Artesius Miller

Chairman Miller called for a Motion to approve the minutes from December 7, 2023 Board Meeting.

I. **Approval of the Minutes**

MOTION: Mr. Carvel Lewis made the Motion to approve the December 7, 2023 minutes. Mr. Trey Sheppard seconded the Motion. The Motion passed State Board approval unanimously. The December 7, 2023 Minutes were approved.

III. **COMMISSIONER'S COMMENTS**

Commissioner Gregory Dozier

Commissioner Gregory Dozier began the meeting by extending a warm welcome to all present, including the Presidents and State Board Members. He highlighted an upcoming event, the 2024 EAGLE Awards Luncheon scheduled for March 24-27, 2024, and requested attendees to inform Collier of their availability. Additionally, a notification was mentioned about a groundbreaking event on February 8, 2024, at the Hyundai Quick Start Training Facility, details of which were emailed to the members.



Governor Kemp recently shared photos of the team instrumental in organizing the Governor's Workforce Summit, where he unveiled the Georgia MATCH initiative. Commissioner Dozier expressed his gratitude to the TCSG Team for their dedication to the success of this event.

The Board was informed of Mrs. Anne Kaiser's resignation due to her relocation to South Carolina, as communicated to the Governor through a letter last week.

The retirement of Ms. Stacy Marshall from TCSG was announced, recognizing her years of service and contribution to the organization. Commissioner Dozier invited the Board to join in wishing her a fulfilling retirement.

An update on enrollment figures was provided, noting a nearly 10% increase for the Fall and a 10.5% rise in early spring credit hours, particularly in high-demand sectors.

Commissioner Dozier acknowledged the launch of the second TCSG Senior Leadership Academy cohort, thanking Dr. Artesius Miller for his engagement. Acknowledgment was also given to Congressman Collins for his support over the past two months. Commissioner Dozier mentioned that the Presidents Council recently met and that representatives of TCSG attended the Georgia Chamber Eggs and Issues event along with Mr. Ian Caraway, Chairman Tillery, Chairman Miller, Mr. Buzz Law, and Chairman Hatchett.

The launch of the Rivian Apprenticeship program was highlighted, mentioning the collaboration with Quick Start and colleges for the event. It was noted that apprentices would receive certifications from one of three colleges before relocating for on-the-job training outside Georgia, aiming to return as leaders in the Rivian workforce.

A ribbon-cutting ceremony at Athens Technical College for the new Industrial Systems Technology building was mentioned.

Commissioner Dozier welcomed a representative from the Governor's Office of Planning and Budget, thanking them for their presence. He then discussed the supplemental budget and the FY24-25 budget recommendations from the Governor, noting both were pending approval in the House and Senate.

The Commissioner concluded his remarks, marking the end of his updates.

IV. COMMITTEE REPORTS

COMMITTEE CHAIRS



- **Academic Affairs**

Fran Miller

I. Academic Standards and Programs

Motion (Approval of Degrees, Diplomas, and Technical Certificates of Credit):

MOTION: Mr. Fran Millar made the Motion that the college requests listed below to offer a degree, diploma and TCC program be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. . Mr. Carvel Lewis seconded the Motion. The Motion passed State Board approval unanimously.

DISCUSSION:

Albany Technical College - TCC program in Cabinetmaking Assembly Technician, CA11, 11 Credit Hours, effective August 2024.

Employment of cabinet makers is expected to grow a little more slowly than the average for all occupations. Job prospects will be excellent for highly qualified workers. Demand for these workers will stem from increases in population, personal income, and business expenditures and from the continuing need for repair and renovation of residential and commercial properties. The program will follow state standards and it meets State Board and general program standard requirements for programs at its award level. First year costs total \$2,000, which includes supplies for the program. There are no additional costs associated with salary and fringe. Initial enrollment is expected at 15. Projected size in the third year is 30.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 25 Year 3: 35

Evening Students Year 1: 5 Year 2: 10 Year 3: 15

Albany Technical College - TCC program in Cabinetmaking Installation Technician, CI11, 12 Credit Hours, effective August 2024.

Employment of cabinet makers is expected to grow a little more slowly than the average for all occupations. Job prospects will be excellent for highly qualified workers. Demand for these workers will stem from increases in population, personal income, and business expenditures and from the continuing need for repair and renovation of residential and commercial properties. The program will follow state standards and it meets State Board and general program standard



requirements for programs at its award level. First year costs total \$2,000, which includes supplies for the program. There are no additional costs associated with salary and fringe. Initial enrollment is expected at 15. Projected size in the third year is 30.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 25 Year 3: 35

Evening Students Year 1: 5 Year 2: 10 Year 3: 15

Albany Technical College - TCC program in Critical Care Paramedic, CG91, 15 Credit Hours, effective August 2024.

The Georgia Office of EMS and Trauma is in the process of approving a new licensure level for prehospital care in the state. This new advanced practitioner level, or Critical Care Paramedic, will be above the currently available paramedic license. No institutions in the Albany Tech service area or adjacent areas currently offer this training. The proposed Critical Care Paramedic TCC at Albany Technical College will follow the Georgia Office of EMS and Trauma requirements and standards for training. Upon successfully completing this new proposed program, students will be eligible to take the national certification exam and apply for a state license as a critical care paramedic. Anticipated costs for this new program will include salary for the instructor(s) and/or clinical coordinator hired to teach the program. Additional costs also include advanced monitoring simulators and lab supplies needed to provide students with all necessary lab experiences to promote proficiency and competence with the advanced procedures. Currently, licensed paramedics are eager to advance their training. The program is anticipated to be at full capacity during the first-semester offering. The enrollment numbers are limited due to available clinical allocations and space at Phoebe Putney Memorial Hospital. As the program grows, additional clinical partners and clinical rotations can be added to the curriculum to meet the expanded enrollment.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 24 Year 3: 24

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Albany Technical College - TCC program in Electric Vehicle Professional, EVP1, 8 Credit Hours, effective August 2024.

At present, the demand for auto technicians with hybrid and electric vehicle systems is growing. In the coming years, OEMs have plans to change their fleet



makeup to all or a very high percentage of these types of vehicles. There are no other colleges within our area offering the program. The program will follow state standards and it meets State Board and general program standard requirements for programs at its award level. First year costs total \$225,000, which includes equipment, supply and travel costs. The program will be funded through a FF & E for equipment and supplies. Professional development travel will be funded through Perkins. There are no additional costs associated with salary and fringe. Initial enrollment is expected at 15. Projected size in the third year is 30.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 25 Year 3: 40

Evening Students Year 1: 20 Year 2: 25 Year 3: 40

Albany Technical College - TCC program in Freight Brokerage, FB11, 16 Credit Hours, effective February 2024.

The program is needed as a specialization in the Business Logistics Management Degree program. The program is an institutionally developed program at Southern Crescent Technical College. It meets State Board and general program standard requirements for programs at its award level. There are no costs associated with the implementation of this program. As for the number of students, during the first year, it is anticipated that there will be at least three (3) students specializing in Freight Brokerage, increasing to five or more students in subsequent years.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Albany Technical College - TCC program in Hybrid/Electric Vehicle Repair Technician, HVR1, 19 Credit Hours, effective August 2024.

At present, the demand for auto technicians with hybrid and electric vehicle systems is growing. In the coming years, OEMs have plans to change their fleet makeup to all or a very high percentage of these types of vehicles. There are no other colleges within our area offering the program. The program will follow state standards and it meets State Board and general program standard requirements for programs at its award level. First year costs total \$225,000, which includes equipment, supply and travel costs. The program will be funded through a FF & E for equipment and supplies. Professional development related travel will be



funded through Perkins. There are no additional costs associated with salary and fringe. Initial enrollment is expected at 15. Projected size in the third year is 30.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 25 Year 3: 40

Evening Students Year 1: 20 Year 2: 25 Year 3: 40

Albany Technical College - TCC program in Video Game Design Specialist, VGD1, 14 Credit Hours, effective August 2024.

The VGD1 Video Game Design Specialist certificate is in the academic field of Game Development focusing on the creation of electronic games. The field includes interactive graphics/animation programming and fundamental computer science. Students will be prepared to enter the video game design and developmental job market. Students will learn how to design, create concepts, and develop game mechanics through classroom and hands-on projects. The technical courses apply to the diploma and degree in the Computer Information Technology System program. Video game design careers have exploded in popularity. Entry into the field has become competitive but expanding game markets and eye-popping sales numbers have created unprecedented opportunities. Dedicated candidates with the right skills and knowledge have the tools to build their careers. The U.S. Bureau of Labor Statistics (BLS) does not track employment data specific to video game designers. The BLS includes game designers in other categories, of which special effects artists, animators, and software developers are most relevant. About 9,400 openings for special effects and animators are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire. With this huge demand for special effects, animators, and software developer practitioners, the addition of this TCC will position program graduates to obtain employment in this fast growing and lucrative field.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - TCC program in Assistant Office Manager, AFM1, 22 Credit Hours, effective August 2024.

Georgia Northwestern Technical College (GNTC) would like to offer the newer Assistant Office Manager (AFM1) TCC as a replacement for the currently offered



Administrative Support Assistant (AS21) TCC program. Offering the newer program is expected to increase enrollment, graduation rates, and job placement rates due to a curriculum that is more closely aligned to skills needed in today's job market. The program will follow the state standard. There are no additional first year costs expected since this program will utilize the same facilities, equipment, and personnel as the currently offered program. Enrollment during the first year is projected to be 15 with an increase to 25 by the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - Diploma program in Business Technology, BT12, 42 Credit Hours, effective August 2024.

Georgia Northwestern Technical College (GNTC) would like to offer the newer Business Technology (BT12) Diploma as a replacement for the currently offered Business Technology (BA23) Diploma program. Offering the newer program is expected to increase enrollment, graduation rates, and job placement rates due to new specializations and a curriculum that is more closely aligned to skills needed in today's job market. The program will follow the state standard. There are no additional first year costs expected since this program will utilize the same facilities, equipment, and personnel as the currently offered program. Enrollment during the first year is projected to be 15 with an increase to 25 by the third year.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - Degree program in Business Technology, BT23, 60 Credit Hours, effective August 2024.

Georgia Northwestern Technical College (GNTC) would like to offer the newer Business Technology (BT23) Degree as a replacement for the currently offered Business Technology (BA23) Degree program. Offering the newer program is expected to increase enrollment, graduation rates, and job placement rates due to new specializations and a curriculum that is more closely aligned to skills needed in today's job market. The program will follow the state standard. There are no additional first year costs expected since this program will utilize the same facilities, equipment, and personnel as the currently offered program. Enrollment during the first year is projected to be 40 with an increase to 60 by the third year.



Enrollment Projections:

Day Students Year 1: 40 Year 2: 50 Year 3: 60

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - TCC program in Basic Fire Company Officer, BF11, 13 Credit Hours, effective August 2024.

The need for fire service jobs continues to grow locally, statewide, and nationally. Local fire agencies have expressed a need for a quality fire science education program in the area. By offering the Fire Science degree, diploma, and related certificates, Georgia Northwestern Technical College will meet the hiring needs of various agencies while also providing graduates with the opportunity to obtain gainful employment in this growing and valuable field. The Basic Fire Company Officer (BF11) TCC will provide learning opportunities to develop academic, occupational, and professional knowledge and skills valued by employers. The program will follow the state standard and meet the State Board and general program standard requirements for programs at this award level. The first-year cost of operation for this program will be \$23,000. This will be for two adjunct faculty salaries and minimal supplies. Local fire agencies will provide all equipment and supplies. Enrollment for the first year is anticipated to be 15 students, increasing to 20 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 18 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - TCC program in Fire Officer I, FF31, 14 Credit Hours, effective August 2024.

The need for fire service jobs continues to grow locally, statewide, and nationally. Local fire agencies have expressed a need for a quality fire science education program in the area. By offering the Fire Science degree, diploma, and related certificates, Georgia Northwestern Technical College will meet the hiring needs of various agencies while also providing graduates with the opportunity to obtain gainful employment in this growing and valuable field. The Fire Officer I (FF31) TCC will provide learning opportunities to develop academic, occupational, and professional knowledge and skills valued by employers. The program will follow the state standard and meets the State Board and general program standard requirements for programs at this award level. The first-year cost of operation for this program will be \$23,000. This will be for two adjunct faculty salaries and



minimal supplies. All equipment and many supplies will be provided by local fire agencies. Enrollment for the first year is anticipated to be 15 students, increasing to 20 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 18 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - TCC program in Fire Officer II, FF51, 14 Credit Hours, effective August 2024.

The need for fire service jobs continues to grow locally, statewide, and nationally. Local fire agencies have expressed a need for a quality fire science education program in the area. By offering the Fire Science degree, diploma, and related certificates, Georgia Northwestern Technical College will meet the hiring needs of various agencies while also providing graduates with the opportunity to obtain gainful employment in this growing and valuable field. The Fire Officer II (FF51) TCC will provide learning opportunities to develop academic, occupational, and professional knowledge and skills valued by employers. The program will follow the state standard and meets the State Board and general program standard requirements for programs at this award level. The first-year cost of operation for this program will be \$23,000. This will be for two adjunct faculty salaries and minimal supplies. All equipment and many supplies will be provided by local fire agencies. Enrollment for the first year is anticipated to be 15 students, increasing to 20 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 18 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - Diploma program in Fire Science Technology, FST2, 55 Credit Hours, effective August 2024.

The need for fire service jobs continues to grow locally, statewide, and nationally. Local fire agencies have expressed a need for a quality fire science education program in the area. By offering the Fire Science degree, diploma, and related certificates, Georgia Northwestern Technical College will meet the hiring needs of various agencies while also providing graduates with the opportunity to obtain gainful employment in this growing and valuable field. The Fire Science Technology (FST2) Diploma will provide learning opportunities to develop academic, occupational, and professional knowledge and skills valued by



employers. The program will follow the state standard and meet the State Board requirements for programs at this award level. The first-year cost of operation for this program will be \$23,000. This will be for two adjunct faculty salaries and minimal supplies. Local fire agencies will provide all equipment and supplies. Enrollment for the first year is anticipated to be 15 students, increasing to 20 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 18 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - Degree program in Fire Science Technology, FS13, 62 Credit Hours, effective August 2024.

The need for fire service jobs continues to grow locally, statewide, and nationally. Local fire agencies have expressed a need for a quality fire science education program in the area. By offering the Fire Science degree, diploma, and related certificates, Georgia Northwestern Technical College will meet the hiring needs of various agencies while also providing graduates with the opportunity to obtain gainful employment in this growing and valuable field. The Fire Science (FS13) Degree will offer learning opportunities to develop academic, occupational, and professional knowledge and skills that employers value. The program will follow the state standard and meet the State Board and general program standard requirements for programs at this award level. The first-year cost of operation for this program will be \$23,000. This will be for two adjunct faculty salaries and minimal supplies. Local fire agencies will provide all equipment and supplies. Enrollment for the first year is anticipated to be 15 students, increasing to 20 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 18 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - TCC program in Human Resources Administrative Assistant, HR11, 19 Credit Hours, effective August 2024.

Georgia Northwestern Technical College (GNTC) would like to offer the Human Resources Administrative Assistant (HR11) TCC as a way to meet the needs of area employers looking for qualified human resources personnel to fill open positions. The up-to-date curriculum will provide graduates with the knowledge, skills, and aptitude that will allow them to acquire and succeed in these positions.



The program will follow the state standard. There are no additional first year costs expected since this program will utilize existing facilities, equipment, and personnel. Enrollment during the first year is projected to be 5 with an increase to 15 by the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - TCC program in Microsoft Office Applications Professional, MF81, 16 Credit Hours, effective August 2024.

Georgia Northwestern Technical College (GNTC) would like to offer the newer Microsoft Office Applications Professional (MF81) TCC as a replacement for the currently offered Microsoft Office Applications Professional (MF41) TCC program. Offering the newer program is expected to increase enrollment, graduation rates, and job placement rates due to a curriculum that is more closely aligned to skills needed in today's job market. The program will follow the state standard. There are no additional first year costs expected since this program will utilize the same facilities, equipment, and personnel as the currently offered program. Enrollment during the first year is projected to be 5 with an increase to 15 by the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - TCC program in Project Management Assistant, PM71, 16 Credit Hours, effective August 2024.

Georgia Northwestern Technical College (GNTC) would like to offer the Project Management Assistant (PM71) TCC as a way to meet the needs of area employers looking for qualified project management personnel to fill open positions. The up-to-date curriculum will provide graduates with the knowledge, skills, and aptitude that will allow them to acquire and succeed in these positions. The program will follow the state standard. There are no additional first year costs expected since this program will utilize the same facilities, equipment, and personnel as the currently offered program. Enrollment during the first year is projected to be 5 with an increase to 15 by the third year.

Enrollment Projections:



Day Students Year 1: 5 Year 2: 10 Year 3: 15
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - TCC program in Social Media Specialist, SMS1, 18 Credit Hours, effective August 2024.

Georgia Northwestern Technical College (GNTC) would like to offer the Social Media Specialist (SMS1) TCC as a way to meet the needs of area employers looking for qualified social media personnel to fill open positions. The up-to-date curriculum will provide graduates with the knowledge, skills, and aptitude that will allow them to acquire and succeed in these positions. The program will follow the state standard. There are no additional first year costs expected since this program will utilize the same facilities, equipment, and personnel as the currently offered business technology programs. Enrollment during the first year is projected to be 5 with an increase to 15 by the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - Diploma program in Building Automation Systems, BA32, 52 Credit Hours, effective August 2024.

A recent report stated that the global building automations systems (BAS) market is expected to grow to over \$148 billion in 2027. This is consistent with other literature that suggests growth in this field which is fueled by the increase in need for energy-efficient facilities with enhanced security systems, and the advances in technology and wireless communications. The Bureau of Labor Statistics reports that occupations in the category of Heating, Air Conditioning, and Refrigeration Mechanics and Installers, the most closely related in the report, is expected to grow faster than average (6%) with a median pay of \$51K per year. Recent job postings for Building Automation Systems Technicians in the greater Atlanta metropolitan area revealed a general pay range of \$40K to \$80K per year. This institutionally developed program is a re-design of the current TCSG BAS program that will more closely align with national standards identified through HVAC Excellence, an accrediting body for HVAC and BAS programs. As a result, graduates from the program will be better prepared to obtain professional certifications that are recognized in the BAS industry. Besides on-the-job training offered by many organizations, there are many online programs, including the International Society of Automation and HVACRedu. Additionally, the Interactive College of Technology in Chamblee GA has an HVAC/R program. The program



standards were written to meet State Board and general program standard requirements. This diploma is fully embedded in the degree with no need for additional resources or faculty; therefore, there are no additional costs for this program. The program expects approximately 12 students the first year, increasing to 30 by the third year.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 20 Year 3: 30

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College – Degree program in Building Automation Systems, BA53, 75 Credit Hours, effective August 2024.

A recent report stated that the global building automations systems (BAS) market is expected to grow to over \$148 billion in 2027. This is consistent with other literature that suggests growth in this field which is fueled by the increase in need for energy-efficient facilities with enhanced security systems, and the advances in technology and wireless communications. The Bureau of Labor Statistics reports that occupations in the category of Heating, Air Conditioning, and Refrigeration Mechanics and Installers, the most closely related in the report, is expected to grow faster than average (6%) with a median pay of \$51K per year. Recent job postings for Building Automation Systems Technicians in the greater Atlanta metropolitan area revealed a general pay range of \$40K to \$80K per year. This institutionally developed program is a re-design of the current TCSG BAS program that will more closely align with national standards identified through HVAC Excellence, an accrediting body for HVAC and BAS programs. As a result, graduates from the program will be better prepared to obtain professional certifications that are recognized in the BAS industry. Besides on-the-job training offered by many organizations, there are many online programs, including the International Society of Automation and HVACRedu. Additionally, the Interactive College of Technology in Chamblee GA has an HVAC/R program. The program standards were written to meet State Board and general program standard requirements. The program will use existing equipment and faculty, so the costs for the first year are approximately \$24,000 for adjunct faculty, minimal equipment updates, supplies, library, and travel. The costs increase to \$29,150 for the same expenses for year three. Costs are funded by tuition for all years. The program expects approximately 12 students the first year, increasing to 30 by the third year.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 20 Year 3: 30



Evening Students Year 1: 0 Year 2: 0 Year 3: 0

West Georgia Technical College - TCC program in Healthcare Billing and Coding Specialist, HBC1, 30 Credit Hours, effective August 2024.

The Healthcare Billing and Coding Specialist Certificate program (HBC1) includes newly developed business courses with updated curriculum and advancements in technology. The updated courses align better with industry needs. This certificate will replace the current Medical Billing Clerk Certificate (MB21). The certificate is a complementary program for the Business Healthcare Degree (BHT3) Program. Business programs continue to be in demand within the community. The courses offered through the certificate program are included in the degree program, giving students an option to continue their educational goals toward completion of a higher award. Students will be able pursue educational opportunities that are not offered through the existing programs. No other colleges in the service area are currently offering this certificate. The college will follow the developed state standard. No additional costs will be incurred in the implementation process of the certificate and current faculty will teach the courses within the curriculum. The program expects to enroll 10 students in the first year and grow enrollment to 20 by the third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

West Georgia Technical College - TCC program in Healthcare Office Assistant, HFA1, 26 Credit Hours, effective August 2024.

Healthcare Office Assistant Certificate program (HFA1) is a complementary program for the Business Healthcare Degree (BHT3) Program. Business Healthcare programs continue to be in demand within the community. The courses offered through the certificate program are included in the degree program, giving students an option to continue their educational goals toward completion of a higher award. Students will be able pursue educational opportunities that are not offered through the existing programs. No other colleges in the service area are currently offering this certificate. The college will follow the developed state standard. No additional costs will be incurred in the implementation process of the certificate and current faculty will teach the courses within the curriculum. The program expects to enroll 10 students in the first year and grow enrollment to 20 by the third year.



Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Steve Conway, Academic Affairs Director, Instructional Support Services, at 404-679-1669.

II. Program Terminations February 2024

MOTION: Mr. Fran Millar made the Motion to approve the program termination requests for February 2024. Mr. Randall Fox seconded the Motion. The Motion passed State Board approval unanimously.

Termination of TCCs

Georgia Northwestern Tech College

TCC program in Medical Language Specialist (MLS1), effective May 2025.

TCC program in Healthcare Informatics Specialist (HIS1), effective May 2025.

TCC program in Data Entry Clerk (DEC1), effective May 2025.

Lanier Tech College

Degree program in Surgical Technology (ST13), effective May 2024.

III. Approval for Program Standards and Revisions

MOTION: Mr. Fran Millar made the Motion to approve program standards and revisions for February 2024. Mr. Buzz Law seconded the Motion. The Motion passed State Board approval unanimously.

Major Code	Program Name	Program Development	Award Level	Credit Hours
BA53	Building Automation Systems	Lanier	Degree	75
BA32	Building Automation Systems	Lanier	Diploma	52
CG91	Critical Care Paramedic	Albany	TCC	15



IV. Ratification of Dual Achievement Report

MOTION: Mr. Fran Millar made the Motion for the State Board to ratify the Commissioner transmitting the 2023 report on the Dual Achievement Program to the General Assembly. Mr. Corey Ferguson seconded the Motion. The Motion passed State Board approval unanimously.

That concluded the Committee report.

- **Adult Education**

Shirley Smith

Mr. Bobby Creech provided an update on Adult Education, in the absence of Assistant Commissioner Dr. Cayanna Good. He shared information about our enrollment and high school equivalency and diploma graduates. We are currently at 28,887 total enrollees, with 21,064 receiving 12 hours or more of instruction. We are at 3,848 of high school equivalency and diploma graduates. We also received an update from the director of research and impact, Mr. Jackson Lilly, on the mid-year performance reports that were recently sent to all organization heads. The reports provided snapshots of each program's performance relative to their negotiated benchmarks and fiscal spending for the year.

Mr. Brandon Ona, Director of Business Services, shared that the Office of Workforce Development has completed work on the WIOA State Plan and it will be out for public comment by Monday, February 5, 2024.

Foreign Labor Certification has transitioned from Georgia Department of Labor to TCSG, effective January 1, 2024. This program is responsible for posting job orders for employers seeking foreign workers, including agricultural workers. Additionally, this team has a group of Housing Inspectors whose role is to verify that housing being provided by farmers for foreign workers meets federal requirements.

The Office of Workforce Development team hosted a Business Services Summit, bringing all OWD and Local Workforce Area staff who work with business and industry together to develop improved coordination, streamlined communication practices, and better understand each other's roles and how best to collaborate.

That concluded the Committee report.

- **External Affairs and Economic Development**

Chunk Newman

Mr. Chunk Newman gave the Committee report. There were no motions presented by the Committee. Quick Start reported 42 prospective companies for 14,232 potential new jobs. Medical device manufacturer Gerresheimer announced an expansion in Peachtree City



creating 200 new jobs and \$88M investment. Training Activity is currently at 1,430 classes in FY24 with 23,564 trainees. The training centers are coming along.

Mr. Mark D'Alessio updated the Committee on the TCSG communication efforts since the last board meeting. Our office continues to lead the statewide marketing efforts for GEORGIA MATCH. The next phase of the campaign will include delivering collateral, signage, and promotional items to every high school in the state. Greg Dozier was named one of the 100 Most Influential Georgians by *Georgia Trend* Magazine. We have printed TCSG's 2023 "By the Numbers" 1-pager.

Chief of Staff Mark Peevy updated the Committee on the upcoming legislative session and ongoing budget discussions. The Legislature has now completed the first 13 day of session. TCSG's Agency Legislation this legislative cycle is for an extension of the jurisdiction range for TCSG LEOs from 500 ft to 500 yards from the edge of the campus. The codification of the current High Demand Career List will be picked up as one of the Governor's Legislative agenda items.

Mr. Cory Thompson updated the Committee on the TCSG Foundation. TCSG Foundation has finalized a \$200,000 grant from Atlanta Gas Light to support HVAC programs across the State. The Institutional Advancement Peer Group meeting will be at Lanier Technical College on February 21, 2024.

Deputy Commissioner Matt Dollar updated the committee on the 2023 retraining tax credit numbers.

That concluded the Committee report.

- **Facilities and Real Estate**

Corey Ferguson for Ben Bryant

- I. **Actions for Ratifications**

MOTION: Mr. Corey Ferguson made the Motion to ratify the contracts and sublease agreements executed by the Commissioner between December 7, 2023 and February 1, 2024 for the technical colleges listed below at a cost not to exceed the amount stated. Mr. Doug Lambert seconded the Motion. The Motion passed State Board approval unanimously.

- A. **Construction Contracts**

DISCUSSION: The State Board granted the Commissioner the authority to make all decisions, purchases and enter into necessary contracts



between the December 7, 2023 and February 1, 2024, State Board meetings. The following designated construction contracts were entered into by the Commissioner for the technical colleges listed below at a cost not to exceed the amount stated and are to be ratified at the February 1, 2024 State Board meeting.

College	Vendor	Amount
Gwinnett Tech	Rite Lite Signs, Inc.	\$142,822.00

II. Approval of Real Estate Transactions

MOTION: Mr. Corey Ferguson made the Motion to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with the execution of the following real estate transactions. Mr. Buzz Law seconded the Motion. The Motion passed State Board approval unanimously.

- A. Georgia Northwestern Tech – 4.49 AC from GNTC Foundation, Inc.

DISCUSSION: Georgia Northwestern Technical College requests approval on the acquisition of approximately 4.49 acres of improved land located on 109 Hemlock Street, Rome (Floyd County), GA, from the GNTC Foundation, Inc., for the consideration of \$10.00, as the site for the Cyber, Early Childhood and General Education Classes for Georgia Northwestern Technical College, subject to the approval of the State Properties Commission.

- B. Georgia Piedmont Tech – 3.1 AC Easement to the City of Covington

DISCUSSION: Georgia Piedmont Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the City of Covington, over approximately 3.1 acres on the Covington-Newton Campus of Georgia Piedmont Technical College, for the installation and maintenance of sewer lines.

- C. Wiregrass Georgia Tech - IGA for 22,223 SF from Cook County Board of Commissioners

DISCUSSION: Wiregrass Georgia Technical College requests approval on the execution of IGA #5902 with the Cook County Board of Commissioners, covering 22,223 square feet of classroom and office spaces located at 1676 North Elm Street, Sparks, GA, at the rental rate of



\$9,747.00 per annum, with an option to renew for 5 consecutive one year periods with no rent escalation.

III. Approval of Construction Contracts

MOTION: Mr. Corey Ferguson made the Motion to authorize the Commissioner to execute the construction contracts listed below at a cost not to exceed the amount stated for each request. Mr. Eddie Ausband seconded the Motion. The Motion passed State Board approval unanimously.

- A. Central Georgia Tech - \$438,924.00 with McWright, LLC

DISCUSSION: Central Georgia Technical College requests approval on the execution of a construction contract for "W Building Repair" on the Main Campus of Central Georgia Technical College, with McWright, LLC, Bonaire, GA in the amount of \$438,924.00, using local funds.

- B. Chattahoochee Tech - \$1,357,947.00 with Brandon Construction, Inc.

DISCUSSION: Chattahoochee Technical College requests approval on the execution of a construction contract for "Esthetician Renovation" on the Mountain View Campus of Chattahoochee Technical College, with Brandon Construction, Inc., Macon, GA in the amount of \$1,357,947.00, using local funds.

- C. Chattahoochee Tech - \$328,260.00 with Brad Construction Company II, LLC

DISCUSSION: Chattahoochee Technical College requests approval on the execution of a construction contract for "Surgical Tech Renovation" on the North Metro Campus of Chattahoochee Technical College, with Brad Construction Company II, LLC, Powder Springs, GA in the amount of \$328,260.00, using local funds.

- D. South Georgia Tech - \$835,090.81 with JOC Construction, LLC

DISCUSSION: South Georgia Technical JOC Construction, LLC College requests approval on the execution of a construction contract for "Commercial Truck Driving Range" on the Main Campus of South Georgia Technical College, with JOC Construction, LLC, Chamblee, GA in the amount of \$835,090.81, using local funds.



IV. Approval of Construction Contract Change Orders

MOTION: Mr. Corey Ferguson made the Motion to approve the change orders listed below at a cost not to exceed the amount stated for each request. Mr. Trey Sheppard seconded the Motion. The Motion passed State Board approval unanimously.

A. Central Georgia Tech - \$45,535 with ICB Construction Group

DISCUSSION: Central Georgia Technical College requests approval of change order in the total amount of \$45,535.11 to the project "C & H Building Renovations", under a construction contract with ICB Construction Group, Macon, GA. The TCSG Board, at its meeting on March 2, 2023, approved a construction contract with EMCOR Services in the amount of \$4,300,000.00, using local MRR bond funds. The total accumulated change order amount will exceed 20% of the original contract and Board approval is required. The change order was necessary due to the inclusion of VAV box relocation, knee paddles for sink, light fixture, flagpole, additional cabinets and paint storefront & door to the project.

That concluded the Committee report.

- **Governance, Compliance and Audit**

Daren Wayne

I. Local Board Approval

MOTION: Mr. Daren Wayne made the Motion to approve the appointments for local board members as listed in the Board materials. Mr. Fran Millar seconded the Motion. The Motion passed State Board approval unanimously.

That concluded the Committee report.

Operations, Finance, and Planning

Carvel Lewis

I. Expenditure Items for Ratification (December & January)

MOTION: Mr. Carvel Lewis made the Motion for the State Board to ratify all decisions, purchases, and contracts made by the Commissioner for requests submitted by the System Office, Georgia Quick Start and the technical colleges between the December 2023 and February 2024 State Board meetings. Authority was granted to the Commissioner at the December meeting for approval of such requests at a cost not to



exceed the amounts stated. . Mr. Trey Sheppard seconded the Motion. The Motion passed State Board approval unanimously.

1. **TCSG/IT** – Request to renew Okta Enterprise Identity Management solution from CDW-G; cost \$691,905.00. **State funds are available for this expenditure.**

DISCUSSION: TCSG's eCampus platform project requires the ability for faculty, staff, and students to access resources seamlessly and securely across colleges. Okta provides a leading enterprise level approach to not only meet the needs of the eCampus initiative, but to enhance application accessibility and security system-wide. CDW-G provides Okta software and implementation services via state contract, and combining the purchase across the system allows us to negotiate a discount beyond the traditional state contract rate. This request includes a 12-month license for all Okta's enterprise features. Okta is deployed at each of the 22 colleges and the system office to support all faculty, staff and students.

2. **TCSG/Georgia Quick Start** – Change order on two multipurpose functional trainers from All Automation Technologies; cost \$91,575.00. **State funds are available for this expenditure.**

DISCUSSION: Significant fabrication changes were made to two requested trainers approved by the Board in February 2023 totaling \$311,385.00. These trainers are designed and fabricated to address specific critical-path production areas that need entry and higher-level skill training. The client has requested these changes in order to directly address their training curriculum. The total cost of the change order for both trainers is \$91,575.00. All operating programs that operate the trainers are client proprietary and specific to the training programs. These trainers mirror the client's real life manufacturing environment for Operators, Process Technicians, Equipment Technicians, and Quality Control Engineers.

3. **Albany Technical College** – Camera surveillance and door controller system from Alscan, Inc for multiple buildings on Albany Campus; cost \$264,741.00. **MRR bond funds are available for this expenditure.**

DISCUSSION: The installation of card access security systems has become very popular within the last few years in commercial buildings and schools. Installing this system will offer great ways to improve safety on the college campus. Faculty, staff, and students will have the opportunity to feel safer in their teaching, working, and learning environments. The enhancement of security measures is a necessary step towards the future. It is vitally important to keep unwanted people out of our workplace and from within the campus facilities. This system will help keep unauthorized individuals from entering/accessing certain areas. This system will allow for easy cancellation when a student is no longer enrolled in the college, or a faculty member is dismissed. There are many doors and access points on the college campus, so it is important and in the best interest of safety to update and make the most of a card access system.



4. **Atlanta Technical College** – Purchase & installation of hardware from CDW-G for exterior wireless access project; cost \$278,079.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: This purchase is for hardware for the exterior wireless access project and installation of intermediate distribution frame coiling units inside the IDF's to maintain the longevity of the network switches that will support the extended network infrastructure. A grant has been awarded to ATC to provide the resources to extend faculty's technical resources outside of the classroom by adding rugged external access points and further enhancing students' quality of education. The grant also allows for infrastructure upgrades to support the wireless project with the installation of 16 intermediate Distribution Frame Cooling Units that will address cooling issues in the closets that will house the network switches for the exterior wireless project.

5. **Augusta Technical College** – Elite Simulation Package from Avkin, Inc. with wearable simulators for healthcare programs; cost \$181,468.00. **Bond funds are available for this expenditure.**

DISCUSSION: Wearable simulators are designed with interactive technology and realistic anatomy and physiology to replicate associated patient care. Sensors embedded into the simulator send haptic signals to the wearer, allowing them to provide real-time, authentic patient reactions throughout the learning experience. This will give the student wearing the simulator and the student performing the task a true depiction of a patient encounters due to intense vibrations that can be felt if the performer is doing something wrong. Students will have an opportunity to receive feedback/insight during the debriefing process which will enable them to gain insight into how they are perceived as healthcare professionals, understand the development of therapeutic relationships, and develop confidence in their communication skills. The purchase consists of AVtrach, AVcath, AVline, AVtone, AVstick and AVwound for the areas of thorax, genitourinary, phlebotomy, and wound care.

6. **Gwinnett Technical College** – Furniture from Haworth for Building B and Building 100 at Lawrenceville Campus; cost \$163,586.00. **Bond funds are available for this expenditure.**

DISCUSSION: Buildings B and 100 at the Lawrenceville Campus are undergoing major renovations in order to meet the current educational needs for the college. This purchase is for furniture designed to support the learning spaces most conducive for learning in today's higher educational environment. Furniture is needed for workstations, study rooms, library, and One Stop area.

- 7-8. **Lanier Technical College; total expenditures \$549,602.00 – Federal grant funds are available for these expenditures.**

DISCUSSION: Lanier Tech was one of six colleges awarded the Georgia AI Manufacturing Grant (GA-AIM) to accelerate the adoption of artificial intelligence



across the state's legacy industrial sections. As a part of Georgia AIM's goal to advance AI in research and workforce, the Technical Workforce Development project provides training from technical colleges in AI manufacturing technologies to establish a workforce pipeline supporting the growth of well-paying jobs. This multi-module system will simulate an assembly line in a poultry plant.

- 7) Purchase and installation of two Fanuc Robotics Certification Robot Curriculum packages from Technical Training Aids; cost \$138,560.00.
 - 8) Purchase and installation of eight Amatrol Smart Factory Industry Mechatronics Training Systems from Technical Training Aids; total cost \$411,042.00.
9. **Oconee Fall Line Technical College** – Two used 2018 Peterbilt trucks and two used Great Dane trailers from Peterbilt of Atlanta for CDL Program; cost \$155,000.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: The college received a USDA grant to purchase used tractor trailers for their commercial truck driving program located at three campus locations (Sandersville, Louisville, Dublin). With the demand of commercial truck driving training and the need to upgrade the fleet and increase the number of students, the college sought this grant to assist in acquiring additional tractors/trailers that are more current than the majority of their existing fleet. They chose to opt for used models to gain the most value for the funding. The grant is funding \$99,999 and the college will match funds of \$55,001.
10. **West Georgia Technical College** – Two new Cascadia Sleepercab trucks from Peach State Centers for CDL Program at Murphy Campus; cost \$330,440.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: WGTC is starting a CDL class at their Murphy Campus when construction of the new technology building is complete. In order to continue to offer the most current training for the college's CDL programs, it is imperative they continually refresh their CDL fleet to offer familiarity with new makes/models of trucks that students will encounter in the field. In addition, they will be replacing a 2002 and 2012 model truck as the age of these trucks makes them obsolete. The goal is to train students to be prepared for working in the industry that typically replaces its fleet every 3-4 years. The college's newest vehicles are 5 years old, with most of the vehicles older than that.
11. **Wiregrass Georgia Technical College** – Two used 2019 Freightliner Cascadia trucks from Four Star Freightliner for CDL Program at Coffee County Campus; cost \$199,998.00. **Federal grant funds are available for this expenditure.**

DISCUSSION: The college is seeking to purchase two used trucks for their Commercial Truck Driving Program located on the Coffee County campus to be funded by USDA grants. Both trucks are automatics with the new technology/features needed in the current transportation industry to better



advance students in their careers when they complete training. These vehicles will help the students since major trucking companies are already using automatics and will advance them in shorter training time with those companies. The vendor will remove the bunk portion and replace it with seats to allow students seated in the back to watch as the instructor explains the driving procedures. These vehicles also have collision detection, which is a safety feature that will give students/instructor more comfort. With expected higher enrollment in FY24 due to FMCSA regulations, these trucks will be better used for students who cannot shift properly and would go to companies that have automatic trucks in service.

That concluded the Committee report.

• **Executive Committee**

Chairman Artesius Miller

Chairman Artesius Miller provided an update on behalf of the Executive Committee. He shared several updates that were also included in the Commissioner's report and were discussed in the committee.

That concluded the Committee report.

V. Executive Session

Not needed

VII. OTHER BUSINESS

Chairman Artesius Miller

There is a save the date at your desk for the EAGLE event in March. Please let Collier know if you are able to attend.

The dates for the 2024 Board meetings were presented.

Thursday, February 1	TCSG System Office
Thursday, March 7	TCSG System Office
Thursday, April 4	Albany Technical College
Thursday, May 2*	Grand Hyatt Atlanta to coincide with TCSG GOAL and RPA Conf.
Thursday, June 6	TCSG System Office
Thursday, August 1*	Columbus Technical College
Thursday, September 5	TCSG System Office



Wednesday, October 2

TCSG System Office

Tuesday, October 22* [Nov. Mtg.]

Hyatt Regency | Savannah
to coincide with TCSG Leadership Conf.

Thursday, December 5

TCSG System Office

Chairman Miller asked if anyone had any questions or comments. There were none, and Chairman Miller called for a motion to adjourn.

Mr. Trey Sheppard closed the meeting with a word of prayer.

Chairman Miller reminded the State Board of the next TCSG State Board meeting will be **March 7, 2024 at the TCSG System Office.**

VIII ADJOURN

Chairman Artesius Miller

I. Adjournment

MOTION: Mr. Buzz Law made the Motion to adjourn the February 1, 2024 State Board Meeting of the Technical College System of Georgia at 12:01 pm. Mr. Trey Sheppard seconded the Motion. The Motion passed State Board approval unanimously. The meeting stood adjourned.